

CITY OF LAKE SAINT LOUIS
BOARD OF ALDERMEN
ADMINISTRATIVE/FINANCE/
PUBLIC WORKS
JOINT WORK SESSION

JUNE 1, 2015

The Board of Aldermen for the City of Lake Saint Louis, Missouri met in an Administrative/Finance/Public Works Joint Work Session on Monday, June 1, 2015, at 5:30 p.m. in the Board Room, 200 Civic Center Drive, Lake Saint Louis, Missouri.

ROLL CALL:

Mayor Schweikert was present and presided over the meeting. Aldermen present were: Mike Potter, Ward II; Gary Torlina, Ward I; John Pellerito, Ward III; and Jason Law, Ward III. Alderman Gary Turner, Ward I, and Alderman Karen Vennard, Ward II, were absent. Also present were: Paul Markworth, City Administrator; Donna Daniel, City Clerk; Steve Schertel, Community Development Director; Derek Koestel, Public Works Director; Darren Noelken, Parks and Recreation Director; Renee Roettger, Finance Director; and Mike Force, Police Chief.

Waterford Villas Request for Their Streets to be Public

Paul Markworth, City Administrator, informed the Board that the Waterford Villas Board of Directors asked the City to accept their streets as public streets. Mr. Markworth said that the City Code says streets in service 10 years or longer will not be considered for acceptance. Based on aerial photos of the subdivision, staff estimates the streets are approximately 15 years old. Mr. Markworth noted the Board would have to amend the Code if they want to consider accepting streets that have been in service longer than 10 years.

Derek Koestel, Public Works Director, noted the streets are generally in good condition for their age, but he anticipates a need for significant slab replacement in the next five (5) years. The width and right-of-way is adequate and sidewalks were constructed. ADA ramp upgrades may be required.

Mr. Koestel went on to say the Code requires a dedication fee to accept private streets. Assuming streets are 15 years old, the dedication fee for these streets is calculated at \$342,000 for the street and \$370,000 if the street includes storm sewers.

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The Board held a general discussion about the criteria for accepting streets. Staff was directed to prepare a bill for the Board's consideration that amends the Municipal Code relating to the private street acceptance fee and the 10-year rule which prohibits the City from considering accepting streets that are in service longer than 10 years.

2015/2016 Fiscal Year Budget

Paul Markworth, City Administrator, presented information and answered questions about the changes to the numbers that were presented at the last budget meeting (see attached).

The Board held a general discussion about the 2015/16 Fiscal Year Budget. Staff was directed to put this item on the next Work Session Agenda and to prepare a bill for the Board's consideration at the next meeting.

Department Purchasing Cards

Renee Roettger, Finance Director, gave a power-point presentation and answered questions about staff's recommendation to adopt a Purchasing Card Program for the City (see attached).

The Board held a general discussion about the proposed Purchasing Card Program. Staff was directed to prepare a bill to authorize the implementation of the City of Lake Saint Louis' Purchasing Card Program for the Board's consideration.

Image Committee Establishment and Authorization

Mr. Markworth presented a draft policy for establishing the Image Committee for the Board's review and consideration.

The Board held a general discussion about the establishment and authorization of the Image Committee. The Board discussed amendments for the proposed draft; comments included:

- Mayor Schweikert recommended the committee meet in the early evening.

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- Alderman Pellerito expressed concern with the committee members taking on an enforcement role or being the “image police.” He recommended the name should include the word “advisory.”
- Alderman Law agreed with Alderman Pellerito’s concern about the members taking on an enforcement role. He recommended the committee be established by resolution for a one-year period. At the end of the year the Board of Aldermen should re-evaluate the need and/or desire for a permanent committee.

Staff was directed to prepare a resolution to authorize the establishment of the committee for the Board’s consideration.

General Discussion

The Board held a general discussion on the following topics:

- Thank you and appreciation for the banners from Betty Asher
- Damaged banners and brackets will be replaced in a couple of weeks.
- Alderman Torlina suggests the Police Department establish a safe zone for e-commerce, i.e., Craig’s List.

ADJOURNMENT:

There being no further business to come before the Board in the Administrative/Finance/Public Works Joint Work Session, the meeting adjourned at approximately 6:47 p.m.

Donna F. Daniel, City Clerk