

*City of Lake Saint Louis*



*2010 Annual Report*

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## **INTRODUCTION**

This Annual Report summarizes the major activities of the City of Lake Saint Louis for the past year. The report is divided into six sections and covers the following areas: (1) finances, (2) legislative activity, (3) administrative and department activities, (4) municipal boundary expansion, (5) municipal growth, and (6) zoning and land use. As City Administrator for the City of Lake Saint Louis, I am pleased to submit this 2010 Annual Report for review by the elected officials of Lake Saint Louis, as well as the public at-large.

## **SECTION 1 - FINANCES**

### **Fiscal Year**

The City operates on a fiscal year July 1 to June 30. The information presented is based on the close of the fiscal year.

### **Economic Condition and Outlook**

The City's development activity slowed as a result of the severe national recession impacting businesses ability to secure financing for new projects. Even with the economic downturn, the City realized a small increase in sales tax and utility gross receipt taxes. Both of these taxes increased \$169,000 (approximately two percent) from the 2009/10 fiscal year. The slowdown in the area's housing market also impacted Lake Saint Louis as new housing starts were the same as the prior year. Fewer residences locating to western St. Charles County will have an impact on future commercial growth and could impact job development.

While the City's General Fund revenues were flat from the prior fiscal year (\$8,617,383 in FY 08/09 and \$8,699,540 in FY 09/10), the City's total net assets experienced a total decline of \$1,723,142 or approximately five percent (5%) from the previous year. The City has completed many street reconstruction projects in the past few years and the reduction in net assets is primarily due to the depreciation of those streets.

### **Debt Administration**

As of June 30, 2010, the City had \$16,165,000 in outstanding general obligation debt as compared to \$16,795,000 in outstanding G.O. debt the prior year. Under Missouri Statutes, the City's general obligation debt issuance is subject to legal limitation based on ten percent of total assessed value of real property. At December 31, 2010 this debt limit was \$31,965,994.

These bonds, issued for street and drainage improvements, land acquisition and development of a park, acquisition and construction of a highway interchange, construction of a civic center and a public works facility, are considered to be net direct tax supported debt.

### **Cash Management**

The city is governed by the deposit and investment limitations of state law. It is the policy of the City to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all local statutes governing the investment of public funds. The city's policy and state law authorize the following types of investments: United States Treasury Bills, Federal Agency Obligations, Obligations of Governmental Sponsored Corporations, Certificates of Deposits and Repurchase Agreements collateralized by government securities. During the fiscal year, the City's idle funds remained in city accounts, because the rate earned on deposits was more than the rate that was available from the city's bank on collateralized certificates of deposit.

### **Capital Projects**

Proceeds of general obligation bond issues are accounted for in capital project funds until the improvement projects are completed. At the end of the fiscal year, completed projects are transferred to capital assets. Completed projects financed by general obligation bonds include assisting the Missouri State Highway Department in the acquisition of property, planning, engineering and construction of a highway interchange project at Missouri Highway 40/61 and Lake Saint Louis Boulevard, various street reconstruction projects, stormwater projects, the civic center construction project, park development projects and the new Public Works Facility.

### **Risk Management**

The City constantly strives to reduce the number and severity of accidents involving City employees. Review of safety procedures is conducted on an ongoing basis in cooperation with the City's insurance carrier, the Daniel and Henry Company. This company is a third party administrator for the St. Louis Area Insurance Trust (SLAIT) which the City joined July 1, 2010. Lake Saint Louis is the first city outside St. Louis County to become a member of this municipal insurance pool.

### **Independent Audit**

It is the policy of the City of Lake Saint Louis to have an independent audit of all books and accounts, financial records and transactions of the City at the close of each fiscal year. Botz, Deal Company, P.C. was selected to perform the June 30, 2010 audit and following the conclusion of the audit, issued an unqualified opinion dated September 29, 2010.

## **Certificate of Achievement for Excellence in Financial Reporting**

The Government Finance Officers Association of the United States and Canada (GFOA) awarded the Certificate of Achievement for Excellence in Financial Reporting to the City of Lake Saint Louis for its comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2009. The Certificate is a prestigious national award that recognizes adherence to the highest standards for preparation of state and local governmental financial reports. The June 30, 2010 CAFR has been submitted to the GFOA for consideration and staff believes that it continues to conform to program standards.

In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized CAFR, the contents of which conform to program standards. The CAFR must satisfy both generally accepted accounting principles and applicable legal requirements.

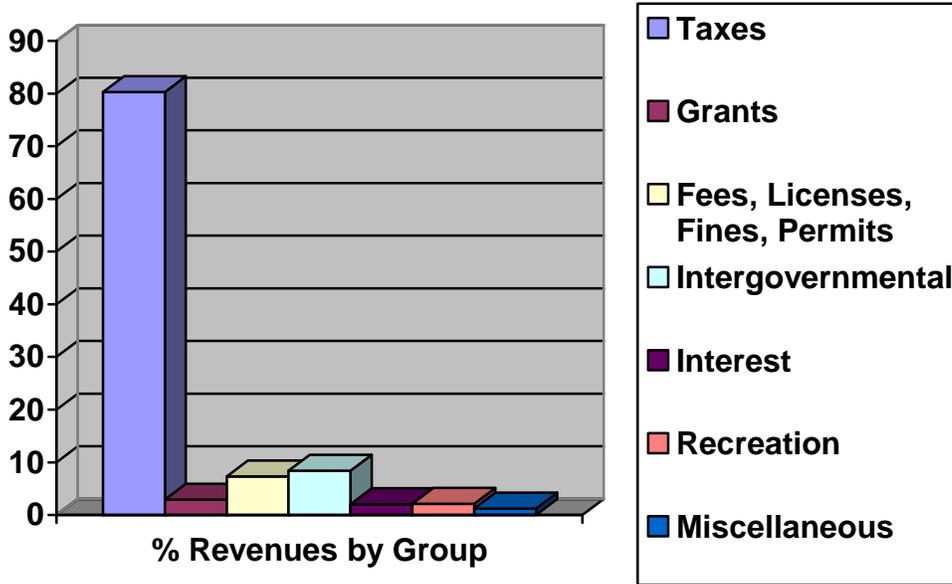
## **Financial Highlights**

- On a government-wide basis, the assets of the City exceeded liabilities at June 30, 2010 by \$35,551,721. Of this amount, \$32,475,718 is invested in capital assets net of related debt and \$1,827,929 is restricted for specific purposes (restricted net assets). The City's unrestricted net asset balance is \$1,248,074.
- The City's total net assets decreased \$1,723,142 during 2009/2010.
- General revenues related to governmental activities were \$8,289,911 and include \$4,876,572 (58.8%) in sales and utility gross receipt taxes. Property taxes accounted for \$3,120,125 (37.6%) of general revenues.
- Net expenses from the various functions of governmental activities was \$10,013,053.
- At June 30, 2010, the City's governmental funds reported combined ending fund balances of \$5,537,824, a decrease of \$1,286,878 compared to June 30, 2009 ending fund balances of \$6,824,702. Approximately 31.3% of this total (\$1,736,000) is not reserved or designated in any way and is available to be spent at the City's discretion.
- At June 30, 2010 the unreserved fund balance of the General Fund was \$1,785,811 or 20.8% of the general fund expenditures.

## **Revenue Sources**

The chart below compares the revenue sources for fiscal year 2009/2010 as a percent of the total revenue budget:

**Table 1  
Fiscal Year Revenue Sources**



**Property Tax**

Allocations of the property tax levy by purpose for fiscal year 2009/2010 and the two preceding fiscal years are as follows (amount per \$100 assessed value):

**Table 2 – Property Tax Allocation**

<b>Purpose</b>	<b>2009/2010</b>	<b>2008/2009</b>	<b>2007/2008</b>
General Fund	0.5951	\$0.5951	\$0.5951
Debt Service Fund	0.3994	0.3994	0.3994
<b>Total</b>	<b>\$0.9945</b>	<b>\$0.9945</b>	<b>\$0.9945</b>

The Finance Department is responsible for financial administration, tax billing and collection, purchasing and risk management.

## **LEGISLATION 2 – LEGISLATIVE ACTIVITY**

### **Ordinances and Resolutions**

The Mayor and Board of Aldermen accomplished significant achievements as a legislative body in 2010.

The Lake Saint Louis Board of Aldermen approved one hundred twelve (112) Ordinances and twenty-three (23) Resolutions. The Mayor signed all documents, not exercising the veto prerogative in 2010. This compared to one hundred six (106) Ordinances and twenty-eight (28) Resolutions that were adopted in 2009.

The breakdown of all Ordinances on the basis of “subject matter” is shown below:

**Table 3 – 2010 Ordinances**

<b>Legislation</b>	<b>2010 Amount</b>	<b>% of Total</b>	<b>2009 Amount</b>
<b>Annexation</b>	<b>5</b>	<b>4.46</b>	<b>0</b>
<b>Finance</b>	<b>38</b>	<b>33.93</b>	<b>66</b>
<b>General Government</b>	<b>40</b>	<b>35.71</b>	<b>22</b>
<b>Regulatory</b>	<b>13</b>	<b>11.60</b>	<b>19</b>
<b>Zoning/Land Use</b>	<b>16</b>	<b>14.28</b>	<b>2</b>
<b>TOTAL</b>	<b>112</b>		<b>106</b>

It should be noted that the category entitled “General Government” is fairly broad, including roadway dedications, agreements with MoDOT and the County Road Board, right-of-way agreements, personnel policies, street name changes, etc. The finance category includes contracts, budget adjustments and purchases. Zoning/Land Use was activity related to the City’s land use code or the approval of site plans and subdivisions. Items in the regulatory category were all other code amendments not related to land use.

Some of the more significant Ordinances and Resolutions impacting the overall community include, but are not limited to, the following:

- Purchased stream mitigation credits for the Cognac Drive stormwater project.
- Established a process for complaints regarding illegal immigrant workers.
- Authorized the sales of General Obligation Bonds totaling \$7,230,000 that resulted in economic gains of \$1,228,000 and a reduction in debt service payments of \$1,363,000.
- Amended the code governing the outdoor storage of trailers in non urban districts granting a less demanding process due to rough topography.
- Approved agreements with the St. Charles County Regional Drug Task Force and the St. Charles County Regional SWAT Team.
- Submitted grant request for Freymuth Road funding.
- Adopted smoking regulations prohibiting smoking in public places where there are employees.

- Joined the St. Charles County Community Development Block Grant Program consortium.
- Require homebuilders to notify buyers that the street a house is located on is a private street when this is the case.
- Included bamboo to the list of noxious weeds.
- Awarded the annual asphalt overlay contract to L. Krupp Construction Company.
- Established the annual real estate tax levy for the General Fund and the Debt Service Fund.
- Adopted the budget by fund.
- Amended development standards for signage and lighting in the Shoppes at Hawk Ridge.
- Settled dispute regarding gross receipts payments with T-Mobile.
- Established criteria for the Engineering and Plan Preparation Manual for Public Facilities and storm water management.
- Contracted with O.R. Colan Associates for land acquisition services to construct Freymuth Road.
- Acquired easements for the Cognac Drive storm water improvement project.
- Approved a preliminary plat for a subdivision known as Landsend (near Dauphine and I-64).
- Rezoned the Landsend subdivision from Planned Development to Single Family Residential.
- Adopted a temporary signage ordinance allowing businesses to use temporary signage in support of commerce for special events.
- Amended the code governing basketball goals to be set back a set distance from both side yard lot lines and the front lot line.
- Required automobiles, pickup trucks and vans with tarpaulin or covers in residential areas to have a permit.
- Awarded HNTB the Lakeview storm water project design service contract.
- Annexed parcels near the Public Water and Sewer District facility.
- Adopted the 2009 International Building Code.
- Amended the tree ordinance to allow for certain type of pruning of trees within one hundred feet of the two lake's shoreline.
- Amended the employee medical insurance program offering three program choices rather than one to control costs for both the City and the employee.
- Contracted with J.M. Marscheutz Construction to construct the Cognac Drive storm water improvement project.
- Amended the sidewalk ordinance removing language requiring the resident to pay half of the cost of repairing sidewalks and made other amendments to this section.
- Joined the St. Louis Area Insurance Trust (SLAIT) which is a pool of cities in St. Louis County substantially reducing the City's property/casualty/work comp insurance premiums.
- Granted a special use permit to Greentree Elementary School for two trailers which enabled the school to have full day kindergarten.
- Passed a Resolution supporting the construction of the I-64/40 new Missouri River Bridge.

- Supported the St. Charles County legislation on funeral picketing of military service members.
- Notified twelve property owners of the City's intent to annex property.

A number of other Ordinances and Resolutions of lesser magnitude were adopted, ranging from the granting and/or abandoning of easements and roadways, to revising zoning codes, authorizing contractual agreements with other entities, accepting streets, and amending the City budget.

In summary, the City took action to approve the construction and operation of new businesses, funded numerous infrastructure construction projects, created an environment where quality, positive growth is encouraged, and approved new high quality residential developments.

### **SECTION 3 – ADMINISTRATIVE AND DEPARTMENT ACTIVITIES**

#### **Administration and Finance**

The biggest challenge for the Administrative staff in 2010 was the containment of insurance costs. Employee health care costs as well as property/casualty and workers compensation fees had been rising much more quickly than the cost of living index. The City acted to help better control those costs.

Lake Saint Louis was admitted into membership with the St. Louis Area Insurance Trust (SLAIT) for its property/casualty and workers compensation insurance. SLAIT is a municipal insurance pool of cities in St. Louis County. The SLAIT Board of Directors voted to admit our City to the trust as the first municipality to become a member outside of St. Louis County. They were comfortable allowing us as new members saying that our City is well managed. More importantly, the City saved over \$150,000 in annual premiums.

Our employee medical insurance is with Anthem Blue Cross/Blue Shield. They provided a rate renewal of 24.9% for our existing plan. Some of the increased costs were attributed to the new health care laws. Annual physicals, mammograms, colonoscopies and other similar preventative care by federal law are now completely paid for by the employer. The City's experience also impacted the rate increase. Our claims experience increased from \$366,000 in the first six months to \$625,000 in the second six months.

The health insurance premium for 2009 was \$916,000 with the employee's paying approximately \$100,000 of that amount. A 24.9% increase added another \$229,000 to the premium. The City agreed to pick up 9% of the added premium because this is the estimated cost the new preventative care legislation and other new regulations. Employees were given the choice to enroll in one of three insurance programs. The base program is now a deductible program and since it cost 9% more than the zero deductible program from the prior year, employees choosing the base program didn't have additional money taken out of their paycheck. Employee's other options are to buy up to a zero deductible program and pay the additional 13%

or chose a high deductible Health Service Account (H.S.A.) program which costs less than the base program. The City's personnel cost including benefits as compared to a percentage of the General Fund is well below our neighboring cities. Lake Saint Louis's cost is 66% as compared to Wentzville and O'Fallon at 72% and St. Peters at 79%.

## **Community Development**

The building and planning functions will be covered under Section 5 – Municipal Growth and Section 6 – Zoning and Land Use.

## **Municipal Court**

The Court primarily handled cases filed by the Lake Saint Louis Police Department, the Lake Saint Louis Prosecutor, and Code Enforcement Officers. There were 3,864 new cases filed and processed during 2010. Of this amount, four hundred ninety four (494) cases were failure to appear charges filed by the Prosecutor. These cases included traffic tickets and non-traffic summonses (assault, possession of narcotics and paraphernalia, property damage, zoning/building violations, and failures to appear violations). Please see Table 4.

The Court convened twenty-four (24) times with an average of one hundred forty (140) new violations per session. \$503,365.27 was collected by the court and turned over to the Finance Director for disbursement to various agencies set by State Statute and Local Court Rules such as the State and Local Officers Training Fund and the Crime Victims Compensation Fund. Other money is directed to the Domestic Violence Shelter and recoupment accounts. The City receives funds to house prisoners off site from court fines as well.

The City (Court) restructured its office after a staff retirement. A decision was made convert the full time position into two (2) part time positions. The City saved money as a result by not paying employee benefits for the full time position and was able to attract qualified candidates to fill the part time jobs.

The Court software provider gave notice in 2009 that they were no longer going to service their product effective in fall of 2011. Therefore, the city released a bid and awarded the contract to Tyler Technology (Incode). A lot of pre-planning and preparation was required before the Court went live in May 2010 with the new software.

### Table 4 – Top 10 Violations

Statistical Report of Violations for 2010 - and 3 prior year(s)

	2010		2009		2008		2007
SPEEDING	855	36 %	630	34-%	948	13 %	837
SPEEDING (SEA)	121	8 %	112	42-%	194	1-%	196
SPEEDING/CONST.ZONE	0	100-%	157	0 %	157	3825 %	4
SPEED/CONSTRUCTION ZONE (with worker present)	1	99-%	124	313 %	30	2900 %	1
NO PROOF OF INSURANCE	437	13 %	386	9-%	425	18 %	359
ELECT.SIGNAL VIOLATION	19	35-%	29	7 %	27	59 %	17
STOP LIGHT VIOLATION	13	117 %	6	40-%	10	9-%	11
STOP SIGN VIOLATION	184	16-%	219	33-%	328	36 %	242
STOP SIGN (SEA)	30	21-%	38	43-%	67	139 %	28
DWI	31	39-%	51	36-%	80	23 %	65
DWI/DRUG INTOXICATION	2	67-%	6	100 %	3	50-%	6
DWI/REFUSAL	17	39-%	28	44-%	50	85 %	27
FAILURE TO REGISTER	348	35 %	257	26-%	346	19 %	292
DRIVING WHILE REVOKED	30	23-%	39	7-%	42	18-%	51
DRIVING WHILE SUSPENDED	106	25 %	85	14-%	99	7 %	93
POSSESSION OF MARIJUANA	32	0 %	32	29-%	45	45 %	31
POSS-CONTROLLED SUBSTANCE	5	100 %	0	0 %	0	100-%	1
POSS-DRUG PARAPHERNALIA	34	17-%	41	5 %	39	35 %	29

### Table 5 – Municipal Court Revenue

<b>Fiscal Year</b>	<b>Offenses Filed</b>	<b>Total Collection</b>
2008/2009	4,299	\$588,333
2007/2008	4,177	\$406,898
2006/2007	3,829	\$397,624
2005/2006	4,292	\$483,667

The City’s Volunteer program is still going strong as the Court currently has five Gifted Givers. The Municipal Court would not run as smooth and efficiently as it does with out these volunteers. Their assistance greatly helps the Court process the public through the system.

The Court Administrator continuously discusses with the Judge and Prosecutor changes in COR (court operating rules) State statutes and local ordinances that can effect policy and procedures.

Each year Court staff:

- Must maintain records for the statutory retention period (50 years, 12 years, and 3 years). It is a big job each year to destroy records pursuant to Supreme Court Rules. Thirteen (13) boxes of documents were destroyed in accordance with the law this year.
- Determines which cases have evidence that the Police Department is holding that can be released or destroyed because the case has been adjudicated.
- Determines which cases have unclaimed bond refunds and bond refund checks that have never been cashed. A check in the sum of \$163.00 along with the “holder reporting information” was sent to the Office of Missouri State Treasurer Unclaimed Property Administrator.
- Works with the Police Records Clerk and performs an in-house audit of tickets. This audit serves multiple purposes, as it assures that the Police Department can account for each ticket that has been previously assigned to that department by the Missouri State Highway Patrol. It also helps eliminate any data entry errors that may occur in processing.
- The Court Administrator and Prosecutor also meet with the Supervisors at the Police Department through out the year to discuss changes in laws and any other matters of concern.

An important goal for the Court staff has been to be more aware of paper usage, and in the past year and a half, pounds of paper have been recycled and reused. It is estimated that approximately five (5) reams of paper per month are being saved due to minor changes staff made with printing and copying.

One of the new part-time Assistant Court Clerks having previous experience with the Department of Corrections has been able to spend more time then previously in working with the warrant cases. A warrant is issued when an offender fails to appear or fails to comply with the judge’s order. Often times, offenders with warrants move and Court staff spends much time looking for updated information in order to contact that person.

Once a month, the Highway Patrol sends our Police Department a Warrant Validation Report. The Dispatch Supervisor reviews this report and updates any new information contained in the report. The Assistant Court Clerk uses this updated information to pursue collections by sending out new letters to the offender or issuing warrant cards. In addition, other tools are used to track down violators, this can be tedious and very time consuming. Computer generated reports are indicating that the Court closed a total of 3,717 cases in 2010. Of that, 734 warrants were cleared and 415 of those warrants were assessed fines and paid in full. Total amount collected on warrants cases was \$67,598.50.

The Municipal Court serves an essential function of municipal government. Without a fair judicial system, any attempt to enforce the many Municipal Codes governing this community would be wholly impractical and unenforceable. Everyone involved in the Municipal Court provides a professional service to our community that is founded in a commitment to the highest ethical standards.

## **Parks and Recreation**

The Parks and Recreation Department maintains all park acreage as well as City Hall and numerous right-of-ways. All City tree programs and landscaped areas are also managed by our department.

The Recreation Division also operates a multitude of quality recreational, athletic and special event programs for all our citizens and visitors.

We pledge to provide quality recreational programs, park facilities and a variety of enrichment opportunities with a professional standard of excellence that enhances the quality of life for all citizens.

### *Hawk Ridge Park*

Hawk Ridge is one of Lake Saint Louis' showcase parks. It is home to Zachary's Playground, a 20,000 sq. ft. playground specifically designed to accommodate children of all abilities. This is the largest playground in the State of Missouri specifically designed for children of all abilities. The park has turned out to be very popular as there are many days during the year when the parking lot is full forcing cars to park on nearby streets. Other amenities in the park include a 400 sq. ft. spray park, over 5,500 linear feet of walking trails, a pavilion, gazebo, restrooms, drinking fountains, barbeque grill, picnic tables, benches, and trail lighting.

### *Veterans Memorial Park*

This park was designed to commemorate those who are currently serving in the military as well as those who have served in our country's conflicts. This four (4) acre memorial park features pedestals around the star and flag design reminding and educating visitors about our country's most significant conflicts. Flags of the five military branches are displayed. The Veterans Committee raised funds to assist with the cost of the memorial and continue to offer engraved commemorative bricks to be placed within the walkways around the memorial. Annual ceremonies are conducted on Memorial Day and Veterans Day.

### *Park Maintenance*

The Department continues to take pride in maintaining the parks to the highest standards. Field use at the Sports Complex in Founders Park remained high. Tournaments booked into the Fall

increased the number of games on our fields with over eight hundred (800) baseball and softball league and tournament games and two hundred twenty-nine (229) soccer games. Field preparation and lining these fields is the responsibility of the Parks Maintenance Division. In addition, the Parks Maintenance Division handles the annual turf and chemigation program necessary to keep these athletic fields and the City Hall property up to standards. The Department continues to have a steady increase in park and facility users for which Maintenance prepares and cleans up afterward. There were a total of two hundred sixty-five (265) pavilion rentals in 2010. The breakdown shows one hundred eighteen (118) pavilion rentals at Boulevard Park and twenty-four (24) amphitheater rentals. Hawk Ridge Park hosted one hundred twenty-three (123) pavilion rentals. Park Maintenance has also assisted with the set up and cleanup of ten (10) special events.

*Founders Park Maintenance:*

- Hand dryers were installed. Painting and repairs were made to interior.
- Hazardous trees have been removed at Founders to assure the safety of visitors and longevity of the remaining trees. These diseased and damaged trees were removed and chipped and stumps were ground.
- Smallest field, 6, has been renovated and new dugouts were budgeted.
- Dirt has been added and fields 4 & 5 have been renovated.
- Slats replaced on wooden picnic tables and then repainted a total of 12 tables.
- Camera surveillance system has been purchased to maintain a safer environment and will be installed in the Spring.

*Boulevard Park Maintenance:*

- Restrooms were rejuvenated with new paint, new soap dispensers and new lighting installed. Deteriorating wood was replaced on the exterior. Hand dryers installed.
- Wooden picnic tables have been refurbished and painted a total of 4 tables.
- Mulch has been sprayed into the playground area to meet safety codes.
- Dead trees have been cut and stumps have been removed.
- Amphitheater received fresh paint inside and out.
- New fountain for patrons and pets was installed near pavilion side walk.
- Camera surveillance system purchased to maintain a safer environment and will be installed in the Spring.

*Hawk Ridge Park Maintenance:*

- New fencing has been added around the back of Zachary's playground.
- Rocks were removed from the lake side and hauled off.
- Pour in place rubber surface was budgeted and resealing will take place in the Spring.

*Veterans Memorial Park Maintenance:*

- Maintenance Staff installed benches and bricks in the memorial area.
- Brick locator sign has been placed at the Memorial Park to help brick donators find where their bricks were installed.
- Ceremonies were held at this location on Memorial Day and Veterans Day to honor all Veterans.

### *City Right of Ways:*

- With the City's continued development south, an additional ½ mile of mowing and trash pick up was added to the park maintenance responsibilities to include property in front of Murphy's Oil and Steak-N-Shake.

In general, Park Maintenance is responsible for athletic field preparation and maintenance, trash pick up, mowing, pavilion maintenance, restroom clean up, tree removal, irrigation and lighting repairs, and fountain and pond maintenance. Staff also provides set up and clean up for concerts, special events such as movies, holiday programs, and the triathlon. Safety training and equipment maintenance are done throughout the year. In addition, Park Staff assists Public Works in running snow removal shifts.

### *Arborist/Horticulturist*

- *Gardening Basics* had 7 students
- *Green Gloves* logged 119.5 volunteer hours
- *Tree City USA* (9 years) and *Growth Award* (3 years)
- *Arbor Day Celebration*: The program for 2010 Arbor Day celebration was slightly re-vamped from the previous two years. We shortened the overall program and moved the date to mid-May hoping for better weather. Rain prevailed throughout the day, making the event cold and wet, but not the spirit of those in attendance. Next year we will celebrate 10 years of Tree City USA designation, watch for local media for details.
- *TRIM Grant Funded*: Through the TRIM grant program (Tree Resource Improvement and Maintenance), we had 9 hazardous trees removed by a contractor and staff removed 39 smaller hazardous trees.
- *Community Development Department*: Continued to work with Community Development to ensure landscape issues with residents and commercial properties are dealt with appropriately and expediently.
- *Public Works Department*: Corroborated with PWD on storm water improvement projects by providing preliminary tree inventories of the sites to be impacted.

### *Boulevard Park*

- Provided full spectrum of maintenance duties for all plant material in park including planting, mulching, pruning, weeding, watering, and pest management.
- Built and planted six raised beds for the Summer Day Camp children to tend and learn. These beds will remain in service next growing season as Community Garden beds.
- Installed a new planting bed with Cub Scout Troop.

### *Civic Center*

- Provided full spectrum of maintenance duties for all plant materials in park including planting, mulching, pruning, watering, and pest management.

- Incorporated edibles (tomatoes, peppers, cabbages, strawberries, two types of mint and dill) into the landscape at Civic Center to aid in storm water management and beautification.
- Assisted in acquiring a new organic line of soil enhancements for the turf grass at City Hall.

#### *Founders Park*

- Provided full spectrum of maintenance duties for all plant material in park including planting, mulching, pruning, weeding, watering and pest management.
- Installed our first Signature Bed.

#### *Hawk Ridge Park*

- Provided full spectrum of maintenance duties for all plant material in park including planting, mulching, pruning, weeding, watering, and pest management.
- Continued to monitor the progress of the prairie restoration.

#### *Veterans Memorial Park*

- Provided full spectrum of maintenance duties for all plant material in park including planting, mulching, pruning, weeding, watering and pest management.

#### *Lake Saint Louis Boulevard*

- Provided full spectrum of maintenance duties for all plant material in park including planting, mulching, pruning, weeding, watering, and pest management.
- Worked with LSLPD in several incidents where our “new” trees on the Boulevard were damaged beyond repair by vehicles. The City received compensation from the drivers’ insurance companies to replace the damaged plant material.

#### *Technology Drive*

- The maintenance of part of this road became the City’s responsibility and many of the trees that were originally planted were dead or severely diseased. These were replaced with trees similar, or the same as, the trees on Lake Saint Louis Boulevard to continue the pattern and theme.
- Provided full spectrum of maintenance duties for all plant material on Technology Drive including planting, mulching, pruning, weeding, watering and pest management.
- Worked with LSLPD in several incidents where our “new” trees on Technology Drive were damaged beyond repair by vehicles. The City received compensation from the drivers’ insurance companies to replace the damaged plant material.

#### *Recreation*

The Lake Saint Louis Parks and Recreation Department continues to offer various activities for the community throughout the year. 2010 saw an increase in activities such as Ozzie Smith’s baseball camp & an additional fall adult softball league. Weather also cooperated this year and no planned special events were cancelled. The following depicts the offerings provided and respective participation numbers.

**Table 6**  
**2010 Recreational Programs**

<b>Youth Programs</b>	<b>Resident</b>	<b>Non-Resident</b>	<b>Total Participants</b>
Father/Daughter Valentine Dance	82	26	108
T-Ball	25	15	40
Youth Baseball	311	286	597
Babysitting Basics			36
Youth Drawing	14	4	18
Pitching Clinic (Baseball)	16	16	32
Camp Gators (10 weeks of camp)	290	107	397
Baseball Camp	58	26	84
Ozzie Smith's Baseball			9
Soccer Camp	18	11	29
Softball Camp	15	20	35
Helmet Fittings (3 sessions)		0	15
<b><i>Total Number of Youth Participants</i></b>			<b><i>1400</i></b>

<b>Adult Programs</b>	<b>Resident</b>	<b>Non-Resident</b>	<b>Total Participants</b>
Flex and Strength	95	28	123
Intermediate Watercolor	4	2	6
Pastel Painting	33	16	49
Adult Drawing	28	17	45
Art of Portrait	10	12	22
Bone Density FREE Program			47
Body Fat Analysis			20
Gardening Basics	7	0	7
Art Exhibition			30
<b><i>Total Number of Adult Participants</i></b>			<b><i>349</i></b>

<b>Special Events</b>	<b>Residents</b>	<b>Non-Residents</b>	<b>Total Participants</b>
Easter Egg Hunt (co-op w/ LSL Mothers Club)	650	200	Est. 850
3Movie In The Park	400	200	Est. Avg. 150 450 total attend
7 Music on The Lake Concert Series	3,100	1,100	Est. 600 per 4,200 total attend
City Wide Garage Sale	67 Homes		67
Halloween Party In The Park(Co-op w LSL Mothers)	700	250	Est. 950
Tree Lighting Ceremony	300		Est. 300
Triathlon	98	652	750
<b><i>Total Number of Participants</i></b>			<b>6867</b>

<b>Leagues</b>	<b>Residents</b>	<b>Non-Residents</b>	<b>Total Participants</b>
Men's Softball	7 (teams)	10 (teams)	17 teams 255 people
Church Softball	3 (teams)	6 (teams)	9 teams 135 people
Co-Ed Softball (2 sessions)	4 (teams)	13 (teams)	17 teams 270 people
Men's Golf	16 (teams)	2 (teams)	18 teams 36 people
<b><i>Total Number of Participants</i></b>			<b>696</b>

## **Police Department**

Dear Citizens:

The City of Lake Saint Louis offers an exceptionally safe environment in which to live, work, shop, and play. The lifestyle and amenities offered here are unparalleled in the area. Our crime rate, the lowest among comparable cities in the area, contributes significantly to our ability to attract businesses, new residents, and builders to our community.

While the city has not been immune to an increase in certain types of criminal activity, police-community partnerships have gone a long way to mitigate the effects of the ongoing economic downturn on public safety and law enforcement in Lake Saint Louis.

I am very proud of the dedicated professionals who staff the Lake Saint Louis Police Department. Every member of this agency is devoted to serving this community and you, our residents. I invite you to review our 2010 Annual Report.

Respectfully,



Michael T. Force, Chief of Police

### *Police Department Mission Statement*

The Mission of the Lake Saint Louis Police Department is to ensure a safe environment for residents by providing quality public service based on the highest ethical and professional standards.

To this end, the Police Department strives to meet this challenge through a partnership with the community to ensure responsiveness to community perceptions as well as community needs

**Table 7 Police Personnel**

		<u>Allocated</u>	<u>Filled</u>
<b><u>Commissioned Personnel</u></b>			
Chief	Chief of Police	1	1
Captain	Assistant Chief of Police	1	1
Lieutenant	Patrol Division	2	2
Lieutenant	Support Services	1	1
Sergeant	Patrol Division	4	4
Sergeant	Bureau of Investigations	1	0
Detective	Bureau of Investigations	1	2
Detective	SCC Regional Drug Task Force	1	1
Police Officer	Patrol Division	16	16
Police Officer	Traffic Division	1	1
Police Officer	Community Policing /D.A.R.E.	1	1
	<b><u>Total Full-Time Commissioned</u></b>	<b><u>30</u></b>	<b><u>30</u></b>
Police Officer	Reserve Officer	****	1
	<b><u>Total Reserve Police Officers</u></b>	<b><u>****</u></b>	<b><u>1</u></b>
	(Not included in the unpaid volunteer category below)		
		<u>Allocated</u>	<u>Filled</u>
<b><u>Non-Commissioned Personnel</u></b>			
Administrative Assistant	Administrative Assistant to the Chief	1	1
Police Records Clerk	Police Records Clerk	1	1
Communications Supervisor	Communications Supervisor	1	1
Dispatcher	Full Time	6	5
	<b><u>Total Full-Time Non-Commissioned</u></b>	<b><u>9</u></b>	<b><u>8</u></b>
Dispatcher	Emergency Basis Part-Time	3	3
	<b><u>Total Part-Time Non-Commissioned</u></b>	<b><u>3</u></b>	<b><u>3</u></b>
Volunteer Police Clerk	(Approximately 8 hours per week)	****	1
		<u>Allocated</u>	<u>Filled</u>
	<b><u>Total Full-Time Employees</u></b>	39	38
	<b><u>Total Part-Time Employees</u></b>	3	3
	<b><u>Total Unpaid Reserve Officers</u></b>	***	1
	<b><u>Total Unpaid Volunteers (not reserves)</u></b>	***	1

*Office of the Chief of Police*

The Office of the Chief of Police is responsible for the management, direction, and administration of the Department. The Chief of Police is accountable for ensuring that the general functions of the Department are carried out effectively and efficiently. The Chief of Police and his Command Staff, which consists of an Administrative Assistant, an Assistant Chief of Police/Commander of Field Operations, and a Commander of Support Services, manage projects, conduct and coordinate research, develop policy, manage media and public relations, administrate crime prevention programs, direct the hiring and training of Department personnel, review and investigate complaints, conduct promotional processes, create and maintain

professional standards of conduct, monitor use of force, conduct internal affairs investigations, and recommend commendatory and disciplinary actions.

### *Field Operations Division*

The Assistant Chief of Police, who holds the assigned rank of Captain, reports to the Chief of Police and commands the Field Operations Division. Lieutenants, Sergeants, and Detectives, Patrol Officers and officers assigned to special duty constitute the staff of this unit. The Commander of the Field Operations Division is responsible for the intelligent, coordinated and effective deployment and management of the Department's patrol, uniformed, and investigative resources.

### *Patrol Operations Section*

Composed of two shifts, each commanded by a Lieutenant and supervised by two Sergeants, the Patrol Operations Section reports to the Commander of Field Operations. This Section provides twenty-four hour uniformed police services. In addition, this section provides specialized services to the community and is responsible for evidence and property control.

### *Bureau of Investigations*

The Bureau of Investigations reports to the Commander of Field Operations and is currently staffed by two detectives. The Bureau of Investigations is responsible for specialized investigations of those types of crimes requiring time and/or expertise beyond the capacity of the patrol force and administering polygraph examinations as needed. The Investigations Bureau is responsible for general investigations including property crimes/crimes against persons, special investigations, and background investigations of individuals seeking to associate themselves with the Department via voluntary service, employment or other affiliation.

### *Traffic Enforcement Officer*

The Lake Saint Louis Police Department currently has one full-time officer whose primary objective is to deter negative driving behavior by concentrating on enforcement of traffic laws throughout the city. In addition, this officer observes traffic patterns throughout the city and brings problem areas to the attention of the Command Staff.

### *Community Resource Officer*

Under the supervision of the Commander of Support Services, the Community Resource Officer is responsible for the agency's community outreach programs. This officer teaches the D.A.R.E. program at Green Tree Elementary, coordinates and attends community events, gives crime prevention presentations both onsite and at local venues, provides educational tours to youth groups, leads the Lake Saint Louis Police Explorers, and coordinates the agency's involvement in civic or charitable events such as the Polar Bear Plunge, the Special Olympics Torch Run, and American Red Cross Blood Drives.

### *St. Charles County Regional Drug Task Force Detective*

The Lake Saint Louis Police Department provides one full-time undercover detective to serve with the St. Charles County Regional Drug Task Force. This task force is a multi-jurisdictional unit that puts forth a cooperative effort to identify, investigate, arrest and prosecute subjects suspected of manufacturing or distributing drugs in the county.

### *Support Services Division*

The Commander of Support Services, who is assigned the rank of Lieutenant, reports to the Chief of Police. The Support Services Division is responsible for providing general administrative and operational support to all other elements of the Department. The Commander of Support Services is responsible for fleet management, and oversees budgetary functions, procurement and purchasing and other fiscal and support management issues subject to the direction and approval of the Chief of Police.

### *Police Records Section*

A civilian Records Clerk, who reports to the Commander of Support Services, is responsible for the collection, preservation, and distribution of official reports generated by this agency as a result of calls for service. The Records Clerk also performs local records checks, serves as call-taker and receptionist for the agency during regular business hours, generates crime statistic reports, and performs other clerical tasks. In addition, the Records Clerk facilitates records management for the Cottleville Police Department. A citizen volunteer assists part-time in the Records Section.

### *Communications Section*

A civilian Communications Supervisor, who reports to the Commander of Support Services, manages this section, which is staffed by civilian personnel. This section is responsible for departmental telephone and radio communications and for CAD system data entry on a twenty-four hour per day basis, 365 days each year. This section also monitors inmate safety and facility security. Members of this section also serve as call-takers and receptionists for the agency. In addition, the Communications Section provides dispatch and data entry service for the Cottleville Police Department.

### *Police Department Goals and Objectives*

During 2010, the Lake Saint Louis Police Department met their goals and objectives as detailed below.

- Continued to maintain one of the lowest per capita crime rates in St. Charles County and in the State of Missouri, as published by the Federal Bureau of Investigations Uniform Crime Reporting System.

The Uniform Crime Reporting (UCR) system is a nationwide program that has collected data and published crime statistics since 1939. Information is gathered from more than 18,000 law enforcement agencies each month and compiled in a national data base. Data is gathered on known offenses and persons arrested by law enforcement agencies. Part I Crimes include murder, larceny/theft, motor vehicle theft, and arson. These crimes were selected as crime rate indicators based on their serious nature and/or volume.

Arrest information includes information on these Part I Crimes as well as 21 other crimes (such as driving while intoxicated and simple assault) that make up the Part II offenses. The crime index is based on the number of known UCR reportable offenses per 10,000 persons residing in the reporting jurisdiction.

**Table 8 Crime Statistics by St. Charles County Municipality**

	<b>Population</b>	<b>Violent Crimes</b>	<b>Property Crimes</b>
Cottleville	3,311	3	53
<b>Lake Saint Louis</b>	<b>14,686</b>	<b>8</b>	<b>310</b>
O'Fallon	80,528	65	1,323
St. Charles	64,807	159	2,085
St. Peters (Note 1)			
Wentzville	27,090	35	485

Note 1: Due to an apparent error in the UCR Reporting System, no data was available for St. Peters for 2009.

(Data provided by Federal Bureau of Investigations, Uniform Crime Report, Crime in the United States 2009. At 1/31/11 Crime in the United States 2010 has not yet been published.)

Continued a traffic law enforcement campaign directed at voluntary compliance through:

- Deployment of a full-time Traffic Officer
- Use of speed trailer in various locations
- Conducted 35 special traffic enforcement operations
- Participated in statewide traffic enforcement initiatives
- Conducted a public information program focusing on voluntary compliance

Continued encouraging active and open dialogue between police and citizens via:

- Deployment of full-time Community Resource Officer
- Recruitment and deployment of citizen volunteers
- Increased the quantity and quality of citizen contacts
- Implemented community outreach programs

Continued informing the public on important public safety and law enforcement issues

- Developed and maintained good working relationships with members of the local print and electronic news media
- Maintained a website where information about the agency is available
- Command Staff and other members of the Department made public appearances, gave informational talks, and provided training to citizens

Continued to maintain strong partnerships with community organizations

- Cooperative efforts with Wentzville R-IV School District
- Coordinated efforts with the Lake Saint Louis Community Association
- Worked cooperatively with the Lake Saint Louis and Wentzville Fire Departments as well as with the Ambulance District
- Department members donated money and volunteered off-duty hours in support of community events and charitable organizations.

Continued to provide a visible police presence in our community

- Initiated 443 citizen contacts unrelated to traffic stops and calls for service
- Performed 4,062 area checks
- Performed 6,014 business checks, 510 of which were walk-through checks.
- Performed 2,703 subdivision checks
- Conducted 324 extra patrol operations

### *Department Awards*

#### *Life Saving Medal - Officer Lester Heppermann*

On December 9, 2010, Officer Heppermann responded to a home to check the well-being of a resident. Upon arrival, he observed a vehicle rapidly backing out of the driveway with no headlights on. He flagged down the vehicle and observed that a female passenger in the vehicle was unresponsive and barely breathing. Officer Heppermann immediately began rescue breathing until an ambulance arrived on the scene. As a result of his quick response and attention to the vehicle, EMS workers were able to transport the woman to the hospital, where she made a full recovery.

#### *Unit Citation - Officer Scott Avery, Officer Rebecca Hurwitz, Officer Tom Jones, Officer Jeff Thompson, Officer David Patton, Sergeant Kyle Dooley and Lieutenant Patrick Doering*

On September 25, 2010, officers from the Lake Saint Louis Police Department were conducting a search for a juvenile who had been missing for several hours. While in the process of this investigation, there was a bank robbery in the City of St. Peters. The suspect from the bank robbery had an address in Lake Saint Louis and officers responded to that area. Upon arrival it was learned that the suspect had made contact with her daughter by telephone. While officers reestablished contact and began negotiating with the bank robbery suspect, the search for the

missing juvenile continued until he was found unharmed and returned to his parents. After approximately one hour of negotiations, the bank robbery suspect agreed to respond to the area of Jefferson Pointe where officers had set up a perimeter and was taken into custody without incident. Subsequent questioning of the suspect revealed she had robbed two banks prior to this incident.

*Commander's Notices* - Officer Dawn Montgomery, Officer Mark Dennis, Sergeant Joshua Gilliam

On August 11, 2010 officers responded to a call involving a subject who had threatened suicide and was holding a knife to his own throat. The subject was barricaded himself in a bedroom. Upon arrival, officers established a perimeter and attempted to communicate with the individual in an effort to resolve the situation. The St. Charles County SWAT and Crisis Negotiation Teams were activated to assist. During negotiations, the individual surrendered the knife. After approximately an hour and a half, the subject was taken into custody and transported to the hospital for psychiatric observation and care.

*Commander's Notices* - Sergeant Kyle Dooley, Officer Jeff Thompson, Officer Tom Jones, Officer David Patton, and Officer Rebecca Hurwitz

On April 14, 2010, officers responded to a call regarding a suicidal individual who had taken a large amount of medication. The subject was reportedly armed and had barricaded himself in a bedroom. Upon arrival, officer established a perimeter and made persistent attempts to communicate with the man. Officers contacted Lieutenant Patrick Doering, who was eventually able to establish a rapport with the subject. After approximately two hours of negotiations, the man agreed to step out of the house where he was taken into custody without incident and was and transported to the hospital for psychiatric evaluation.

*Commander's Notice* - Detective Bret Carbray

On November 15, 2009, officers were dispatched to a call for a brick being thrown through the window of a residence while the occupants were sleeping. Further investigation revealed that a door in the garage had also been forced and entry had been made. Detective Carbray was not the reporting/investigating officer on the case, but he responded to the scene and conducted his duties as a Crime Scene Processor. As such, he was able to locate and lift several latent fingerprints and seized blood-stained evidence from the scene. A possible suspect in the case was arrested later that day on unrelated charges. Detective Carbray took the initiative to interview the suspect who denied the allegations. After the interview concluded, Detective Carbray seized the water cup used by the subject during their conversation and submitted it as evidence for a DNA comparison to the blood found at the scene. In February of 2010, lab results confirmed the blood evidence from the scene matched that of the DNA extracted from the water cup. Once confronted with this evidence, the suspect confessed to felony charges.

*Commander's Notice - Officer Richard Gummels*

On August 18, 2010, Officer Gummels displayed his ability to respond quickly and effectively by ending a vehicle pursuit that entered this venue from O'Fallon. Officer Gummels quickly deployed Stop Sticks and notified surrounding agencies of their placement. After the suspect's vehicle passed, Officer Gummels quickly withdrew them from the roadway to avoid damage to the police vehicles in pursuit. The suspect's vehicle was rendered inoperable and the man, who has a history of assaulting police officers, was taken into custody after a brief foot chase.

*Patrol Operations*

The Patrol Operations Section is the core of every law enforcement agency. The officers who serve in this Section are the ones that patrol our city streets and respond to citizens' calls for service.

During 2010 Lake Saint Louis Police officers in the Patrol Operations Section responded to 26,810 calls for service. They performed thousands upon thousands of business checks, area checks, and subdivision and community patrols. They conducted extra patrol and special enforcement operations. They investigated reports of suspicious persons, vehicles and circumstances. In addition, they took time to initiate contact with residents of all ages that were not related to reported incidents or traffic stops.

They assisted 129 residents who were ill or injured and 41 whose emotional state required hospital commitment. They were called upon to investigate 4 sudden deaths and 3 suicides. They investigated complaints of larcenies, robberies, trespassing, peace disturbances, fraud identity theft, and property damage. They responded to reports of domestic violence, missing persons, assaults, and sex offenses.

Patrol officers handled 308 motor vehicle crashes, made 76 arrests of individuals who were driving while under the influence of alcohol and/or drugs. They participated in statewide traffic initiatives geared at making our roadways safer.

They wrote 1,787 police reports, arrested and booked 464 individuals, received several hundred hours of training and spent countless hours preparing for and testifying in municipal and State courts.

**Table 9 Bureau of Investigations Caseload Summary**

Case Classification	Assigned	Inactivated (Note 1)	Cleared	Clearance Rate	Investigation
Armed Robbery	1	0	1	100.00%	0
Arson	2	0	1	50.00%	1
Assisting Other Agency	4	0	4	100.00%	0
Background Investigation	1	0	1	100.00%	0
Burglary	14	6	7	50.00%	1
Child Abuse/Child Molestation	8	2	5	62.50%	1
Counterfeiting	2	0	2	100.00%	0
Filing a False Police Report	1	0	1	100.00%	0
Forgery	3	0	3	100.00%	0
Fraud	3	1	2	66.67%	0
Harassment	3	0	3	100.00%	0
Homicide/Manslaughter	1	0	1	100.00%	0
Informational	3	0	3	100.00%	0
Major Case Squad	2	0	2	100.00%	0
Rape/Sex Crimes	10	1	8	80.00%	1
Receiving Stolen Property	1	0	1	100.00%	0
Stealing	28	5	19	67.86%	4
Stealing a Motor Vehicle	3	1	2	66.67%	0
Suicide or Sudden Death	4	0	4	100.00%	0
2010 Caseload	94	16	70		8
	100.00%	17.02%	74.47%		8.51%

Note 1: Cases are inactivated due to lack of investigative leads. They may be reactivated if and when additional evidence or leads become available.

*Community Outreach Programs*

The Lake Saint Louis Police Department dedicates a full-time Community Resource Officer to enhance the relationship between our agency and the people we serve. This position was created to ensure that high quality programs are available to the residents of our community.

During 2010, the Lake Saint Louis Police Department was involved in the following police-community relations efforts:

- The Drug Abuse Resistance Education (D.A.R.E.) program was taught to 127 fifth grade students at Green Tree Elementary
- 7 station tours were conducted for Cub Scouts, Girls Scouts and home school groups
- 5 presentations about police officers were given to preschool and elementary school children
- 6 personal safety presentations were given to elementary school children
- 6 pedestrian and bicycle safety assemblies were conducted for elementary school children
- Supplied crossing guard equipment and conducted Adult Crossing Guard training at Green Tree Elementary as part of a Safe Routes to School grant
- Booths and police vehicles were set up and displayed at 3 separate community events
- 7 child car seats were installed
- A “Walk to School Day” event with approximately 300 participants was organized for Green Tree Elementary through the Safe Routes to School grant

The agency participated in the following outreach programs:

- Polar Bear Plunge event which raised over \$108,000 for Special Olympics
- Law Enforcement Torch Run for Special Olympics
- Original Route Law Enforcement Torch Run for Special Olympics
- Over the Edge event for Special Olympics
- Law Enforcement Torch Run T-Shirt Sales
- March of Dimes Bikers for Babies
- Warners’ Winter Warm-Up coat drive
- 3 blood drives for the American Red Cross

The Lake Saint Louis Explorer Post #9987:

- Recruited 2 new members, bringing total registered Explorers to 7
- Dedicated approximately 143 hours of volunteer time to police training and community service

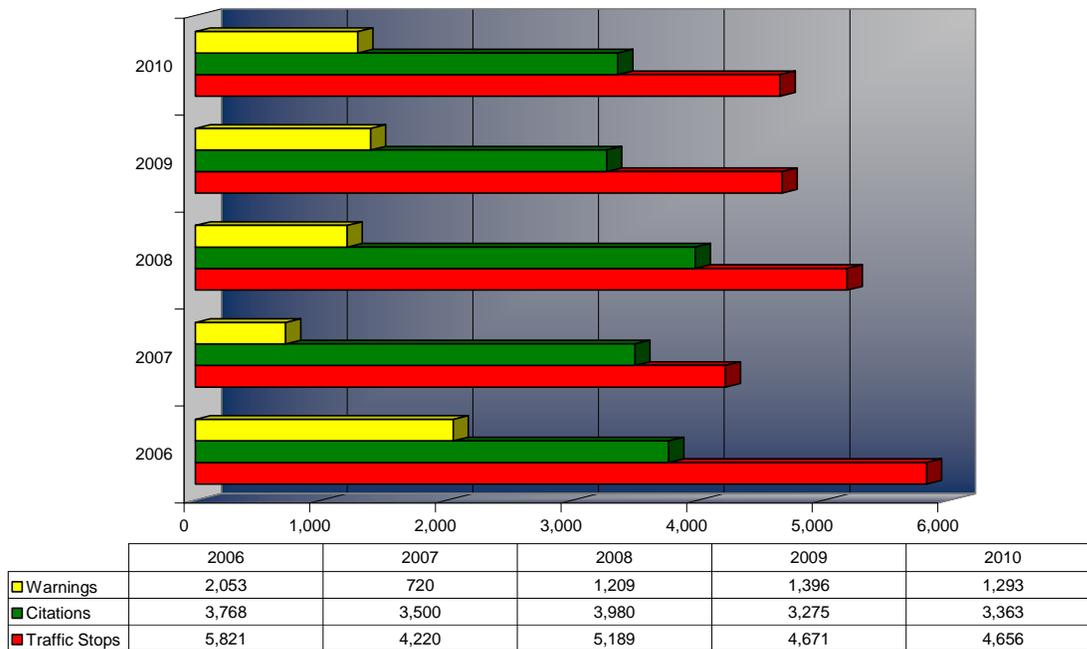
### *Traffic Enforcement*

During 2010 Lake Saint Louis Police officers made 4,656 traffic stops and issued 3,361 citations. They wrote 309 accident reports for vehicle crashes that ranged in severity from parking lot fender-benders to very serious rollover wrecks.

The Traffic Enforcement Unit conducted 35 special enforcement operations and deployed the agency’s speed trailer at a variety of locations around the city. The agency participated in several statewide traffic enforcement-related initiatives and received grant funding that covered the cost of overtime pay for participating officers.

**Table 10 – Traffic Enforcement History**

**5-Year History of Traffic Enforcement**



*Bureau of Support Services*

The Bureau of Support Services is responsible for procurement and maintenance of supplies and equipment, fleet management, communications and the police records function.

*Communications Section*

The Lake Saint Louis Police Communications Center received and dispatched 26,810 Lake Saint Louis calls for service and an additional 6,377 calls for service for the City of Cottleville during 2010. Our Communications officers also handled tens of thousands of routine business calls while attending to radio dispatch communications.

The staff in this section is responsible not only for providing fast, efficient and courteous service to citizens, but also for the safety of the police officers in Lake Saint Louis and Cottleville while they perform their duties. Our personnel hold lives in their hands every minute of every day and we take that responsibility very seriously.

Ensuring citizens’ safety as well as that of our officers is our primary objective.

### *Records Section*

During 2010, the Police Records Section processed 1,787 police reports forwarded to municipal and state courts for adjudication, to the Missouri State Highway Patrol, and to other state agencies. In addition, over 3,300 municipal and State court summonses were processed.

This office is also responsible for the release of records in accordance with State and Federal law, for performing local records checks, for tracking and billing fees related to false alarm calls, and for numerous other duties. The office billed and received \$700 in fees for responses to invalid alarms during 2010. More than 400 requests for police reports were processed, netting just over \$2,000 in fees.

Although the workload merits more manpower, this office is currently staffed by one full time employee and one part-time volunteer.

### *Crime Statistics*

The Lake Saint Louis Police Department responded to 26,810 calls for service during 2010, down approximately 2% from the previous year. Although the volume of calls was somewhat consistent when viewed by month, averaging a little over 2,234 calls per month, the busiest month was August (2,566 calls) followed by December (2,357) and July (2,350). During the prior year, the peak call months were January and July.

Lake Saint Louis Police made 464 physical arrests during 2010, compared to 519 made in 2009, 522 made in 2008 and 467 in 2007. A total of 798 charges were filed on the arrests made in 2010, an average of approximately 1.74 charges filed per arrest. In 2009 an average of about 1.73 charges were filed per physical arrest.

Reported crimes against persons in 2010 (282) rose by 8% from 2009 (261). Reported assaults decreased by 16% from the previous year (52 in 2009, 36 in 2010). Domestic violence calls rose by 22%. (There were 129 in 2009; 151 in 2010.) This increase may be due, in part, to the growing number of cases wherein the reporting officer was unable to determine which party was the primary aggressor, so both individuals were cited for the offense. While reports of peace disturbances over the previous four years ranged between 4 and 8 per year, in 2009 there were 24 and in 2010 that number rose to 36. It is unclear whether the offense is occurring more frequently or whether it is being reported more frequently, but the fluctuation does not appear to be based on any change in reporting methodology. Seventeen (17) sex offenses were reported during 2010.

There was a decrease of nearly 21% in then number of reported property crimes from the prior year. Except for Robbery (which increased from 0 to 1) and Property Damage (which was 111 for both 2009 and 2010) all property crime categories decreased in number of incidents reported.

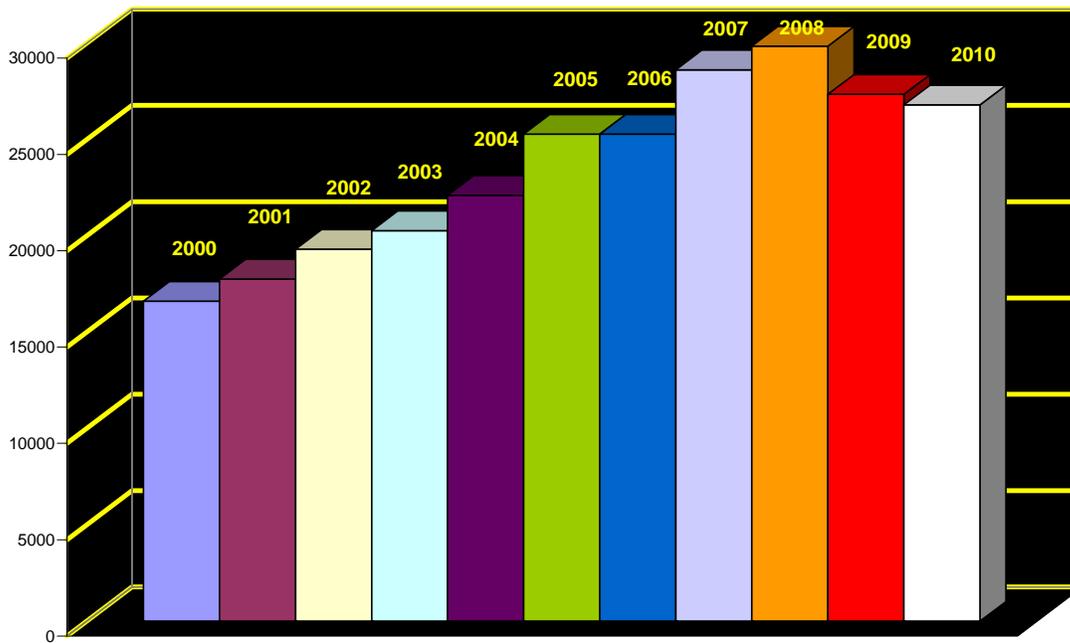
Burglary was down by 51%, Fraud down by 27.3%, Stealing was down 21.5% and the number of reported stolen vehicles dropped 55% (from 20 reported in 2009 to 9 reported in 2010).

The number of traffic stops made remained very close to the number made in the previous year (4,671 in 2009 and 4,656 in 2010). Of the 4,656 traffic stops made, 72.2% resulted in the issuance of one or more citations (In 2009, this ratio was approximately 71%).

The Department's Bureau of Investigations cleared 74.47% of the cases assigned to it during 2010. Of their total caseload, 16% were inactivated due to lack of evidence and/or lack of investigative leads. Eight (8) cases opened during 2010 remain under investigation. The Bureau's clearance rate in 2010 was 100% in 12 out of 19 crime classifications.

**Table 11**

**10-Year History of Calls for Service**

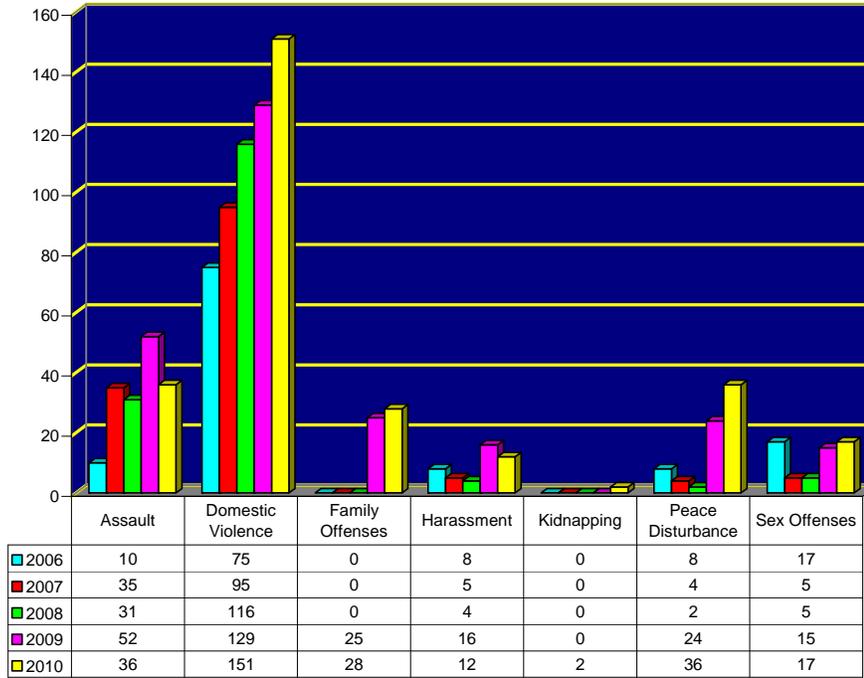


**Table 12 5-Year History of Physical Arrests**

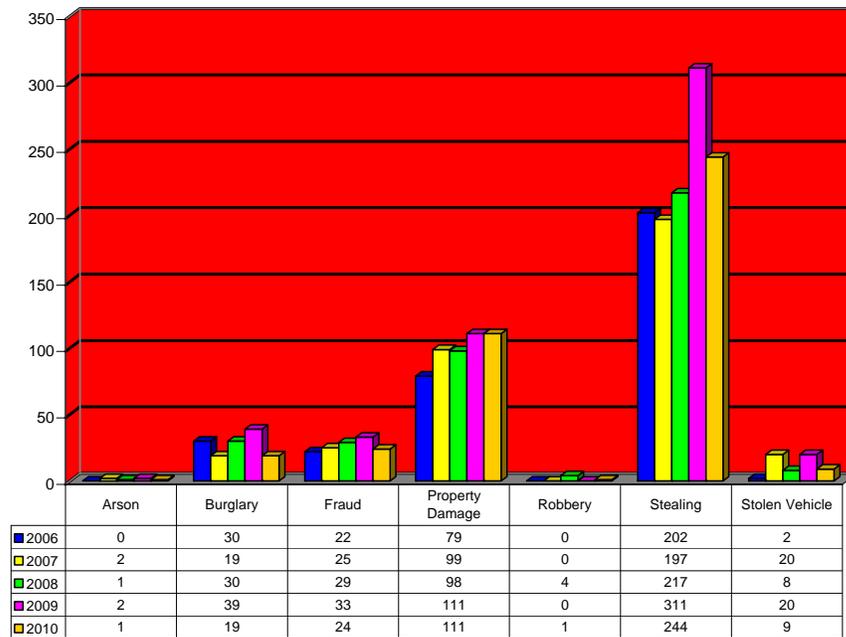
Offense	2006	2007	2008	2009	2010
Arson	0	1	0	0	0
Assault	11	25	25	8	7
Burglary	3	2	1	2	3
Domestic Assault	(Note 1)	(Note 1)	(Note 1)	15	17
Driving While Intoxicated	128	116	142	99	70
Driving While Revoked	38	22	29	(Note 2)	(Note 2)
Drug Offense	37	16	21	19	19
Family Offenses	(Note 3)	(Note 3)	(Note 3)	(Note 3)	1
Fraud	0	0	2	0	0
Fugitive/Contempt of Court	298	259	264	283	257
I.N.S. Violations/I.C.E. Detainer	0	0	0	1	0
Larceny (Stealing)	12	14	20	32	31
License Violations	(Note 4)	(Note 4)	(Note 4)	31	36
Liquor Law Violation	12	1	3	4	0
Other	(Note 1)	(Note 1)	(Note 1)	3	9
Possession of Stolen Property	0	0	0	1	0
Property Damage	0	1	7	1	2
Resisting Arrest	0	0	1	0	4
Robbery	2	2	2	0	1
Sex Offenses	5	0	0	2	1
Tampering / Stolen Vehicle	2	6	2	3	1
Traffic	(Note 1)	(Note 1)	(Note 1)	5	0
Trespassing	0	0	2	3	2
Weapons Offense	1	1	0	3	0
Violation of Court Order	2	1	0	1	0
Note 1: Not counted separately in previous years Note 2: Included in "License Violations" Note 3: New arrest category for 2010 Note 4: "Driving While Revoked" was the only license violation counted in previous years					
<b>Total Physical Arrests</b>	<b>551</b>	<b>467</b>	<b>522</b>	<b>516</b>	<b>461</b>

**Table 13**

**5-Year History of Crimes Against Persons (2006 - 2010)**



**5-Year History of Property Crimes (2006 - 2010)**



**Table 14**

## Public Works

### Introduction

The City of Lake Saint Louis Department of public works provides Facility and Infrastructure Maintenance, Construction Services, and Engineering support for the City. The Department is responsible for an operating budget of approximately \$2 million including capital purchases of \$300K, and capital projects exceeding \$2.5 million.<sup>1</sup>

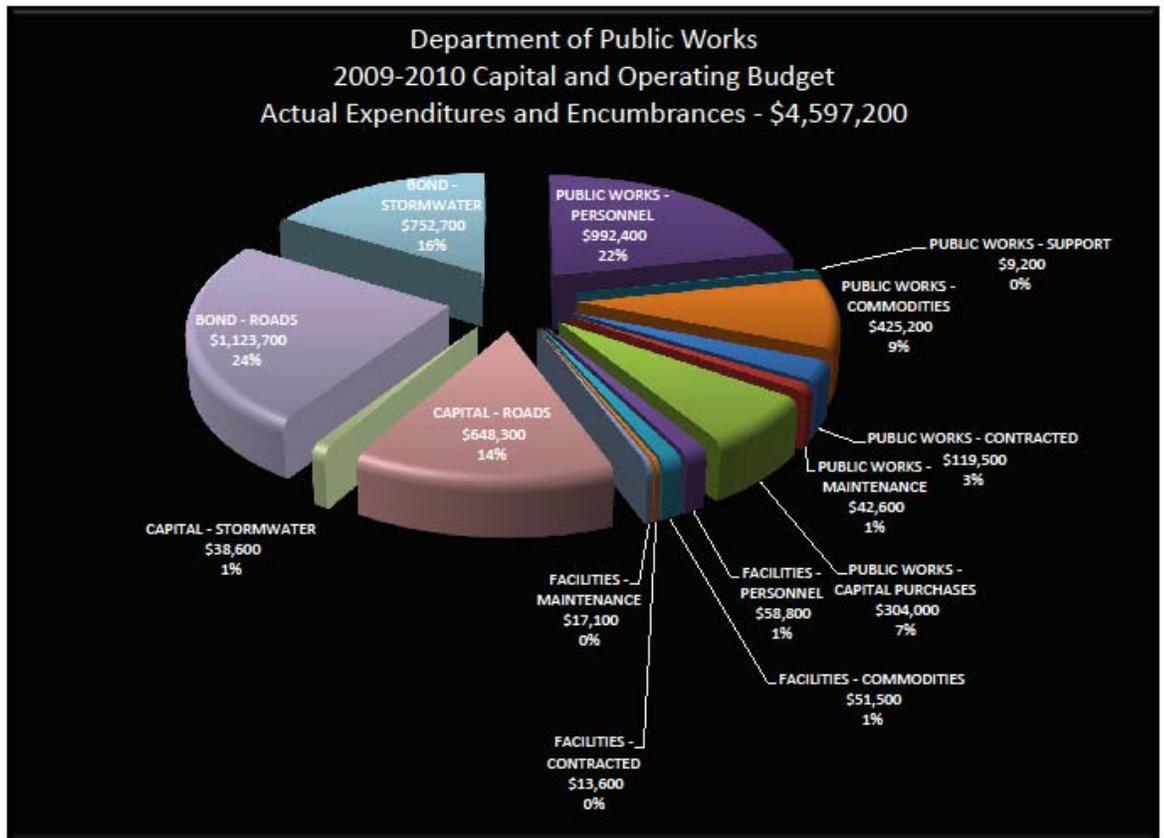
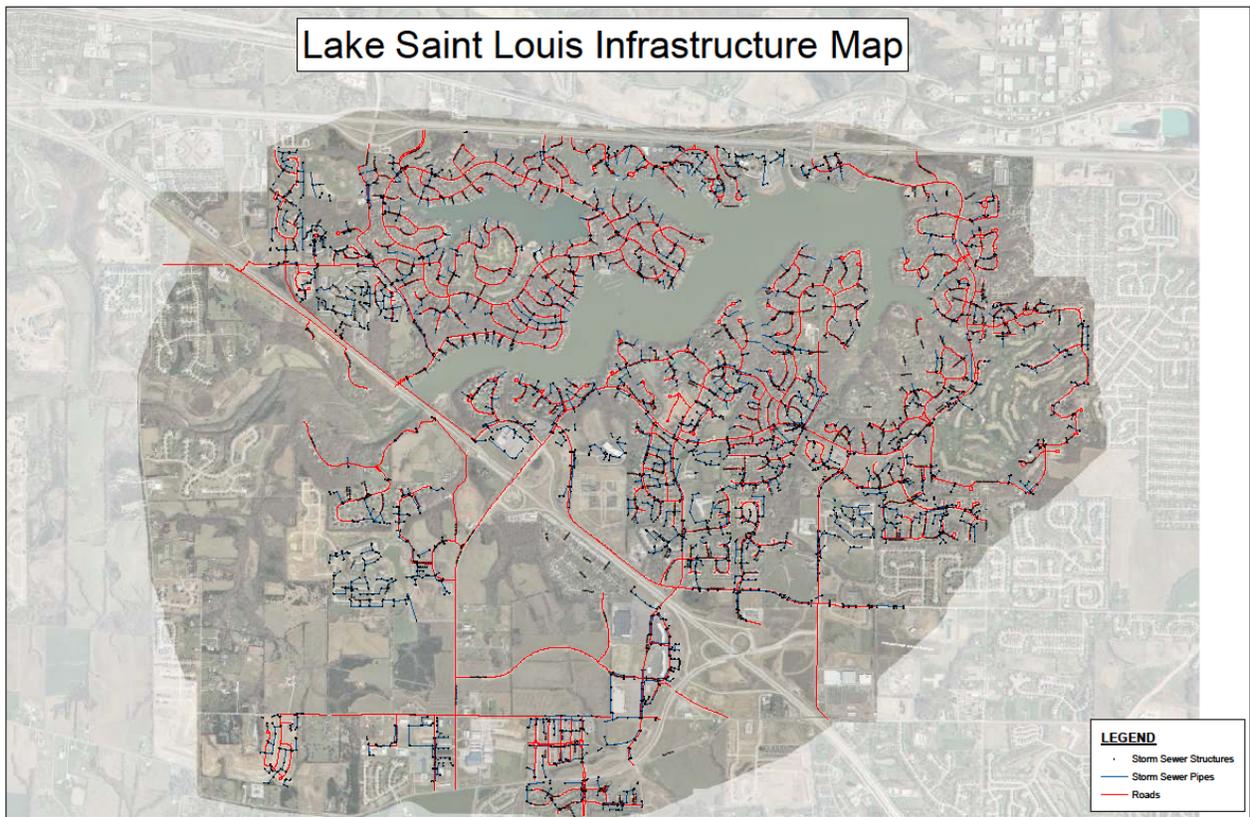


Table 15

<sup>1</sup> Budget numbers and charts 2009-2010 Budget Year

**Figure 2 - Operations Budget Actual vs. Budgeted**

The Department of Public Works manages 170 miles of street and over 50 miles of storm sewer pipe. Daily safe operation of these facilities is provided by the Maintenance Division consisting of ten dedicated and capable employees. Planning, engineering and construction management as well as developer services for site construction is provided by our 4 person Engineering staff. The Facilities Division provides custodial services and building maintenance for 30,000 square feet of space at the Civic Center and Public Works Office.



**Figure 3 - Infrastructure Map**

Our mission is to provide safe and efficient transportation and stormwater facilities for the City's residents. The Public Works Department's services directly affect every resident and visitor in the City, but the better we do our job the less our presence is noticed.

## **Engineering Division**

The Engineering Division of the City of Lake Saint Louis Public Works Department planned and constructed several projects to improve the City's existing infrastructure. These projects required coordination with residents, other city departments, community organizations, local, state and regional governmental agencies, as well as utility companies.

In 2010 the Engineering Division completed \$1.8 million in Capital projects funded by general revenue and bond funds. While street maintenance and construction remains the largest part of our budget, Stormwater capital projects accounted for approximately one third of the capital project budget.<sup>2</sup>

These projects and others that are in the planning and design stages are discussed below:

### *City Projects*

#### Concrete Panel Replacement

This project replaced 6,560 square yards of concrete pavement at various locations on Windsurfer Court, Stone Falcon Court, Sailor Court and Fox Trail Drive. J.M Marschuetz completed the \$261,000 project in September of 2010. The upcoming Annual Panel Replacement program is scheduled to replace approximately 3,275 square yards of concrete panels.

#### Annual Pavement Preservation Program

This work consisted of applying an emulsified rejuvenating agent to various asphalt streets throughout the city. The goal of the treatment is to extend the life of the City's asphalt streets. The contractor applied the preservation agent to approximately 94,000 square yards in 2010 at a cost of \$65,500.

#### Prospect Road Path

This project added an 8 ft. multi-use path along Prospect Road between Northshire Lane and Prospect Village Drive. The Staff designed project was funded by the American Recovery and Reinvestment Act (ARRA). Karrenbrock Construction Inc. completed the project in May of 2010 at a cost of \$46,315.

#### Public Works Facility Demolition

This project consisted of the demolition and removal of certain improvements at the old Public Facility located in Boulevard Park. AALCO Wrecking Company was selected to perform the demolition at a cost of \$11,500 and completed the project in the Fall of 2010.

#### Freymuth Road Improvement Project

This project consists of reconstructing .70-mile of Freymuth Road between Prospect Road and Veterans Memorial Parkway and realigning the roadway to divert traffic away from the Founders Park parking lot. In addition to replacing the asphalt roadway, construction will consist of adding enclosed drainage, curb and gutter, on-street parking, left turn lanes and protected walk/bike paths. This project was selected for funding by the County Road Board through the ½

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<sup>2</sup> Value of projects delivered 2010 Calendar Year.

cent County Transportation Tax and for Federal Funds through the Transportation Improvement Program. In addition to the previously mentioned funding, the 2006 Street and Stormwater Bond will fund a portion of this project. Project design and projected construction costs are \$240,000 and \$3,041,710, respectively. George Butler Associates Inc. is scheduled to complete the final design plans in 2011 and construction is scheduled to begin 2012.

#### Hawk Ridge Trail Drive Extension

This project consists of hiring a design consultant to prepare concept plans to extend Hawk Ridge Trail from Lake Saint Louis Blvd to Hickory Glenn Court. This project was selected for partial funding by the Saint Charles County Road Board. A consultant will be selected to complete the concept plans in 2011.

#### Freymuth Road Sidewalk

Staff completed an application for Transportation Enhancement Funds for sidewalks improvements along the west side of Freymuth Road between Dauphine Drive and Seasons Parkway. The final project application was submitted on October 29, 2010. Project selection will take place in February. If selected, the project will be designed in 2011 and constructed in 2012.

#### Fox Hound Drive Tributary Streambank Stabilization Project

This project consists of the stabilization of the stream that runs from Lake Saint Louis Blvd. to Fox Hound Drive to Lake Saint Louis. The project included the installation of 14 grade control structures, rock slopes that were planted with native vegetation at each of the grade control structures, and the installation of one stormsewer. The project was designed by Intuition & Logic in 2009. The project was constructed by Wehmeyer Farms in early 2010 at a cost of \$426,663.52.

#### Normandy Drive Stormwater Improvement Project

This project consists of expanding the stormsewer system on Normandy Drive in Lake Saint Louis, MO. Approximately 225 feet of pipe will be added as well as two double curb inlets, two single curb inlets, and one area inlet. This work included all excavation, traffic control and restoration including pavement repair and sod. City crews replaced a portion of the pipe from Normandy Drive to Lake Sainte Louise before the project bid. This project was designed in house and was bid in December 2009. Bi-State Utilities constructed the project in 2010 at a cost of \$38,304.66.

#### Cognac Drive Stormwater Improvement Project

This project consists of hiring a design consultant to improve the drainageway known as the Cognac Drive tributary. The improvement consists of enclosing the drainage in approximately 1,400 feet of 36" to 42" pipe between Rue Grand Drive and Dauphine Drive. Area inlet will be added along the project alignment as well as a grading a swale over the pipe to direct stormwater to the inlets. This work will include all excavation, traffic control and restoration including pavement repair and seeding and mulching. A design contract for this project was awarded to Bax Engineering Co., the City's on-call surveyor in early 2010. Final Construction plans for the project were submitted to the City in October 2010. Five easements were necessary for the

project and were acquired in October 2010. The project was bid and was opened on December 1, 2010. JM Marshuetz was selected as the low bidder. Construction is expected to begin in early 2011 at a projected cost of \$244,022.40.

#### Lakeview Drive Stormwater Improvement Project

This project consists of hiring a design consultant to design a stormsewer system to alleviate flooding in the Lakeview subdivision and the overtopping of Lake Saint Louis Blvd. just north of North Charlemagne Drive. The culvert under Lake Saint Louis Blvd. in this location is over capacity causing stormwater to overtop the roadway. This culvert is connected to the stormsewer system that runs through the Lakeview subdivision before reaching the lake. During major rain events, water exceeds the capacity of the stormsewers on Blue Cove Terrace and runs adjacent to the house at 601 Blue Cove Terrace. A design contract was awarded to HNTB Corporation, and notice to proceed was issued in September 2010. The design will be completed in 2011.

#### Harbor Town CCTV Inspection

This project consists of inspecting the stormsewer pipes and inlets with closed circuit television camera. The contract was awarded to TWM, Inc. in September 2010. The contractor identified several areas of stormsewer pipe that will need to be repaired or replaced. Each of these future projects will be prioritized as new stormwater projects.

#### Oak Terrace Stormwater Improvement Project

This project consists of hiring a design consultant to design a stormsewer expansion project on Oak Hill Drive near the intersection of Oak Terrace and Oak Hill Drive. The project will consist of adding approximately 6 curb inlets and additional pipe to correct flooding issues in this area. A design contract for this project was awarded to Bax Engineering Co., the City's on-call surveyor. Bax Engineering Co. has estimated a design cost of \$14,838.00. The draft preliminary plans were completed in late December 2010; the completed design is expected in 2011.

#### *NPDES Phase II*

The National Pollutant Discharge Elimination System (NPDES) Phase II storm water program is federally mandated by the Clean Water Act and requires municipalities to reduce the discharge of pollutants to the "maximum extent practicable". There are six program areas known as "Best Management Practices": public education and outreach, public involvement and participation, illicit discharge detection and elimination, construction site runoff control, post-construction runoff control, and good housekeeping for municipal operations. The Phase II program became effective in 2003 and applies to all cities with a municipal separate small storm sewer system (MS4) and a population under 100,000.

The current permit expires in June 2013. A new permit application with various adjustments was submitted to the Missouri Department of Natural Resources (MoDNR) in 2007 for permit years 2008 – 2013. The annual report for the 2009-2010 permit year was submitted to MoDNR in July of 2010.

To comply with the City’s NPDES Phase II permit, the Public Works Department has taken the following steps:

- Two (2) Illicit Discharges were reported this year. Both discharges were related to sanitary blockages, both have been corrected by PWS #2 and were properly reported to MoDNR.
- Weekly erosion and sedimentation control inspections were performed for every active construction site within the City. If a site is not in compliance, the appropriate person is notified for corrective action. No citations were issued for erosion and sedimentation control violations during 2010, all sites were brought into compliance before action was needed.
- A waste Oil Collection tank is in place and used by Street Division Staff. The tank was emptied once on October 18, 2010 by a qualified hauler.
- 1,300 tons of salt were used for deicing in 2010, all trucks used in snow removal operations were properly cleaned after each snow event.
- A total of 116 centerline miles of streets were swept by the City’s Street Sweeping Vendor, The Scrubby Dutchman, in 2010. The City bid street sweeping services in late 2010 and a new street sweeping vendor, Metro Sweeping, was selected to perform the street sweeping services within the City. The new vendor was delayed and did not start the cleaning operations that were scheduled for December 2010 until January 2011.

*Notable Developments*

The Meadows – Von Maur

The Von Maur department store, located in Lot 1, was approved and construction for the development began in 2009. Construction of the building and connecting parking garage development was completed in 2010. The grand opening celebration for the Von Maur was held on September 18, 2010.

*Calls for Service*

**Table 16  
Calls For Service**

Call Type	Number of Calls
Curb Related	13
Dead Trees and Trimming	6
Ditches, Pipes and Inlets	42
Flood/Water Related	2
Stream Bank	3
Misc/Other	10
Mowing and Brush Cutting	3
Road Conditions	25
Side Walk	2

Sink Holes and Yard Damage	1
Snow	10
Trash	1
Street Signs	7
Traffic Signs	2
<b>Total</b>	<b>127</b>

During high call volume such as in the middle of a snow event calls for services already being provided may not be tracked. Outside of these events Public Works Staff enters resident calls in a data base and tracks responses. Each of these requests were investigated and responded to in a timely manor. It is the goal of the Department of Public Works to respond to these requests within a few days of receiving the call. Sometimes these calls can be addressed by providing advice for a resident to solve a problem on their own. Some of them are scheduled for our maintenance crews to address. The remainder of the calls help staff identify future Capital Improvement Projects. All of the projects will result in the Public Work’s staff providing a better lifestyle to the residents, motorists, citizens, and visitors to the City of Lake Saint Louis.

**Street Division**

The Streets Division is responsible for the maintenance of all City owned streets, sidewalks, paths, and stormwater facilities in public right of way. The Street Division maintains approximately one hundred-sixty lane miles of street and fifty miles of storm sewer.

Maintenance activities include snow and ice control, flood control, street sweeping, pothole patching, curb and gutter replacement, street slab replacement, sidewalk replacement and construction, street sign maintenance, traffic signal maintenance, storm sewer repair, and catch basin cleaning and flushing.

Assistance is provided each year by the Division to City sponsored festivals and events with setup, installation of barricades, and signage. The Streets Division and Park’s Department have a positive reciprocal relationship where each group assists with some of the others activities. The Park’s Department assists with snow and ice removal, and mowing of certain city right-of-way, and the Public Works Department loans equipment and occasionally manpower to the Parks department to allow them to self perform some of the park’s construction.

*Concrete Panel Replacement*

Public works employees replaced a total of ninety-five (95) panels this year. The engineering division managed a contract for an additional 6,560 square yards or approximately 325 panels.

City crews also used 131 tons of hot mix asphalt and 18 tons of cold mix to patch 167 potholes, patch around replaced curbs and repair a number of larger asphalt failures.

### *Annual Crack Seal Program*

The City's Crack Seal Program mainly runs through the fall and winter. We try to run the crack seal machine any time temperatures are cool or cold and the streets are dry. This year 17,640 lbs of hot applied crack seal material were placed on city streets.

### *Stormwater*

There were numerous small stormwater projects completed by the maintenance crews this year including over 160 inlets cleared of leaves or other debris and 8 pipe repairs.

### *Snow Removal*

Snow and Ice removal is handled by city staff. With the combination of Public Works and Parks Maintenance Crews we plow approximately 170 lane miles of roadway. Typically we deploy vehicles to six routes removing snow on two 12-hour shifts throughout a winter storm in order to provide 24 hour winter coverage. Crews are also in contact with police dispatchers and a roving supervisor/mechanic with plow truck can direct them to additional areas needing treatment, or assist directly in a winter storm.

Streets are managed in the following order, giving priority to providing access for emergency vehicles.

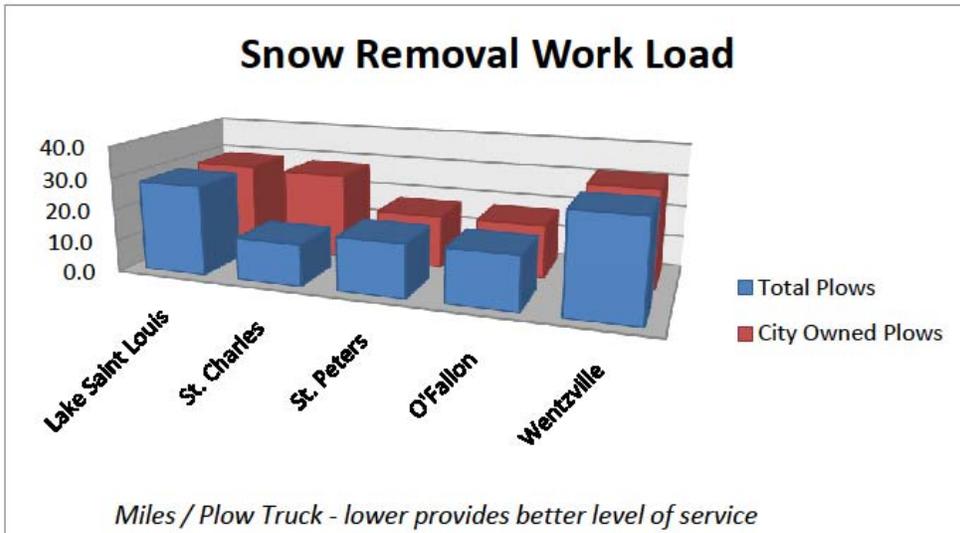
1. Major Arterials and Collectors
2. Minor Collectors
3. Residential including cul-de-sacs

The City does not have a "Bare Pavement" policy. Therefore, under certain conditions, some patches of packed snow may be left on roads. In practice this is rare.

To effectively provide snow and ice control, the Department uses snow plowing in conjunction with the application of road salt. Rock salt, even with its known environmental draw backs, is still the principal element used for ice control purposes in the US. Occasionally, sand is mixed with salt, the use of sand is generally avoided as it tends to fill and clog storm drains.

This year the crews recorded 978 hours of winter weather work and used 1,300 tons of salt for snow and ice removal.

To benchmark our snow plow performance a short survey of other Public Works Departments in the county was conducted. The results showed Lake Saint Louis has a staffing level in miles of street per plow truck similar to Wentzville, and approximately half the staffing level of St. Charles, St. Peters, and O'Fallon. St. Charles is the only City in St. Charles County currently using contractors for snow plowing to provide this level of service. Next year contract plowing will be investigated for Lake Saint Louis.



**Table 17 - Snow Removal Work Load**

**Individual Achievements**



Congratulations to Maria King, Project Manager who sat for the Professional Engineers exam in October. To qualify for the Professional Engineer’s Exam in Missouri requires a Bachelors Degree in engineering, registration as an Engineer in Training and four years of experience working with a Licensed Engineer. Maria is the Department’s Stormwater and Development Project Manager. Her responsibilities include stormwater planning and design, coordination and review of site work on developer projects, and supervision of related field staff. Maria passed the exam and will receive a Missouri Engineers License.

**Personnel Development and Training**

Adequate training of staff is critical to competent execution of our mission. Where possible we try to provide an opportunity for each employee to receive at least one outside training opportunity per year.

Staff Training this year included:

- Five Streets employees attended Hazardous Materials Response Training
- Weekly Safety Training for Streets employees held on site
- Public Works Staff provided Illicit Discharge Detection training for our Streets employees and Community Development Field Staff - June.

- In house training was provided for Public Works Inspectors and Community Development Field Staff on Sediment and Erosion Control techniques - June.
- Lake Saint Louis hosted an LTAP snow removal training and all Public Works and Parks Employees engaged in Snow Removal attended (4 hours)
- One Employee attended MODNR Protecting Water Quality Training
- Two Employees attended a seminar on Conservation Development
- SLAIT provided a 2 hour training on defensive driving for public works operations and snow removal. All Public Works and Parks Employees engaged in snow removal operations attended.
- One employee attend a seminar on Missouri Sunshine Law
- One employee attended a MODOT Federal Aid Project Implementation Workshop
- One employee participated in a US-EPA Proposed Stormwater Rule Making Webcast
- One employee attended the National APWA Congress in August
- Two employees attended the Chapter APWA Conference in April
- One employee attended “How to Become a Better Communicator”
- Maria King passed the PE exam and was registered as a Professional Engineer

Public Works Group

Public Works Administration

Engineering

Streets

Building Services

**SECTION 4 – MUNICIPAL BOUNDARY EXPANSION**

The City voluntarily annexed approximately seven (7) acres of land owned by the Public Water Sewer District Number 2. The four (4) parcels annexed are adjacent to their administrative office which was previously annexed into the City during the 1990’s.

**SECTION 5 – MUNICIPAL GROWTH**

The number of development proposals coming before the City in 2010 was less than previous years. The deterioration of the housing market greatly impacted the City. Fortunately, the commercial building construction had some activity with the completion of the 123,000 square foot Von Maur Department Store and attached parking garage. Quick Trip and Backwoods opened their stores. There were also new store fronts added to the shopping districts.

**Table 18**  
**Permits/Inspections**

<b>Activity</b>	<b>2010</b>	<b>2009</b>
Single Family Permit	31	29
Multi Family Permit	0	12
Commercial Permit	35	28
Other	165	133
Inspections	1,408	1,450
Rental Occupancy Inspections	467	489

**Table 19**  
**Detached Unit Building Permits**

<b>Subdivision</b>	<b>Detached Units</b>
Breckenridge	14
Chateau DuBois	2
Estates of Hawk Ridge	1
Heritage of Hawk Ridge IV	3
Lakewood II	1
Manors at Meadowbrook II	6
Mason Glen	2
Mooring Estates	1
Villas @ Ridgepointe	1
<b>TOTAL</b>	<b>31</b>

The table shown below illustrates the 2010 building activity St. Charles County:

**Table 20**  
**St. Charles County 2010 Building Activity**

<b>City</b>	<b>Single Family Units</b>	<b>Single Family Average Construction Price</b>	<b>Multifamily Units</b>
Lake Saint Louis	31	\$324,838	0
O'Fallon	315	117,142	213
Wentzville	245	220,979	134
Dardenne Prairie	68	170,147	38
St. Peters	190	132,421	125
St. Charles	168	206,071	23
Cottleville	69	88,115	47
Unincorporated	91	321,538	0

The following information reflects the number of lots/units approved within the City's boundaries and the number of lots/units that have a structure built on the lot.

**Table 21**  
**Lots Approved Compared to Lots Built**

<b>Type of Housing</b>	<b># Lots/Units Approved</b>	<b># Lots/Units Built</b>
Detached	4,643	3,984
Attached	1,009	1,012
Multi-Family	1,506	1,082
<b>TOTAL</b>	<b>7,158</b>	<b>6,078</b>

**SECTION 6 – ZONING AND LAND USE**

Steve Schertel, Director of Community Development and his staff at the direction of the Mayor/Board of Aldermen presented the board with suggestions for development code amendments to make the city more business friendly. Development standards for lighting and signage were amended at the Shoppes at Hawk Ridge center. An ordinance allowing temporary signage for special events in our business areas was also adopted.

Residents along Oak Bluff Drive own three (3) or more acre lots that are zoned non urban. Staff presented the Board recommendations to allow recreational vehicles and other non urban activities that were previously prohibited on their property.

A Preliminary Subdivision Plan for a single family development known as Landsend was approved. Residential lots were created from 1.5 acres of land at the intersection of Dauphine Drive and the Highway 40 north outer road.

Much time was spent by staff preparing the 2009 International Building Code for the Board of Aldermen and Mayor's review. All aspects related to building construction are included in this code. The code was subsequently adopted in 2010.

The vast majority of undeveloped land within the corporate limit is zoned Highway Commercial; Community Business; Business Park or Planned Development. Commercial developments on these parcels will allow much desired service offerings to residents within Lake Saint Louis as well as those located adjacent to our city. There is nearly three hundred fifty (350) acres of land remaining for additional commercial development. Three shopping centers are at some stage of development totaling an additional one hundred eighty (180) acres.

## **SUMMARY AND CONCLUSIONS**

When many cities saw reduced retail activity, a major new tenant opened their store at The Meadows. The City welcomes Von Maur to our community and this store will be a major catalyst for bringing increased activity to that center. Sales tax increased \$143,000 to \$3,352,000. The four shopping districts now allow residents to find almost every type of retail store in our community. Lake Saint Louis experienced a small increase in the number of new housing starts and had the houses that were built had the highest value of the larger cities. The Mayor and Board of Aldermen approved a great deal of legislation that will benefit the community. Transportation, economic development, public safety, health and life quality issues were part of the many diverse actions taken by the City's elected officials. City services were delivered by dedicated professionals that care about their work.

I wish to emphasize the role the Mayor and Board of Aldermen, the many citizen volunteers whom serve on various Boards and Commissions, Department Heads and City employees have in working together with a vision that is creating a dynamic and extremely attractive community. All of these individuals and in particular, the dedicated employees of our City, are hard at work providing municipal services. Much has been accomplished this past year.

Respectfully submitted,

Paul D. Markworth  
City Administrator

City of Lake Saint Louis  
Group Services Chart

Administrative Group

Administration  
Communications  
Legal  
Municipal Court  
Public Relations  
Economic Development  
Information Systems  
Human Resources

Community Development Group

Community Development Administration  
Building  
Code Enforcement  
Development Services  
Planning and Zoning

Finance Group

Financial Administration

Parks and Recreation Group

Parks and Recreation Administration  
Athletics  
Communications  
Landscaping  
Parks  
Recreation

Public Safety Group

Police Administration  
Police

Public Works Group

Public Works Administration  
Construction Management  
Storm Water  
Streets  
Building Services