

**APPLICATION FOR PERMIT
BORING AND EXCAVATION**

Permit #

Application is hereby made to the Department of Public Works and City of Lake Saint Louis to approve the below listed excavation and/or boring operations within the corporate city limits, for which, such application is required.

Application Received:	Desired Commencement Date:	Expires:
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APPLICANT INFORMATION

Name:	Phone:	Fax:
Address:	City:	State: Zip:
Onsite Contact:	Phone:	Fax:
Emergency Contact:	Phone:	Fax:

UTILITY INFORMATION (for contractors of utility companies)

Utility:	Phone:	Fax:
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SITE INFORMATION

Please attach a location map indicating areas where work will be performed.

Street Address:	Subdivision Name:			
Right-of-Way	Sidewalks	Asphalt Street	Concrete Panels	Totals
Length	Length	Length	Length	
Excavated	Excavated	Excavated	Excavated	
Purpose of:				

PERMIT CONDITIONS

- Contractor to provide proof of Occurrence Based Liability Insurance in the form of a Certificate of Insurance submitted to the Department of Public Works, on Accord Form, naming the City of Lake Saint Louis as Additional Insured in a minimum amount equal to the Sovereign Immunity limit listed in section 537.610 RSMo. For 2015 the limit is \$2,734,567 for all claims arising out of a single accident or occurrence and \$410,185 for any one person in a single accident or occurrence. Applicant may post renewable annual certificates. The limit for driveway permits is \$1,000,000
- All excavation work will require a minimum \$ 5,000.00 Performance Bond or Cash Deposit, not required for driv eway permits.**
- All work areas will be backfilled and restored to original condition and inspected by a Public Works Inspector.
- No excavated area shall be left open overnight. Excavated roadways must be plated overnight. Proper safety fencing and other means of barricading including approved equipment required at all times.
- Contractor may not damage adjacent utility facilities, structures or conduits or resident drain laterals in the process of either excavation or boring. In the event such damage is in evidence, the Contractor shall be solely responsible to verify that such damage did not occur as a result of their operations. Such verification may include camera views of infrastructure or re-excavation as required.
- Road repairs of concrete systems will consist of complete replacement of any disturbed concrete panels or curb and gutter sections, as determined by Director of Public Works.
- Road repairs of asphalt systems will consist of sawcutting and complete replacement of any disturbed roadbed and compacted fill materials to a width of not less than 4 feet beyond total cut or disturbed materials.
- No equipment may be left parked overnight along work corridors and must be moved to an acceptable staging area daily unless authorized in advance by Director of Public Works.
- Contractor must place door hangers or otherwise confirm advance notification to alert residents, citing work requirements and contact information.
- Contractor must submit permit fee to the Lake Saint Louis Finance Department located at City Hall - 200 Civic Center Drive, Lake Saint Louis, MO 63367. Payments will not be accepted by the Department of Public Works.

Performance Bond on file? (Yes / No) Insurance Endorsement submitted? (Yes / No)

Permit Fee: _____ Payment Submitted to Finance Dept? (Yes / No)

The Director of Public Works may waive fees in specific cases, under hierarchy rules of City permits.

Payment Options:

Pay by check or pay online at www.officialpayments.com. Choose local payment option, then enter Missouri and select Lake Saint Louis from the dropdown menu and select the payment type. The fee is 2.65% of the payment amount with a minimum service fee of \$3.95 per payment transaction for credit cards. The fee is 1.00% with a minum service fee of \$1.00 per payment transaction for debit cards.

By signing below, Permittee (Owner, Developer, Contractor or Agent) does hereby certify that the above information is correct and accurate. Permittee shall protect, indemnify, and hold harmless the City of Lake Saint Louis from any loss, damage, liability, and expense for all injuries, including death to persons or damage to property directly or indirectly arising or growing out of the performance of the work described above. Permittee shall hold the City of Lake Saint Louis harmless from and shall answer and defend any action instituted against the City of Lake Saint Louis for any loss, damage, or injury sustained by any person from the performance of the work described above. The Permittee also consents to allowing access and inspection of the work by City employees.

This permit is issued under the authority of Section 511 of the City of Lake Saint Louis code of ordinances, is subject to any additional conditions listed there, and may be revoked at any time for failure to comply with applicable City rules and regulations.

Signature of Authorized Agent: _____ (see attached) **Date:** _____

Email Address _____ or mail to applicant / utility