

CITY OF LAKE SAINT LOUIS  
BOARD OF ALDERMEN  
ADMINISTRATIVE/FINANCE/  
PUBLIC WORKS  
JOINT WORK SESSION

APRIL 20, 2020

The Board of Aldermen for the City of Lake Saint Louis, Missouri met in an Administrative/Finance/Public Works Joint Work Session via teleconference on Monday, April 20, 2020 at approximately 5:15 p.m.

ROLL CALL:

Karen Vennard, President of the Board, was present and presided over the meeting until Mayor Kathy Schweikert arrived at approximately 5:20 p.m. Aldermen present were: Mike Potter, Ward II; Gary Torlina, Ward I; Jason Law, Ward III; Gary Turner, Ward I; John Pellerito, Ward III; and Karen Vennard, Ward II. Also present were: Paul Markworth, City Administrator; Donna Daniel, City Clerk; Louis Clayton, Community Development Director; George Ertle, Assistant City Administrator; Chris DiGiuseppi, Police Chief; Renee Camp, Finance Director; Darren Noelken, Parks and Recreation Director; and Adam Cole, IT Administrator.

Business Closure Impact to Fiscal Year 2019/20 Budget

Paul Markworth, City Administrator, presented information about the impact of the City's business closures to the 2019/20 Budget.

The Board held a general discussion about the budgets for fiscal year 2019/20 and fiscal year 2020/21.

Police Department Report and Update

Chris DiGiuseppi, Police Chief, provided a positive report on the overall status of the Police Department staff. Chief DiGiuseppi also provided information about the following items:

- The Police Department's enforcement actions related to disturbances in the community and in regard to St. Charles County's Stay at Home Orders
- Emergency Operations Center data about COVID-19 cases in St. Charles County

The Board held a general discussion about the report.

### Options for Reducing Expenses

Paul Markworth, City Administrator, informed the Board that the Public Works Director will discuss options for reducing Public Works expenditures. Mr. Markworth went on to say that he suggest the Board wait to make decisions until after they review the proposed 2020/21 budget with one (1) exception. He believes it makes sense to move forward with the bid award to pave the City Hall parking lot. It may also make sense to add the Police Department parking lot.

Derek Koestel, Public Works Director, gave a report on options for reducing expenditures in the Public Works Project.

The Board held a general discussion about the report. The Board unanimously agreed to move forward with paving the City Hall parking lot and to add the Police Department parking lot if it makes economic sense.

Alderman Potter expressed concern about getting behind on our street and stormwater projects. He suggested we do not delay the stormwater projects.

### Pre-annexation Agreement – Purpose Investments

Louis Clayton, Community Development Director, provided information about the Pre-annexation Agreement for Purpose Investments, LLC. As part of the agreement, the applicant is requesting the property be exempt from the City's screening requirements.

The Board held a general discussion about the agreement. The Board asked staff to work with the applicant to modify the agreement to provide more screening for the residents who live adjacent to the property being considered for annexation.

### Synergy at the Meadows

Louis Clayton, Community Development Director, informed the Board that City staff have received a request from the owners of Synergy at the Meadows for a 64-square-foot sign to be attached to the apartment

building located closest to Technology Drive. The request also ask that the sign be permitted for longer than 30 days.

The Board held a general discussion about request. The Board was unanimously in favor of permitting leniency from the strict adherence to the City's sign restrictions during this time of economic distress.

### Meadows Park Design Schedule

Darren Noelken, Parks and Recreation Director, said he will place the following information on the City's Website and on Facebook (if the Board approves):

- The Meadows Park has been suspended indefinitely due to the economic impact associated with the COVID-19 pandemic.
- No Name Park work continues on schedule.

The Board held a general discussion about the City's plan for new parks. The Board agreed with staff's plan to inform the public about The Meadows Park and No Name Park.

### Temporary Changes to Code Enforcement Policies

Paul Markworth, City Administrator, informed the Board that certain changes were made to the City's code enforcement policies due to the economic impact associated with the COVID-19 pandemic.

Louis Clayton, Community Development Director, said code violations that are not life/safety issues and that would require a significant cost to a property owner are being documented, but not enforced. Violations that are life/safety issues or that would not require a significant cost to the property owner continue to be enforced as usual.

The Board held a general discussion about the temporary changes to the code enforcement policy. The Board unanimously agreed with staff's decision.

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General Discussion

Alderman Torlina noted there's a "For Sale" sign on the "old firehouse" property.

ADJOURNMENT:

There being no further business to come before the Board in the Administrative/Finance/Public Works Joint Work Session, the meeting adjourned at approximately 6:38 p.m.

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Donna F. Daniel, City Clerk