

CITY OF LAKE SAINT LOUIS
BOARD OF ALDERMEN
ADMINISTRATIVE/FINANCE/
PUBLIC WORKS
JOINT WORK SESSION

AUGUST 3, 2020

The Board of Aldermen for the City of Lake Saint Louis, Missouri met in an Administrative/Finance/Public Works Joint Work Session via teleconference on Monday, August 3, 2020 at approximately 6:00 p.m.

ROLL CALL:

Mayor Kathy Schweikert was present and presided over the meeting. Aldermen present were: Mike Potter, Ward II; Gary Torlina, Ward I; Karen Vennard, Ward II; Gary Turner, Ward I; and John Pellerito, Ward III. Alderman Jason Law, Ward III, was absent. Also present were: Paul Markworth, City Administrator; Donna Daniel, City Clerk; Louis Clayton, Community Development Director; George Erte, Assistant City Administrator; Chris DiGiuseppi, Police Chief; Renee Camp, Finance Director; Derek Koestel, Public Works Director; and Adam Cole, IT Administrator.

Right-of-Way Encroachment License

Paul Markworth, City Administrator, said the Board adopted Ordinance No. 3752 establishing a right-of-way encroachment license, but guidelines for approving that license were never defined.

Derek Koestel, Public Works Director, discussed staff's proposed guidelines for approving a right-of-way encroachment license. Mr. Koestel noted the License Agreement is the same License Agreement the City of O'Fallon uses for their approval of right-of-way encroachment licenses.

The Board held a general discussion about the proposed License Agreement and guidelines for its approval.

Distribution of Handbills and Commercial Flyers

Paul Markworth, City Administrator, informed the Board that an ordinance amending the soliciting law is on the business meeting agenda. Chief DiGiuseppi and Municipal Prosecutor Tony Linson want to amend Lake Saint Louis Municipal Code Section 610.140 (3) *No handbill or flyer shall be left at or attached to any property having a "no solicitor" sign of the type described in Section 610.150(1) or (2).*

The Chief and the Prosecutor agree it would be difficult to make a case against someone leaving a handbill or flyer on someone's door unless the police department can identify the exact person leaving the document.

The Board held a general discussion about the proposed amendment.

Chief DiGiuseppi informed the Board that he will need to revise the text in the proposed bill. He asked the Board to table this bill at the business meeting.

Business Park Association Ordinance

Paul Markworth, City Administrator, informed the Board that the Hawk Ridge Business Park has six (of the eleven existing lots) developed lots. The Business Park has a declaration of covenants, conditions and restrictions (Declaration) for the Hawk Ridge Business Park which has been recorded with the St. Charles County Recorder of Deeds. The Business Park Association established in the Declaration was not incorporated with the State of Missouri and has never been active causing problems with common area maintenance.

In addition to the common area maintenance the Declaration obligated the Business Park Association members to review and approve/deny plans for new structures within the planned community. Specific development standards and design guidelines for the business park are recorded but the existing businesses can't enforce them because the Association is inactive.

Matt Reh, City Attorney, suggests the City compel them to be active by adopting an ordinance regulating Business Associations. Mr. Reh discussed a draft ordinance to compel both Business Associations and Home Owners Associations to be active and "do what they are supposed to do".

The Board held a general discussion about the draft ordinance. The Board directed staff to remove the Home Owners Associations from the proposed ordinance.

CITY OF LAKE SAINT LOUIS
BOARD OF ALDERMEN
ADMINISTRATIVE/FINANCE/
PUBLIC WORKS
JOINT WORK SESSION
AUGUST 3, 2020

General Discussion

The Board held a general discussion about placing a “use tax” on the November 2020 ballot.

ADJOURNMENT:

There being no further business to come before the Board in the Administrative/Finance/Public Works Joint Work Session, the meeting adjourned at approximately 7:01 p.m.

Donna F. Daniel, City Clerk