

City of Lake Saint Louis



2013 Annual Report

INTRODUCTION

This Annual Report summarizes the major activities of the City of Lake Saint Louis for the past year. The report is divided into five sections and covers the following areas: (1) finances, (2) legislative activity, (3) administrative and department activities, (4) municipal growth, and (5) zoning and land use. As City Administrator for the City of Lake Saint Louis, I am pleased to submit this 2013 Annual Report for review by the elected officials of Lake Saint Louis, as well as the public at-large.

SECTION 1 - FINANCES

Fiscal Year

The City operates on a fiscal year July 1 to June 30. The information presented is based on the close of the fiscal year.

Economic Condition and Outlook

The City's housing development activity began to recover from the difficult years that began in 2008. The housing growth in subdivisions within the city and adjacent to Lake Saint Louis helped our stores generate additional sales. Sales tax increased \$142,170 (approximately 3.6%) over the prior year. Utility gross receipt tax decreased about \$26,000 (approximately 1.7%) from the 2011/2012 fiscal year.

The City's General Fund revenues increased \$172,359 (1.8%) over the prior fiscal year (\$9,494,575 in FY 11/12 and \$9,666,934 in FY 12/13), the City's total net position experienced a total increase of \$189,117 or approximately one-half percent (0.5%) from the previous year. The City has completed many street reconstruction projects in the past few years and street construction activity has the largest impact on the City's total net position as streets are depreciated.

Debt Administration

As of June 30, 2013, the City had \$13,825,000 in outstanding general obligation debt as compared to \$14,730,000 in outstanding G.O. debt the prior year. Under Missouri Statutes, the City's general obligation debt issuance is subject to legal limitation based on ten percent of total assessed value of real property. At December 31, 2013 this debt limit was \$31,123,879.

These bonds, issued for street and drainage improvements, land acquisition and development of a park, acquisition and construction of a highway interchange, construction of a civic center and a public works facility, are considered to be net direct tax supported debt.

Cash Management

The city is governed by the deposit and investment limitations of state law. It is the policy of the City to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all local statutes governing the investment of public funds. The city's policy and state law authorize the following types of investments: United States Treasury Bills, Federal Agency Obligations, Obligations of Governmental Sponsored Corporations, Certificates of Deposits and Repurchase Agreements collateralized by government securities. During the fiscal year, the City's idle funds remained in city accounts, because the rate earned on deposits was more than the rate that was available from the city's bank on collateralized certificates of deposit.

Capital Projects

Proceeds of general obligation bond issues are accounted for in capital project funds until the improvement projects are completed. At the end of the fiscal year, completed projects are transferred to capital assets. Completed projects financed by general obligation bonds include Freymuth Road and sidewalk property acquisition, design and construction, as well as Normandy storm sewer.

Risk Management

The City constantly strives to reduce the number and severity of accidents involving City employees. Review of safety procedures is conducted on an ongoing basis in cooperation with the City's insurance carrier, the Daniel and Henry Company. This company is a third party administrator for the St. Louis Area Insurance Trust (SLAIT) which the City joined July 1, 2010. Lake Saint Louis is the first city outside St. Louis County to become a member of this municipal insurance pool.

Independent Audit

It is the policy of the City of Lake Saint Louis to have an independent audit of all books and accounts, financial records and transactions of the City at the close of each fiscal year. Hochschild, Bloom & Company LLP was selected to perform the June 30, 2013 audit and following the conclusion of the audit, issued an unqualified opinion dated October 30, 2013.

Certificate of Achievement for Excellence in Financial Reporting

The Government Finance Officers Association of the United States and Canada (GFOA) awarded the Certificate of Achievement for Excellence in Financial Reporting to the City of Lake Saint Louis for its comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2012. The Certificate is a prestigious national award that recognizes adherence to the highest standards for preparation of state and local governmental financial reports. The June 30,

2013 CAFR has been submitted to the GFOA for consideration and staff believes that it continues to conform to program standards.

In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized CAFR, the contents of which conform to program standards. The CAFR must satisfy both generally accepted accounting principles and applicable legal requirements.

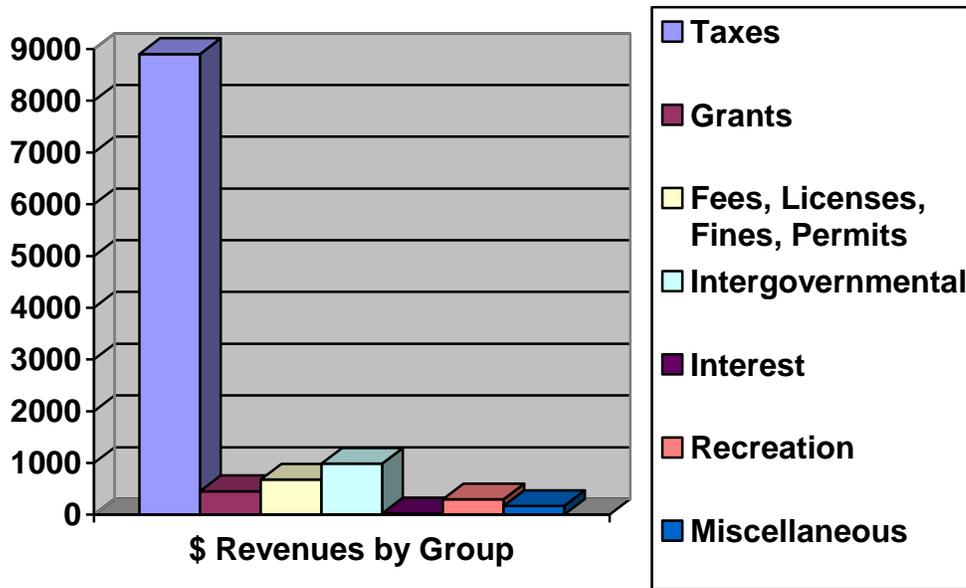
Financial Highlights

- On a government-wide basis, the assets of the City exceeded liabilities at June 30, 2013 by \$35,599,673. Of this amount, \$29,598,571 is invested in capital assets net of related debt and \$3,880,682 is restricted for specific purposes (restricted net position). The City's unrestricted net position balance is \$2,120,420.
- The City's total net position increased \$63,884 during 2012/2013.
- General revenues related to governmental activities were \$9,207,002 and include \$5,628,262 (61.1%) in sales and utility gross receipt taxes. Property taxes accounted for \$3,171,066 (34.4%) of general revenues.
- Net expense from the various functions of governmental activities was \$9,143,118.
- At June 30, 2013, the City's governmental funds reported combined ending fund balances of \$6,515,397, an increase of \$363,190 compared to June 30, 2012 ending fund balances of \$6,152,207. Approximately 30.7% of this total (\$2,000,000) is not assigned or restricted in any way and is available to be spent at the City's discretion.
- At June 30, 2013 the unassigned fund balance of the General Fund was \$1,999,967 or 22.5% of the general fund expenditures.

Revenue Sources

The chart below compares the revenue sources for fiscal year 2012/2013 as a percent of the total revenue budget:

Table 1
Fiscal Year Revenue Sources (in thousands of dollars)



Property Tax

Allocations of the property tax levy by purpose for fiscal year 2012/2013 and the two preceding fiscal years are as follows (amount per \$100 assessed value):

Table 2 – Property Tax Allocation

Purpose	2012/2013	2011/2012	2010/2011
General Fund	0.5951	\$0.5951	\$0.5951
Debt Service Fund	0.4700	0.4217	0.4217
Total	\$1.0651	\$1.0168	\$1.0168

The Finance Department is responsible for financial administration, tax billing and collection, purchasing and risk management.

LEGISLATION 2 – LEGISLATIVE ACTIVITY

Ordinances and Resolutions

The Mayor and Board of Aldermen accomplished significant achievements as a legislative body in 2013.

The Lake Saint Louis Board of Aldermen approved one hundred (131) Ordinances and twenty-six (26) Resolutions. This compared to one hundred (100) Ordinances and twenty-eight (28) Resolutions that were adopted in 2012.

The breakdown of all Ordinances on the basis of “subject matter” is shown below:

Table 3 – 2013 Ordinances

Legislation	2012 Amount	2012 Amount
Annexation	2	0
Finance	46	47
General Government	48	31
Regulatory	18	13
Zoning/Land Use	7	9
TOTAL	131	100

It should be noted that the category entitled “General Government” is fairly broad, including roadway dedications, agreements with MoDOT and the County Road Board, right-of-way agreements, personnel policies, street name changes, etc. The finance category includes contracts, budget adjustments and purchases. Zoning/Land Use was activity related to the City’s land use code or the approval of site plans and subdivisions. Items in the regulatory category were all other code amendments not related to land use.

Some of the more significant Ordinances and Resolutions impacting the overall community include, but are not limited to, the following:

- Contracted with the County Road Board to help finance the Civic Center Drive reconstruction.
- Awarded a bid to Karrenbrock Construction to build the Freymuth Road sidewalk.
- Amended City code to allow the use of electronic message board signs.
- Amended the Preliminary Development Plan for the Waterways Apartment Complex to construct five additional buildings housing 64 apartment units.
- Authorized the election for a ½ cent capital improvement sales tax.
- Annexed sixteen acres of commercially zoned property adjacent to Highway N and Hawk Ridge Trail as a voluntary annexation.
- Adopted the 2014/15 fiscal year budget.

- Amended the Preliminary Development Plan for Phase 1 of the Mason Glen subdivision.
- Amended the City code governing signage to establish new standards for size and placement of exterior commercial wall signs.
- De-annexed Floyd Withers property.
- Recognized the election results for the passage of the ½ cent capital improvement sales tax.
- Prohibited the sales of firearms from a house.
- Approved numerous storm water and street resurfacing contracts.
- Established the annual real estate tax levy rate.
- Prohibited street parking during a snow storm enabling plow crews faster response times to clean snow from city streets.
- Amended the code governing tree removal permits to have the Board of Adjustment be the final board to appeal permits that were denied.
- Revised the Preliminary Development Plan for Hawk Ridge Commons.
- Established the zoning designation for seven parcels recently annexed by zoning them Highway Commercial.
- Adopted an Agreement with St. Charles County to partner in the construction of the Public Safety/Public Works 800 mgz radio system.
- Awarded a four year bank service contract.
- Amended the City code to allow eighteen year olds the right to run for Alderman which was done to be in compliance with Missouri law.
- Revised the Preliminary Development Plan for the Chateau Du Bois subdivision.
- Amended the site plan for the Lutheran Senior Services project.
- Approved a site plan for a Huck's Service Station on a lot adjacent to Schnucks.

A number of other Ordinances and Resolutions of lesser magnitude were adopted, ranging from the re-plating lots, to revising zoning codes, authorizing contractual agreements with other entities, awarding bids, and amending the City budget. The Land Use section of this report details additional ordinances that were adopted and related to land use.

In summary, the City took action to approve the construction and operation of new businesses, funded numerous infrastructure construction projects, created an environment where quality, positive growth is encouraged, and approved new high quality residential developments.

SECTION 3 – ADMINISTRATIVE AND DEPARTMENT ACTIVITIES

Administration and Finance

The Board of Aldermen and Mayor authorized a ½ cent capital improvement sales tax to be on the August ballot. Funds would generate approximately \$1.3 million annually for streets and parks. The Board appointed a Capital Improvement Sales Tax Committee which staff worked

very closely with. The committee raised funds for promotional pieces to inform the voters about Proposition P. The sales tax proposition passed and will provide the city funds for numerous capital projects during the coming ten years.

Lake Saint Louis has always purchased its health insurance from private brokers. Staff negotiated a change in that practice to purchase health insurance as part of a municipal pool of twenty cities through the St. Louis Area Insurance Trust. Pool membership helped save the city money during the first year of its membership in the pool. Staff anticipates that will be the case going forward as the Affordable Care Act is implemented.

City staff negotiated a voluntary annexation of sixteen acres into the City. The property is adjacent to the Shoppes at Hawk Ridge and will be zoned Highway Commercial (HC). The agreement specified that future development will be set to the same standards as The Shoppes at Hawk Ridge.

The federal government is requiring the county police departments convert to a new communication system in the 800 mghz frequency. St. Charles County took the lead in the conversion and with the cities help, placed a capital improvement sales tax on the ballot to fund nearly \$18 million in communication equipment upgrades. The voters approved the sales tax. City staff negotiated with the other cities having police departments an Intergovernmental Agreement between the cities and the county detailing costs to the cities and how the roll out of the system upgrade would be accomplished.

Community Development

The building and planning functions will be covered under Section 5 – Municipal Growth and Section 6 – Zoning and Land Use.

Municipal Court

The Court primarily handles complaints filed by the Lake Saint Louis Police Department, the Lake Saint Louis Prosecutor, and Code Enforcement Officers. There were 3,244 new complaints filed and processed during 2013. These included traffic tickets and non-traffic and code enforcement violations. Some of the more common violations are listed below (Table 4).

Table 4

Statistical Report of Violations for 2013 - and 3 prior year(s)

	2013		2012		2011		2010
FAILURE TO REGISTER VEHICLE	493	28 %	386	6-%	410	18 %	348
SPEEDING	981	52 %	646	16-%	768	10-%	855
SPEEDING (SEA)	107	42-%	185	85 %	100	17-%	121
NO PROOF OF INSURANCE							
ELECTRIC SIGNAL VIOLATION	2	67-%	6	50 %	4	79-%	19
STOP LIGHT VIOLATION	32	52 %	21	28-%	29	123 %	13
STOP SIGN VIOLATION	113	61 %	70	62-%	185	1-%	186
STOP SIGN VIOLATION (SEA)	11	78-%	51	1600 %	3	90-%	30
DRIVING WHILE INTOXICATED	27	35 %	20	46-%	37	19 %	31
DWI/REFUSAL	14	100 %	7	0 %	7	56-%	16
DWI-PRIOR OFFENDER	12	9 %	11	56-%	25	100 %	0
DWI COMBINED ALCOHOL/DRUG	2	100 %	1	80-%	5	100 %	0
DWI-COMBINED PRIOR OFFENDER	1	100 %	0	100-%	1	100 %	0
DRUG INTOX.-PRIOR OFFENDER	0	100-%	2	0 %	2	100 %	0
DWI/DRUG INTOXICATION	6	100 %	0	100-%	6	200 %	2
MINOR IN POSSESSION OF ALCOHOL	13	24-%	17	26-%	23	5 %	22
POSSESSION DRUG PARAPHERNALIA	55	129 %	24	42-%	41	24 %	33
POSSESSION OF MARIJUANA	55	120 %	25	36-%	39	22 %	32
DRIVING WHILE REVOKED	36	39 %	26	53 %	17	43-%	30
DRIVING WHILE SUSPENDED	108	8 %	100	21 %	83	22-%	107
STEALING (UNDER)	14	39-%	23	53 %	15	67-%	45
SHOPLIFTING	94	24 %	76	36 %	56	195 %	19
ASSAULT	13	7-%	14	40 %	10	47-%	19
DOMESTIC ASSAULT 3RD DEGREE	43	19-%	53	35-%	82	17 %	70
ASSAULT ON POLICE OFFICER	1	50-%	2	100 %	0	100-%	1
FAILURE TO APPEAR	480	10 %	435	7 %	406	18-%	494
FTA/ PROBATION VIOLATION	14	27 %	11	267 %	3	67-%	9
Total violations for:	2013		2012		2011		2010
	3914	21 %	3248	8-%	3514	9-%	3865

The Court has seen an increase in housing code violations as you will see in Table 5.

TABLE 5

Code Enforcement:	2013		2012		2011		2010
	118	71 %	69	30 %	53	17-%	64

The Court generally holds court two (2) times a month on the 2nd and 4th Tuesday, respectfully. However, there are some exceptions and some dates are rescheduled. In 2013, the Court convened twenty-four (24) times with an average of one hundred forty-five (145) new violations per session.

The Court has a standing order, approved and signed by the Judge, which can be located on the City’s website. This Court order allows individuals to pay certain tickets without a Court appearance. Individuals issued minor offenses are provided a “mail- in envelope” by the Police Officer. The envelope has clear instructions on how to pay by mail or at the “Violation Bureau” window located in the lobby of City Hall.

The Court collected and processed \$498,746.45 for the calendar year 2013. These funds were processed and turned over to the Finance Director for disbursement to various agencies and City accounts, as required by State Statute, Local Ordinances, and Court Rules. Some of the more common agencies and funds are:

- State and Local Officers Training Fund
- Crime Victims Compensation Fund
- Domestic Violence Shelter
- Inmate Security Fund
- Drug and alcohol arrest recoupment

Table 6 below gives you a brief breakdown of figures for the past four Fiscal years.

TABLE 6
Municipal Court Offenses and Revenue
By fiscal year

Fiscal Year	Offenses Filed	Total Collection
2012/2013	3,171	\$432,554
2011/2012	3,558	\$469,452
2010/2011	3,496	\$508,374
2009/2010	3,989	\$483,457

In 2013, the Court closed out 3,501 cases. This total includes, but is not limited to:

- All cases where the fines were paid in full
- Cases where Probation was completed successfully
- Dismissed by Judge (Example of why dismissed is: provided proof of insurance at time of violation)
- Deceased individuals

There were 480 warrants issued by the Judge for failure to appear or contempt of Court in 2013. This represents a 10% increase in warrants from last year.

The Court experienced another change in staffing and once again had to look at restructuring its office and allocating time for training the new hiree. The transition went very well, as the candidate that accepted the part-time position is very diverse in knowledge and skills.

The City's Volunteer Program continues to be successful, as the Court currently has five (5) "Gifted Givers". The Municipal Court would not run as smoothly and efficiently as it does on Court nights without these volunteers. Their assistance greatly helps the Court process the public through the system.

The Court Administrator continuously discusses with the Judge and Prosecutor changes in COR (Court Operating Rules), States Statutes and Local Ordinances that can affect policy and procedures.

In addition, the Court Administrator and Court Clerk continue their education and have maintained their memberships with the local and state Court Administrator's Organizations, and both have maintained their certifications by completing the required hours of continued education, which is sponsored and certified by the Missouri State University.

Goals reached:

- Remaining consistent in getting the warrants issued and to the Police Department without delay (moved to on-going goals and processes)

Unstated Goals reached:

- Reviewed and cleaned out **old** boxes of files and records in storage (purged, consolidated, repackaged, labeled and reorganized)

Monthly-required projects:

- Monthly Municipal Report to "OSCA" (Office of State Court Administration)
- Warrant validations
- Probation case(s) review
- Bond Account reconciliation
- Monthly activity to the BOA

Annual projects:

- Maintain records for the statutory retention period (50 years, 12 years, and 3 years). It is a big job each year to destroy records, pursuant to Supreme Court Rules. Ten (10) boxes of documents were destroyed in accordance with the law this year.
- Determine which cases have evidence that the Police Department is holding that can be released or destroyed because the case has been adjudicated
- Determine which cases have unclaimed bond refunds and bond refund checks that have never been cashed. This process takes time, and there are strict procedures that need to be followed by staff. Once the process is complete, the funds, along with the "holder reporting information form," are forwarded to the Missouri State Treasurers Unclaimed Property Administrator's Office. In 2013, this was not done, as we did not have any that fell within the guidelines.

- Work with the police records clerk to perform an in-house audit of tickets. This audit serves multiple purposes, as it assures that the Police Department can account for each ticket number that was previously assigned to the Police Department by the Missouri State Highway Patrol. It also helps eliminate any data entry errors that may occur in processing. Once the Court completes the audit process, the errors are corrected and any other findings and discrepancies are provided back to the Records Clerk for completion.
- Compile information and file a report with the Office of State Court Administrator (OSCA) so they (OSCA) can comply with the “Judicial Finance Commission Report” requirements set in RSMo 477.600. This report used to be the responsibility of the Presiding Judge of the Circuit.
- File a semi-annual report with the Presiding Judge of the Circuit, which includes six (6) months of Court statistics previously filed with the Supreme Court.
- Meet with the Prosecutor to determine which (old) cases are not collectable and if they should be put on the dismissal docket. The criteria varies and is not limited to the few examples given here: Age of the violation; severity of the violation; age of the individual; state of residency for the individual; if fines and costs have already been assessed
- The Court Administrator and Prosecutor also meet with the Supervisors at the Police Department throughout the year to discuss changes in laws and any other matters of concern.

On-going goals and processes:

- Education and training
- Recycling
- Returned Mail
- Customer Service
- Review policy and procedures with Judge, Prosecutor, and Staff.
- Purging of non-support documents in old case files (creating more space)
- Processing warrants and getting them to the Police Dept. with little delay
- Maintaining the log and expenses for housing prisoners off site
- Maintaining the log of sunshine law and records requests
- Continue to evaluate and explore processes to streamline policy and procedures that ensure efficiency and accuracy
- Maintain our reputation for using the Court budget wisely by reviewing expenditures and looking for ways to streamline processes that could affect the budget.

2014 Office Goals:

- Meet with the Chief of Police to discuss a possible policy and/or to establish some guidelines that will enhance the Courts collection rate on tickets that were issued to individuals that live out-of-state.

NOT COMPLETED IN 2013

- Review policy and procedures with Judge, Prosecutor, and Staff (moving to on-going goals and processes)
- Complete the purging of non-support documents in old case files (moving to on-going goals and processes)

The Municipal Court serves an essential function of Municipal government. Without a fair judicial system, any attempt to enforce the many Municipal Codes governing this community would be wholly impractical. Court staff's mission is to provide a professional service to our community that is founded in a commitment to the highest ethical standards.

Parks and Recreation

The Parks and Recreation Department is responsible for maintaining all park acreage, as well as City Hall and numerous right-of-ways. All City tree programs and landscaped areas are also managed by our department.

The Recreation Division operates a multitude of quality recreational, athletic and special event programs for our residents and the community.

We pledge to provide quality recreational programs, park facilities and a variety of enrichment opportunities with a professional standard of excellence that enhances the quality of life for all citizens.

Hawk Ridge Park

Hawk Ridge is one of Lake Saint Louis' showcase parks. It is home to Zachary's Playground, a 20,000 sq. ft. playground specifically designed to accommodate children of all abilities. This is one of the largest playgrounds in the State of Missouri specifically designed for children of all abilities. The park continues to be one of the best attended parks in St. Charles County. Other amenities in the park include a 400 sq. ft. spray park, over 5,500 linear feet of walking trails, a pavilion, gazebo, restrooms, drinking fountains, barbeque grill, picnic tables, benches, and trail lighting.

Veterans Memorial Park

This park was designed to commemorate those who are currently serving in the military as well as those who have served in our country's conflicts. This four (4) acre memorial park features pedestals around the star and flag design reminding and educating visitors about our country's

most significant conflicts. Flags of the five military branches are displayed. The Veterans Committee raised funds to assist with the cost of the memorial and continue to offer engraved commemorative bricks to be placed within the walkways around the memorial. Annual ceremonies are conducted on Memorial Day and Veterans Day.

Park Maintenance

The Department continues to take pride in maintaining the parks to the highest standards. The athletic fields in Founder's Park are well known as some of the best in the area and this year hosted over eleven hundred (1,113) baseball and softball league and tournament games and three hundred fifty (350) soccer games. Field preparation and lining these fields is the responsibility of the Parks Maintenance Division. In addition, the Parks Maintenance Division handles the annual turf and irrigation program necessary to keep these athletic fields and the City Hall property up to standards. The Department continues to have a steady increase in park and facility users for which Maintenance prepares and cleans up afterward. There were a total of three hundred twenty-one (321) pavilion rentals in 2013. The breakdown shows one hundred thirty-eight (138) pavilion/amphitheater rentals at Boulevard Park. Hawk Ridge Park hosted one hundred thirty-four (134) pavilion rentals. Park Maintenance has also assisted with the set up and cleanup of fourteen (14) special events.

Founders Park Projects:

- The outfield fencing on fields 4 and 5, have been repaired and updated to a blue fabric.
- Updates and renovations were completed inside the concession stand. This included a drop ceiling and new lighting.
- Parking lot reconfiguration and a new entrance has been part of the Freymuth road project.
- Numerous bulbs were replaced on the baseball diamonds.

Boulevard Park Projects:

- Boulevard Park had 400 linear feet of walking paths resurfaced, which completes the path around the sports fields.
- New underpinning was installed on the Camp Trailer.
- Many of the wooden picnic tables were refurbished and painted.
- A number of large trees in the park were pruned by a contracted arborist.
- A new bike rack was installed by the pavilion.

Hawk Ridge Park Projects:

- Pour in Place surface required patch work in a few locations.
- Lights and ballasts were repaired and replaced at the pavilion, around the restrooms and walk path.
- The parking lot had a new layer of seal coat and new striping.
- Several large sections of the sidewalk along the street were replaced.
- A new computer and timer box was installed for the spray pad.
- A new bike rack was installed by the entrance to the playground.

Veterans Memorial Park Projects:

- New flags and memorial bricks are installed year around.
- Electricity was added to the site. There are now three outlets surrounding the concrete area used for ceremonies.
- Gold flag tops were replaced on two flag poles.
- The USA flag pole had a new rope installed. Path lighting and irrigation are repaired as needed.
- Ceremonies were held at this location on Memorial Day and Veterans Day.

City Right of Ways:

- Park Maintenance continues to maintain some right of ways in the southern area of the City including property in front of Murphy's Oil and Steak-N-Shake.
- The islands on Lake Saint Louis Boulevard had new irrigation heads installed as well as 45 yards of mulch.

In general, Park Maintenance is responsible for athletic field preparation and maintenance, trash pick up, mowing, pavilion maintenance, restroom clean up, tree removal, irrigation and lighting repairs, and fountain and pond maintenance. Staff also provides set up and clean up for concerts, special events such as movies, holiday programs, and the triathlon. Safety training and equipment maintenance are done throughout the year. In addition, Park Staff assists Public Works in running snow removal shifts.

Arborist/Horticulturist

- Lake Saint Louis has maintained a *Tree City USA* designation for 12 consecutive years and has received the Arbor Day Foundation's *Growth Award* for the 6th year.
- *Arbor Day Celebration:* Arbor Day was celebrated on Friday, May 17th in Boulevard Park. The Exeed Band provided musical entertainment. We also had the Lorax carved into a tree that had died from a lightning strike. We also had a movie in the park and played the Lorax as well as served drinks and popcorn. The event culminated in the planting of a "Shawnee Brave" Cypress.
- Monthly training was provided to the Tree Board members at their regular meetings in order to enrich their knowledge and acquire points toward the Growth Award. As part of this program, a special *Tree ID Walk* was held in Boulevard Park on October 15th.
- *Community Development Department:* Continued to work with Community Development to ensure landscape issues with residents and commercial properties are dealt with appropriately and expediently. Some conversation has begun in the Tree Board regarding updating the Tree Ordinance.
- *Public Works Department:* Worked with Project Managers on the Freymuth Road straightening project, the Sidewalk Project, and storm water related projects.

Boulevard Park

- *Green Gloves volunteers* assisted with the installation new planting bed and helped enhance existing beds.

- A chainsaw artist carved the Lorax figure from a tree that was marked for removal.
- A number of trees were donated and planted in the park.
- The entrance sign to Boulevard Park was highlighted with annuals.

Civic Center

- Provided full spectrum of maintenance duties for all plant materials in the Civic Center grounds including planting, mulching, pruning, watering, and pest management.

Founders Park

- Provided full spectrum of maintenance duties for all plant materials in the park as well as the planting bed near the Founders Park sign at Freymuth Rd and Veterans Memorial Pkwy. These duties include planting, mulching, pruning, weeding, watering and pest management.

Hawk Ridge Park

- In addition to normal maintenance duties, a lot of unwanted materials in the island parking lots were removed. Containers with flowers were placed by the entrance of the playground as a nice welcome.

Veterans Memorial Park

- Provided full spectrum of maintenance duties for all plant material in park including planting, mulching, pruning, weeding, watering and pest management.

Lake Saint Louis Boulevard

- Median islands received regular maintenance.
- Annuals were planted in all island heads.

Technology Drive

- Trees received regular maintenance.

Recreation

The Lake Saint Louis Parks and Recreation Department continues to offer various activities for the community throughout the year. On-line registration for our programs and classes has increased enrollment as well as provide ease and accessibility for our participants. The following depicts the offerings provided and respective participation numbers.

Table 7
2013 Recreational Programs

Youth Programs	Resident	Non-Resident	Total Participants
Father/Daughter Valentine Dance	89	37	126
T-Ball	34	27	61
Youth Baseball	483	416	895
Youth Soccer	118	36	154
Camp Gators (10 weeks of camp)	331	39	370
Baseball Camp	21	51	72
Ozzie Smith's Baseball			35
Soccer Camp	30	50	80
Softball Camp	6	42	48
Lacrosse Camp	14	20	34
Total Number of Youth Participants			1882

Adult Programs	Resident	Non-Resident	Total Participants
Flex and Strength	110	33	143
Adult Art Classes	79	22	101
Bone Density FREE Program	18	17	35
Body Fat Analysis			11
Art Exhibition			40
Total			646

Special Events	Residents	Non-Residents	Total Participants
Easter Egg Hunt (co-op w/ LSL Mothers Club)	650	200	Est. 850
3 Movies In The Park	300	150	Est. Avg. 150
6 Music on The Lake Concert Series	2,800	800	Est. 600 per 3,600 total attend
City Wide Garage Sale	68 Homes		68

Halloween Party In The Park(Co-op w LSL Mothers)	700	250	Est. 950
Tree Lighting Ceremony (canceled due to cold)			
Triathlon	98	652	750
Total Number of Participants			6,652

Leagues	Residents & Non Residents	Total Participants
Men's Softball	9 (teams)	9 teams 135 people
Church Softball	12 (teams)	12 teams 180 people
Co-Ed Softball (2 sessions)	14 (teams)	14 teams 210 people
Total Number of Participants		525

Lake Saint Louis Police Department

Annual Report 2013



*City of Lake Saint Louis
200 Civic Center Drive
Lake Saint Louis, MO 63367*

Chief Michael T. Force

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A Message to Our Residents



Dear Citizens:

Few communities offer the lifestyle and amenities afforded to residents of The City of Lake Saint Louis. Because our crime rate remains the lowest among comparable cities in the area, people here live, work and play in an extremely safe environment.

The influx of commercial, retail and hospitality businesses attracts new residents and draws consumers from throughout the area. While this growth is a help to our local economy, it also affords criminals more targets of opportunity. The Lake Saint Louis Police remain dedicated to providing quality public service based on the highest ethical and professional standards. Our partnership with the community ensures responsiveness to community needs and concerns.

The loyal and committed professionals who staff the Lake Saint Louis Police Department are proud to serve and protect this community and you, our residents. I invite you to review the results of their efforts in our 2013 Annual Report.

Respectfully,

Michael T. Force, Chief of Police

Mission Statement



The Mission of the Lake Saint Louis Police Department is to ensure a safe environment for residents by providing quality public service based on the highest ethical and professional standards.

To this end, the Police Department strives to meet this challenge through a partnership with the community to ensure responsiveness to community perceptions as well as community needs.



Summary of Statistics



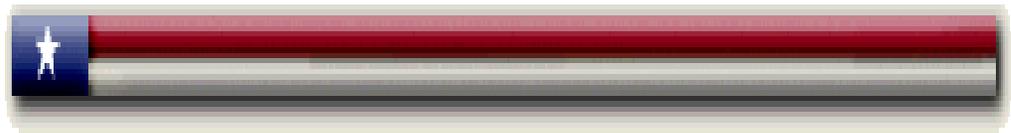
The Lake Saint Louis Police Department:

- ❖ Responded to 43,777 incidents during 2013, a decrease of 638 (1.4%) calls from previous year.
- ❖ Dispatch answered 47,524 calls for service ~ 1.4% decrease from the 48,203 calls in 2012
 - Cottleville calls 3,748 ~ 7.6% increase from 3,482 calls in 2012
 - “911” calls 7,430 ~ .6% decrease form 7,475 calls in 2012
- ❖ Made 626 arrests ~ 20% increase from the 519 arrests in 2012
- ❖ 1,086 Charges ~ 20% increase from the 898 charges in 2012
- ❖ 9,869 Business Checks ~ 4.3% decrease from the 10,309 checks in 2012
- ❖ 7,159 Area Checks ~ 2% decrease from the 7,312 checks in 2012
- ❖ 7,372 Subdivision Checks ~ 5% decrease from the 7,372 checks in 2012
- ❖ 3,433 Citizen Contacts ~ 14% decrease from the 4,010 checks in 2012
- ❖ 6,854 Traffic Stops ~ 20% increase from the 5,722 stops in 2012
- ❖ 3,535 Traffic Citations ~ 23% increase from the 2,880 citations in 2012
- ❖ 334 Auto Accidents ~ 1.8% increase from the 328 accidents in 2012
- ❖ 1,722 Police Reports ~ .4% increase from the 1,716 reports in 2012
- ❖ 100 DWI’s ~ 75% increase from 57 in 2012
- ❖ 181 Reported Crimes Against Persons ~ 24% decrease from 239 in 2012
 - Assaults, Domestic Violence, Family Offenses and Harassment all decreased
 - Peace Disturbances had the most significance increase by 88%
- ❖ 448 Reported Property Crimes ~ 12% decrease from 507 in 2012
 - Burglary increased by 54% ~ Fraud increased by 126%
 - Property Damage, Robbery and Stealing all decreased



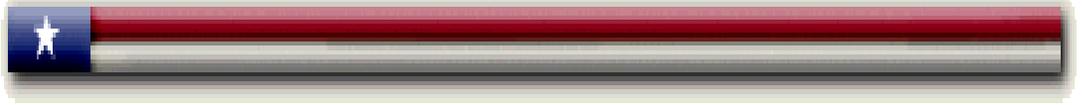


Section I Department Organization



- Department Staffing Report
- Organization Chart
- Department Organization
- Department Goals & Objectives
- Department Awards

Staffing



30 Commissioned Personnel

Chief of Police
Assistant Police Chief – Captain
Lieutenant of Day Patrol Division
Lieutenant of Night Patrol Division
Lieutenant of Support Services
4 Sergeants
2 Detectives
Traffic Officer
Community Resource /D.A.R.E Officer
16 Patrol Division
Drug Unit

12 Non-Commissioned Personnel

Communications Supervisor
6 Full Time Dispatchers
3 Part Time Dispatchers
Police Records Clerk
Administrative Assistant
Volunteer Police Clerk

Command Staff Organization Chart

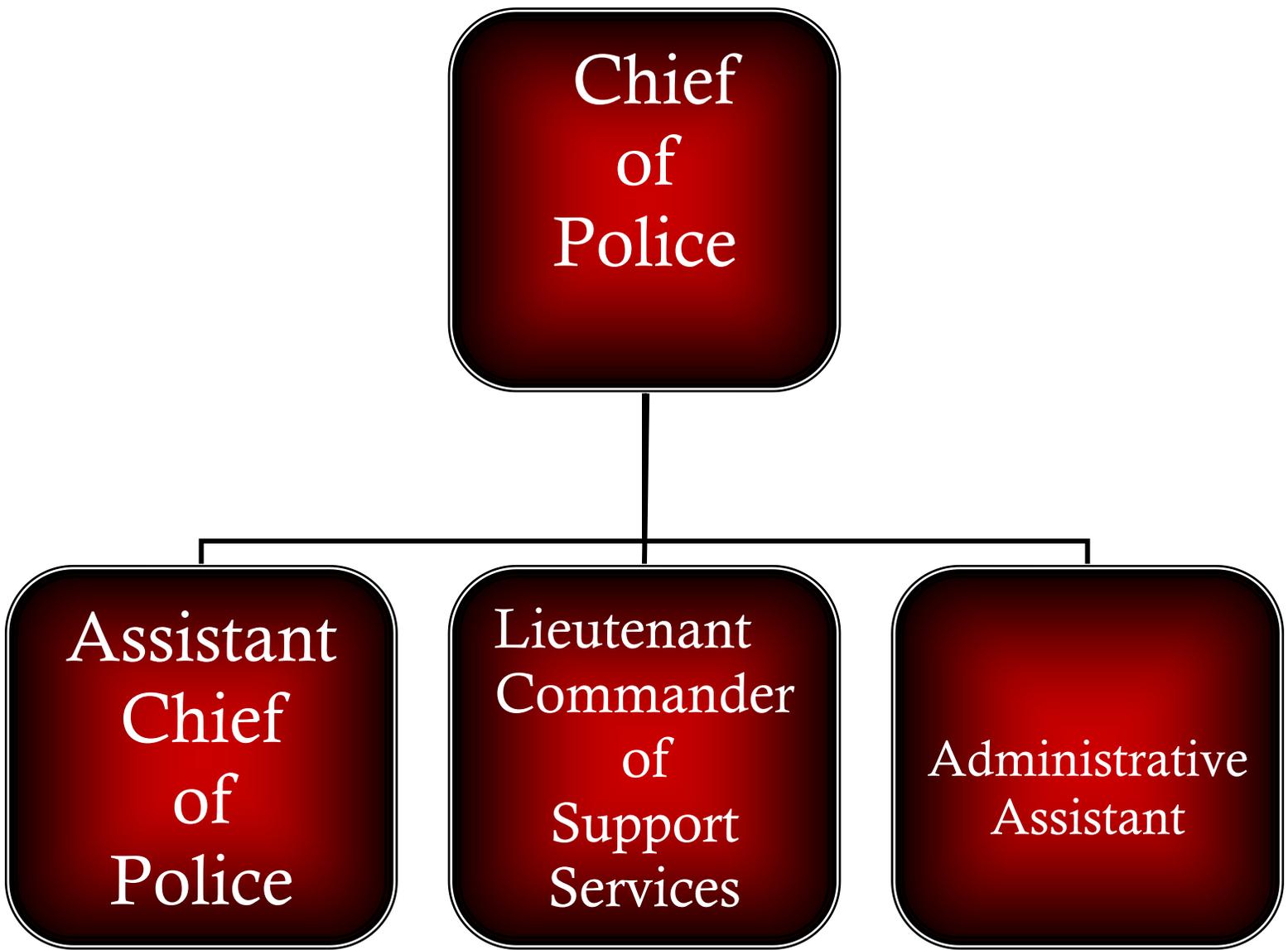


Chief
of
Police

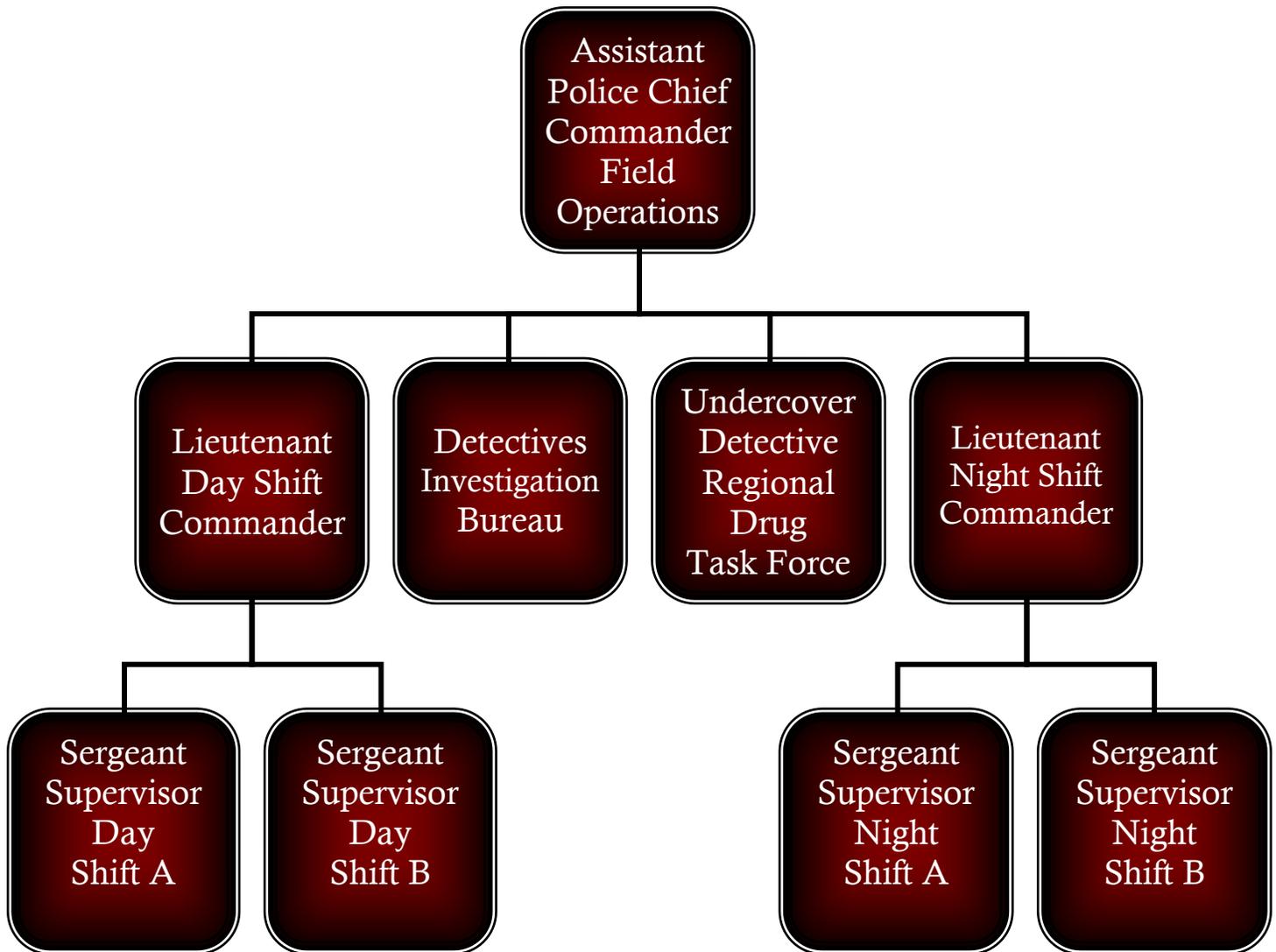
Assistant
Chief
of
Police

Lieutenant
Commander
of
Support
Services

Administrative
Assistant



Field Operations Organization Chart



Lieutenant
Commander
Support Services

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graph TD; A[Lieutenant Commander Support Services] --- B[Communications Supervisor]; A --- C[Records Clerk]; B --- D[Community Resource Officer]; B --- E[Traffic Enforcement Officer];
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Communications
Supervisor

Records
Clerk

Community
Resource
Officer

Traffic
Enforcement
Officer

Lake Saint Louis Police Department Organization



Office of the Chief of Police

The Office of the Chief of Police is responsible for the management, direction, and administration of the Department. The Chief of Police is accountable for ensuring that the general functions of the Department are carried out effectively and efficiently. The Chief of Police and his Command Staff, which consists of an Administrative Assistant, an Assistant Chief of Police/Commander of Field Operations, and a Commander of Support Services, manage projects, conduct and coordinate research, develop policy, manage media and public relations, administer crime prevention programs, direct the hiring and training of Department personnel, review and investigate complaints, oversee promotional processes, create and maintain professional standards of conduct, monitor use of force, conduct internal affairs investigations, and recommend commendatory and disciplinary actions.

Administrative Assistant Chief of Police

Provides administrative assistance and executive secretarial support to the Police Chief and Assistant Police Chief. Manages the Police Chief's calendar; schedules meetings and appointments; makes travel arrangements and accommodations. Receives and responds to inquiries and complaints from citizens; directs queries to appropriate person or division. Communicates with news media representatives as directed by the Police Chief. Screens and directs calls and visitors to the Police Chief's office. Prepares, disseminates, and maintains confidential internal and external correspondence. The purpose of this position is to provide administrative and secretarial support to the Police Chief. Successful performance helps ensure the effective and efficient operation of the department.

Assistant Chief Commander of Field Operations

The Assistant Chief of Police, who holds the assigned rank of Captain, reports to the Chief of Police and commands the Field Operations Division. Lieutenants, Sergeants, and Detectives, Patrol Officers and officers assigned to special duty constitute the staff of this unit. The Commander of the Field Operations Division is responsible for the intelligent, coordinated and effective deployment and management of the Department's patrol, uniformed, and investigative resources.

➤ Patrol Operations Section

Composed of two shifts, each commanded by a Lieutenant and supervised by two Sergeants, the Patrol Operations Section reports to the Commander of Field Operations. This Section provides twenty-four hour uniformed police services. In addition, this section provides specialized services to the community and is responsible for evidence and property control.

Department Organization



Field Operations - Continued

➤ Bureau of Investigations

The Bureau of Investigations reports to the Commander of Field Operations and is currently staffed by two detectives. The Bureau of Investigations is responsible for specialized investigations of those types of crimes requiring time and/or expertise beyond the capacity of the patrol force and administering polygraph examinations as needed. The Investigations Bureau is responsible for general investigations including property crimes/crimes against persons, special investigations, and background investigations of individuals seeking to associate themselves with the Department via voluntary service, employment or other affiliation.

➤ Traffic Enforcement Officer

The Lake Saint Louis Police Department currently has one full-time officer whose primary objective is to deter negative driving behavior by concentrating on enforcement of traffic laws throughout the city. In addition, this officer observes traffic patterns throughout the city and brings problem areas to the attention of the Command Staff.

➤ Community Resource Officer

Under the supervision of the Commander of Support Services, the Community Resource Officer is responsible for the agency's community outreach programs. This officer teaches the D.A.R.E. program at Green Tree Elementary, coordinates and attends community events, gives crime prevention presentations both onsite and at local venues, provides educational tours to youth groups, leads the Lake Saint Louis Police Explorers, and coordinates the agency's involvement in civic or charitable events such as the Polar Bear Plunge, the Special Olympics Torch Run, and American Red Cross Blood Drives.

➤ St. Charles County Regional Drug Task Force Detective

The Lake Saint Louis Police Department provides one full-time undercover detective to serve with the St. Charles County Regional Drug Task Force. This task force is a multi-jurisdictional unit that puts forth a cooperative effort to identify, investigate, arrest and prosecute subjects suspected of manufacturing or distributing drugs in the county.

Department Organization



Support Services Division

The Commander of Support Services, who is assigned the rank of Lieutenant, reports to the Chief of Police. The Support Services Division is responsible for providing general administrative and operational support to all other elements of the Department. The Commander of Support Services is responsible for fleet management, and oversees budgetary functions, procurement and purchasing and other fiscal and support management issues subject to the direction and approval of the Chief of Police.

➤ **Police Records Section**

A civilian Records Clerk, who reports to the Commander of Support Services, is responsible for the collection, preservation, and distribution of official reports generated by this agency as a result of calls for service. The Records Clerk also performs local records checks, serves as call-taker and receptionist for the agency during regular business hours, generates crime statistic reports, and performs other clerical tasks. In addition, the Records Clerk facilitates records management for the Cottleville Police Department. A citizen volunteer assists part-time in the Records Section.

➤ **Communications Section**

A civilian Communications Supervisor, who reports to the Commander of Support Services, manages this section, which is staffed by civilian personnel. This section is responsible for departmental telephone and radio communications and for CAD system data entry on a twenty-four hour per day basis, 365 days each year. This section also monitors inmate safety and facility security. Members of this section also serve as call-takers and receptionists for the agency. In addition, the City of Cottleville Police Department contracts with Lake Saint Louis to provide dispatch services.

Department Goals And Objectives



Goal: Increase Communications with Citizens

- Officers initiated 3,433 citizen contacts unrelated to traffic stops as well as calls for service
- Conducted research directed toward the development of an automated program to enhance information sharing with the public and studied the feasibility of implementation

Goal: Emergency Preparedness

- Complete Emergency Preparedness and Response Procedures Manual
- Continue to coordinate efforts with St. Charles County EMA to be disaster prepared
- Continued development of E Sponder EMA system
- Continued coordination with National Weather Service in order to further preparedness for weather related emergencies
- Establish storm spotter program and train, certify and equip five officers for participation in the program

Objective: Radio Meetings

- Lieutenant Doering has been attending monthly meetings in regards to the St. Charles County Radio program. This program is a county wide program with the main goal of allowing fire, EMS and law enforcement to communicate with one another on the same radio system. This program will also meet the federal guidelines for narrow banding which has recently been established.
- Upgrade with the county wide radio system, acquiring equipment, training and activation of county wide 800 MHZ radio system

Objective: Cross Training

- Lt. Doering took over as the Support Services Commander and Lt. Stevens took over as the Night Shift Commander. By cross training in their duties the department now has the ability to draw from the experience of both Lieutenants who now have had the opportunity to work in both positions.

Department Goals And Objectives



Goal: Keeping up with the Growth of the City

- Create a five year plan for the police department pertaining to resources needed and possible changes to policy, procedure, practices to keep up with internal and external growth relating to the increase in businesses, population and vehicular traffic.

Lake Saint Louis has continued to maintain one of the lowest per capita crime rates in St. Charles County and in the State of Missouri, as published by the Federal Bureau of Investigations Uniform Crime Reporting System.

Municipality	Population	Violent Crimes	Property Crimes	Total Crime Index
Cottleville	3,086	0	42	42
Lake Saint Louis	14,598	9	236	243
O'Fallon	79,617	60	1,144	1,199
St. Charles	115,796	118	1,013	1,125
St. Peters	52,766	113	1,273	1,376
Wentzville	29,176	40	591	622

**Violent Crimes include Murder, Manslaughter, Rape, Robbery and Aggravated Assault.
Property Crimes include Burglary, Larceny-Theft, Motor Vehicle Theft, Robbery and Arson.**

A vertical graphic on the left side of the page featuring a stylized American flag with white stars on a blue field and red and white stripes at the bottom.

Detective Bret Carbray

On Sunday, May 19, 2013, Detective Carbray was off duty traveling on US 65. He observed a male subject that was slumped at the wheel of his vehicle that was stopped in the center median of the highway. Detective Carbray stopped his vehicle and removed the unresponsive male and immediately started CPR. Ambulance personnel arrived and transported the subject to the hospital where he was treated and has made a full recovery. Detective Carbray's actions define the meaning and purpose behind the Life Saving Medal and is in keeping with the highest traditions of the Lake Saint Louis Police Department.

Department



Commander's Notice

Detective Bret Carbray, Detective Gary McIntyre, Officer Rebecca Hurwitz, and Officer Jeff Thompson

On January 2, 2013 officers were investigating two car clottings. Officer Thompson along with Officer Hurwitz were able to identify footprints that were similar to footprints near a burglary that had also occurred that night. They were able to track those footprints to a residence near all three crime scenes. Detective McIntyre obtained a warrant. All stolen items relating to the three cases were recovered. In addition, several more items relating to numerous cold case stealings were recovered. Upon searching a hidden compartment officers located another subject who was wanted on a felony drug warrant.

Dispatcher James Herr

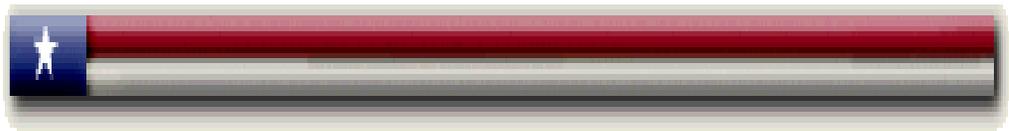
On April 21, 2013, Dispatcher Herr received a phone call in reference to a subject who had posted a message on a social website that stated she was going to kill herself. Dispatcher Herr had a difficult time obtaining an correct address, but once found O'Fallon Officers were able to make contact with the subject who was planning on committing suicide. Subject was transported to hospital for treatment. Dispatcher Herr's continued diligence in this matter let to a positive outcome for this troubled youth.

Officer Tom Otten

On May 16, 2013, Officer Otten during a routine traffic stop recognized the female driver was experiencing some personal stress in her life. Officer Otten engaged in conversation and offered words of encouragement to the driver. This had such a profound positive effect on the driver that she felt compelled to send a compliment. His simple gesture of compassion left a lasting impression and sense of hope for the female driver.



Section II Bureau of Field Operations



- Patrol Operations
- Bureau of Investigations Caseload
- Community Outreach Programs
- Traffic Enforcement

Patrol Operations



The Patrol Operations Section is the core of every law enforcement agency. The officers who serve in this Section are the ones that patrol our city streets and respond to citizens' calls for service. During 2013 Lake Saint Louis Police Officers:

- ❖ **Responded to 43,777 calls for service**
- ❖ **356 Sick Case Calls**
- ❖ **7,159 Area Checks**
- ❖ **9,869 Business Checks**
- ❖ **7,372 Subdivision Checks**
- ❖ **3,433 Citizen Contacts**
- ❖ **334 Auto/Boat Accidents**
- ❖ **3,535 Traffic Citations**
- ❖ **626 Arrests with 1086 Charges**
- ❖ **1,722 Police Reports**

These Officers also received several hundred hours of training and spent countless hours preparing for and testifying in municipal and state courts.



Bureau of Investigations



2013 Investigations Stats

Case Classification	Assigned	Inactivated	Inactivated Rate	Cleared	Clearance Rate	Still Under Investigation
VIOLENT CRIME						
Armed Robbery	1	0	0.00%	1	100.00%	0
Assault/Domestic Assault	2	0	0.00%	2	100.00%	0
Child Abuse	3	0	0.00%	3	100.00%	0
Armed Criminal Action	0	0	N/A	0	N/A	0
Harassment / Stalking	1	0	0.00%	1	100.00%	0
Homicide/Manslaughter	1	0	0.00%	1	100.00%	0
Sex Crimes	8	0	0.00%	8	100.00%	0
Total Violent Crime	16	0	0.00%	16	100.00%	0
PROPERTY CRIME						
Fire Investigations	0	0	N/A	0	N/A	0
Burglary	6	2	33.33%	4	66.67%	0
Forgery/Counterfeiting	3	0	0.00%	2	66.67%	1
Fraud	11	0	0.00%	11	100.00%	0
Property Damage	0	0	N/A	0	N/A	0
Stealing	30	6	20.00%	21	70.00%	3
Stealing a Motor Vehicle	2	0	0.00%	1	50.00%	1
Receiving Stolen Property	1	0	0.00%	1	100.00%	0
Leaving the Scene of Accident	0	0	N/A	0	N/A	0
Lost/Stolen Property	0	0	N/A	0	N/A	0
Total Property Crime	53	8	15.09%	40	75.47%	5
OTHER CASES						
Assist Other Agency	10	0	0.00%	10	100.00%	0
Background Investigation	3	0	0.00%	3	100.00%	0
Informational	2	0	0.00%	2	100.00%	0
Major Case Squad	0	0	N/A	0	N/A	0
Suicide or Sudden Death	6	0	0.00%	6	100.00%	0
Suspicious Circumstance	3	0	0.00%	3	100.00%	1
Making False Bomb Threats	1	0	0.00%	1	100.00%	0
Identity Thefts	1	0	0.00%	0	100.00%	1
Total for Other Cases	26	0	0.00%	25	96.15%	2
Total Overall	95	8	8.42%	81	85.26%	7

Community Outreach Programs



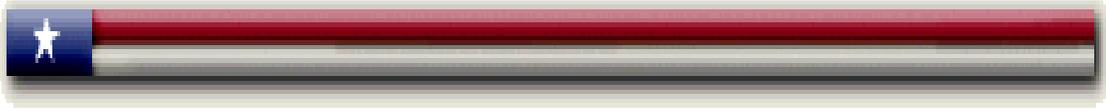
The Lake Saint Louis Police Department dedicates a full-time position to police-community relations. The Community Resource Officer position was created to ensure quality programs for residents in the community. This position also serves as the D.A.R.E./School Resource Officer at Green Tree Elementary.

In 2013 the Lake Saint Louis Police Department was involved in the following police-community relations efforts:

- The Drug Abuse Resistance Education (D.A.R.E.) program was taught to 113 fifth grade students at Green Tree Elementary.
- Chosen to serve as the Region 6 Representative on the Missouri D.A.R.E. Officers Association Board of Representatives.
- In cooperation with the Wentzville School District and Green Tree Elementary administration, intruder drill protocols were evaluated for possible improvements and police personnel assisted in overseeing these drills which were conducted during regular school hours.
- A presentation on School Safety was conducted for the Green Tree Elementary Parent Teacher Organization.
- A Walk to School Day event with over 300 participants was organized for Green Tree Elementary through the Safe Routes to School program.
- Applied for and received a non-infrastructure grant totaling \$11,382 through the Safe Routes to School program for pedestrian and bicycle safety education programs at Green Tree Elementary.
- Participated in a Trunk or Treat event at Green Tree Elementary
- An informational booth and vehicle display were set up at a community event
- The Volunteers in Policing (VIPs) program dedicated 155.75 hours of volunteer work to the department.



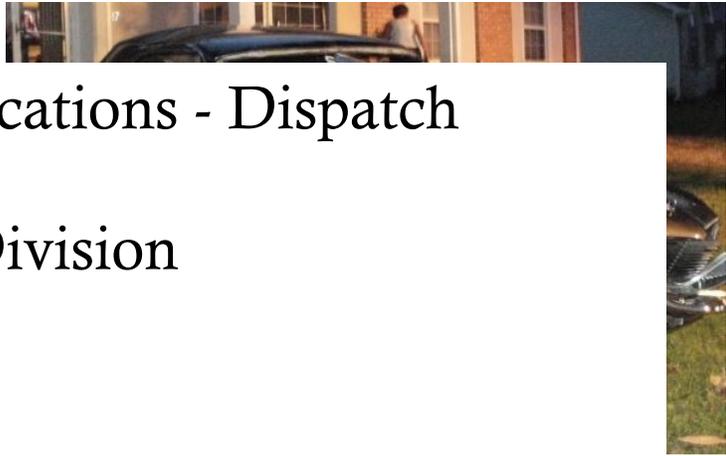
Community Outreach Programs



~Continued~

- 6 Station tours, 3 presentations on fingerprinting, and a drug prevention presentation were conducted for scout groups.
- 3 Police Officer talks were conducted for local preschools.
- The National Night Out event was conducted in the Key Harbour subdivision.
- Conducted two Prescription Drug Take-back events in conjunction with the Drug Enforcement Administration. These events resulted in 15 boxes/323 lbs. of unused or expired prescription and over-the-counter medications being removed from our community and disposed of.
- **The agency participated in the following outreach programs:**
 - Polar Plunge event which raised approximately \$90,000 for Special Olympics Missouri
 - Law Enforcement Torch Run for Special Olympics Missouri
 - Law Enforcement Torch Run T-shirt sales for Special Olympics Missouri
 - Warners' Winter Warmup coat drive
 - Two blood drives for the American Red Cross which collected a total of 75 units of blood
- The Lake Saint Louis Police Explorer Post #9987 recruited two new members and participated in over 214 hours of police training and service.
- **The Lake Saint Louis Police Bike Patrol Unit participated in the following:**
 - Approximately 10 hours of bicycle patrol operations
 - Assisted in the instruction of a police cyclist course and one bicycle maintenance course
 - Conducted traffic control at the Lake Saint Louis Triathlon
 - Sponsored a bicycle recycling event which collected 105 bikes to support youth bicycle safety & education programs for BWorks
 - Conducted a bicycle safety presentation for a scout group
 - Selected as a member of the Industry Liaison Committee and conducted a product review for the International Police Mountain Bike Association (IPMBA)
 - Received League Cycling Instructor certification through the League of American Bicyclists

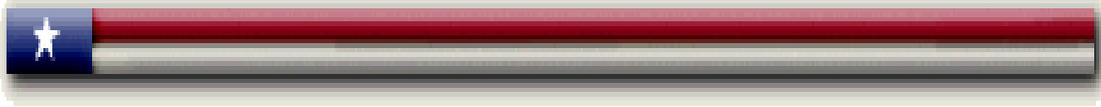




- Communications - Dispatch
- Records Division

												al
22	24	20	36	36	24	24	29	24	42	30	334	
7	7	4	5	6	15	15	10	9	11	5	100	
522	500	542	598	491	818	720	623	589	561	463	6854	
236	262	245	296	265	454	413	345	321	298	225	3535	
125	148	168	133	176	149	141	136	136	161	129	1722	

Communications



The Bureau of Support Services is responsible for procurement and maintenance of supplies and equipment, fleet management, communications and the police records function.

Records Section

During 2013, our Records Division processed more than 1,720 police reports forwarded to municipal and state courts for adjudication, to the Missouri State Highway Patrol, and to other state agencies. In addition, over 3500 municipal and state court summonses were processed. This division is also responsible for the release of records in accordance with State and Federal law, for performing 285 local records checks, for tracking and billing fees related to false alarm calls, and for numerous other duties.

More than 292 requests for police reports were processed, netting over \$1450 in fees. Over \$1700 was collected for DWI recoupment fees.

Although the workload merits more manpower, this office is currently staffed by one full time employee.



Dispatch Section



The staff in our dispatch center is responsible not only for providing fast, efficient and courteous service to citizens, but also for the safety of the police officers in Lake Saint Louis and Cottleville while they perform their duties.

Our personnel hold lives in their hands every minute of every day.

The Lake Saint Louis Police Communications Center dispatched 43,777 Lake Saint Louis calls for service and an additional 3,748 calls for service for the City of Cottleville for a total of 47,524. Of those 47,524 calls 7,430 were "911" calls. In addition to emergency dispatch, our Communications officers handled tens of thousands of routine business calls.

Number of Incidents

Section IV Crime Statistics

				% of Incidents	
				.17%	
				.18%	
				.19%	
				.19%	
				.19%	
				.20%	
igs				.20%	
				.20%	
				.21%	
	4	.009%	Juvenile	92	.21%
g	4	.009%	911 Hang up	103	.24%
er	4	.009%	Check Well Being	106	.24%

- Summary of Statistics
- 5 Year Arrest Summary
- Charges by Month
- Reported Crimes
- Graphs

Crime Statistics



5- Year Arrest Summary 2009 – 2013

Offense	2009	2010	2011	2012	2013
Arson	0	0	0	0	0
Assault	8	7	3	10	11
Burglary	2	3	5	2	3
Domestic Assault	15	17	16	11	8
Driving While Intoxicated	99	70	103	54	91
Driving While Revoked	(Note1)	(Note1)	(Note1)	13	25
Driving While Suspended	(Note2)	(Note2)	(Note2)	7	9
Drug Offense	19	19	14	20	30
Fail to Appear at Court	(Note2)	(Note2)	(Note2)	159	157
Family Offenses	(Note2)	1	1	1	4
Forgery	(Note2)	(Note2)	(Note2)	1	1
Fraud	0	0	0	2	2
Fugitive	281	255	289	107	137
Harassment	0	0	0	1	0
I.N.S. Violations/I.C.E. Detainer	1	0	0	1	0
Leaving the Scene	(Note2)	(Note2)	(Note2)	8	0
License Violations	31	36	24	14	17
Liquor Law Violation	4	0	1	2	1
Other	3	11	6	1	14
Property Damage	1	2	1	5	4
Resisting Arrest	0	4	0	3	6
Robbery	0	1	3	5	5
Sex Offenses	2	1	1	1	2
Stealing	32	31	56	87	93
Tampering / Stolen Vehicle	3	1	0	1	0
Traffic	5	0	0	3	4
Trespassing	3	2	2	1	1
Weapons Offense	3	0	1	2	1
Note 1: Included in "License Violations" Note 3: Changed category for 2012					
Total Physical Arrests	519	461	527	519	626

2013 Arrest Charges by Category by Month



Arrest Charges By Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Assault	1	1	1	1	2	1	3	5		1			16
Bribery										1			1
Burglary	1		1										2
Domestic Assault	1	2	1	2		1			1	1	1	1	11
Drug Offense	9	8	7	4	12	9	9	3	2	9	6	3	81
DWI	6	7	7	4	5	6	15	15	10	9	11	5	100
DWR	2	2	6	2	1	4	4	2	4	5	1	2	35
DWS	2	1	3	2	2	2	3	2	1	1	2	3	24
Equipment Violations	2					1	2		2				7
Family Offenses	1			1					1		1	1	5
File False Report					3								3
Forgery				1									1
Fraud				1			1						4
FTA/Contempt of Court	18	10	23	19	10	12	13	12	15	13	10	11	166
Fugitive	23	14	28	31	18	22	25	27	17	24	21	27	277
Health & Safety							1						1
Juvenile F11		3	2										5
License Violations	3	6	5	5	2	3	7	6	8	4	3	2	54
Liquor Law Violations	2		1			1	1						5
Obstructing Judicial Process												1	1
Other Offenses	1												1
Peace Disturbance				1									1
Property Damage	2	1	3					2		1	1		10
Public Order Crimes								2		2		1	5
Resisting/Interfering w/Arrest	1			1	2	2	2	1	1		1	2	13
Robbery					1	2				1		1	5
Sex Offenses					1			1					2
Speeding	2	2	3	2	1	3	3	4	4	3	2	1	30
Stealing	10	8	8	9	7	3	6	4	7	15	17	11	105
Tampering/Stolen Vehicle	12	5	9										26
Traffic			1	4	6	8	9	14	17	9	7	5	80
Trespassing				3	1					1			5
Weapons Offenses				1					1			1	3
TOTAL CHARGES	99	70	109	93	74	81	104	100	91	100	87	78	1086

Reported Crimes by Category by Month

Reported Crimes Against Persons

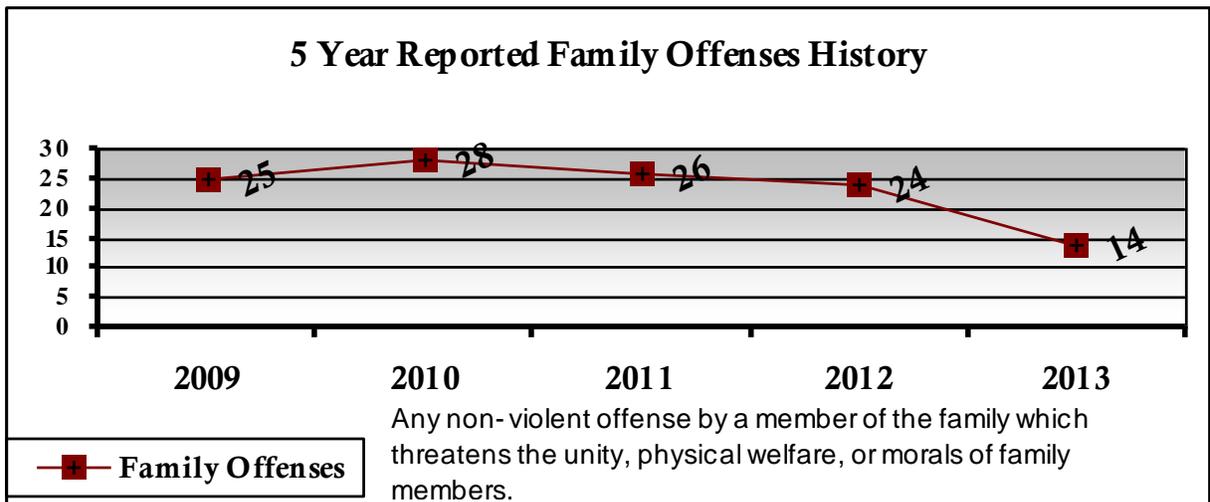
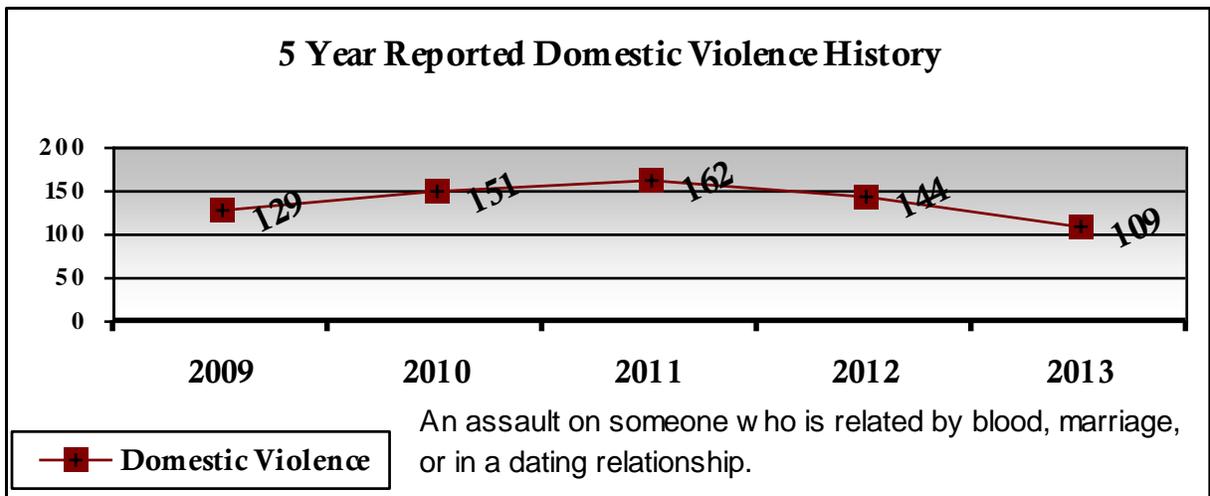
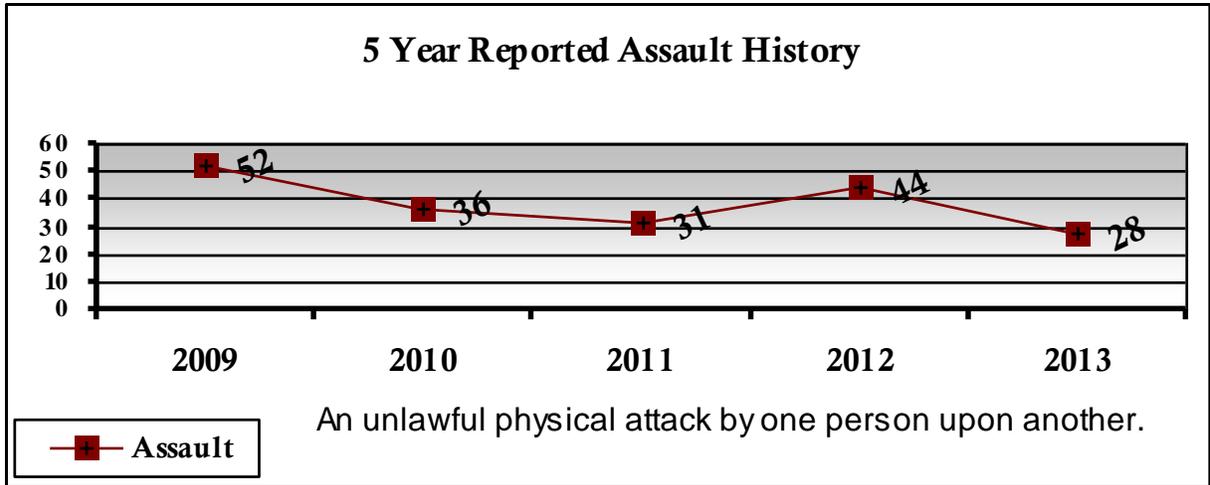


Offense	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Assault	6	2	3	1	3	4	2	4	1	1	1	0	28
Domestic Violence	6	5	6	13	13	15	7	7	7	16	9	5	109
Family Offenses	3	3	0	2	0	3	0	0	1	0	2	0	14
Harassment	0	0	0	0	0	0	0	0	0	0	1	0	1
Homicide	0	0	0	1	0	0	0	0	0	0	0	0	1
Kidnapping	0	1	0	0	0	0	0	0	0	0	0	0	1
Peace Disturbance	2	2	2	2	1	2	2	0	1	0	3	0	17
Sex Offenses	0	1	0	2	1	2	0	1	1	0	1	1	10
Total Crimes Against Persons	17	14	11	21	18	26	11	12	11	17	17	6	181

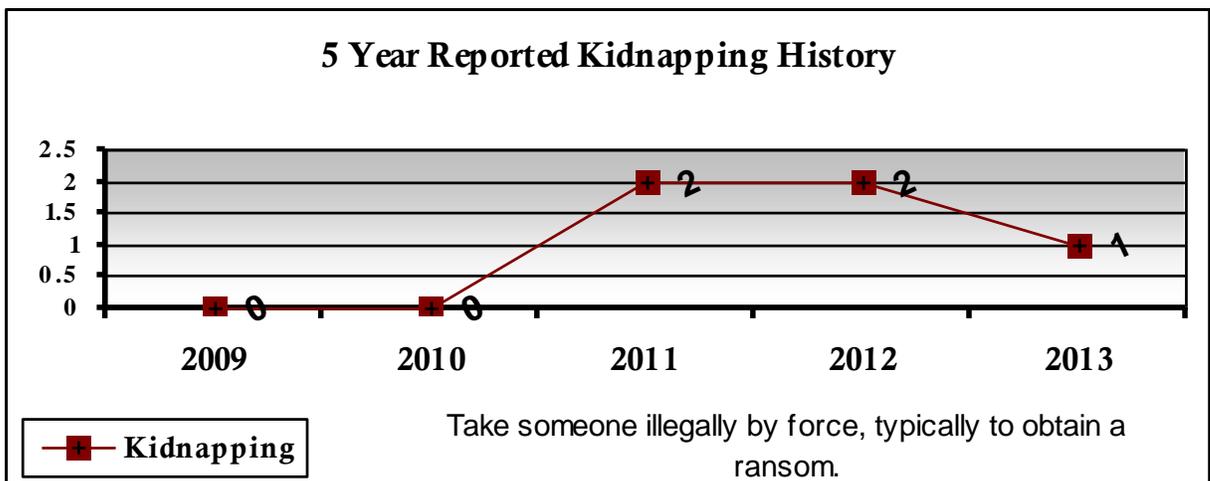
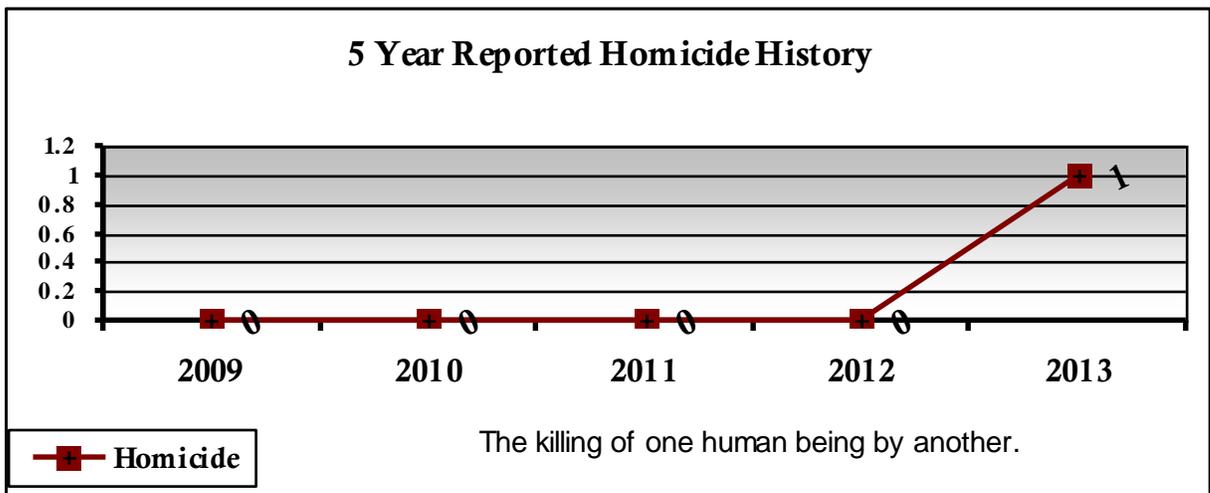
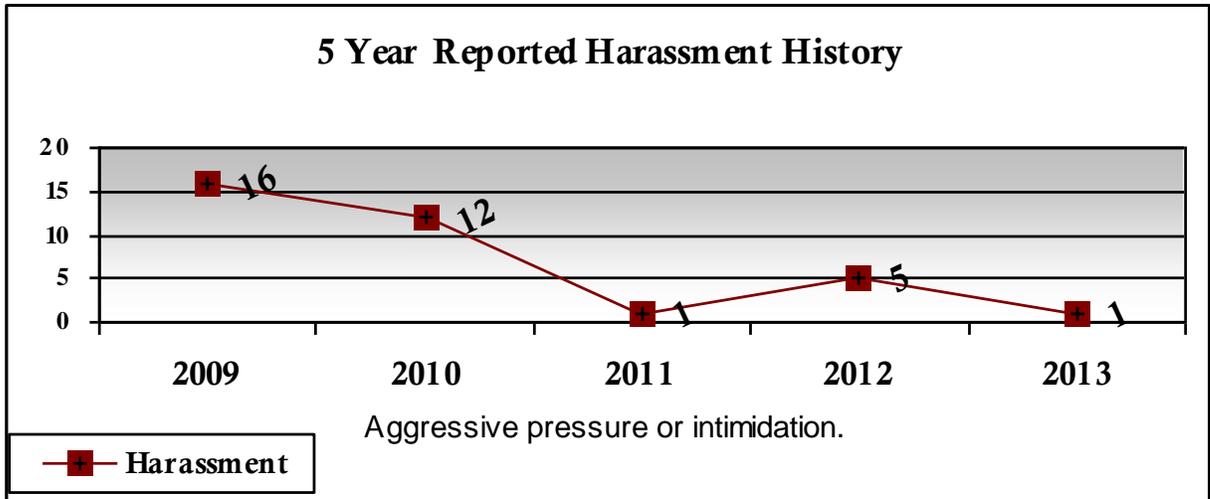
Reported Property Crimes

Offense	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	2	1	6	6	3	3	8	3	3	3	0	2	40
Fraud	1	3	8	14	2	5	2	0	1	1	13	2	52
Property Damage	9	4	7	10	4	11	5	7	5	6	3	6	77
Robbery	0	0	0	0	0	1	0	0	0	1	0	0	2
Stealing	17	15	19	27	22	33	14	24	17	25	28	29	270
Driving/Stolen Vehicle	0	1	0	0	2	1	0	0	0	0	0	2	6
Total Reported Property Crimes	29	24	40	57	33	54	29	34	26	36	44	42	448

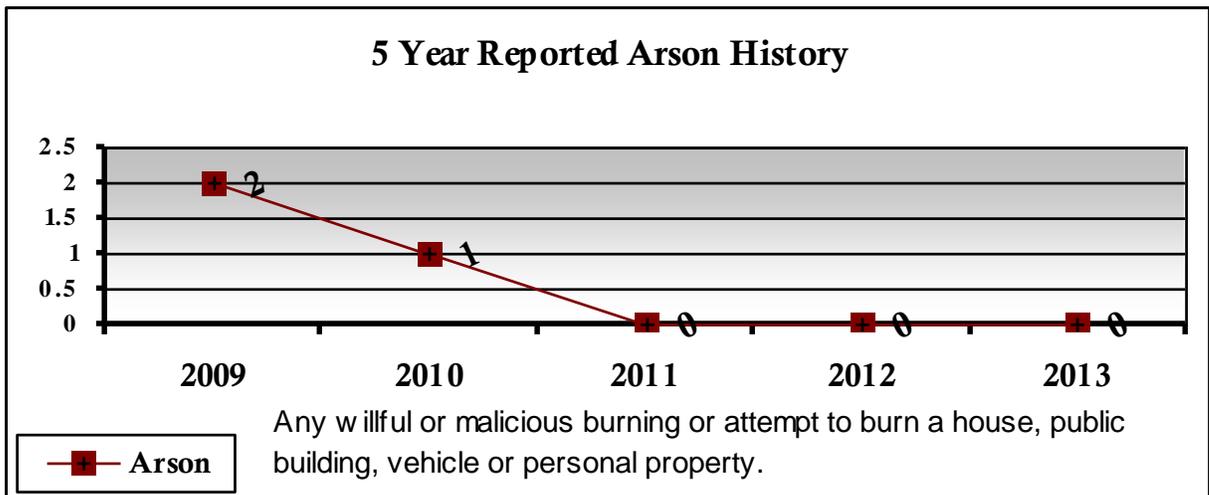
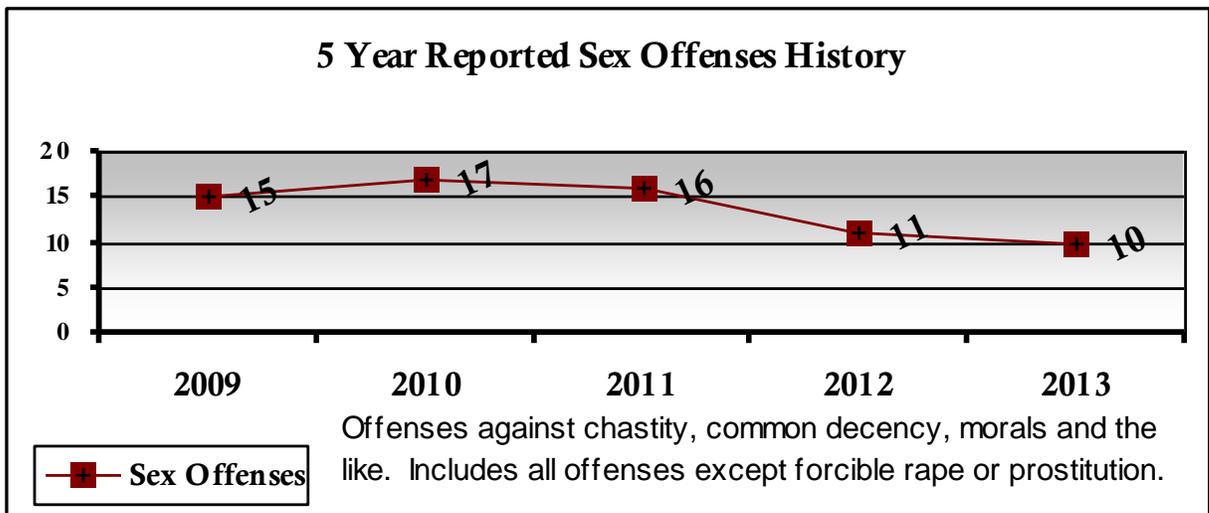
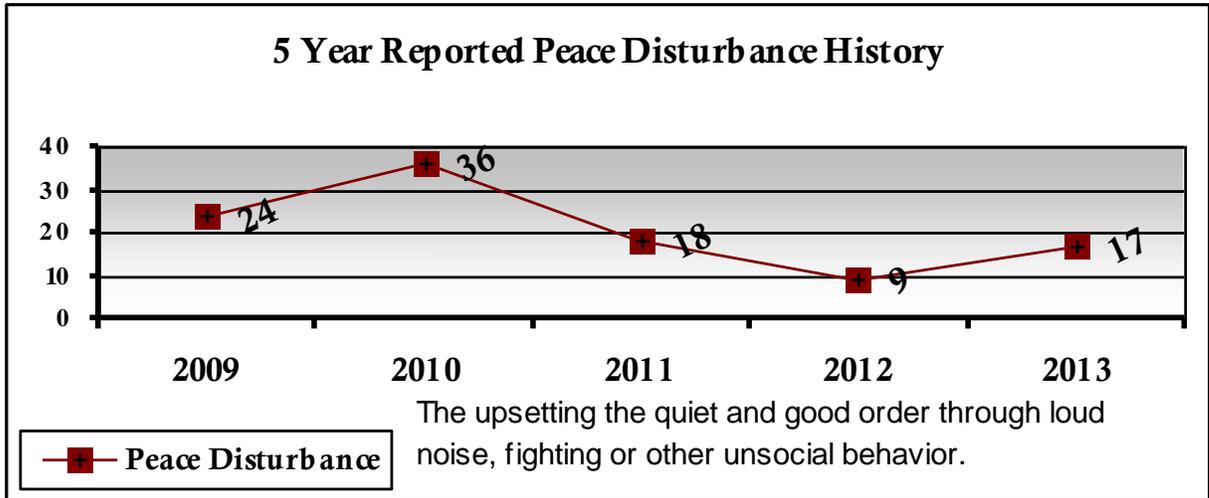
Reported Crimes



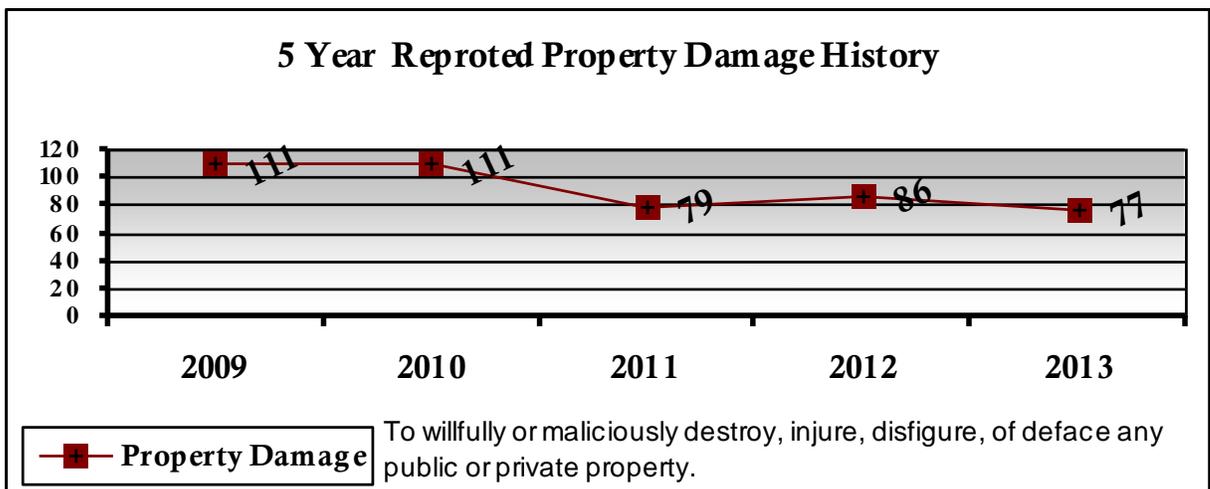
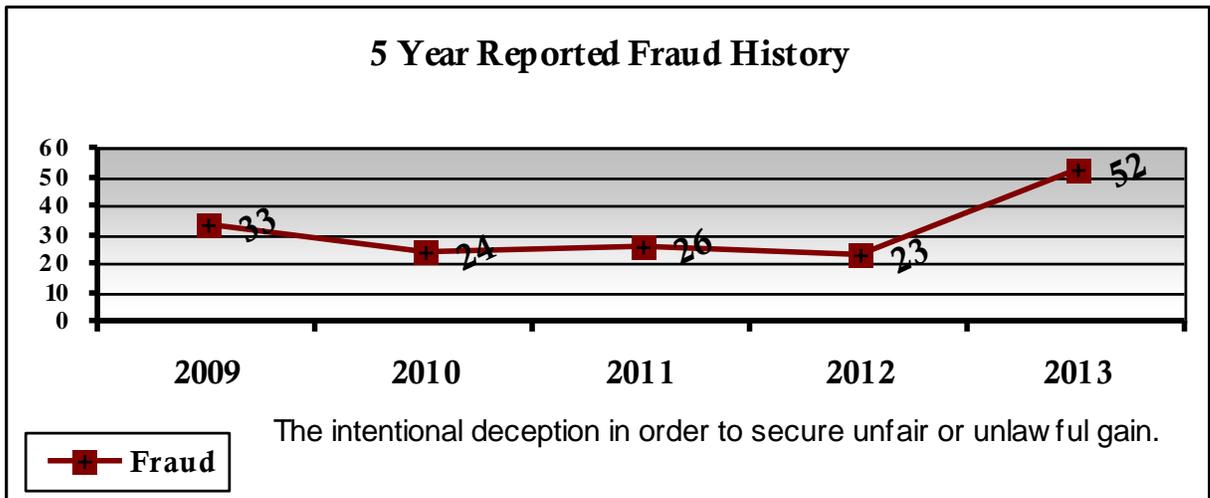
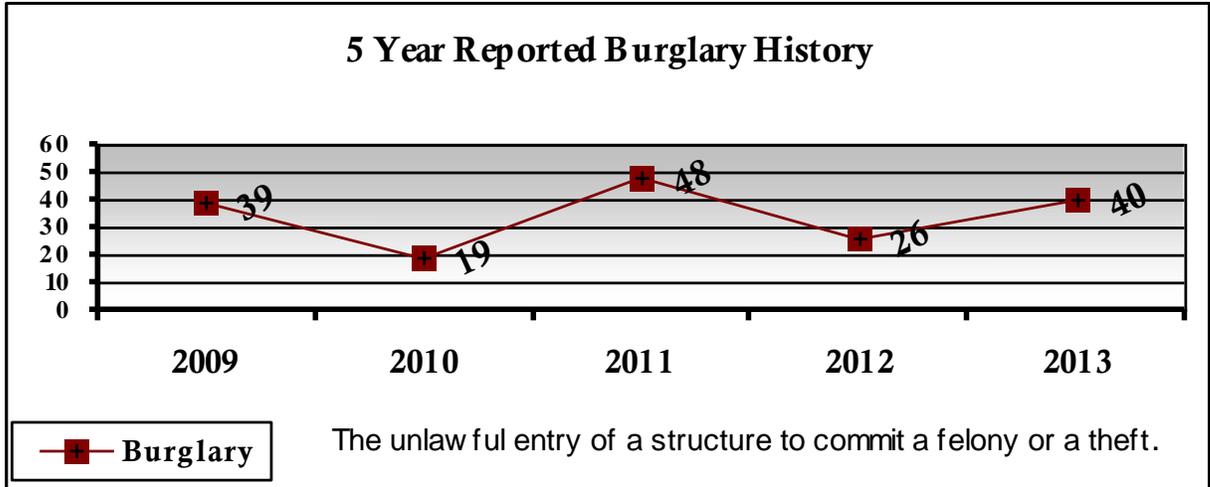
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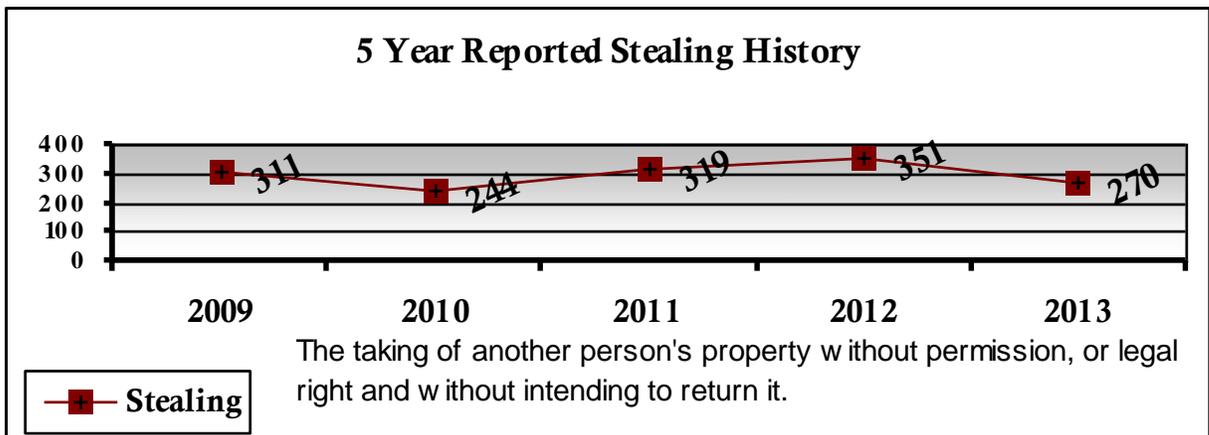
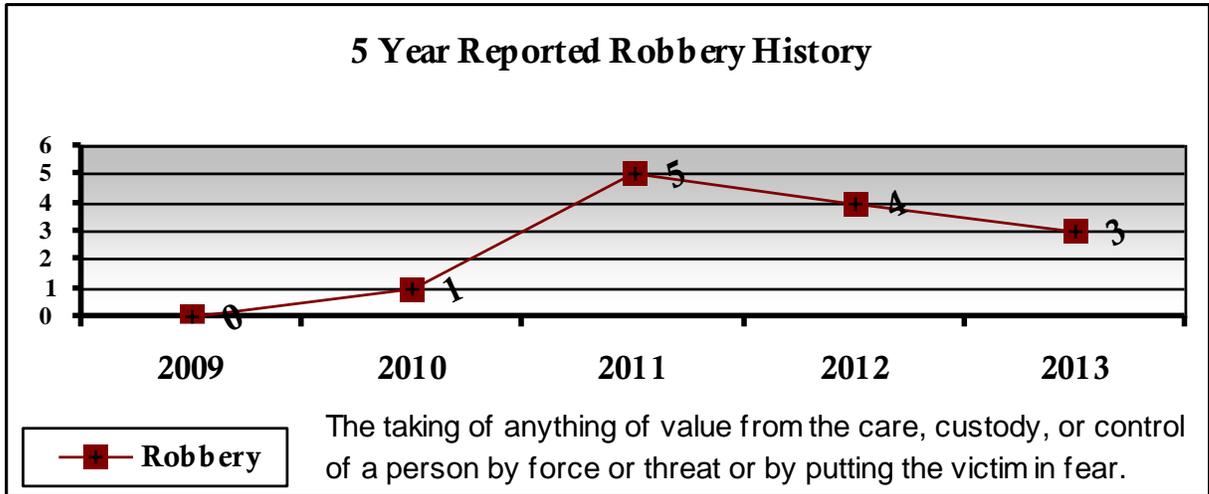
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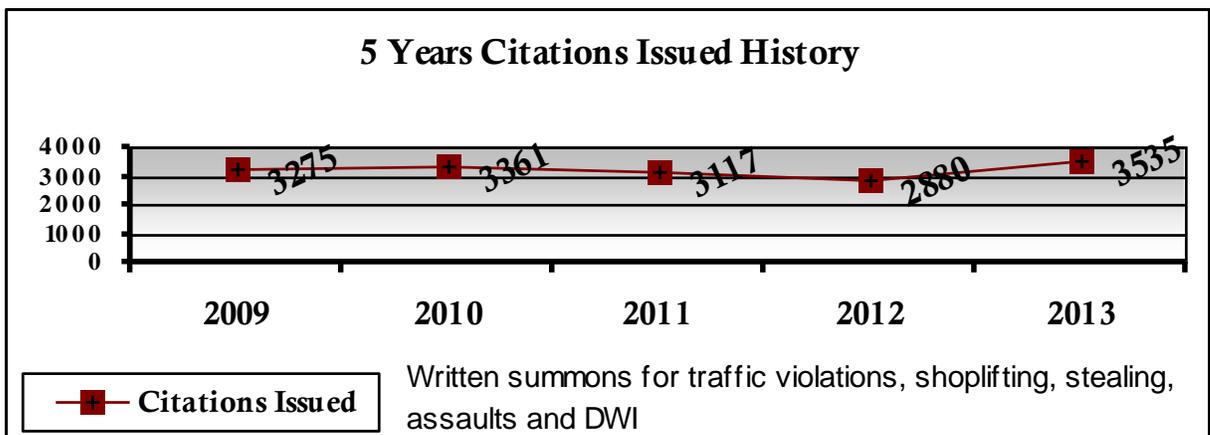
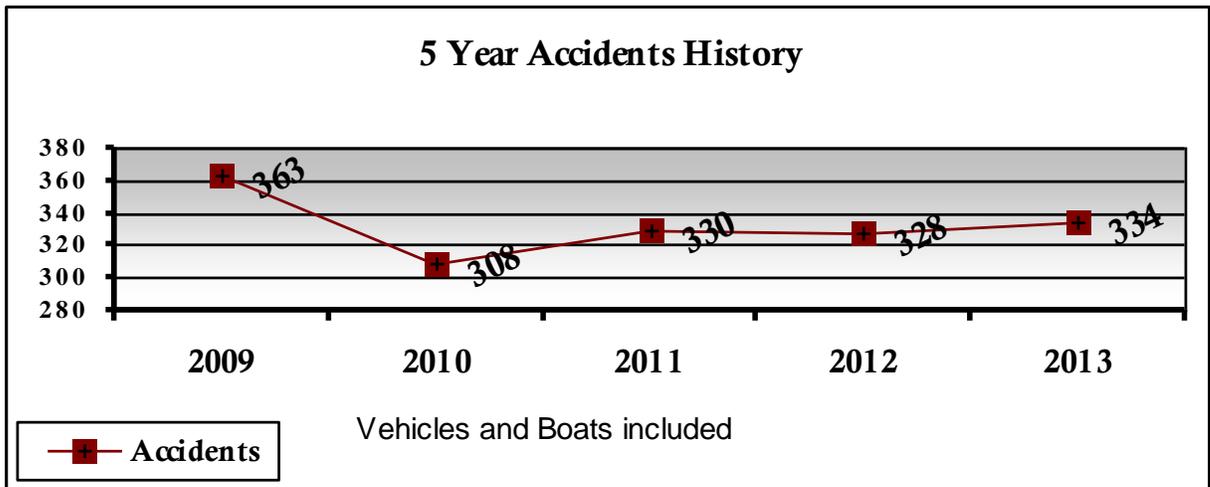
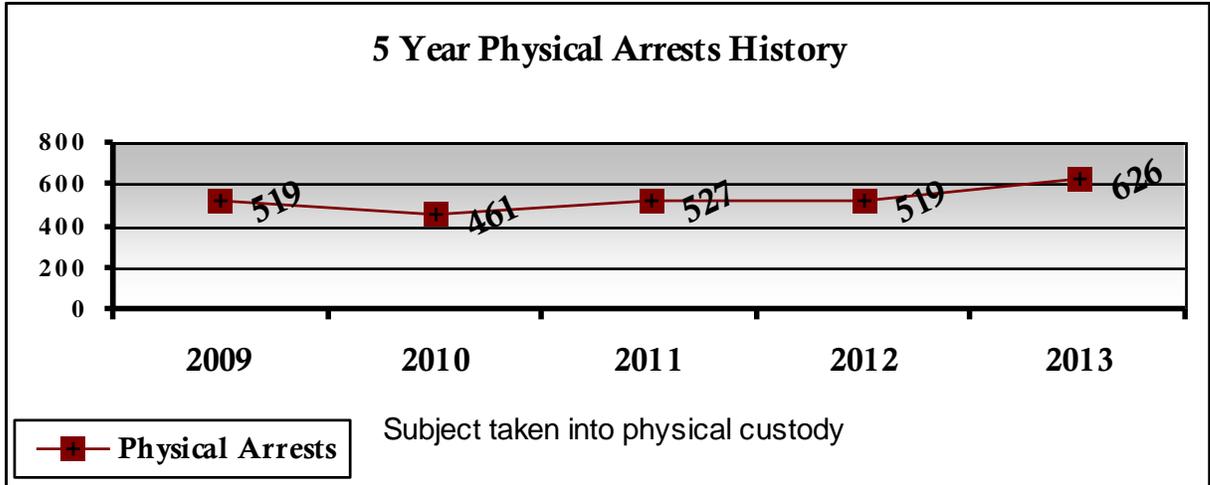
Reported Crimes



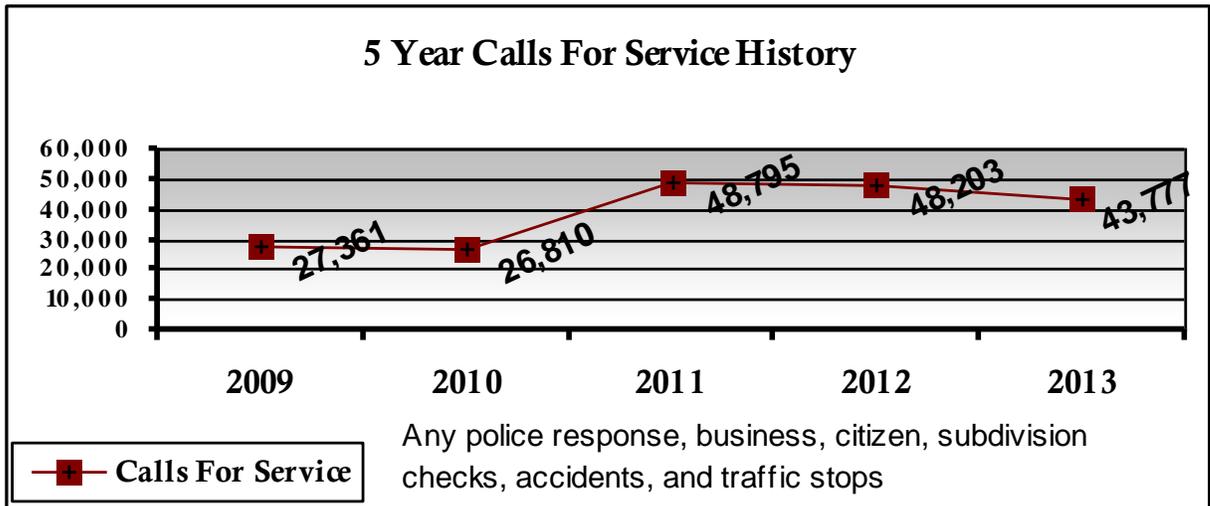
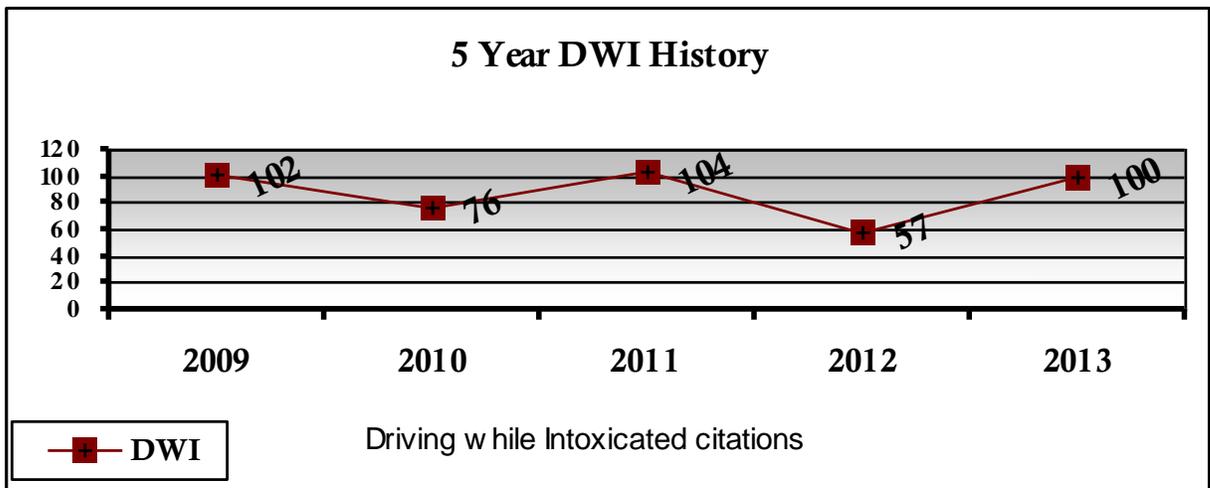
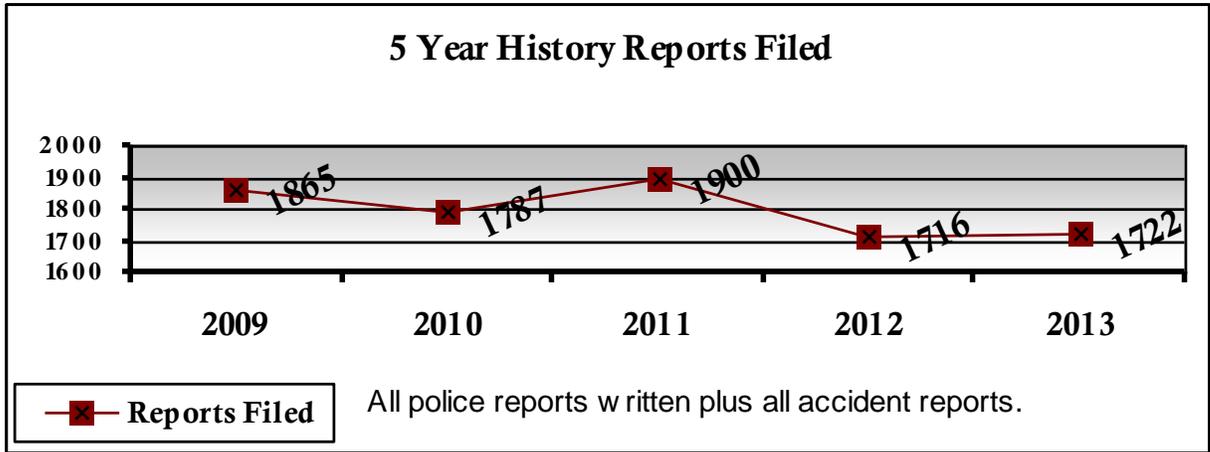
Reported Crime



Statistics



Statistics





2013

Department of Public Works Annual Report



City of Lake Saint Louis, MO

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Introduction

The City of Lake Saint Louis Department of public works provides Facility and Infrastructure Maintenance, Construction Services, and Engineering support for the City. The Department is responsible for an operating budget of approximately \$2 million including capital purchases of \$208K. The Department also managed capital projects of approximately \$4.4 million. ¹

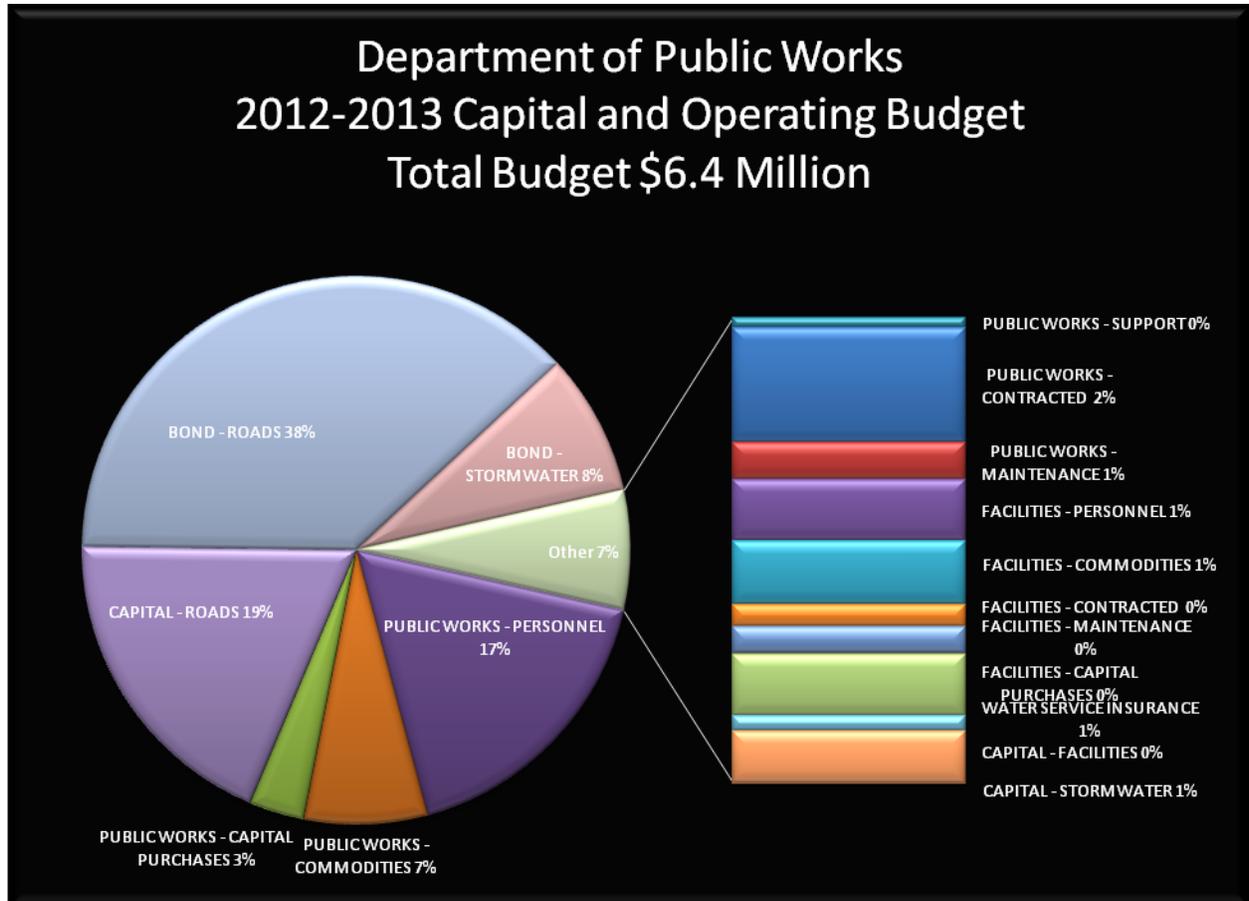


Figure 1 - Capital and Operating Budget

¹ Budget numbers and charts 2012-2013 Budget Year

**Department of Public Works 2012-2013
Budgeted Funding Source
Total Budget \$6.4 Million**

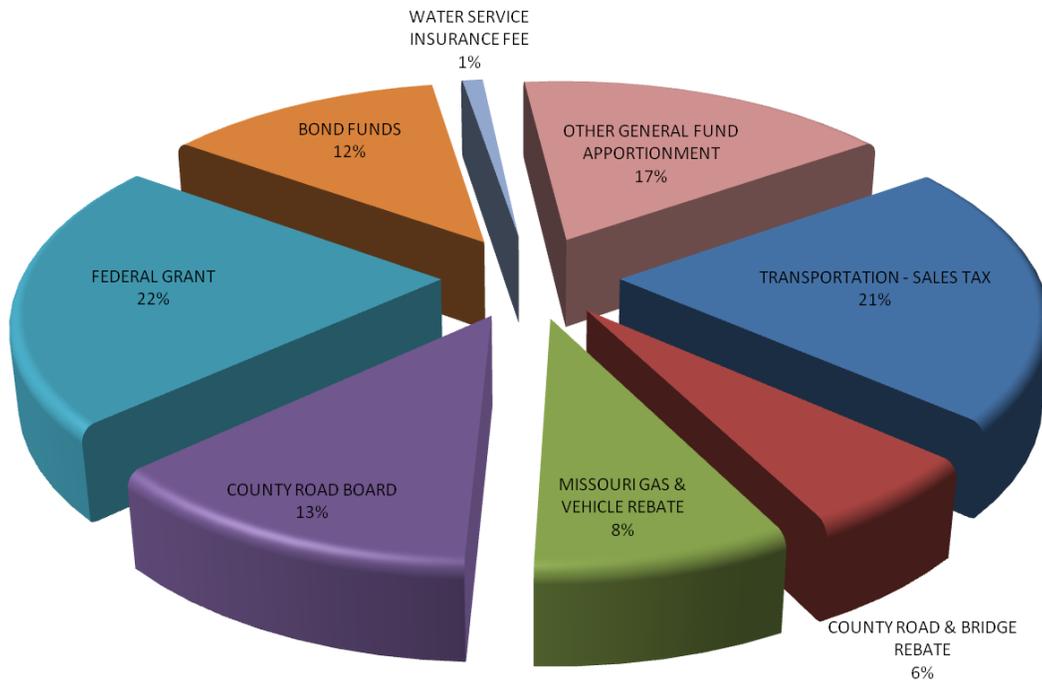


Figure 2 - Department Revenue Source

The Department of Public Works manages 176 miles of street and over 50 miles of stormsewer pipe. Daily safe operation of these facilities is provided by the Maintenance Division consisting of ten full time employees. Planning, engineering and construction management as well as developer services for site construction is provided by our 4 person Engineering staff. The Facilities Division provides custodial services and building maintenance for 30,000 square feet of space at the Civic Center and Public Works Office.

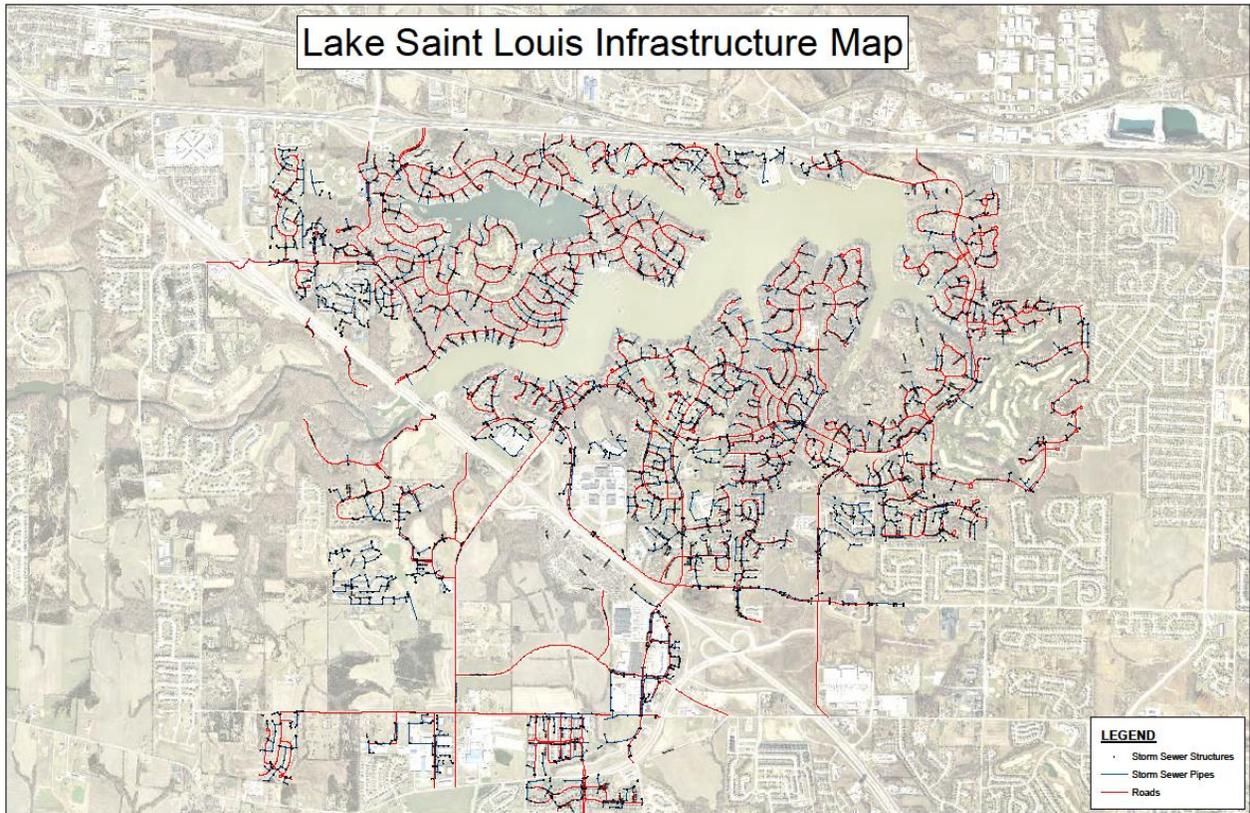


Figure 3 - Infrastructure Map

Our mission is to provide safe and efficient transportation and stormwater facilities for the City's residents. The Public Works Department's services directly affect every resident and visitor in the City, but the better we do our job the less our presence is noticed.

Engineering Division

The Engineering Division of the City of Lake Saint Louis Public Works Department planned and constructed several projects to improve the City's existing infrastructure. These projects required coordination with residents, other city departments, community organizations, local, state and regional governmental agencies, as well as utility companies.

In 2013 the Engineering Division undertook 4.4 million dollars in Capital projects funded by general revenue and bond funds. These recently completed projects and others that are still in the planning and design stages are discussed below:

City Projects

Annual Pavement Preservation Program

This work consisted of applying an emulsified rejuvenating agent to various asphalt streets throughout the city. The goal of the treatment is to extend the life of the City's asphalt streets. The contractor applied the preservation agent to approximately 30,000 square yards in 2013 at a cost of \$27,625.

Annual Concrete Panel Replacement Program

This project replaced 3,000 square yards of concrete pavement at various locations on Key Harbour Drive and Rue DePaix Drive. J.M Marschuetz completed the \$130,000 project in July of 2013.

Freymuth Road Improvement Project

This project consists of reconstructing .70-mile of Freymuth Road between Prospect Road and Veterans Memorial Parkway and realigning the roadway to divert traffic away from the Founders Park parking lot. In addition to replacing the asphalt roadway, construction will consist of adding enclosed drainage, curb and gutter, on-street parking, left turn lanes and protected walk/bike paths. This project was selected for funding by the County Road Board through the ½ cent County Transportation Tax and for Federal Funds through the Transportation Improvement Program. In addition to the previously mentioned funding, the 2006 Street and Stormwater Bond will fund a portion of this project. Project design and projected construction costs are \$240,000 and \$3,041,710, respectively. Construction began in March of 2013 and the project will be completed in April of 2014.

Freymuth Road Sidewalk

Staff secured Transportation Enhancement Funds for sidewalks improvements along the west side of Freymuth Road between Dauphine Drive and Seasons Parkway. The project will increase pedestrian safety along Freymuth Road by installing a new sidewalk and pedestrian lighting. Cole and Associates Inc. completed the design in 2012 and construction was completed in 2013.

Freymuth Lane Culvert

New Guardrail was installed along the upstream and downstream parapets of the Freymuth Lane Culvert. The guardrail will improve roadside safety and keep wheel paths off the widened sections of the culvert. These extensions have unknown structural capacity, but appear to be sound.

Civic Center Drive

Staff prepared a successful grant application to secure both Surface Transportation funds and Saint Charles Road Board funds to reconstruct Civic Center Drive between Lake Saint Louis Blvd and the Highway 40 Service Road. This project will replace the existing deteriorated concrete roadway with new asphalt pavement, curb and gutter, pedestrian facilities, marked bike path and cross-walk with flashing beacons. Design began in 2013 and construction is scheduled for 2015.

Ronald Reagan Drive Sidewalk Project

Staff secured Transportation Improvement Funds for sidewalk improvements along Ronald Reagan Drive between Lake Saint Louis Boulevard and Technology Drive Loop. The project will increase pedestrian safety along Ronald Reagan Drive by replacing the existing deteriorated asphalt sidewalk with a concrete sidewalk. Design will be completed in 2015 and construction will begin in the summer of 2016.

Harbor View Drive Stormwater Improvement Project

This project consists of replacing an existing storm sewer reach with new dual 36" pipe near Harbor View Drive in Lake Saint Louis, MO. Approximately 300 feet of pipe will be added as well as junction boxes. L. Krupp Construction, Inc. was selected as the lowest and best bid in the amount of \$165,760.20. Notice to proceed was issued in June 2013.

Lakeview Stormwater Improvement Project

This project consists of the placement of approximately 1250 LF of pipe, installation of a grated inlet structure and 10'x4' junction chamber. In addition to the pipe placement, area inlets and manholes will be constructed. The proposed construction will allow for approximately 456 LF of existing stormpipe to be abandoned and filled. J.H. Berra Construction Company, Inc. was selected as the lowest and best bid in the amount of \$345,873.00. Construction began in November 2013 and will continue through early 2014.

2013 Lake Lowering Stormwater Projects

This project consists of the replacement of approximately 480 LF of 42" and 18" pipe, installation of two double curb inlet structures. Work will take place near 14/16 Dauphine Dr., 24/26 Dauphine Dr., and 82/84 Nicole Court. Installation of the pipe is to take place when Lake St. Louis is lowered, between October 15th and December 31st of this year. J.H. Berra Construction Company, Inc. was selected as the lowest and best bid in the amount of \$93,672.00. Construction began in early October 2013 and was substantially complete by early January 2014.

Stormwater CIPP Lining Project

This project consists of lining two stormsewer pipes with cast in place pipe (CIPP) lining material. The pipes to be lined consist of approximately 250 LF of 24" CMP at 14 Oak Bluff Drive and 120 LF of 12" RCP at 16 Bay Oaks Court. Insituform Technologies, LLC was selected as the lowest and best bid in the amount of \$40,490.00. The project was completed in August of 2013.

28/30 Dauphine Drive Lining Project

This project consists of lining the existing stormsewer pipe between #28 & #30 Dauphine Drive with cast in place pipe (CIPP) lining material. This pipe was found to be poor condition while the lake was lowered in the fall of 2013, it was determined that lining the pipe would be less expensive than a total pipe replacement. SAK Construction, LLC was selected to complete the project for the amount of \$18,975.00.

Oak Terrace Stormwater Improvement Project

This project is a continuation of the design project that was put on hold in 2010. During the 2010 project, the existing pipes were found to be too small to handle the design flow and that

contributed to the overtopping of Oak Hill Drive. The new project is going to incorporate constructing a detention basin upstream of Oak Hill Drive to attenuate flows to alleviate the capacity problem of the existing system. The option of constructing a detention basin is a much more cost effective option than upgrading the pipe size between Oak Hill Drive to downstream of Lake Saint Louis Blvd. The project will also add 6 curb inlets along Oak Hill Drive near the intersection of Oak Terrace and Oak Hill Drive. The City contracted with Bax Engineering Co. in the amount of \$49,090.00. Notice to proceed was given on September 18, 2013.

S. Charlemagne Stormwater Project

This project consists of removing and replacing two existing curb inlets with double curb inlets and grading a berm behind the downstream inlet in Lake Saint Louis, MO. This repair is to address flooding concerns on South Charlemagne Drive and stormwater overtopping the existing curb and flooding yards downstream of the inlets. The total length of berm to be constructed approximately is 280 feet. Mick Mehler and Sons, Inc. was selected as the lowest and best quote in the amount of \$14,410.00. Notice to proceed was issued in June 2013 and was completed by August 2013.

NPDES Phase II

The National Pollutant Discharge Elimination System (NPDES) Phase II storm water program is a federally mandated program by the Clean Water Act that requires municipalities to reduce the discharge of pollutants to the “maximum extent practicable”. There are six program areas known as “Best Management Practices”: public education and outreach, public involvement and participation, illicit discharge detection and elimination, construction site runoff control, post-construction runoff control, and good housekeeping for municipal operations. The Phase II program became effective in 2003 and applies to all cities with a municipal separate small storm sewer system (MS4) and a population under 100,000.

A new permit application with various adjustments was submitted to the Missouri Department of Natural Resources (MoDNR) in May of 2013 for permit years 2013 – 2018. The annual report for the 2012-2013 permit year was submitted to MoDNR in July of 2013.

To comply with the City’s NPDES Phase II permit, the Public Works Department has taken the following steps:

- No Illicit Discharges were reported this year.
- Weekly erosion and sedimentation control inspections were performed for every active construction site within the City. If a site is not in compliance, the appropriate person is notified for corrective action. No citations were issued for erosion and sedimentation control violations during 2013; all sites were brought into compliance before action was needed.
- 740 tons of salt were used for deicing in 2013, all trucks used in snow removal operations were properly cleaned after each snow event.
- A total of 235 centerline miles of streets were swept by the City’s Street Sweeping Vendor, Contractors and Municipal Sweeping, in 2013.

Development Services

2013 Issued Permits	
Permit Type	Number Issued
Boring and Excavation	104
Grading	5
Stormsewer	2

Figure 4 - Permits Issued

In 2013, a total of eight different developments were submitted for review.

Notable Developments:

Detail Driven Car Wash – Ward # 2

This 1.11 acre development is located on Lot B2.2 of Hawk Ridge Village Plat Four at the northwest corner of Highway N and Ronald Reagan Drive. Construction began in June of 2013 and was substantially completed by the end of the year.

Hope Montessori Academy – Ward # 2

This 5.55 acre development of a Montessori school is located at the northeast corner of Henke Road and Feise Road. It is located on the same property and adjacent to Andrews Academy. Construction began in April of 2013, and was substantially complete by the end of the year.

Calls for Service

During high call volume such as in the middle of a snow event calls for services already being provided may not be tracked. Outside of these events Public Works Staff enters resident calls in a data base and tracks responses. Each of these requests were investigated and responded to in a timely manner. It is the goal of the Department of Public Works to respond to these requests within a few days of receiving the call. Sometimes these calls can be addressed by providing advice for a resident to solve a problem on their own. Some of them are scheduled for our maintenance crews to address. The remainder of the calls help staff identify future Capital Improvement Projects. All of the projects will result in the Public Work's staff providing a better lifestyle to the residents, motorists, citizens, and visitors to the City of Lake Saint Louis.

Service Request Distribution

Request Type	Request Count	Average Duration (days)	Average Duration (hours)	Percentage
Curb Related	9	1.33	31.89	2.9%
Dead Animal	12	1.77	42.53	3.9%
Dead Trees and Trimming	5	0.44	10.59	1.6%
Dirt and Dust Control	1	0.90	21.55	0.3%
Ditches, Pipes and Inlets	22	4.80	115.24	7.2%
Facilities-General	2	0.94	22.55	0.7%
Flood/Water Related	15	1.91	45.75	4.8%
Misc/Other	5	1.78	42.77	1.7%
Mowing and Brush Cutting	1	0.01	0.18	0.3%
Road Conditions and Potholes	17	2.03	48.71	5.5%
Road Conditions, Settling, Other	19	3.48	83.50	6.1%
Sanitary Sewer Related	2	0.58	13.87	0.6%
Side Walk	6	2.35	56.31	1.9%
Sink Holes and Yard Damage	11	2.44	58.58	3.5%
Snow Related	149	0.86	20.55	47.8%
Street Signs	15	0.89	21.35	4.8%
Traffic Incidents, Striping and Safety	3	0.97	23.21	1.0%
Traffic Signs	5	1.13	27.17	1.6%
Trash and Debris	7	0.32	7.60	2.3%
Water Lines Related	4	1.22	29.34	1.3%
Total Service Requests	310	1.55	37.21	

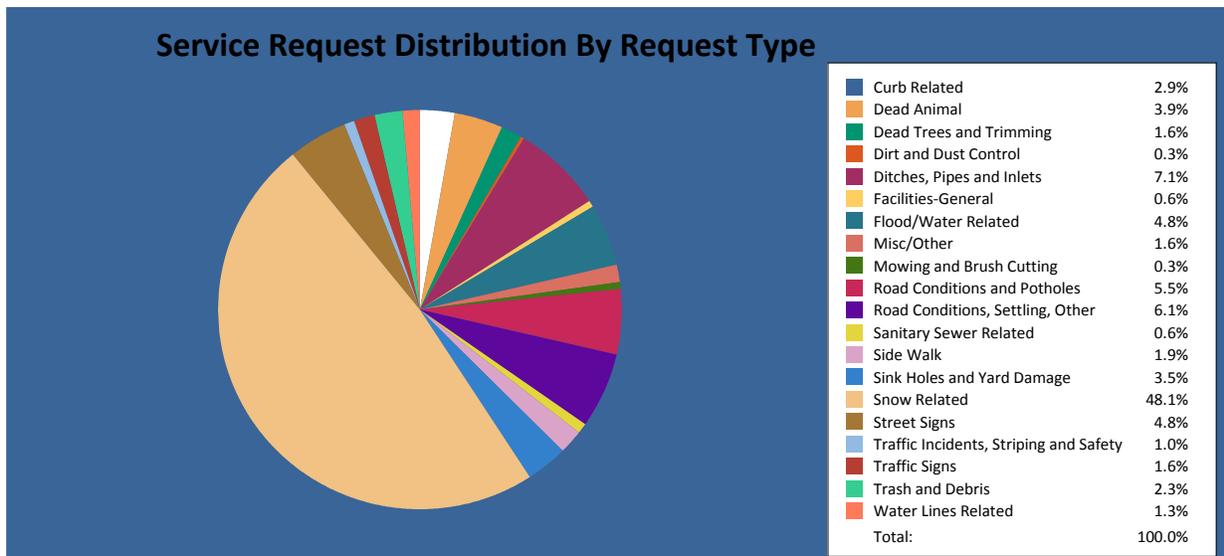


Figure 5 - Service Requests

Street Division

The Streets Division is responsible for the maintenance of all City owned streets, sidewalks, paths, and stormwater facilities in public right of way. The Street Division maintains approximately one hundred seventy five lane miles of street and fifty miles of storm sewer.

Maintenance activities include snow and ice control, flood control, street sweeping, pothole patching, curb and gutter replacement, street slab replacement, sidewalk replacement and construction, street sign maintenance, traffic signal maintenance, storm sewer repair, and catch basin cleaning and flushing.

Assistance is provided each year by the Division to City sponsored festivals and events with setup, installation of barricades, and signage. The Streets Division and Park's Department have a positive reciprocal relationship where each group assists with some of the others activities. The Park's Department assists with snow and ice removal, and mowing of certain city right-of-way, and the Public Works Department loans equipment and occasionally manpower to the Parks department to allow them to self perform certain construction.

Concrete Panel Replacement

Public works employees replaced a total of Ninety-six (96) panels this year.

Curb Replacement

In advance of the yearly Asphalt overlay project Public Works crews replace any damaged curb on the streets to be overlaid. This year Public Works crews replaced a total of 497 feet of curb.

Asphalt Repair

City crews also used 166 tons of hot mix asphalt and 2 tons of cold mix to patch 549 potholes, and other areas like curb repairs and repairs of larger asphalt failures.

Annual Crack Seal Program

The City's Crack Seal Program mainly runs through the fall and winter. We try to run the crack seal machine any time temperatures are cool or cold and the streets are dry. This year 5880 lbs of hot applied crack seal material were placed on city streets.

Stormwater

There were numerous small stormwater projects completed by the maintenance crews this year including over 2624 inlets cleared of leaves or other debris and 600 feet of pipe replaced by in house crews.

Snow Removal

Snow and Ice removal is handled by city staff. With the combination of Public Works and Parks Maintenance Crews we plow approximately 177 lane miles of roadway. Typically we deploy vehicles to six routes removing snow on two 12-hour shifts throughout a winter storm in order to provide 24 hour winter coverage. Crews are also in contact with police dispatchers and a roving supervisor/mechanic with plow truck can direct them to additional areas needing treatment, or assist directly in a winter storm.

Streets are managed in the following order, giving priority to providing access for emergency vehicles.

1. Major Arterials and Collectors
2. Minor Collectors
3. Residential including cul-de-sacs

The City does not have a “Bare Pavement” policy. Therefore, under certain conditions, some patches of packed snow may be left on roads. In practice this is rare.

To effectively provide snow and ice control, the Department uses snow plowing in conjunction with the application of road salt. Rock salt, even with its known environmental draw backs, is still the principal element used for ice control purposes in the US. Occasionally, sand is mixed with salt, the use of sand is generally avoided as it tends to fill and clog storm drains.

This year the crews recorded 1609 hours of winter weather work and used 740 tons of salt for snow and ice removal.

Personnel Development and Training

Adequate training of staff is critical to competent execution of our mission. Where possible we try to provide an opportunity for each employee to receive at least one outside training opportunity per year. Engineering employees are encouraged to use the Professional Engineering licensure requirement as a guideline and complete at least 15 hours per year of technical training.

Over 80 hours of training were logged by the six Engineering and Administration employees in the department, and the Maintenance Division completed 200 hours.

Training opportunities utilized in 2013:

- East-West Gateway Local Public Agency Workshop
- East-West Gateway Project Implementation Workshop
- East-West Gateway Project Development Workshop
- East-West Gateway Project R/W Workshop
- Pubworks Fleet module
- In House Snow Removal Training

- FHWA 50 Ways to Lose Your Money Webcast
- Illicit Discharge Detection and Elimination Training
- In-house Erosion and Sedimentation Control Inspection Training
- Missouri-LTAP ADA Construction and Compliance
- APWA Chicago National Congress
- MoDOT Person of Responsible Charge
- 3rd Term Phase II Stormwater Permit & Minimum Control Measures 4-6, APWA
- Post-Construction Stormwater BMP Program
- L-TAP ADA Training
- L-TAP Equipment operation & Safety
- Weekly Safety Meetings

Department Structure

Public Works

Public Works Administration

Engineering

Streets

Building Services

SECTION 4 – MUNICIPAL GROWTH

Housing showed strong signs of rebounding in 2013. Most cities in the county had increased activity for the year. Lake Saint Louis issued seventy-four single family residential building permits compared to twenty-two the prior year. Homebuilders began purchasing lots owned by bank foreclosures taking advantage of distressed land sales. Banks were also eager to get the real estate off their books so some of the administrative complications holding up foreclosed lot sales to homebuilders were resolved.

Commercial building slowed down with only two new commercial projects completed. Hope Montessory Academy completed their new school and athletic field. Detail Driven Car Wash built their facility. The first phase of a multi-year construction project at St. Joseph Hospital West commenced. Numerous tenant finishes were completed including the new Jimmy John's restaurant in the Shoppes at Hawk Ridge shopping center.

Table 8
Permits/Inspections

Activity	2013	2012	2011
Single Family Permit	74	22	29
Multi Family Permit	0	0	0
Commercial Permit	34	23	30
Other	204	177	183
Inspections	2,441	1,589	1,336
Rental Occupancy Inspections	468	422	468

Table 9
Detached Unit Building Permits

Subdivision	2013 Detached Units	2012 Detached Units
Chateau DuBois	1	3
Dauphine Estates I	1	0
Heritage of Hawk Ridge III	20	0
Heritage of Hawk Ridge IV	9	0
Locksley Crossing III	2	1
Manors at Meadowbrook I	2	1
Mason Glen I	8	0
Oak Bluff Preserve	1	0
Saratoga II	14	11
Seasons at Lake Saint Louis	1	0
Sommers Landing I	2	2
Villas at Ridgepoint I	2	1
Villas at Ridgepoint II	7	0
Villas at Ridgepoint III	2	0
Villas at Ridgepoint IV	3	0
TOTAL	74	19

Table 10
St. Charles County 2013 Building Activity

City	2013 Single Family Units	Construction Price	2013 Multifamily	2012 Single Family Units
Lake Saint Louis	74	\$259,864	0	22
O'Fallon	353	\$131,501	39	272
Wentzville	434	\$238,594	56	318
Dardenne Prairie	57	\$193,859	32	80
St. Peters	301	\$153,521	197	280
St. Charles	194	\$256,546	3	190
Cottleville	78	\$112,948	0	53
Unincorporated	229	\$357,510	6	156

SECTION 5 – ZONING AND LAND USE

The Board of Aldermen amended the Preliminary Development Plan for the Waterways Apartment Complex approving the construction of five buildings and sixty-four apartment units.

The Board of Aldermen amended the Preliminary Development Plan for Mason Glen Phase 1.

The Board of Aldermen amended the Preliminary Development Plan for Hawk Ridge Commons approving the construction of a 20,000 square foot building in the Hawk Ridge Business Park.

The Board of Aldermen amended the Preliminary Development Plan for Chateau Du Bois approving the addition of a new street with four lots.

The Board of Aldermen amended the Lutheran Senior Services site plan modifying the entrance into the project.

The Board of Aldermen approved a site plan for a Huck's gasoline station on a lot adjacent to Schnucks grocery store.

The Board of Aldermen zoned seven parcels Highway Commercial (HC) zoning district.

The vast majority of undeveloped land within the corporate limit is zoned Highway Commercial; Community Business; Business Park or Planned Development. Commercial developments on these parcels will allow much desired service offerings to residents within Lake Saint Louis as well as those located adjacent to our city. There is nearly three hundred fifty (350) acres of land remaining for additional commercial development. Three shopping centers are at some stage of development totaling an additional one hundred eighty (180) acres.

SUMMARY AND CONCLUSIONS

Economic activity continued to expand in Lake Saint Louis during 2013. The City's total revenue excluding grants generated by economic activity increased 2.5% to \$11,053,100. General Fund sales tax totaled \$4,090,000 as compared to \$3,952,000 the prior year.

Housing picked up substantially but few new retail stores opened. Local businesses added jobs. Medical Transport Management added 124 new jobs mostly in I.T. during 2013. NISC also added staff. Both companies are planning facility additions.

Two new outlet shopping centers opened in Chesterfield prior to the Christmas shopping season. The outlets are impacting all of the retail centers within a wide circle of them. The Meadows Christmas season was not quite as strong as the previous year. City staff will continue to closely monitor how the outlet centers impact not only Lake Saint Louis retailers but also those at Chesterfield Mall and Mid Rivers Mall

Transportation, economic development, public safety, health and life quality issues were part of the many diverse actions taken by the City's elected officials. City services were delivered by dedicated professionals that care about their work.

I wish to emphasize the role the Mayor and Board of Aldermen, the many citizen volunteers whom serve on various Boards and Commissions, Department Heads and City employees have in working together with a vision that is creating a dynamic and extremely attractive community. All of these individuals and in particular, the dedicated employees of our City, are hard at work providing municipal services. Much has been accomplished this past year.

Respectfully submitted,

Paul D. Markworth
City Administrator

City of Lake Saint Louis
Group Services Chart

Administrative Group

Administration
Communications
Legal
Municipal Court
Public Relations
Economic Development
Information Systems
Human Resources

Community Development Group

Community Development Administration
Building
Code Enforcement
Development Services
Planning and Zoning

Finance Group

Financial Administration

Parks and Recreation Group

Parks and Recreation Administration
Athletics
Communications
Landscaping
Parks
Recreation

Public Safety Group

Police Administration
Police

Public Works Group

Public Works Administration
Engineering
Streets
Building Services