

CITY OF LAKE SAINT LOUIS
BOARD OF ALDERMEN
ADMINISTRATIVE/FINANCE/
PUBLIC WORKS
JOINT WORK SESSION

JANUARY 21, 2014

The Board of Aldermen for the City of Lake Saint Louis, Missouri met in an Administrative/Finance/Public Works Joint Work Session on Tuesday, January 21, 2014 at 5:30 p.m. in the Board Room, 200 Civic Center Drive, Lake Saint Louis, Missouri.

ROLL CALL:

Mayor Sidebottom was present and presided over the meeting. Aldermen present were Gary Torlina, Ward I; John Pellerito, Ward III; Kathy Schweikert, Ward II; Karen Vennard, Ward II; Richard Morris, Ward III; and Tony Zito, Ward I. Also present were: Paul Markworth, City Administrator; Donna Daniel, City Clerk; Steve Schertel, Community Development Director; Derek Koestel, Public Works Director; Mike Force, Police Chief; Eric Sterman, Assistant City Administrator; Darren Noelken, Parks and Recreation Director; and Renee Roettger, Finance Director.

Community Survey/Strategic Planning

Eric Sterman, Assistant City Administrator, reviewed the options previously discussed by the Board concerning three (3) survey vendors: National League of Cities/International City Managers Association; Professor Jones, Chair of the Department of Political Science at the University of Missouri; and ETC Institute.

Alderman Zito expressed his opinion that he believes it is critical that we move forward with a survey, but went on to say that there are a few steps we need to take before the survey. Those preliminary steps include developing the City's mission statement and goals and objectives. The survey would measure how effective we are at meeting the goals and objectives, which should tie back to our mission statement. Alderman Zito said the goals and objectives must be reasonable, attainable and measureable, and they should be evaluated by time, cost, quality and quantity.

The Board held a general discussion about management by objective, strategic planning and citizen surveys. The Board was in favor of

CITY OF LAKE SAINT LOUIS
BOARD OF ALDERMEN
ADMINISTRATIVE/FINANCE/
PUBLIC WORKS
JOINT WORK SESSION

JANUARY 21, 2014

scheduling a Board retreat to discuss goals and plans for the future. Staff was directed to start working on ideas for the City's mission statement.

City Arborist

Darren Noelken, Parks and Recreation Director, presented his proposal for the following personnel changes:

- Change the full-time arborist position to a permanent part-time position titled Horticulture Technician.
- Add a certified arborist on a contractual basis to perform service to the City as needed.
- Hire an additional seasonal employee to assist through the growing season.

Mr. Noelken said these changes will benefit the Parks and Recreation Department by increasing our resources to better meet needs of the community and decrease the City expenses for the arborist division by \$13,777 annually.

The Board held a general discussion about Mr. Noelken's proposal. The majority of the Board agreed with Mr. Noelken's proposal and directed staff to make the personnel changes. Alderman Morris was not in favor of the personnel changes.

Federal Transportation Grant Applications

Derek Koestel, Public Works Director, provided information and answered questions about his strategy for recommending the City submit three (3) grant applications for the following projects:

- Lake Saint Louis Boulevard
- Overlays for Rue Grand, Deloire Drive and Ridgeway Avenue
- Electric signal battery backup (CMAQ funds)

The Board held a general discussion about staff's grant application recommendations. The Board concurred with staff's strategy. There were no objections from the Board of Aldermen.

CITY OF LAKE SAINT LOUIS
BOARD OF ALDERMEN
ADMINISTRATIVE/FINANCE/
PUBLIC WORKS
JOINT WORK SESSION

JANUARY 21, 2014

Lakeview Stormwater Change Order Authority

Derek Koestel, Public Works Director, reminded the Board that they previously authorized staff Change Order Authority totaling \$40,000 on the Lakeview Stormwater project. The contractor has encountered a lot of rock and requests additional Change Order Authority. There is money left in the project account. If the Change Order Authority he requests is granted, the project is within budget and there will be no impact to the budget. Mr. Koestel noted the contractor has exceeded the days allowed in the contract, which may result in some of the Change Order Authority being offset by liquidated damages.

RECESS:

Alderman Pellerito made a motion to recess the Work Session and reconvene immediately after the business meeting adjourns later this evening. The motion was seconded by Alderman Vennard and passed unanimously. The AF Work Session meeting recessed at approximately 6:50 p.m.

RECONVENE:

Mayor Sidebottom reconvened the Work Session immediately after the business meeting adjourned, at approximately 8:45 p.m.

Lakeview Stormwater Change Order Authority (Continued)

Alderman Zito asked staff if the contractor will pay penalties for the work delays on the Lakeview Stormwater project. Mr. Koestel said he anticipates that they will be assessed liquidated damages for some of the work delays, but some of the stoppages may not be the contractor's responsibility. They will be charged liquidated damages for work delays created by their company, i.e., they did not begin the project on time, as specified in the terms in the contract.

House Bill 1067 Diverting City Revenues to School Districts

Mayor Sidebottom explained his opposition to House Bill 1067. He noted this Bill targets municipalities that have adopted no smoking ordinances, penalizing them by redirecting their revenues to the local

CITY OF LAKE SAINT LOUIS
BOARD OF ALDERMEN
ADMINISTRATIVE/FINANCE/
PUBLIC WORKS
JOINT WORK SESSION

JANUARY 21, 2014

school district. Mayor Sidebottom asked the Board if they would support a letter of opposition from the Mayor on behalf of the Board of Aldermen to Representative Chuck Gatschenberger, the Chair of the Committee that was assigned House Bill 1067.

The Board held a general discussion about House Bill 1067. The Board unanimously supported Mayor Sidebottom's letter of opposition to Representative Gatschenberger.

General Discussion

The Board held a general discussion about the following items:

- Alderman Morris asked staff to explain why revenues were higher than expected. Mr. Markworth gave a brief explanation on the budget process.
- Alderman Morris suggested setting aside funds for the 9-1-1 equipment.
- Alderman Zito asked staff about the City's sales tax. Mr. Markworth said the City's sales tax is up slightly from last year.
- Alderman Torlina asked staff to send him Public Hearing Notice(s) for the Planning and Zoning Commission.

ADJOURNMENT:

There being no further business to come before the Board in the Administrative/Finance/Public Works Joint Work Session, the meeting adjourned at approximately 9:15 p.m.

Donna F. Daniel, City Clerk