

CITY OF LAKE SAINT LOUIS
BOARD OF ALDERMEN
ADMINISTRATIVE/FINANCE/
PUBLIC WORKS
JOINT WORK SESSION

FEBRUARY 1, 2016

The Board of Aldermen for the City of Lake Saint Louis, Missouri met in an Administrative/Finance/Public Works Joint Work Session on Monday, February 1, 2016, at 5:30 p.m. in the Board Room, 200 Civic Center Drive, Lake Saint Louis, Missouri.

ROLL CALL:

Mayor Schweikert was present and presided over the meeting. Aldermen present were: Mike Potter, Ward II; John Pellerito, Ward III; Gary Torlina, Ward I; Karen Vennard, Ward II; and Jason Law, Ward III. Alderman Gary Turner, Ward I, was absent. Also present were: Paul Markworth, City Administrator; Donna Daniel, City Clerk; Steve Schertel, Community Development Director; Derek Koestel, Public Works Director; Darren Noelken, Parks and Recreation Director; Eric Sterman, Assistant City Administrator; Mike Force, Police Chief; and Renee Roettger, Finance Director.

Lake Saint Louis Streetscape Grant

Paul Markworth, City Administrator, informed the Board that the City's Streetscape Improvement Project along Lake Saint Louis Boulevard between the Spillway Bridge and Veterans Memorial Parkway was not funded. Staff recommends applying again next year. In the meantime, staff will review the points left on the table to determine what we can do to enhance our score.

The Board held a general discussion about the scoring system for the federal grant.

Mr. Markworth went on to say the City has \$23,000 budgeted to rehab the City monument sign. He suggested the Board consider power washing the sign, adding lights and irrigation.

The Board held a general discussion about the monument sign. Staff was directed to power wash and add lights to the sign. The Board was not in favor of adding irrigation.

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Mr. Markworth also suggested the Board consider two options:

- Hire an electrical contractor to put in 110 volt electrical outlets on the cobra head street light poles in this district. This would allow the City to place LED Christmas lights on the street trees in the district. Staff estimates cost for labor and equipment to light 20 trees would be \$5,000. The costs for the purchase of the LED lights is estimated at \$2,000 for 20 years, and Cuivre River Electric will need to be paid for the power to light the LED bulbs.
- Place a gateway monument near the spillway bridge next to the road on the dam side adjacent to the bridge. A companion monument could be constructed on the east side of the dam at a later date.

The Board held a general discussion about ways to beautify the Uptown District without conflicting with a future streetscape program grant award.

Lake Saint Louis Boulevard - Phase 2 Construction Grant

Derek Koestel, Public Works Director, informed the Board that staff has prepared a grant application to East-West Gateway for the Lake Saint Louis Boulevard Phase 2 construction grant, between Pleasant Meadow Drive and Blue Cove. The application fee is \$5,000. A bill authorizing the grant submittal and a budget adjustment of \$5,000 from the Capital Fund Grant Application line item is on the business agenda.

Mr. Koestel noted County Road Board money may not be available for Phase 2 unless we add left-hand turn lanes. However, adding left-hand turn lanes substantially increases the project cost. Mr. Koestel recommended submitting the application for a federal grant without the turn lanes.

The Board held a general discussion about the project.

Proposed Change in Park Fees

Darren Noelken, Parks and Recreation Director, proposed changing the fee structure for ball field and soccer field rentals from a "per game" fee (the current schedule) to an hourly fee.

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FEBRUARY 1, 2016

Mr. Noelken informed the Board that pavilion and amphitheater rental fees charged to patrons was increased, but the Municipal Code was not amended to include the increased fees.

Mr. Noelken asked the Board to consider the following:

- Amend the Code to reflect the increased fees that are being charged
- Direct the Parks Department to charge the fees permitted by Code (lowering fees)
- Amend the Code by deleting the Parks Fee Schedule and add the process for determining the fees

The Board held a general discussion about the fees. Staff was directed to prepare an amendment to remove the fee schedule for the Parks Department and to include the policy for establishing park fees.

City's Financial Investment Policy Update

Renee Roettger, Finance Director, presented information and answered questions regarding her recommendation to update the City's Financial Investment Policy.

The Board held a general discussion about the policy.

General Discussion

The Board held a discussion on the following items:

- Status of Fire House on Orf
- Debt Service rate
- Long range plans
- Comprehensive Plan
- Park development plan
- Park vision and feasibility study
- Stormwater projects

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ADJOURNMENT:

There being no further business to come before the Board in the Administrative/Finance/Public Works Joint Work Session, the meeting adjourned at approximately 6:40 p.m.

Donna F. Daniel, City Clerk