

**CITY OF LAKE SAINT LOUIS
GREEN ENVIRONMENTAL ADVISORY COMMITTEE
MEETING MINUTES
OCTOBER 29, 2010**

The meeting was called to order at 9:00 a.m. in the Lake Saint Louis Civic Center Board Conference Room.

IN ATTENDANCE:

Chairman Scott Ellis, Vice Chairman Ed Young, Ann Finklang, Keith Stone, and Alderman John Pellerito. Absent: Allyson Malek and Steve Schertel, Director of Community Business. Also present: Brenda Cueller, acting as recording secretary.

CALL TO ORDER:

Chairman Ellis called the meeting to order.

APPROVAL OF AGENDA:

MOTION TO APPROVE THE AGENDA:

Vice Chairman Young made a motion to approve the October 29, 2010 Green Environmental Advisory Committee regular meeting agenda. The motion was seconded by Committeewoman Finklang and the motion carries.

THE AGENDA FROM THE OCTOBER 29, 2010 GREEN ENVIRONMENTAL ADVISORY COMMITTEE REGULAR MEETING AGENDA IS HEREBY APPROVED, AS NOTED ABOVE.

MINUTES: September 24, 2010

MOTION TO APPROVE MINUTES:

Vice Chairman Young made a motion to approve the September 24, 2010 Green Environmental Advisory Committee regular meeting minutes. The motion was seconded by Committeewoman Finklang and the motion carries.

THE MINUTES FROM THE SEPTEMBER 24, 2010 GREEN ENVIRONMENTAL ADVISORY COMMITTEE REGULAR MEETING IS HEREBY APPROVED, AS NOTED ABOVE.

GENERAL DISCUSSIONS:

OLD BUSINESS:

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1. RESULTS OF DROP-OFF ELECTRONICS AND APPLIANCES RECYCLING EVENT

Chairman Ellis stated there is a "Thank You" ad in Today's Newstime for the contributors and volunteers who helped with the event, and also stating that 200 cars were unloaded with 35 tons collected. Chairman Ellis said he raised an additional \$500 and after the expenses incurred for the execution of the event, there was \$300 remaining which was given to WITS. WITS will invoice the City for \$1,000 budgeted for transportation costs. The contributors were: Christian Disposal, Wal-Mart, NISC, St. Joseph Hospital West, and Coldwell-Banker Gundaker. There was a discussion regarding the number of volunteers and WITS employees utilized. The Committee gave special recognition to the forklift driver from Cuivre River Electric Cooperative who did an excellent job and also helped unload items from vehicles.

Chairman Ellis said WITS picks up once a month in Chesterfield and one other city. The Committee discussed if this once-a-month pick up would work in the City, where the location would be and what the cost would be for a monthly pick-up. Chairman Ellis stated that there would be no cost to the City and only WITS personnel would be needed.

MOTION TO RECOMMEND

Chairman Ellis made a motion to recommend to City Staff and Board of Aldermen that further investigation be given and approval of once a month pick up by WITS. The motion was seconded by Committeewoman Finklang and the motion carries.

MOTION TO RECOMMEND TO CITY STAFF AND BOARD OF ALDERMEN THAT FURTHER INVESTIGATION BE GIVEN AND APPROVAL OF ONCE A MONTH PICK UP BY WITS IS HEREBY APPROVED, AS NOTED ABOVE.

Alderman Pellerito said he would make the recommendation and suggest to the Board of Aldermen for a once-a-month pick up. If the Board does not want to move to monthly events, Alderman Pellerito stated there be a line item on the City's budget for next year regarding the Recycling Event. The Committee discussed costs incurred regarding a once-a-month pick up and how the money set aside for the annual recycling event would be utilized. Alderman Pellerito stated if the location remains at The Meadows, more care needs to be given regarding directing traffic to the drop-off site and to the stores at The Meadows, since there seemed to have been some confusion at this past recycling event. Chairman Ellis noted that the confusion developed from late arrivals of set-up and unloading workers.

2. RESULTS OF CHILDREN'S RECYCLING ART CONTEST

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Committeewoman Finklang stated there were not many participants in the contest even though recycling art contest information was distributed to the schools. Committeewoman Finklang said if another art contest is held next year, information regarding the contest needs to be given to the schools as early as possible and Wentzville should be included. The Committee discussed how the schools could be given early notification regarding the contest. Committeewoman Finklang said the winners were Matthew Montgomery and Angelo Malek. The businesses that contributed prizes were First Bank, Denny's Restaurant and Family Video.

3. UPDATE ON DEMONSTRATION BIO-RETENTION AND RAIN GARDEN PROJECT AT BOULEVARD PARK

Alderman Pellerito stated for the bio-retention and rain garden project, three grants have been submitted and we should hear something about two grants – Missouri Department of Conservation for \$7,500 and Missouri Department of Natural Resources for \$10,000. The third grant for \$1,000 was submitted by the St. Charles County Water and Soil District to Wal-Mart. Alderman Pellerito noted if the City was successful in obtaining all three grants, the City would have more than enough to complete this project. Alderman Pellerito said Cuivre River Electric Cooperative's Green Tree Project was not used because it was for trees only. Alderman Pellerito stated if a decision is made to utilize trees, this grant could be applied for next year. Alderman Pellerito stated if the City is successful in obtaining the grants, Derek Koestel could start next January.

Chairman Ellis said that included in the proposal for the Missouri Department of Natural Resources was a request for funding for an educational kiosk to demonstrate the system. Chairman Ellis said he would like to take advantage of this educational kiosk and have presentations by City staff and volunteers to students and adult groups. The Committee had a general discussion regarding native plants – when to purchase and plant.

4. ARTICLES FOR NEWSTIME BY DANA DELIBOVI

Chairman Ellis stated Dana's article on storm water runoff appeared in Newstime last week. Chairman Ellis said the next article Dana is writing is on organic fertilizer used at City Hall and supplied by Greene's Country Store. She is not sure when the article will run in Newstime. Some other article topics Dana is thinking of writing: rain garden and bio-retention system (if the project gets funded), energy audits, and recycling.

5. OTHER OLD BUSINESS

Chairman Ellis stated he noticed that in certain parts of the City, there are concrete insets placed near storm water drains stating "This drains to the lake" and asked if the City had more that could be placed along renovated and new streets. Alderman

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Pellerito said the insets were part of a special project and he would see if there were any left, or as Chairman Ellis suggested, maybe stencil the message on new storm water drains along streets.

Alderman Pellerito said he spoke with Derek Koestel, Director of Public Works and Tim Cantrell, IT Specialist and Chairman of the Environmental Responsible Municipal Employees (ERME), about the energy efficiency recommendations for City Hall and what has been done so far:

- All molding around windows and doors has been examined and replaced if necessary.
- All exterior doors have had weather stripping examined and replaced if necessary.
- When there is another rain day, the insulation in the attic will be checked and repositioned if necessary.
- All outlets on exterior walls have been checked for insulation gaskets and installed if necessary.
- ERME is asking City staff to close their blinds at night and open them during the day.

There was a question if Lowe's in town actually was collecting and recycling CFL bulbs. Chairman Ellis said verification needs to be done whether Lowe's is collecting and recycling these bulbs. Ann Finklang agreed to check.

NEW BUSINESS:

1. FUNDING POSSIBILITIES FROM ST. LOUIS/JEFFERSON COUNTY SOLID WASTE MANAGEMENT DISTRICT

Alderman Pellerito said Patrick McLaughlin, Christian Environmental Services, informed him of the application for Waste Reduction Recycling Grant Program. Alderman Pellerito said there are many different projects the City could consider and noted this grant has a lot of money, the average amount is \$40,000. Alderman Pellerito said the Committee would have to figure out what kind of program we would want to submit a grant for, noting that the grant is complex. Alderman Pellerito stated the grant application needs to be submitted by December 17, 2010. Alderman Pellerito said there are a lot of projects and noted the most successful projects are collaborative. Alderman Pellerito said one of the grants is for education and he would like to submit a grant for education of recycling. Alderman Pellerito asked the Committee to think about this grant program and what type of grant they would like to apply for. The Committee discussed the businesses in town regarding how they recycle.

2. COMMITTEE RENEWAL FOR 2011, INCLUDING NEW OFFICERS

Chairman Ellis said the election of Officers for 2011 will be held next month.

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3. DISCUSSION OF "TO DO LIST", LONG-TERM ACTION PLAN, AND NEW INITIATIVES FOR THE COMMITTEE

Chairman Ellis said the Committee will revisit the "To Do List" at next month's meeting.

Chairman Ellis noted that the next two Committee meetings will not be held the last Friday of the month due to the holidays. Chairman Ellis stated Friday, November 19th and Friday, December 17th are the meeting dates.

TO DO LIST:

- Improve Committee website
- Implement recommendations for City Hall operation and staff activities to reduce energy use and carbon emissions.
- Expand this energy analysis for other Lake Saint Louis buildings and households.
- Inform and educate the community through the website and articles in Newstime and The Happenings.
- Help to conserve green space, trees, and bike paths in the community.
- Consider storm water management plan and other water quality issues.
- Inform residents regarding utilization of pesticides and fertilizers on their lawn.
- Assist City staff in application for energy efficiency and other sustainability grants.
- Learn about City ordinances and building codes that promote energy efficiency and "green" living.
- Amend ordinance regarding landscaping plans to encourage use of native plants.
- Promote more participation in recycling in City.
- Promote greater use by the City and individuals of compact fluorescent lights (CFL).
- Establish a safe disposal location for CFL's.
- Investigate reuse of yard wastes collected in the City.
- Place home kwh measuring devices in local libraries.

LONG-TERM ACTION PLAN:

- Provide "green" recommendations to the Board of Aldermen and City Staff, including energy conservation, recycling program, green space preservation, transportation choices, and enhanced water quality practices.
- Establish long-term practices for education of citizens for green/sustainable living.

NEXT MEETING:

The meeting scheduled for Friday, November 19, 2010, was canceled due to several committee members being out of town. Our next meeting is Friday, December 17, 2010, at 9:00 a.m. at the Lake Saint Louis Civic Center Board Conference Room.

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AGENDA ITEMS FOR DECEMBER 17, 2010:

1. Approval of October minutes and November agenda.
2. Election of new committee officers (Chairperson, Vice Chairperson) for 2011.
3. Update on the bio-retention system and rain garden project.
4. Update on the Solid Waste Management District grant proposal.
5. 2010 accomplishments by ERME and discussion of how the two Committees (ERME and GEAC) can do future work together. (Tim Cantrell and Lorri Grueber)
6. Other old business.
7. Other new business.
8. Discussion of "To Do" list, long-term action plan, and any new initiatives for the committee.

ADJOURNMENT:

The meeting adjourned at approximately 10:05 a.m.

Approved

Brenda Cueller
Serving as recording secretary of the meeting