

BOARD OF ALDERMEN  
REGULAR MEETING  
SEPTEMBER 8, 2015  
(JOURNAL AND MINUTES)

The Board of Aldermen for the City of Lake Saint Louis, Missouri met in regular session on Tuesday, September 8, 2015, at 7:00 p.m. in the Board Room at City Hall, 200 Civic Center Drive, Lake Saint Louis, Missouri.

ROLL CALL:

Alderman Karen Vennard, President of the Board, was present and presided over the meeting in the absence of Mayor Schweikert. Aldermen present were Mike Potter, Ward II; Gary Torlina, Ward I; John Pellerito, Ward III; Karen Vennard, Ward II; and Jason Law, Ward III. Alderman Gary Turner, Ward I was absent. Also present were: Paul Markworth, City Administrator; Donna Daniel, City Clerk; Matthew Reh, City Attorney; Steve Schertel, Community Development Director; Renee Roettger, Finance Director; Eric Sterman, Assistant City Administrator; Derek Koestel, Public Works Director, and Mike Force, Police Chief.

INVOCATION:

ANNOUNCEMENTS:

Mike Force, Police Chief, introduced newly-hired police officer, Mark Brown. Chief Force administered the Oath of Honor to Officer Brown.

COMMITTEE REPORTS:

Community Association (CA) Report – Faye Johnson, Lake Saint Louis Community Association (LSLCA) Board of Directors, offered these comments:

- She is happy we are so fortunate that the City and CA work together to create a great community
- The pavilion at Jefferson Point is completed; bids were reviewed for the road and parking lot
- The Board of Directors has two (2) seats available – three-year terms; the election date is October 19<sup>th</sup>
- Music on the patio starts on Thursday

Planning and Zoning Commission – Alderman Torlina gave a report on the September 3, 2015 meeting.

Green Environmental Advisory Board – Alderman Pellerito gave a report on the August 26, 2015 meeting.

CITY OF SAINT LOUIS  
BOARD OF ALDERMEN  
REGULAR MEETING  
SEPTEMBER 8, 2015

(JOURNAL AND MINUTES)

University of Missouri Extension Council of St. Charles – Alderman Pellerito announced the Extension Council will be celebrating their 100th year anniversary of serving St. Charles County on October 17, 2015. He encouraged everyone to attend the celebration from 9am to 2pm at the St. Charles County Extension Center in St. Peters.

PUBLIC HEARINGS:

CALENDAR:

Paul Markworth, City Administrator, identified dates of interest on the City calendar including:

- Tree Board – September 15, 2015
- Park Board – September 15, 2015
- “Alternatives” Sewer Improvement Project Meeting – September 16, 2015
- Board of Aldermen Work Session – September 28, 2015
- Board of Aldermen Meeting – September 28, 2015

MINUTES: August 17, 2015 Regular Meeting

MOTION TO APPROVE THE MINUTES FROM THE AUGUST 17, 2015 REGULAR BOA MEETING AS SUBMITTED:

Alderman Torlina made a motion to waive the reading of the minutes from the August 17, 2015 Regular BOA Meeting and approve same as submitted. The motion was seconded by Alderman Pellerito and passed unanimously.

THE MINUTES FROM THE AUGUST 17, 2015 REGULAR BOA MEETING STAND APPROVED AS SUBMITTED.

CONSENT AGENDA:

MOTION TO APPROVE AS SUBMITTED:

CITY OF SAINT LOUIS  
BOARD OF ALDERMEN  
REGULAR MEETING  
SEPTEMBER 8, 2015

(JOURNAL AND MINUTES)

Alderman Torlina made a motion to approve the Consent Agenda as submitted. The motion was seconded by Alderman Pellerito and passed unanimously. The following items were approved:

Warrant dated September 8, 2015 in the amount of \$902,293.96

Budget Transfers dated September 8, 2015

New Liquor License:

- Barbara Campbell – **Here Today, LLC** – Full package liquor in the original package, not for consumption on the premises, including Sunday sales and wine tasting.

APPOINTMENTS:

PUBLIC COMMENT:

Kathy Handing, 221 Prominence Lane, reiterated her concern with the removal of the tree buffer between the apartments (Prospect Place Apartments) and her residence. Ms. Handing asked that she be notified when the site improvement plans are submitted to the City. She hopes that additional trees will be planted and/or a fence could be erected in front or behind the tree line separating the properties.

Steve Schertel, Community Development Director, said he was encouraged, after speaking with the developer's arborist, that they will be able to preserve a good portion of the tree buffer as it exists; however, until the construction plans are submitted, we have nothing to review. The developer did commit to rearranging the trees they are required to put on their site, by moving more trees to the west side of their property to provide a more substantial tree buffer. Mr. Schertel said he expects his office will receive the construction and grading plans in a month.

Mark Sandberg, 2805 Royall Valley Way, O'Fallon, Missouri, spoke to the Board about the negative effects of light pollution including:

- Energy waste
- Glare, light trespass and air pollution from CO<sub>2</sub> – these pose health risks
- Loss of night sky

CITY OF SAINT LOUIS  
BOARD OF ALDERMEN  
REGULAR MEETING  
SEPTEMBER 8, 2015

(JOURNAL AND MINUTES)

Kylie Ayala, 156 Distinction Drive, concurred with Ms. Handing's comments. She asked the Board to make the developer keep the tree buffer between the apartments (Prospect Place Apartments) and their residences.

Jay Hunsel, 155 Distinction Drive, concurred with Ms. Handing's comments and agreed that the developer should be made to keep the tree buffer between the apartments (Prospect Place Apartments) and their residences. He noted that if the tree buffer was not there, he would not have moved into his residence.

TABLED:

OLD BUSINESS:

NEW BUSINESS:

Bill No. 3645 – An ordinance amending the Municipal Code of the City of Lake Saint Louis, Title I: Government Code, Chapter 117: Personnel Rules and Regulations, Section 117.380 Extended Sick Leave, and Section 117.350 Sick Leave.

FIRST READING:

Alderman Pellerito made a motion to authorize the first reading of Bill No. 3645. The motion was seconded by Alderman Torlina and passed unanimously. Bill No. 3645 was read.

SECOND READING:

Alderman Pellerito made a motion to authorize the second reading of Bill No. 3645. The motion was seconded by Alderman Torlina and passed unanimously. Bill No. 3645 was read.

MOTION TO PASS AND ADOPT THE SECOND READING OF BILL NO. 3645 AND ADOPT SAME BY ASSIGNING ORDINANCE NO. 3450.

CITY OF SAINT LOUIS  
BOARD OF ALDERMEN  
REGULAR MEETING  
SEPTEMBER 8, 2015

(JOURNAL AND MINUTES)

Alderman Pellerito made a motion to approve the second reading of Bill No. 3645 and pass same by assigning Ordinance No. 3450. The motion was seconded by Alderman Torlina; the poll of the Board being ayes: Potter, Law, Torlina, Pellerito and Vennard. Nays, none. Alderman Turner was absent. The motion passed.

Bill No. 3646 – An ordinance amending the Municipal Code of the City of Lake Saint Louis, Title II: Public Health Safety and Welfare, Chapter 235: Solid Waste, Section 235.030 Collection of Solid Waste.

FIRST READING:

Alderman Torlina made a motion to authorize the first reading of Bill No. 3646. The motion was seconded by Alderman Pellerito and passed unanimously. Bill No. 3646 was read.

SECOND READING:

Alderman Torlina made a motion to authorize the second reading of Bill No. 3646. The motion was seconded by Alderman Pellerito and passed unanimously. Bill No. 3646 was read.

MOTION TO PASS AND ADOPT THE SECOND READING OF BILL NO. 3646 AND ADOPT SAME BY ASSIGNING ORDINANCE NO. 3451.

Alderman Torlina made a motion to approve the second reading of Bill No. 3646 and pass same by assigning Ordinance No. 3451. The motion was seconded by Alderman Pellerito; the poll of the Board being ayes: Potter, Law, Torlina, Pellerito and Vennard. Nays, none. Alderman Turner was absent. The motion passed.

Bill No. 3647 –An ordinance to authorize the Mayor and/or City Administrator to execute a STP-Urban Program Agreement with the Missouri Highways and Transportation Commission to fund a transportation related project for the Ridgeway Drive/Deloire Drive Resurfacing Project for the City of Lake Saint Louis, Missouri.

FIRST READING:

CITY OF SAINT LOUIS  
BOARD OF ALDERMEN  
REGULAR MEETING  
SEPTEMBER 8, 2015

(JOURNAL AND MINUTES)

Alderman Law made a motion to authorize the first reading of Bill No. 3647. The motion was seconded by Alderman Pellerito and passed unanimously. Bill No. 3647 was read.

SECOND READING:

Alderman Law made a motion to authorize the second reading of Bill No. 3647. The motion was seconded by Alderman Pellerito and passed unanimously. Bill No. 3647 was read.

MOTION TO PASS AND ADOPT THE SECOND READING OF BILL NO. 3647 AND ADOPT SAME BY ASSIGNING ORDINANCE NO. 3452.

Alderman Law made a motion to approve the second reading of Bill No. 3647 and pass same by assigning Ordinance No. 3452. The motion was seconded by Alderman Pellerito; the poll of the Board being ayes: Potter, Law, Torlina, Pellerito and Vennard. Nays, none. Alderman Turner was absent. The motion passed.

Bill No. 3648 – An ordinance amending the Municipal Code of the City of Lake Saint Louis, Title III: Traffic Code, Chapter 365, Section 365.030: Parking Prohibited At All Times On Certain Streets, Schedule III: Stopping, Standing or Parking Prohibited.

FIRST READING:

Alderman Pellerito made a motion to authorize the first reading of Bill No. 3648. The motion was seconded by Alderman Torlina and passed unanimously. Bill No. 3648 was read.

SECOND READING:

Alderman Pellerito made a motion to authorize the second reading of Bill No. 3648. The motion was seconded by Alderman Torlina and passed unanimously. Bill No. 3648 was read.

MOTION TO PASS AND ADOPT THE SECOND READING OF BILL NO. 3648 AND ADOPT SAME BY ASSIGNING ORDINANCE NO. 3453.

CITY OF SAINT LOUIS  
BOARD OF ALDERMEN  
REGULAR MEETING  
SEPTEMBER 8, 2015

(JOURNAL AND MINUTES)

Alderman Pellerito made a motion to approve the second reading of Bill No. 3648 and pass same by assigning Ordinance No. 3453. The motion was seconded by Alderman Torlina; the poll of the Board being ayes: Potter, Law, Torlina, Pellerito and Vennard. Nays, none. Alderman Turner was absent. The motion passed.

Bill No. 3649 – An ordinance to authorize the Mayor and/or City Administrator to sign an agreement with Official Payments Corporation adding on-line payment options for credit card processing services.

FIRST READING:

Alderman Torlina made a motion to authorize the first reading of Bill No. 3649. The motion was seconded by Alderman Pellerito and passed unanimously. Bill No. 3649 was read.

SECOND READING:

Alderman Torlina made a motion to authorize the second reading of Bill No. 3649. The motion was seconded by Alderman Pellerito and passed unanimously. Bill No. 3649 was read.

MOTION TO PASS AND ADOPT THE SECOND READING OF BILL NO. 3649 AND ADOPT SAME BY ASSIGNING ORDINANCE NO. 3454.

Alderman Torlina made a motion to approve the second reading of Bill No. 3649 and pass same by assigning Ordinance No. 3454. The motion was seconded by Alderman Pellerito; the poll of the Board being ayes: Potter, Law, Torlina, Pellerito and Vennard. Nays, none. Alderman Turner was absent. The motion passed.

Bill No. 3650 – An ordinance to award a bid and authorize a contract with E. Meier Contracting, Inc. for services related to parking lot improvements for Boulevard Park for the City of Lake Saint Louis, Missouri.

FIRST READING:

Alderman Law made a motion to authorize the first reading of Bill No. 3650. The motion was seconded by Alderman Pellerito and passed unanimously. Bill No. 3650 was read.

CITY OF SAINT LOUIS  
BOARD OF ALDERMEN  
REGULAR MEETING  
SEPTEMBER 8, 2015

(JOURNAL AND MINUTES)

SECOND READING:

Alderman Law made a motion to authorize the second reading of Bill No. 3650. The motion was seconded by Alderman Pellerito and passed unanimously. Bill No. 3650 was read.

MOTION TO PASS AND ADOPT THE SECOND READING OF BILL NO. 3650 AND ADOPT SAME BY ASSIGNING ORDINANCE NO. 3455.

Alderman Law made a motion to approve the second reading of Bill No. 3650 and pass same by assigning Ordinance No. 3455. The motion was seconded by Alderman Pellerito; the poll of the Board being ayes: Potter, Law, Torlina, Pellerito and Vennard. Nays, none. Alderman Turner was absent. The motion passed.

Bill No. 3651 – An ordinance to adopt a budget revision for the City of Lake Saint Louis' budgets for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

FIRST READING:

Alderman Pellerito made a motion to authorize the first reading of Bill No. 3651. The motion was seconded by Alderman Torlina and passed unanimously. Bill No. 3651 was read.

SECOND READING:

Alderman Pellerito made a motion to authorize the second reading of Bill No. 3651. The motion was seconded by Alderman Torlina and passed unanimously. Bill No. 3651 was read.

MOTION TO PASS AND ADOPT THE SECOND READING OF BILL NO. 3651 AND ADOPT SAME BY ASSIGNING ORDINANCE NO. 3456.

CITY OF SAINT LOUIS  
BOARD OF ALDERMEN  
REGULAR MEETING  
SEPTEMBER 8, 2015

(JOURNAL AND MINUTES)

Alderman Pellerito made a motion to approve the second reading of Bill No. 3651 and pass same by assigning Ordinance No. 3456. The motion was seconded by Alderman Torlina; the poll of the Board being ayes: Potter, Law, Torlina, Pellerito and Vennard. Nays, none. Alderman Turner was absent. The motion passed.

Bill No. 3652 – An ordinance authoring the Mayor and/or City Administrator to execute an Escrow Agreement with Lake Ridge LSL Senior, LLP and accept a supporting Irrevocable Standby Letter of Credit guaranteeing completion of grading, installation of site improvements, and installation and maintenance of erosion control measures at the site of a Senior Apartment Facility to be located at the southwest corner of the intersection of Technology Drive and Feise Commercial Drive in the City of Lake Saint Louis.

FIRST READING:

Alderman Torlina made a motion to authorize the first reading of Bill No. 3652. The motion was seconded by Alderman Pellerito and passed unanimously. Bill No. 3652 was read.

SECOND READING:

Alderman Torlina made a motion to authorize the second reading of Bill No. 3652. The motion was seconded by Alderman Pellerito and passed unanimously. Bill No. 3652 was read.

MOTION TO PASS AND ADOPT THE SECOND READING OF BILL NO. 3652 AND ADOPT SAME BY ASSIGNING ORDINANCE NO. 3457.

Alderman Torlina made a motion to approve the second reading of Bill No. 3652 and pass same by assigning Ordinance No. 3457. The motion was seconded by Alderman Pellerito; the poll of the Board being ayes: Potter, Law, Torlina, Pellerito and Vennard. Nays, none. Alderman Turner was absent. The motion passed.

CITY OF SAINT LOUIS  
BOARD OF ALDERMEN  
REGULAR MEETING  
SEPTEMBER 8, 2015

(JOURNAL AND MINUTES)

Bill No. 3653 – An ordinance authorizing the Mayor and/or City Administrator to execute an Escrow Agreement with SSM Health for completion of grading, installation and maintenance of erosion control measures, and installation of site improvements on the site of the St. Joseph Hospital Parking Garage Project, and accepting a Site Improvement Performance Bond from Travelers Casualty and Surety Company of America and Alberici Healthcare, LLC in support of the agreement.

FIRST READING:

Alderman Law made a motion to authorize the first reading of Bill No. 3653. The motion was seconded by Alderman Torlina and passed unanimously. Bill No. 3653 was read.

SECOND READING:

Alderman Law made a motion to authorize the second reading of Bill No. 3653. The motion was seconded by Alderman Torlina and passed unanimously. Bill No. 3653 was read.

MOTION TO PASS AND ADOPT THE SECOND READING OF BILL NO. 3653 AND ADOPT SAME BY ASSIGNING ORDINANCE NO. 3458.

Alderman Law made a motion to approve the second reading of Bill No. 3653 and pass same by assigning Ordinance No. 3458. The motion was seconded by Alderman Torlina; the poll of the Board being ayes: Potter, Law, Torlina, Pellerito and Vennard. Nays, none. Alderman Turner was absent. The motion passed.

Bill No. 3654 – An ordinance to authorize the Mayor and/or City Administrator to sign a membership agreement with the Eastern Missouri Law Enforcement Training Academy on behalf of the City of Lake Saint Louis for continuing education and training for Police Department personnel.

FIRST READING:

Alderman Torlina made a motion to authorize the first reading of Bill No. 3654. The motion was seconded by Alderman Pellerito and passed unanimously. Bill No. 3654 was read.

CITY OF SAINT LOUIS  
BOARD OF ALDERMEN  
REGULAR MEETING  
SEPTEMBER 8, 2015

(JOURNAL AND MINUTES)

SECOND READING:

Alderman Torlina made a motion to authorize the second reading of Bill No. 3654. The motion was seconded by Alderman Pellerito and passed unanimously. Bill No. 3654 was read.

MOTION TO PASS AND ADOPT THE SECOND READING OF BILL NO. 3654 AND ADOPT SAME BY ASSIGNING ORDINANCE NO. 3459.

Alderman Torlina made a motion to approve the second reading of Bill No. 3654 and pass same by assigning Ordinance No. 3459. The motion was seconded by Alderman Pellerito; the poll of the Board being ayes: Potter, Law, Torlina, Pellerito and Vennard. Nays, none. Alderman Turner was absent. The motion passed.

Resolution No. 09-08-15 (1) – A resolution approving the terms and conditions of an Interlocal Agreement between the Region 4 Education Service Center, lead agency for the Cooperative Purchasing Network (“TCPN”), providing for Cooperative Purchasing Program for goods and services; designating the Mayor and/or City Administrator, as official representatives of the Board of Aldermen relating to the program.

Alderman Vennard, President of the Board, read Resolution No. 09-08-15 (1).

MOTION TO APPROVE RESOLUTION NO. 09-08-15 (1):

Alderman Potter made a motion to approve Resolution No. 09-08-15 (1). The motion was seconded by Alderman Pellerito; the poll of the Board being ayes: Potter, Law, Torlina, Pellerito and Vennard. Nays, none. Alderman Turner was absent. The motion passed.

BOARD COMMENTS:

Alderman Pellerito thanked the audience for attending, participating and giving input in the meeting.

Alderman Torlina said he will be absent on September 28, 2015.

CITY OF SAINT LOUIS  
BOARD OF ALDERMEN  
REGULAR MEETING  
SEPTEMBER 8, 2015

(JOURNAL AND MINUTES)

Alderman Potter told Alderman Vennard she did a good job in running the meeting.

Alderman Vennard thanked the audience for attending and participating.

STAFF COMMENTS:

Derek Koestel, Public Works Director, said the Civic Center Drive Project plan was to pave on Friday, allowing access to Schnucks parking lot; however, the weather conditions may require them to reschedule to next week.

Mr. Koestel stated the Oak Hill Detention Basin Project is underway.

EXECUTIVE SESSION:

GENERAL DISCUSSION:

ADJOURNMENT:

There being no further business to come before the Board in regular session, the meeting was, on motion duly made, seconded and unanimously voted on, adjourned.

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Donna F. Daniel, City Clerk