

CITY OF LAKE SAINT LOUIS  
BOARD OF ALDERMEN  
ADMINISTRATIVE/FINANCE/  
PUBLIC WORKS  
JOINT WORK SESSION

NOVEMBER 16, 2015

The Board of Aldermen for the City of Lake Saint Louis, Missouri met in an Administrative/Finance/Public Works Joint Work Session on Monday, November 16, 2015, at 5:30 p.m. in the Board Room, 200 Civic Center Drive, Lake Saint Louis, Missouri.

ROLL CALL:

Mayor Schweikert was present and presided over the meeting. Aldermen present were: Mike Potter, Ward II; John Pellerito, Ward III; Jason Law, Ward III; Gary Torlina, Ward I; and Gary Turner, Ward I. Alderman Karen Vennard, Ward II, was absent. Also present were: Paul Markworth, City Administrator; Donna Daniel, City Clerk; Steve Schertel, Community Development Director; Derek Koestel, Public Works Director; Darren Noelken, Parks and Recreation Director; Eric Sterman, Assistant City Administrator; and Mike Force, Police Chief.

McBride Pre-Annexation Agreement

Paul Markworth, City Administrator, presented a copy of the Draft Pre-Annexation Agreement for the Board's review.

Several unidentified persons who were seated in the audience commented or asked questions about the Agreement.

The Board held a general discussion about the Pre-Annexation Agreement. Staff was directed to include the following items in the Agreement:

- Tree Stand Delineation – Where are the landmark trees located and how will the grading plan impact these trees
- Sod or seed with a straw blanket will be required on slopes greater than 3:1

Involuntary Annexations

Paul Markworth, City Administrator, said he sent letters to four (4) property owners to learn their interest in voluntarily annexing into the City:

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- Ms. Wiley owns 15 acres adjacent to her five-acre residential property. She is opposed to the annexation of the 15 acres.
- Bill Luetkenhaus said he represents Rational Investments which owns the five (5) acres adjacent to the Mason Glen Subdivision and another five (5) acre parcel. He said the owner is willing to voluntarily annex both five-acre parcels so long as they can build the development (20 lot subdivision scheduled for grading set to occur in the spring) to County standards.
- No response from The Archdiocese about their 110 acres.
- No response from the Catretts about their five (5) acres.

Mr. Markworth recommended removing Ms. Wiley's property from consideration. The Board agreed.

The Board held a general discussion about the remaining three (3) property owners. Staff was directed to discuss terms for a voluntary annexation with Bill Luetkenhaus.

### Wentzville Annexing MoDOT Right-of-Way

Paul Markworth, City Administrator, said Wentzville wants to annex a portion of MoDOT's right-of-way. MoDOT has a policy that all right-of-way annexations need to be approved by adjacent municipalities within two (2) miles of the right-of-way to be annexed. Staff recommends Lake Saint Louis officials send MoDOT a letter supporting Wentzville's proposed annexation.

The Board held a general discussion about Wentzville's request. Staff was directed to send MoDOT the requested letter of support.

### Driveway Permit Insurance and Bond Requirements

Paul Markworth, City Administrator, said Public Works' staff issues driveway permits to contractors hired by residents to reconstruct their driveways. Staff received comments about our practice of requiring insurance and bonds. Staff learned that Dardenne Prairie is the only other City requiring bonds for driveway work. St. Peters and Dardenne Prairie require insurance. Mr. Markworth said staff is seeking direction from the Board.

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Due to time constraints the Board members were unable to complete their discussion about this subject and directed staff to put this item on the next Work Session Agenda.

General Discussion

ADJOURNMENT:

There being no further business to come before the Board in the Administrative/Finance/Public Works Joint Work Session, the meeting adjourned at approximately 6:55 pm.

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Donna F. Daniel, City Clerk