



RESIDENTIAL WATER SERVICE REPAIR BID COVER SHEET

Property Owner _____ Date _____

Address of Property _____

Bid from: _____ (Bidder Name)

(Bidder Address)

(Bidder Telephone)

Submit all Bids to the Property Owner

The undersigned having examined and being familiar with the local conditions affecting the work does hereby propose to furnish all labor, materials, equipment, services, etc. required for the performance and completion of the work (more completely described in the attached proposal) for:

The sum of _____ Dollars (\$ _____)

- 1) In submitting this bid, it is understood that any and all bids may be rejected for any reason, and that no bids may be withdrawn for a period of 60 days. It is further understood that the property owner has agreed to forward all bids received to the Public Works Department for review.
- 2) Bidder must list hourly rates, and unit pricing in the attached proposal. Bids may be rejected that do not include unit pricing. No Change Orders will be granted where bids do not include unit pricing.
- 3) Bidder agrees to list all subcontractors to be used on the attached proposal.
- 4) Bidder hereby certifies that the Bidder is familiar with the City of Lake Saint Louis, Water Service Repair Program Rules and Policies.
- 5) Bidder has not sought by collusion or otherwise to obtain for himself any advantage over any other bidder or over the Property Owner.
- 6) Bidders acknowledges that the Contractor is responsible for securing all required licenses and permits including but not limited to permits from the City of Lake Saint Louis Building Division, City of Lake Saint Louis Public Works Department, Public Water Supply District No. 2 of St. Charles County, etc.
- 7) The bidder acknowledges all agreements are between the Property owner and Contractor. The City's involvement is solely as an insurer. The City will provide a maximum total reimbursement of \$3,000 to the property owner in the form of a two party check made payable to the Contractor and Property Owner. Payment is upon satisfactory completion of work. No progress payments will be made. The Property owner is solely liable for any expense in excess of \$3,000 or for any expense not permitted under the Rules and Policies of the program.
- 8) The bidder acknowledges that the construction site is to be controlled by the contractor, and does hereby release, protect, indemnify, and hold harmless the Owner, the City and its employees or contractors from any loss, damage, liability, or expense arising out of the work under this Program.
- 9) The undersigned further represents and warrants that the information that has been given is true and complete.

Bidder Signature: _____

Bidder Printed Name: _____



CITY OF LAKE SAINT LOUIS, MISSOURI WATER SERVICE REPAIR POLICY & RULES

- 1) All Bids must include a one year warranty.
- 2) The Contractor acknowledges that the owner(s) has agreed to be severally liable for the full amount of all cost over and above the maximum total disbursement of \$3,000.00 from the City including leak detection.
- 3) The maximum reimbursement for leak detection work is \$350. Leak detection must be authorized prior to commencing work, will be paid by the property owner at the time of service, and will only be reimbursed to the property owner after a repair has been completed under the program. The Director may deny reimbursement for leak detection for apparent fraudulent or inflated fees.
- 4) Owner(s) must obtain a minimum of three (3) bids on forms provided by the City of Lake Saint Louis.
- 5) Any contractor hired will, before beginning any work, possess or acquire appropriate licenses and permits from the City of Lake Saint Louis, and St. Charles County. All projects will require a City Plumbers License and Building Permit (contact Community Development). Any work that encroaches on City right-of-way will require a Boring and Excavation Permit (contact Public Works).
- 6) It is understood and agreed that disbursements from the Water Service Repair Program will be by check payable jointly to the Owner and appropriate Contractor who has completed qualifying water service repair work in accordance with a contract approved by the City and for work performed and inspected by the building inspector. The Owner may sign the check over to the Contractor upon the Contractor's satisfactory completion of work. No progress payments will be made.
- 7) Payment for repairs will be limited to items set forth in the Water Service Repair Rules or as otherwise approved by the City in writing.
- 8) Owner(s) acknowledges that he/she has been informed of their rights to have any qualified contractor of their choice bid on the repair work to be performed on Owner(s)' property.
- 9) All invoices must be original, itemized or in contract form, and must include the contractor's federal identification number or social security number.