

NOTICE OF OPEN  
VIRTUAL MEETING  
CITY OF LAKE SAINT LOUIS

ADMINISTRATIVE/FINANCE  
PUBLIC WORKS  
JOINT WORK SESSION

**MONDAY, AUGUST 3, 2020**  
6:00 P.M. - CITY HALL

"Due to the outbreak of COVID-19, public attendance at the 6:00 p.m. Monday, August 3, 2020 Board of Alderman Work Session meeting and the 7 p.m., Monday, August 3, 2020, Lake Saint Louis Board of Alderman meeting will be through virtual presence only. The meeting will be available live on the City's YouTube Channel at <https://www.youtube.com/channel/UCjStvkwU6KG6PbcNLuT9VLg>.

The Board will be accepting comments by e-mail at [Board@lakesaintlouis.com](mailto:Board@lakesaintlouis.com) or in writing until 4 p.m., Monday, August 3, 2020; comments received in a timely fashion will be read or summarized during the 7 p.m. business meeting. To review the agenda, visit <http://www.lakesaintlouis.com/AgendaCenter/Board-of-Alderman-2> "

AGENDA

1. Discussion – Right of Way Encroachment License
2. Discussion – Distribution of Handbills and Commercial Flyers
3. Discussion – Business Park Association Ordinance
4. General Discussion

PLEASE CONTACT CITY HALL 48 HOURS PRIOR TO THE MEETING IF  
INDIVIDUAL ACCOMMODATIONS ARE REQUIRED.

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF  
THIS NOTICE BY CONTACTING THE CITY CLERK'S OFFICE.

Posted By:   
Donna F. Daniel, City Clerk

Date: July 29, 2020  
Time: 1:00 p.m.



July 27, 2020

**M\*E\*M\*O\*R\*A\*N\*D\*U\*M**

TO: Kathy Schweikert, Mayor  
Jason Law, Alderman  
John Pellerito, Alderman  
Mike Potter, Alderman  
Gary Torlina, Alderman  
Gary Turner, Alderman  
Karen Vennard, Alderman

FROM: Paul Markworth, City Administrator

A handwritten signature in blue ink, appearing to be "P. Markworth", is written over the name of the City Administrator.

SUBJECT: Right of Way Encroachment License

The City's right-of-ways are its most valuable asset. On occasion individuals or groups want to have access to the right-of-way and sometimes it makes sense for the community to allow that access. The Board recognized this fact in 2017 when you adopted Ordinance 3752 establishing a right of way encroachment license.

Guidelines for approving that license were never defined and staff proposes the following be considered to obtain license approval.

- ROW access must have a public use or benefit.
- It can't pose a hazard to the public.
- There will be no conflict with the existing or planned improvements to public facilities.
- All encroachment applications for a license must be accompanied by a letter from the adjacent property owner or the subdivision association indicating support for the application.

A Resolution is on the business meeting establishing the above guidelines and a copy of the Resolution is attached to this memo.



RESOLUTION NO. 08-04-20 (x)

A RESOLUTION DEFINING THE APPROVAL CRITERIA FOR RIGHT OF WAY ENCROACHMENT LICENSES.

WHEREAS, Section 510.025 of Lake Saint Louis City Code authorizes the Public Works Director to recommend for approval Encroachments by License in the public right-of-way; and

WHEREAS, from time to time it is in the interest of the City to allow right-of-way encroachments; and

WHEREAS, the Mayor and Board of Alderman desire to have uniform standards for approval of right-of-way encroachments; and

WHEREAS, the Mayor and Board of Aldermen desire to protect the right-of-way and limit encroachments.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE SAINT LOUIS AS FOLLOWS:

**SECTION 1. License Form.** The Board of Aldermen has determined the License form, marked Exhibit "A" and attached hereto, shall be the form for right-of-way licenses.

**SECTION 2. License Recommendation Criteria.** The Board of Aldermen establishes the following criteria for the review of Encroachment License applications:

1. The Encroachment shall have a public use or benefit.
2. The Encroachment shall not pose a hazard to the public.
3. The Encroachment shall not conflict with any existing or planned improvements to public facilities.

**SECTION 3. Sponsorship of Encroachment.** All right-of-way Encroachment Applications must be accompanied by a letter from the adjacent property owner or the Subdivision Association indicating support for the application.

**SECTION 4. Effectiveness.** This resolution shall take effect and be in full force from and after its passage by the Board of Aldermen and approval by the Mayor.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

\_\_\_\_\_  
Kathy Schweikert, Mayor

ATTEST: \_\_\_\_\_  
Donna F. Daniel, City Clerk

**Section 510.025. Approval Of Right-Of-Way Encroachment Licenses. [Ord. No. 3752, 10-2-2017]**

- A. The City may approve a right-of-way encroachment license in accordance with the following requirements:
1. A request to encroach on a City right-of-way shall be submitted to the Director of Public Works with a plan that identifies and provides the dimensions of the proposed encroachment and an executed right-of-way encroachment license in the form approved by the City.
  2. The Director of Public Works shall investigate the request and shall recommend approval, deny or modify the request.
  3. If approval is recommended by the Public Works Director the license agreement shall be submitted to the Board of Aldermen for approval.
  4. Denial of a right-of-way encroachment license may be appealed to the Board of Aldermen. Said appeal shall be filed with the City Clerk within thirty (30) days of the date the denial is made. The Board of Aldermen may affirm, reverse or modify the Director of Public Works' denial.
  5. Nothing in this Section shall be construed or interpreted to convey or provide any property right, contract right or cause of action to a right-of-way encroachment licensee.

**LICENSE**

This License is entered into on this \_\_\_\_ day of \_\_\_\_\_,

2020, by and between the Lake Saint Louis, Missouri (hereinafter "Licensor") and \_\_\_\_\_ (hereinafter "Licensee").

*Whereas*, the City of Lake Saint Louis owns certain property or holds such property in trust for the public; and

*Whereas*, Licensee desires to enter upon such property for a specific purpose; and

*Whereas*, this License allows Licensee to enter upon such property for the purposes set forth herein and under certain conditions which are also set forth herein.

Therefore, in consideration for such privilege, which is acknowledged by both parties, the parties hereby agree as follows:

1. Privilege Granted / Premises Subject to License

Licensee is hereby granted the privilege of entering upon certain property owned or held by Licensor. Licensee may only enter upon the following property:

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2. Purposes for which License is Granted

Licensee is only granted the privilege to enter upon said property for the following purposes:

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3. License is Revocable at Will

This License may be revoked, without notice, at any time and for any reason by the Licensor.

4. Special Conditions. The parties hereby agree to the following.

Items installed in the right of way are not warranted by City of Lake Saint Louis therefore will remain private along with any appurtenances associated there with.

The City of Lake Saint Louis will not maintain improvements installed under this license. The maintenance will be the sole responsibility of \_\_\_\_\_.

At the sole discretion of the City, these items can be required to be removed at any time for any reason.

5. Replacement following work in Right-of-way or Easement area

Licensor and its employees, representatives, agents, contractors, assignees, and permittees shall continue to have unlimited access to the right-of-way described herein. In the event that work is required to the right-of-way/easement (including, but not limited to, removal, replacement or installation of utility lines, use of such property for construction vehicles, etc.). Licensor or its employees, agents, representatives, contractors, assignees or permittees shall give at least 7 days notice to the Licensee, or portions thereof, as is convenient to perform such work. Licensee will maintain a tag or label affixed to the camera or pole with contact information to be used for this purpose. Licensee may relocate the camera at Licensee's sole cost and expense; any replacement shall meet the conditions of this License.

6. Permits

This License is not a permit to work in the right-of-way. Construction within the right-of-way requires a permit.

7. Indemnification and Insurance

The Licensee shall indemnify, protect and hold harmless City from and against the loss, cost, claims, demands, damage and/or expense arising out of any demand, claim, suit or judgment for damages to property and injury to or death of persons including the officers, agents and employees of either party herein, including payment under any workmen's compensation law or under any plan for employee's disability or death benefit which may arise out of or be caused in whole or in part by the Licensee's activities on the property or the presence of the camera on the property.

The Licensee shall carry adequate public liability and property damage insurance for the joint and several benefit of the Licensee and the City with a company licensed to do business in the State of Missouri and satisfactory to the City and in the amounts not less than those specified below. The amounts of coverage required for public liability or property damage shall not be construed to limit the liability of the contractor in protecting the City from damage or injury claims.

As partial security for the defense of claims and the payments required under such indemnity, the Licensee and any subcontractor shall furnish at their cost, an owner's protective insurance policy satisfactory to the City naming the City as insured for amounts not less than the Licensee's public liability and property damage insurance covering the work.

The coverage shall insure the City of its officers and employees while acting within the

scope of their duties against all claims arising out of or in connection with the licensed activity.

The amounts of such insurance shall be not less than the following:

- a) Contractor's Bodily Injury Liability and Property Damage Liability Insurance:
  - a. Injury or death of one person . . . . \$1,000,000
  - b. Injury to more than one person  
in a single accident . . . . . \$3,000,000
  - c. Property damage . . . . . \$1,000,000
  
- b) Automobile and Truck Public Liability, Bodily Injury, and Property Damage:
  - a. Injury or death of one person . . . . \$3,000,000
  - b. Injury to more than one person  
in a single accident . . . . . \$3,000,000
  - c. Property damage . . . . . \$1,000,000

Endorsements of insurance sent to the City as evidence of insurance shall contain the following statements, and in their absence the certificates will not be satisfactory to the City.

1. The insurance evidenced by this certificate will not be cancelled or altered except after ten (10) days from receipt by the City of written notice thereof.
2. The insurance evidenced by this certificate expressly includes blanket underground coverage including, but not limited to, injury to or destruction of wires, conduits, pipes, mains, sewers, or other grading of land, paving, backfilling, excavating or drilling, or to injury to or destruction of property at any time resulting therefrom.
3. The City must be listed on all Certificates of Insurance as additional insured.
4. A statement of the insurance company's A.M. Best rating will be required. A rating of at least A-VI is required.

**This document is a license for the privilege of entering upon certain property for the specific purposes set forth herein. Nothing in this document shall be construed as a grant of any property interest or conveyance of property to Licensee.**

LICENSOR  
CITY OF Lake Saint Louis, MISSOURI

\_\_\_\_\_  
By:  
Title:

Attest:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
LICENSEE

\_\_\_\_\_  
Printed Name:

STATE OF MISSOURI            )  
  ) SS  
COUNTY OF ST. CHARLES    )

Now on this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, appeared before me  
\_\_\_\_\_, to me personally known, who state that he/she/they are the  
"licensee" described in the above agreement, and he/she/they executed the License as  
his/her/their free act and deed.

IN WITNESS WHEREOF, I have placed my hand and my official seal on the day and  
year first above written.

\_\_\_\_\_  
Notary Public

My commission expires:



July 28, 2020

**M\*E\*M\*O\*R\*A\*N\*D\*U\*M**

**TO:** Kathy Schweikert, Mayor  
Jason Law, Alderman  
John Pellerito, Alderman  
Mike Potter, Alderman  
Gary Torlina, Alderman  
Gary Turner, Alderman  
Karen Vennard, Alderman

**FROM:** Paul Markworth, City Administrator

A handwritten signature in blue ink, appearing to read "P. Markworth", is written over the printed name of the City Administrator.

**SUBJECT:** Distribution of Handbills and Commercial Flyers

An ordinance amending the soliciting law is on the business meeting agenda. Chief Chris DiGiuseppi and Prosecutor Tony Linson also want to amend a related ordinance regarding the distribution of handbills and brochures.

Solicitors often leave a brochure at the door if no one answers. Sometimes they will just attach the brochure hanger to the door knob instead of trying to make contact with the resident. Section 610.140 Distribution of Handbills and Commercial Flyers includes language saying a solicitor can't leave a brochure if the property has a "no solicitor" sign. Tony does not want to take a case against a solicitor that leaves a brochure even though the homeowner posts a no soliciting sign. He says these cases are hard to prove unless the police department can identify the exact person leaving the brochure.

Additionally, the Chief notes that many of the brochures are for political or religious purposes and the police department would not refer them to Tony anyway because of constitutional protections. The Chief agrees with Tony that Section 610.140 (3) that says, "No handbill or flyer shall be left at or attached to any property having a "no solicitor" sign of the type described in Section 610.150(1) or (2)" should be struck from the ordinance. This action would allow brochures to be hung on all doors in the City.



## Paul Markworth

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**From:** Chris DiGiuseppi  
**Sent:** Tuesday, July 14, 2020 11:36 AM  
**To:** Donna Daniel; Paul Markworth; George Ertle  
**Subject:** Solicitor Ordinance update  
**Attachments:** Solicitor Ordinance Change May 2020.doc

Here's the latest (and hopefully last) version for the meeting.

Paul – Tony has advised (and I agree) that those who are distributing handbills or flyers (not making contact with anyone) would not be a case he would entertain even if the home/subdivision had a “no soliciting” sign posted. These cases are nearly impossible to prove unless we could locate and identify the exact person. Many of them are for political or religious purposes which we would not forward to him anyway (or prohibit), due to the constitutionality issues. Donna had brought to my attention that there's a separate ordinance that governs this and we will need to alter that also by eliminating this restriction as seen below. I think we could put this on the agenda and inform the board of the change then they could either pass it or table it if they had an issues with it.

### Section 610.140 **Distribution of Handbills and Commercial Flyers.**

A. In addition to the other regulations contained herein, a solicitor or canvasser leaving handbills or commercial flyers about the community shall observe the following regulations:

**1.**

No handbill or flyer shall be left at or attached to any sign, utility pole, transit shelter or other structure within the public right-of-way. The Police are authorized to remove any handbill or flyer found within the right-of-way.

**2.**

No handbill or flyer shall be left at or attached to any privately owned property in a manner that causes damage to such privately owned property.

**3.**

~~No handbill or flyer shall be left at or attached to any property having a "no solicitor" sign of the type described in Section 610.150(1) or (2).~~

**4.**

Any person observed distributing handbills or flyers shall be required to identify himself/herself to the Police (either by producing an identification card or other form of identification). This is for the purpose of knowing the likely identity of the perpetrator if the City receives a complaint of damage caused to private property during the distribution of handbills or flyers.

*Chris DiGiuseppi*  
*Chief of Police*  
*Lake Saint Louis Police Department*  
*200 Civic Center Drive*  
*Lake Saint Louis, MO 63367*

636-625-8018





July 27, 2020

**M\*E\*M\*O\*R\*A\*N\*D\*U\*M**

**TO:** Kathy Schweikert, Mayor  
Jason Law, Alderman  
John Pellerito, Alderman  
Mike Potter, Alderman  
Gary Torlina, Alderman  
Gary Turner, Alderman  
Karen Vennard, Alderman

**FROM:** Paul Markworth, City Administrator

**SUBJECT:** Business Park Association Ordinance

A handwritten signature in blue ink, appearing to be "Paul", is written over the "FROM:" line of the memo.

The City of Lake Saint Louis purchased property in the early 1990's and developed the Hawk Ridge Business Park. That property was sold in 2000 along with the golf course to a developer. Unfortunately the Business Park and Golf Course nearly bankrupt the City. With the sale behind us we moved on to restoring the City's finances and perform traditional city services. The developer subsequently sold all of the business park lots to others and six of the eleven existing lots have now been developed.

When the Business Park was conceived, City officials created a Declaration of Covenants, Conditions and Restrictions for the Hawk Ridge Business Park and recorded the Declaration with the St. Charles County Recorder of Deeds. The Declaration established property uses and standards; regulated improvements; established plan review and approval processes; provided obligations to maintain property, buildings and common areas; established a Business Park Association; created a process for assessments; and outlined enforcement of the Declaration. This document is recorded with a book and page number.

The Business Park Association established in the Declaration was not incorporated with the State of Missouri and has never been active causing some problems with common area maintenance. The center island in Hawk Ridge Circle's north leg was most recently mowed by Lombardo Homes but they stopped mowing because they don't have any more lots for sale in Heritage at Hawk Ridge. The center island in Hawk Ridge Circle's south leg has some remaining plantings in bad shape as most of the original landscaping has died.

Besides common area maintenance, the Declaration obligates the Business Park Association members to review and approve/deny plans for new structures within the planned community. Specific development standards and design guidelines for the business park are recorded but the existing businesses can't enforce them because they are inactive.

The problems created by the inactive association must be resolved by the existing property owners taking on the role detailed in the Declaration. Matt Reh suggests the City compel them to be active by



adopting an ordinance regulating Business Associations. A draft ordinance is attached. This would be the first step in what will likely be a number of conversations with the property owners in that business park.

## **TITLE VI BUSINESS AND OCCUPATION**

### **Establishment**

The applicable regulations contained in this Chapter of the Lake Saint Louis Code shall hereafter be known, cited and referred to as the Business Association Regulations of the City of Lake Saint Louis, Missouri.

### **Definitions**

As used in this ordinance:

1. "Business Association" means an entity developed to manage and maintain a planned community for which there is a declaration requiring a person, by virtue of his ownership of a separate property within the planned community, to pay assessments for share of real estate taxes, insurance premiums, maintenance, or improvement of, or services or other expenses related to common elements and other real estate described in that declaration.
2. "Declaration" means the recorded instruments, however denominated, that create a business association, including amendments to those instruments.
3. "Governing Documents" means a declaration, master deeds, or bylaws, or any amendments to the declaration, master deeds, or bylaws.
4. "Business Association Member" means a declarant or other person who owns a unit in a business association, but does not include a person having an interest in such a unit solely as security for an obligation.
5. "Unit" means a real estate parcel or lot in a subdivision.

### **Enforceability of governing documents; recording requirements; rules, regulations and amendments**

1. Except as otherwise provided in this section, a Business Association's governing documents shall be recorded in the St. Charles County Recorder of Deeds Office and the Missouri Secretary of State Office for incorporation.
2. Any governing document not recorded prior to the effective date of this section must be recorded by January tenth of the year following the effective date of this section in the St. Charles County Recorder of Deeds Office and the Missouri Secretary of State Office for incorporation.
3. Rules, regulations and amendments to rules and regulations:
  - (a) Are effective upon passage or adoption; and
  - (b) Must be made accessible to a Business Association member upon the request of that member of the Business Association, and, at the option of the Business Association, via

electronic mail or through methods provided by the Business Association's bylaws that ensure actual notice, unless they are:

- (i) Posted in a conspicuous place in a common area in the community; or
  - (ii) Available on an Internet website maintained by the Business Association, where they may be downloaded by the business.
4. The Business Association's rules, regulations, and amendments to rules and regulations must be recorded in the St. Charles County Recorder of Deed's Office and the Missouri Secretary of State Office by January tenth of each year following their adoption or amendment.
  5. Business Associations in existence on the effective date of this section must record the documents required in this section by January tenth following the effective date of this section with the St. Charles County Recorder of Deed's Office and the Missouri Secretary of State Office.

#### **Annual, regular meetings**

1. A Business Association shall hold a member meeting annually at a time in or fixed in accordance with the declaration.

#### **Title XXII Corporations, Associations and Partnerships Revised Statutes of the State of Missouri**

1. Business Associations shall comply with Title XXII Corporations, Associations and Partnerships, Chapter 355 of the Revised Statutes of the State of Missouri.

“Due to the outbreak of COVID-19, public attendance at the 6:00 p.m. Monday, August 3, 2020 Board of Alderman Work Session meeting and the 7 p.m., Monday, August 3, 2020, Lake Saint Louis Board of Alderman meeting will be through virtual presence only. The meeting will be available live on the City’s YouTube Channel at <https://www.youtube.com/channel/UCjStvkwU6KG6PbcNLuT9VLg>

The Board will be accepting comments by e-mail at [Board@lakesaintlouis.com](mailto:Board@lakesaintlouis.com) or in writing until 4 p.m., Monday, August 3, 2020; comments received in a timely fashion will be read or summarized during the 7 p.m. business meeting. To review the agenda, visit <http://www.lakesaintlouis.com/AgendaCenter/Board-of-Alderman-2> “

CITY OF LAKE SAINT LOUIS  
 BOARD OF ALDERMEN  
 MONDAY, AUGUST 3, 2020  
 7:00 P.M. REGULAR MEETING  
 AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

	PRESENT	ABSENT
III. ROLL CALL:		
Mayor Kathy Schweikert	_____	_____
John Pellerito, Alderman Ward III	_____	_____
Mike Potter, Alderman Ward II	_____	_____
Karen Vennard, Alderman Ward II	_____	_____
Jason Law, Alderman Ward III	_____	_____
Gary Turner, Alderman Ward I	_____	_____
Gary Torlina, Alderman Ward I	_____	_____

Paul Markworth, City Administrator	Next Ord. 4131
Donna F. Daniel, City Clerk	
Matthew Reh, City Attorney	
George Ertle, Assistant City Administrator	
Derek Koestel, Public Works Director	
Renee Camp, Finance Director	
Louis Clayton, Community Development Director	
Chris DiGiuseppi, Chief of Police	

IV. INVOCATION: Pastor Lu-Anne Conner, Episcopal Church of the Transfiguration

V. ANNOUNCEMENTS:

CITY OF LAKE SAINT LOUIS  
BOARD OF ALDERMEN  
REGULAR MEETING  
AUGUST 3, 2020  
AGENDA

VI. COMMITTEE REPORTS:

1. Community or Home Owners Association Representative
2. Planning and Zoning Commission
3. Park Board
4. Tree Board
5. Administrative/Finance/Public Works Committee
6. Development Review Board
7. City Image Advisory Committee
8. Other Reports

VII. PUBLIC HEARINGS:

VIII. CALENDAR: August 2020 and September 2020

IX. MINUTES FROM: July 20, 2020 Regular Meeting

X. CONSENT AGENDA:

1. Warrant dated August 3, 2020 in the amount of \$1,195,373.46

XI. APPOINTMENTS:

XII. PUBLIC COMMENT:

XIII. TABLED:

XIV. OLD BUSINESS:

XV. NEW BUSINESS:

1. Bill No. 4343 – An ordinance amending the Lake Saint Louis Municipal Code, Title VI: Business and Occupation, Chapter 610: Peddlers, Solicitors and Canvassers, Section 610.140 Distribution of Handbills and Commercial Flyers and Section 610.150 General Prohibitions.

CITY OF LAKE SAINT LOUIS  
BOARD OF ALDERMEN  
REGULAR MEETING  
AUGUST 3, 2020  
AGENDA

2. Bill No. 4344 – An ordinance to authorize the Mayor and/or City Administrator to enter into a Municipal Agreement with the Missouri Highways and Transportation Commission for the relinquishment of a portion of the state highway system.
3. Bill No. 4345 – An ordinance to adopt a budget revision for the City of Lake Saint Louis' budgets for the fiscal year beginning July 1, 2020 and ending June 30, 2021.
4. Resolution No. 08-03-20 (1) – A resolution authorizing the Chief of Police to sign a Memorandum of Understanding with Flock Group, Inc. for data sharing services.
5. Resolution No. 08-03-20 (2) – A resolution authorizing the Chief of Police to sign a Memorandum Of Understanding with the U.S. Immigrations and Customs Enforcement Homeland Security Investigations.
6. Resolution No. 08-03-20 (3) – A resolution defining the approval criteria for Right-Of-Way Encroachment Licenses.

XVI. BOARD COMMENTS:

XVII. STAFF COMMENTS:

XVIII. EXECUTIVE SESSION:

XIX. GENERAL DISCUSSION

XX. ADJOURNMENT:

\*\*\*\*\* PLEASE NOTE: All bills may be read twice and approved in one meeting. \*\*\*\*\*

## August 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	01
02	03 <u>6:00 PM A/F Work Session - Virtual</u> <u>7:00 PM Board of Aldermen Meeting - Virtual</u>	04 <u>8:30 A.M. ARB Meeting - Virtual</u>	05	06 <u>Planning &amp; Zoning Commission</u>	07	08
09 <u>Triathlon Swim Practice - Cancelled</u>	10 <u>City Image Advisory Committee</u>	11 <u>8:30 A.M. ARB Meeting - Virtual</u> <u>MUNICIPAL COURT</u>	12	13	14	15 <u>Lake Saint Louis Triathlon - Cancelled</u>
16	17 <u>5:30 PM A/F Work Session</u> <u>7:00 PM Board of Aldermen Meeting</u>	18 <u>8:30 A.M. ARB Meeting - Virtual</u> <u>Park Board Meeting</u> <u>Tree Board Meeting</u>	19	20 <u>Board of Adjustment</u>	21	22
23	24	25 <u>8:30 A.M. ARB Meeting - Virtual</u> <u>MUNICIPAL COURT</u>	26	27	28	29
30	31	01	02	03	04	05

August 2020

Su	M	Tu	W	Th	F	Sa
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

**Architecture Review Board**

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**8:30 A.M. ARB Meeting - Virtual**  
August 4, 2020, 8:30 AM - 9:30 AM

[More Details](#)

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**8:30 A.M. ARB Meeting - Virtual**  
August 11, 2020, 8:30 AM - 9:30 AM

[More Details](#)

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**8:30 A.M. ARB Meeting - Virtual**  
August 18, 2020, 8:30 AM - 9:30 AM

[More Details](#)

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**8:30 A.M. ARB Meeting - Virtual**  
August 25, 2020, 8:30 AM - 9:30 AM

[More Details](#)

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**Board of Adjustment**

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**Board of Adjustment**  
August 20, 2020, 7:00 PM @ Council Chambers

[More Details](#)

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**Board of Aldermen**

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**6:00 PM A/F Work Session - Virtual**  
August 3, 2020, 6:00 PM - 7:00 PM

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[More Details](#)

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**7:00 PM Board of Aldermen Meeting - Virtual**  
August 3, 2020, 7:00 PM

The Board will be accepting comments by e-mail at Board@lakesaintlouis.com or in writing until 4 p.m., Monday, August 3, 2020; comments received in a timely fashion will be read or summarized during the 7 p.m. business meeting. To review the agenda, visit <http://www.lakesaintlouis.com/AgendaCenter/Board-of-Alderman-2> “

[More Details](#)

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**5:30 PM A/F Work Session**  
August 17, 2020, 5:30 PM - 7:00 PM @ Council Chambers

[More Details](#)

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**7:00 PM Board of Aldermen Meeting**  
August 17, 2020, 7:00 PM @ Council Chambers

[More Details](#)

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## City Image Advisory Committee

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### City Image Advisory Committee

August 10, 2020, 8:00 AM - 10:00 AM @ Administrative Conference Room

[More Details](#)

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## Community Events

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### Triathlon Swim Practice-Cancelled

August 9, 2020, 6:00 AM @ Lake Saint Louis Community Association

[More Details](#)

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### Lake Saint Louis Triathlon-Cancelled

August 15, 2020, 7:00 AM @ Lake Saint Louis Community Association

[More Details](#)

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## Municipal Court

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### MUNICIPAL COURT

August 11, 2020, 5:15 PM

[More Details](#)

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### MUNICIPAL COURT

August 25, 2020, 5:15 PM

[More Details](#)

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## Park Board

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### Park Board Meeting

August 18, 2020, 7:00 PM @ Conference Room

The Park Board typically meets on the 3rd Tuesday of every month.

[More Details](#)

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## Planning & Zoning

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### Planning & Zoning Commission

August 6, 2020, 7:00 PM @ Council Chambers

[More Details](#)

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## Tree Board

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### Tree Board Meeting

August 18, 2020, 5:30 PM @ Conference Room

The Tree Board generally meets on the 3rd Tuesday of every month at 5:30 PM.

[More Details](#)

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**September 2020**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	01 <u>8:30 A.M. ARB Meeting - Virtual</u>	02	03 <u>Planning &amp; Zoning Commission</u>	04	05
06	07 <u>City Hall Closed - Holiday</u>	08 <u>8:30 A.M. ARB Meeting - Virtual</u> <u>5:30 PM A/E Work Session</u> <u>7:00 PM Board of Aldermen Meeting</u>	09	10	11	12 <u>City-Wide Garage Sale</u>
13	14 <u>City Image Advisory Committee</u>	15 <u>8:30 A.M. ARB Meeting - Virtual</u> <u>Park Board Meeting</u> <u>Tree Board Meeting</u>	16	17 <u>Board of Adjustment</u>	18	19
20	21 <u>5:30 PM A/E Work Session</u> <u>7:00 PM Board of Aldermen Meeting</u>	22 <u>8:30 A.M. ARB Meeting - Virtual</u> <u>MUNICIPAL COURT</u>	23	24	25	26 <u>Concert- A.D.D.</u>
27	28	29 <u>8:30 A.M. ARB Meeting - Virtual</u>	30	01	02	03

September 2020

Su	M	Tu	W	Th	F	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

**Architecture Review Board**

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**8:30 A.M. ARB Meeting - Virtual**  
September 1, 2020, 8:30 AM - 9:30 AM  
[More Details](#)

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**8:30 A.M. ARB Meeting - Virtual**  
September 8, 2020, 8:30 AM - 9:30 AM  
[More Details](#)

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**8:30 A.M. ARB Meeting - Virtual**  
September 15, 2020, 8:30 AM - 9:30 AM  
[More Details](#)

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**8:30 A.M. ARB Meeting - Virtual**  
September 22, 2020, 8:30 AM - 9:30 AM  
[More Details](#)

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**8:30 A.M. ARB Meeting - Virtual**  
September 29, 2020, 8:30 AM - 9:30 AM  
[More Details](#)

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**Board of Adjustment**

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**Board of Adjustment**  
September 17, 2020, 7:00 PM @ Council Chambers  
[More Details](#)

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**Board of Aldermen**

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**5:30 PM A/F Work Session**  
September 8, 2020, 5:30 PM - 7:00 PM @ Council Chambers  
[More Details](#)

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**7:00 PM Board of Aldermen Meeting**  
September 8, 2020, 7:00 PM @ Council Chambers  
[More Details](#)

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**5:30 PM A/F Work Session**  
September 21, 2020, 5:30 PM - 7:00 PM @ Council Chambers  
[More Details](#)

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**7:00 PM Board of Aldermen Meeting**  
September 21, 2020, 7:00 PM @ Council Chambers  
[More Details](#)

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**City Hall Closed - Holiday**  
**September 7, 2020, All Day**

[More Details](#)

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**City Image Advisory Committee**

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**City Image Advisory Committee**

**September 14, 2020, 8:00 AM - 10:00 AM @ Administrative Conference Room**

[More Details](#)

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**Community Events**

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**City-Wide Garage Sale**

**September 12, 2020, All Day @ City-Wide**

[More Details](#)

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**Concert- A.D.D.**

**September 26, 2020, 7:00 PM - 10:00 PM @ Windjammer Pointe (Next to St. Joseph Hospital West)**

Enjoy a night of free music and dancing.

[More Details](#)

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**Municipal Court**

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**MUNICIPAL COURT-CANCELLED AS THERE IS A BOA MEETING**

**September 8, 2020, 5:15 PM**

[More Details](#)

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**MUNICIPAL COURT**

**September 22, 2020, 5:15 PM**

[More Details](#)

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**Park Board**

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**Park Board Meeting**

**September 15, 2020, 7:00 PM @ Conference Room**

The Park Board typically meets on the 3rd Tuesday of every month.

[More Details](#)

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**Planning & Zoning**

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**Planning & Zoning Commission**

**September 3, 2020, 7:00 PM @ Council Chambers**

[More Details](#)

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**Tree Board**

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**Tree Board Meeting**

**September 15, 2020, 5:30 PM @ Conference Room**

The Tree Board generally meets on the 3rd Tuesday of every month at 5:30 PM.

[More Details](#)

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BOARD OF ALDERMEN  
REGULAR MEETING  
MONDAY, JULY 20, 2020  
(JOURNAL AND MINUTES)

The Board of Aldermen for the City of Lake Saint Louis, Missouri met in a regular session on Monday, July 20, 2020 at 7:05 p.m. in the Board Room at City Hall, 200 Civic Center Drive, Lake Saint Louis, Missouri.

ROLL CALL:

Alderman Gary Torlina, President of the Board, presided over the meeting in the absence of Mayor Schweikert. Aldermen present were: Mike Potter, Ward II; Gary Torlina, Ward I; Karen Vennard, Ward II; Jason Law, Ward III; and John Pellerito, Ward III. Alderman Gary Turner, Ward I, arrived after roll call. Alderman John Pellerito attended the meeting via teleconference. Also present were: Paul Markworth, City Administrator; Donna Daniel, City Clerk; Matthew Reh, City Attorney; George Ertle, Assistant City Administrator; Chris DiGiuseppi, Police Chief; Louis Clayton, Community Development Director; and Renee Camp, Finance Director.

INVOCATION: Pastor Lesh Johnson, Lake Saint Louis Family Church, offered the invocation.

ANNOUNCEMENTS:

COMMITTEE REPORTS:

PUBLIC HEARINGS:

CALENDAR:

Paul Markworth, City Administrator, identified dates of interest on the City calendar including:

- Park Board – July 21, 2020
- Tree Board – July 21, 2020
- Next Regular Board of Aldermen Work Session – August 3, 2020
- Next Regular Board of Aldermen Meeting – August 3, 2020

MINUTES: July 6, 2020 Regular Meeting

MOTION TO APPROVE THE MINUTES FROM THE JULY 6, 2020 REGULAR BOA MEETING.

CITY OF LAKE SAINT LOUIS  
BOARD OF ALDERMEN  
REGULAR MEETING  
JULY 20, 2020

(JOURNAL AND MINUTES)

Alderman Vennard made a motion to waive the reading of the minutes from the July 6, 2020 Regular BOA Meeting and approve same as submitted. The motion was seconded by Alderman Turner and passed unanimously.

THE MINUTES FROM THE JULY 6, 2020 REGULAR BOA MEETING STAND APPROVED AS SUBMITTED.

CONSENT AGENDA:

MOTION TO APPROVE THE CONSENT AGENDA:

Alderman Vennard made a motion to approve the Consent Agenda. The motion was seconded by Alderman Turner and passed unanimously. The following items were approved:

Warrant dated July 20, 2020 in the amount of \$508,186.25  
New Liquor License:

- Michael Grillo – Grillo’s Chop and Barrel – Original Package Retail License, Sunday Sales Original Package and Tasting License

Liquor License Renewals:

- Manuel G. Marones – **El Maguey, LSL Blvd** – Retail Liquor by the Drink and Sunday by Drink License
- Justin Grey – **The Beardly Man** – Retail Liquor by the Drink and Sunday by Drink License
- Georgia Prince – **Tumbleweeds** – Retail Liquor by the Drink and Sunday by Drink License
- Dara Thach – **Asabi Grill, LLC** – Retail Liquor by the Drink License
- Ellen McDaniel – **Heritage Of Hawk Ridge Community Association Pro Shop** – Retail Liquor by the Drink and Sunday by Drink License

APPOINTMENTS:

Mayor Schweikert recommended the following appointments:

**Board of Aldermen Planning and Zoning Representative**

Alderman Pellerito

MOTION TO SELECT THE BOARD OF ALDERMEN PLANNING AND ZONING REPRESENTATIVE:

Alderman Vennard made a motion to nominate Alderman Pellerito for the Board of Aldermen's representative on the Planning and Zoning Commission. The motion was seconded by Alderman Turner and passed unanimously. Alderman Pellerito was selected as the Board of Aldermen's representative on the Planning and Zoning Commission.

**Board of Aldermen Liaison**

**Park Board** – Alderman Law

**City Image Advisory Committee** – Alderman Vennard

**Board of Adjustment** – Alderman Turner

**Tree Board** – Alderman Torlina

**Building Appeals Board** – Alderman Potter

**Development Review Board** – Alderman Potter

MOTION TO APPROVE:

Alderman Turner made a motion to approve Mayor Schweikert's recommended appointments. The motion was seconded by Alderman Vennard and passed unanimously. The Mayor's appointments were approved in their entirety.

PUBLIC COMMENT:

TABLED:

OLD BUSINESS:

CITY OF LAKE SAINT LOUIS  
BOARD OF ALDERMEN  
REGULAR MEETING  
JULY 20, 2020

(JOURNAL AND MINUTES)

NEW BUSINESS:

Bill No. 4341 – An ordinance to authorize the Mayor and/or City Administrator to terminate the agreement between Ravid Lake St. Louis II, LLC, and the City of Lake Saint Louis to accept a donation of a certain tract of land to be used for a City park.

FIRST READING:

Alderman Law made a motion to authorize the first reading of Bill No. 4341. The motion was seconded by Alderman Vennard and passed unanimously. Bill No. 4341 was read.

SECOND READING:

Alderman Law made a motion to authorize the second reading of Bill No. 4341. The motion was seconded by Alderman Vennard and passed unanimously. Bill No. 4341 was read.

MOTION TO PASS AND ADOPT THE SECOND READING OF BILL NO. 4341 AND ADOPT SAME BY ASSIGNING ORDINANCE NO. 4129.

Alderman Law made a motion to approve the second reading of Bill No. 4341 and pass same by assigning Ordinance No. 4129. The motion was seconded by Alderman Vennard; the poll of the Board being ayes: Torlina, Pellerito, Potter, Vennard, Law and Turner. Nays, none. The motion passed.

Bill No. 4342 – An ordinance to authorize the purchase of one (1) 2018 Dodge Charger K9 vehicle for the City of Lake Saint Louis' Police Department from the Kansas State Highway Patrol.

FIRST READING:

Alderman Potter made a motion to authorize the first reading of Bill No. 4342. The motion was seconded by Alderman Vennard and passed unanimously. Bill No. 4342 was read.

CITY OF LAKE SAINT LOUIS  
BOARD OF ALDERMEN  
REGULAR MEETING  
JULY 20, 2020

(JOURNAL AND MINUTES)

SECOND READING:

Alderman Potter made a motion to authorize the second reading of Bill No. 4342. The motion was seconded by Alderman Vennard and passed unanimously. Bill No. 4342 was read.

MOTION TO PASS AND ADOPT THE SECOND READING OF BILL NO. 4342 AND ADOPT SAME BY ASSIGNING ORDINANCE NO. 4130.

Alderman Potter made a motion to approve the second reading of Bill No. 4342 and pass same by assigning Ordinance No. 4130. The motion was seconded by Alderman Vennard; the poll of the Board being ayes: Torlina, Pellerito, Potter, Vennard, Law and Turner. Nays, none. The motion passed.

Resolution No. 07-20-20 (1) – A resolution authorizing Little Free Libraries in the City of Lake Saint Louis.

Alderman Torlina read Resolution No. 07-20-20 (1).

MOTION TO APPROVE RESOLUTION NO. 07-20-20 (1):

Alderman Turner made a motion to approve Resolution No. 07-20-20 (1). The motion was seconded by Alderman Law; the poll of the Board being ayes: Torlina, Potter, Law and Turner. Nays, Pellerito and Vennard. The motion passed.

Resolution No. 07-20-20 (2) – A resolution authorizing the Mayor and/or City Administrator to accept a donation from multiple donors to fund a Police K9 Unit.

Alderman Torlina read Resolution No. 07-20-20 (2).

MOTION TO APPROVE RESOLUTION NO. 07-20-20 (2):

Alderman Vennard made a motion to approve Resolution No. 07-20-20 (2). The motion was seconded by Alderman Turner; the poll of the Board being ayes: Torlina, Pellerito, Potter, Vennard, Law and Turner. Nays, none. The motion passed.

CITY OF LAKE SAINT LOUIS  
BOARD OF ALDERMEN  
REGULAR MEETING  
JULY 20, 2020

(JOURNAL AND MINUTES)

BOARD COMMENTS:

Aldermen Potter spoke in favor of holding future Board meetings via Zoom.

Alderman Vennard reminded everyone to RSVP for the St. Charles County Municipal League barbeque.

Alderman Pellerito commended Louis Clayton for his work on the Municipal Code update. We appreciate your hard work.

Alderman Turner commented on the poor condition of MoDOT's portion of Freymuth Lane.

Alderman Torlina said he was concerned about Freymuth Lane too.

STAFF:

Derek Koestel, Public Works Director, agreed with the Aldermen who made comments about the poor condition of the portion of Freymuth Lane that is owned by MoDOT, noting he expects more failures on this road. Mr. Koestel informed the Board that MoDOT is supposed to take core samples from this section of Freymuth Lane later this week.

Chris DiGiuseppi, Police Chief, thanked The Mayor and Board of Aldermen for supporting his request for the City's first K9 Unit. Chief DiGiuseppi informed the Board that all of the equipment, training and the dog will be purchased with donated funds. The officer and K9 are yet to be determined. Chief DiGiuseppi said the Memorandum of Understanding for the license plate readers and the amendment to the City's soliciting ordinance will be on the Board's next agenda.

Louis Clayton, Community Development Director, informed the Board that the next Planning and Zoning Commission meeting will be held via Zoom. Mr. Clayton asked the Board if they wanted staff to continue to use discretion to deviate from existing sign ordinances, including suspending enforcement for temporary signs. The Board unanimously agreed the suspension should continue.

CITY OF LAKE SAINT LOUIS  
BOARD OF ALDERMEN  
REGULAR MEETING  
JULY 20, 2020

(JOURNAL AND MINUTES)

Paul Markworth, City Administrator, said the second Board meeting in August may have members of the public who wish to comment on the proposed senior center. He asked the Board if the August 17, 2020 meeting should be via Zoom to accommodate the public. The Board unanimously agreed that the August 17<sup>th</sup> meeting should be via Zoom. The Board also voted to return to virtual meetings for the Board of Aldermen starting on August 3, 2020.

Mr. Markworth informed the Board the cost for Defeasance of the Bonds is approximately \$12,000 (\$5,000 for work performed by Stifel, Nicolaus & Company and \$5,000 for worked performed by Armstrong Teasdale). The levy rate will not change. The Bonds are scheduled to be paid off in 2021.

Mr. Markworth said several residents forwarded a petition to the City asking the Board to oppose a project on Duello Road. If the Board files a Resolution of Protest with the County, the County Council will be required to have a super majority to approve the project. Since the County Planning and Zoning Commission denied the project on Duello Road, no additional action from the City will be necessary. The County Councils' denial means that a super majority of the County Council will be required to approve the project.

Mr. Markworth said he is researching the regulations for the Hawk Ridge Business Park Association in regard to "tall grass" maintenance issues in their street island.

Matthew Reh, City Attorney, suggested each business owner in the association could be cited for violation of the City's ordinances.

Mr. Markworth noted there were 718 positive Covid-19 cases last week.

EXECUTIVE SESSION: Legal exemption 610.021.1 of the RSMO 610.21

MOTION TO RECESS REGULAR SESSION AND CONVENE EXECUTIVE SESSION:

Alderman Potter made a motion to recess Regular Session to convene an Executive Session, pursuant to the legal 610.021.1 exemption in the RSMo 610.021. The motion was seconded by Alderman Law; the poll of the Board being ayes: Torlina, Pellerito, Potter, Vennard, Law and Turner. Nays, none. The motion passed.

CITY OF LAKE SAINT LOUIS  
BOARD OF ALDERMEN  
REGULAR MEETING  
JULY 20, 2020

(JOURNAL AND MINUTES)

Regular Session recessed, Executive Session convened at approximately 7:45 p.m.

Having no further legal matters to come before the Board in Executive Session, Alderman Turner made a motion to adjourn Executive Session and reconvene Regular Session. The motion was seconded by Alderman Law; the poll of the Board being ayes: Torlina, Pellerito, Potter, Vennard, Law and Turner. Nays, none. The motion passed.

RECONVENE:

The regular meeting reconvened at approximately 7:55 p.m.

GENERAL DISCUSSION:

ADJOURNMENT:

There being no further business to come before the Board in regular session, the meeting was, on motion duly made, seconded and unanimously voted on, adjourned.

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Donna F. Daniel, City Clerk

CITY OF LAKE SAINT LOUIS  
BOARD OF ALDERMEN  
PLANNING AND ZONING COMMISSION  
JOINT WORK SESSION

JULY 20, 2020

The Board of Aldermen for the City of Lake Saint Louis, Missouri met with the Planning and Zoning Commission in a Joint Work Session on Monday, July 20, 2020 at approximately 5:00 p.m.

ROLL CALL:

Alderman Gary Torlina, President of the Board, presided over the meeting in the absence of Mayor Schweikert. Aldermen present were: Mike Potter, Ward II; Gary Torlina, Ward I; Karen Vennard, Ward II; Gary Turner, Ward I; Jason Law, Ward III; and John Pellerito, Ward III. Alderman John Pellerito attended via teleconference. Commissioners present were: Pearson Buell, Rhonda Ferrett, Tom Mispagel and Glen Heiman. Also present were: Paul Markworth, City Administrator; Donna Daniel, City Clerk; Louis Clayton, Community Development Director; George Ertle, Assistant City Administrator; and Chris DiGiuseppi, Police Chief.

Development Code and Zoning Map Update

Louis Clayton, Community Development Director, gave a presentation, attached hereto and made a part hereof, and answered questions about the Development Code and Zoning Map Update. Comments included:

- Commissioner Mispagel said he thought the reduction from 300 feet to 200 feet for residential property notice requirements was too low.
- Commissioner Mispagel noted neighbors won't be notified on minor Preliminary Plats.
- Alderman Pellerito asked about the zoning for the horse stable. Mr. Clayton replied, "The zoning will be changed to Rural Residential".
- Commissioner Buell noted reducing the parking lot interior landscaping tree requirement for parking spaces will not stop request for variances.
- Alderman Pellerito asked who determines the tree canopy. Mr. Clayton replied, "The canopy is determined by the "tree group" identified and listed in the Municipal Code chart."
- Aldermen Pellerito, Torlina, Turner and Commissioner Mispagel were opposed to eliminating parkland dedication requirements (land or fee).

CITY OF LAKE SAINT LOUIS  
BOARD OF ALDERMEN  
PLANNING AND ZONING  
JOINT WORK SESSION  
JULY 20, 2020

- The consensus of the Board of Alderman and the Planning and Zoning Commission was to keep the current parkland dedication requirements (add back in to the proposed Code).
- Commissioner Mispagel recommended keeping the 300 feet residential project property notice requirements and reducing the 1000 feet commercial project property requirement notice to 500 feet.
- Commissioner Ferrett concurred, keep 300 feet for residential projects and 500 feet for commercial notice requirements.
- Alderman Pellerito asked if the 200 feet notice requirement was in line with surrounding communities' requirements.
- Alderman Buell noted the residential projects were less concerning for him, but he thought a commercial project should have a 500 feet notice requirement. He said he could compromise at 300 feet notice requirement for both residential and commercial.

Louis Clayton asked for input on the forum for public engagement which will take place prior to the public hearings and adoption. The public engagement could be digital, virtual or in-person. The consensus was to begin the public engagements with a digital version.

### General Discussion

#### ADJOURNMENT:

There being no further business to come before the Board of Aldermen and the Planning and Zoning Commission in their Joint Work Session, the meeting adjourned at approximately 7:01 p.m.

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Donna F. Daniel, City Clerk



# DEVELOPMENT CODE AND ZONING MAP UPDATE

Presentation to the Planning and Zoning Commission, Board of Aldermen - July 20, 2020

# PRESENTATION OUTLINE



1. Project Background
2. Summary of Development Code Changes
3. Summary of Zoning Map Changes
4. Next Steps & Discussion



# PROJECT BACKGROUND

# LAND USE REGULATIONS 101

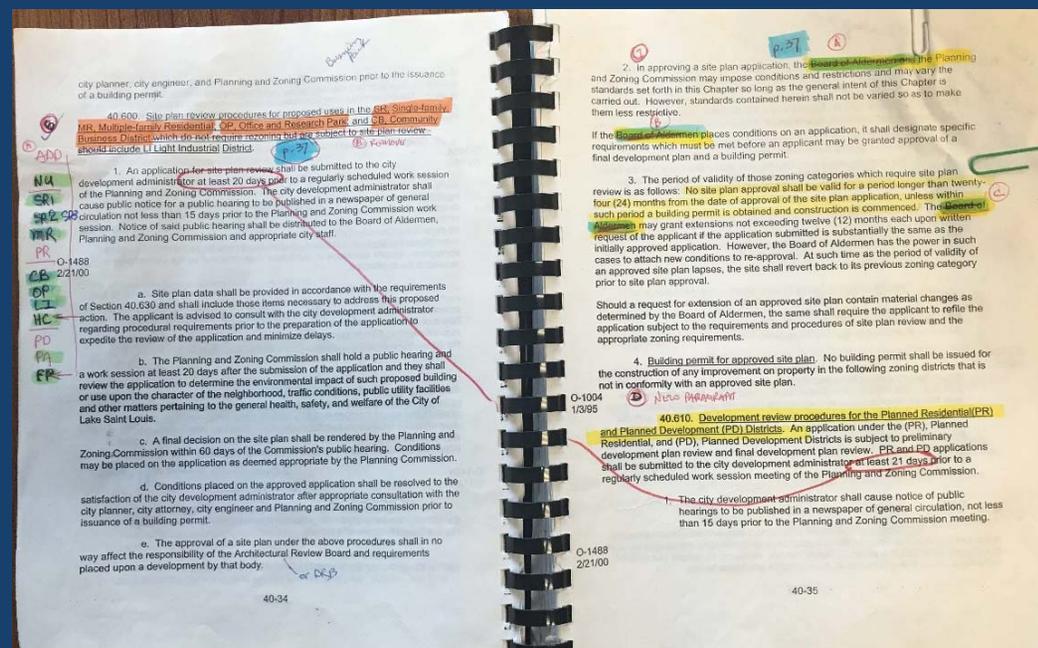


- Land use regulations affect the development and use of land.
- The most common form of land-use regulation is zoning.
- Every lot in the City is assigned a zoning classification which when grouped together, comprise larger zoning districts.
- Zoning regulates the uses allowed within each zoning district (e.g. residential, commercial, industrial) as well as the physical characteristics (e.g. height, setbacks) of buildings within each zoning district.
- Other types of land use regulations address subdivisions, signage, parking, landscaping, lighting, and architecture.

# PROJECT NEED



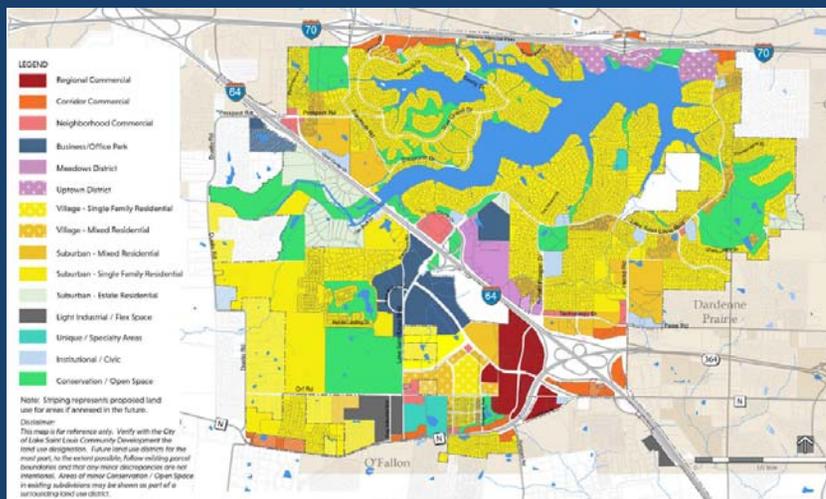
- The current land use regulations were adopted in 1988 and have been amended approximately 180 times.
- Many of the requirements and processes outlined in the Code are not clearly defined, are onerous, overly complex, contradictory, unenforceable, or have become obsolete.
- This has lead to:
  - Inconsistent application of code requirements
  - Delays in plan review and application processing
  - Risk for legal challenges
  - Confusion and frustration for staff and public



# PROJECT NEED



- Two of the top priorities of the Comprehensive Plan (2017) include updating the City's land use regulations to ensure conformity with the plan's goals, and to update the zoning map to align with the future land use plan.



# PROJECT GOALS



**Make the Code  
user friendly**

**Implement the  
Comprehensive  
Plan**

**Establish  
predictable and  
transparent  
development  
review  
procedures**

**Modernize and  
standardize  
requirements**

# TIMELINE



RFP / Consultant Selection (August – December 2018)

Phase 1 – Information & Fact Finding (January – July 2019)

- Project Website
- Kickoff Meeting with City Staff
- Community Survey (ongoing)
- Builder/Developer Stakeholder Meeting
- Code Review and Recommendations Report
- Presentation to P&Z, Board of Aldermen, and Open House

Phase 2 – Drafting, Internal Review and Editing (July 2019 – June 2020)

Phase 3 – Public Engagement and Adoption (July 2020 - TBD)

- Presentation to P&Z, Board of Aldermen
- Public Engagement (TBD)
- Public Hearings and Adoption (TBD)



# DEVELOPMENT CODE CHANGES

# SCOPE OF CHANGES



- In order to achieve the project goals, the existing Code was rewritten.
- Existing code language, requirements and standards were retained where applicable.
- The rewriting of the Code was guided by:
  - Past code interpretations and issues.
  - The Comprehensive Plan policies, recommendations, and future land use map.
  - Recommendations of the Code Review and Recommendations Report.
  - State and federal statutes and court cases.
  - Local and national best practices.
- Due to the amount and scope of changes proposed, not all changes can be easily identified.

# CODE ORGANIZATION



EXISTING	PROPOSED
Chapter 400 Boards and Commissions - Land Use and Development	Chapter 400 General Provisions
Chapter 405 Development Regulations and General Provisions	Chapter 405 Administration and Procedures
Chapter 410 Zoning Districts and Regulations	Chapter 410 Definitions and Interpretations
Chapter 415 Subdivision Regulations	Chapter 415 Zoning Districts
Chapter 420 Supplementary Use Regulations	Chapter 420 Use Regulations
Chapter 425 Development Standards	Chapter 425 Development Standards
Chapter 430 Additional Development Standards	Chapter 430 Subdivision and Improvement Standards
Chapter 435 Urban Redevelopment	
Chapter 440 (Reserved)	
Chapter 445 Floodplain Management	



# APPLICATIONS AND PROCEDURES

# COMMON APPLICATION PROCEDURES



## Generally

- Proposed: Common procedures which apply to all application types regarding pre-application meetings, application submission, staff review, notice and public hearings, review and decision-making bodies, and post-decision actions and limitations.
- Existing: No common procedures that apply to all application types, which leads to conflicting requirements and difficulty in administration.

## Pre-Application Meetings (Section 405.030)

- Proposed: Pre-application meetings with staff and with surrounding property owners (within 200 feet) are required for Zoning Map Amendments, Major Preliminary Plats, master Plans, and Major Site Plans.
- Existing: Pre-application meetings are encouraged for larger projects but are not required.

# COMMON APPLICATION PROCEDURES



## Notice and Public Hearings (Section 405.060)

- Proposed: Mailed notice to property owners within 200 feet of a subject property.
- Existing: Mailed notice required to property owners within 1,000 feet for commercial projects and 300 feet for residential projects.

## Amendments (Section 405.080)

- Proposed: Minor amendments will be reviewed and approved by staff, major amendments will require approval of a new application.
- Existing: Not addressed.

## Resubmission (Section 405.080)

- Proposed: If an application is denied, the same or similar application shall not be refiled within one year.
- Existing: If an application is denied, there is no limitation on submittal of the same or similar application.

# SPECIFIC APPLICATION PROCEDURES



Table 405.010, Summary Table of Application Procedures, lists the applications authorized by the Code and application-specific requirements for pre-application meetings, public hearing notice, review and decision-making bodies, and expiration of approval.

Table 405.010 Summary Table of Application Procedures										
KEY: X = Required - = Not Applicable/Not Required R = Review and Recommendation D = Review and Decision [] = Public Hearing A = Appeal										
Procedure	Code Section	Pre-application Meeting		Public Hearing Notice		Review and Decision-Making Bodies				Post Decision Actions and Limitations
Type		Staff Meeting	Neighborhood Meeting	Publish	Mail	Staff	Planning & Zoning Commission	Board of Aldermen	Board of Adjustment	Period of Validity
<b>TEXT AND ZONING MAP AMENDMENT PROCEDURES</b>										
Text Amendment	405.090	-	-	X	-	R	[R]	[D]	-	does not expire
Zoning Map Amendment	405.100	X	X	X	X	R	[R]	[D]	-	does not expire
Annexation	405.110	PURSUANT TO MISSOURI REVISED STATUTES								
<b>SUBDIVISION PROCEDURES</b>										
Preliminary Plat, Minor	405.120	-	-	-	-	D	A	-	-	one year
Preliminary Plat, Major	405.120	X	X	X	X	R	[R]	[D]	-	two years
Record Plat	405.130	-	-	-	-	D	A	-	-	one year
Vacation of Rights-of-Way/Easement Plat	405.140	-	-	X	X	R	[R]	[D]	-	one year
<b>DEVELOPMENT REVIEW PROCEDURES</b>										
Master Plan	405.150	X	X	X	X	D	[R]	[D]	-	two years
Site Plan, Minor	405.160	-	-	-	-	R	[D]	[A]	-	one year
Site Plan, Major	405.160	X	X	X	X	R	[R]	[D]	-	one year
Special Use Permit	405.170	-	-	X	X	R	[R]	[D]	-	one year
Improvement Plan	405.180	-	-	-	-	D	-	-	-	one year
<b>DEVELOPMENT PERMIT PROCEDURES</b>										
Floodplain Development Permit	405.190	-	-	-	-	D	-	-	[A]	one year
Sign Permit	405.200	-	-	-	-	D	-	-	[A]	one year
Storm Sewer Permit	405.210	-	-	-	-	D	-	-	-	one year
Building Permit	500.010	-	-	-	-	D	-	-	-	varies
Right-Of-Way Permit	511.040- 511.120	-	-	-	-	D	-	-	-	60 days (maximum)
Small Wireless Facility Permit	511.400	-	-	-	-	D	-	-	-	10 years (minimum)
Grading Permit	540.010- 540.110	-	-	-	-	D	-	-	-	one year
<b>FLEXIBILITY AND RELIEF PROCEDURES</b>										
Minor Adjustment	405.230	REFER TO CONCURRENT APPLICATION PROCEDURES								
Variance	405.240	X	-	X	X	R	-	-	[D]	one year
<b>APPEAL PROCEDURES</b>										
Appeal of Administrative Enforcement	405.250	-	-	X	-	R	-	-	[D]	does not expire
Appeal of Final Decision	405.260	REFER TO ORIGINAL APPLICATION PROCEDURE								

# SPECIFIC APPLICATION PROCEDURES



## Architectural Review

- The Architectural Review Board (ARB) and Development Review Board (DRB) have been eliminated based on feedback from the development community, applicants, City staff and elected officials.
- Depending on the type of project, conformance with the proposed site and building design standards will be conducted concurrently with an application for Site Plan or Building Permit, as applicable.

## Text Amendments (Section 405.090)

- Proposed: Text amendments may only be initiated by the Community Development Director, Planning and Zoning Commission, or the Board of Aldermen.
- Existing: "Any interested resident of the City" may submit an application for text amendment.

# SPECIFIC APPLICATION PROCEDURES



## Preliminary Plat (Section 405.120)

- Proposed: Minor plats are approved by the Planning and Zoning Commission and major plats are approved by the and Board of Aldermen.
- Existing: All subdivision plats require approval by the Board of Aldermen.

## Record Plat (Section 405.130)

- Proposed: Record plats are approved administratively.
- Existing: Final subdivision plats (record plats) require approval from the Planning and Zoning Commission and Board of Aldermen except in PR and PD districts where they are approved administratively.

Minor Preliminary Plat	Major Preliminary Plat
Creates three or fewer new lots or 10 or fewer new condominium units.	Creates more than three new lots or more than 10 new condominium units.
Converts an existing building into condominium units.	Requires the dedication of right-of-way or construction of public improvements.
Combines two or more lots into a single lot.	Does not qualify as a minor preliminary plat.
Adjusts the property lines between two or more properties.	
Amends a recorded final plat to correct minor survey or drafting errors.	
Dedicates easements to the City.	
Does not require the dedication of right-of-way or construction of public improvements.	

# SPECIFIC APPLICATION PROCEDURES



## Site Plan (Section 405.160)

- Proposed: Minor site plans are approved by the Planning and Zoning Commission and major site plans are approved by the Board of Aldermen.
- Existing: No specific thresholds for when approval of a site plan is required. As a result, many small projects such as additions and site alterations require Planning and Zoning Commission and Board of Aldermen approval.

## Master Plan (Section 405.150)

- The master plan is a new application and procedure meant to provide a mechanism for review of large or complex development projects and provides the ability to obtain preliminary approval of a development concept before substantial technical work has been undertaken.
- Approval of a master plan constitutes acceptance of the overall planning concepts and development parameters and authorizes the subsequent submittal of applications for preliminary plats or site plans. It does not authorize specific development activity.

Minor Site Plan	Major Site Plan
The construction of one or more new principal buildings with a gross floor area greater than 1,000 square feet and less than 10,000 square feet.	The construction of one or more new principal buildings with a gross floor area of 10,000 square feet or more.
A building addition to one or more existing principal buildings where the gross floor area added is greater than 1,000 square feet and less than 10,000 square feet.	A building addition to one or more existing principal buildings where the gross floor area added is 10,000 square feet or more.
The installation or addition of more than 1,000 square feet but less than 10,000 square feet of impervious coverage.	The installation or addition of more than 10,000 square feet of impervious coverage.

*\*Detached houses and duplexes, additions to such dwellings, and structures accessory to such dwellings, are not subject to site plan review.*

# SPECIFIC APPLICATION PROCEDURES



## Minor Adjustment (Section 405.220)

- Proposed: This is a new procedure intended to allow minor modifications, waivers, or alternatives to strict compliance with Code standards.
- Existing: Any minor modifications, waivers, or alternatives require approval of a variance from the Board of Adjustment unless an alternative process is specified.

## Appeal of Final Decision (Section 405.250)

- Proposed: Appeals of decisions by city staff or the Planning and Zoning Commission will follow the same procedures as the original application being appealed, and will be decided by the Board of Adjustment, Planning & Zoning Commission, or Board of Aldermen, as applicable. Decisions by the Board of Aldermen and Board of Adjustment may only be appealed to the Circuit Court.
- Existing: Appeal procedures for each for each application type are not specified.



# ZONING DISTRICTS AND DIMENSIONAL STANDARDS

# ZONING DISTRICTS



- Table 415.000.B, Zoning District Transition Table, identifies the proposed zoning districts and their corresponding existing zoning district (where applicable).

**Table 415.000.B Zoning District Transition Table**

Previous Zoning Districts		Current Zoning Districts	
Abbreviation	District Name	Abbreviation	District Name
Residential Zoning Districts			
NU	Non-Urban	RR	Rural Residential
SR-3	Single-Family Residential	R1	Residential 1
SR-1	Single-Family Residential	R2	Residential 2
SR-2	Single-Family Residential	R3	Residential 3
None		R4	Residential 4
MF	Multiple-Family Residential	R5	Residential 5
None		R6	Residential 6
Nonresidential and Mixed-Use Zoning Districts			
None		MU	Mixed-Use
OP	Office and Research Park	None	
BP	Business Park	CO	Commercial-Office
CB	Community Business	C1	Commercial 1
HC	Highway Commercial	C2	Commercial 2
LI	Light Industrial	LI	Light Industrial
PA	Public Activity	PA	Public Activity
Overlay Zoning Districts			
PD	Planned Development	PUD	Planned Unit Development
PR	Planned Residential		
Overlay Zoning Districts			
DLRD	Downtown Lakefront Redevelopment Overlay District	UPT	Uptown
FP	Floodplain	None	

**Note**  
This table identifies the new zoning districts and their corresponding existing zoning district (where applicable).

**Note**  
New district

**Note**  
New district

**Note**  
New district

**Note**  
Eliminated district

**Note**  
Eliminated district

**Note**  
Eliminated district

# ZONING DISTRICTS



- R<sub>4</sub> – Residential 4 (Chapter 415, Article III)
  - The R<sub>4</sub> District is a new district intended to accommodate detached houses in suburban or walkable neighborhood settings and to create transitions to complimentary and supporting uses.
  - The minimum lot size is 7,000 square feet, which is smaller than the current minimum of 9,000 square feet.
  - Includes the following subdivisions approved prior to 1978 or through the Planned Residential/Planned Development procedures:
    - Bridlespur, Fairways, Heritage of Hawk Ridge, Oak Hills, Patio Cove, Patio Green, Palomino Ridge, Parks at Woodlake, Prospect Village, Stonecrest, Villas at Ridgepointe.

# ZONING DISTRICTS



## R6 – Residential 6 (Chapter 415, Article III)

- The R6 District is a new district that implements the “Village Residential” land use category recommended in the Comprehensive Plan and is intended to accommodate a variety of residential uses with a wide range of housing types in a compact and walkable neighborhood setting, adjacent to activity centers and walkable destinations.
- Includes the Saratoga subdivision, and Muk Subarea (part)



# ZONING DISTRICTS



## MU –Mixed Use (Chapter 415, Article IV)

- The MU District is a new district that implements the “Meadows District” and “Uptown District” land use categories recommended in the Comprehensive Plan and is intended to provide walkable and active development within the City’s core commercial areas with an emphasis on high-quality building and site design and a mixture of residential and nonresidential uses.



# ZONING DISTRICTS



## PUD Overlay District (Section 415.130)

- The PUD Overlay District is a new district intended to encourage innovative land planning and site design concepts that achieve a high level of environmental sensitivity, energy efficiency, aesthetics, high-quality development, and other community goals.
- The PUD Overlay District will replace the existing Planned Development District (PD) and Planned Residential District (PR).
- PUD overlay districts, as opposed to planned base zoning districts, are common in other municipalities and are easier for staff to administer and for the general public to understand.
- PUDs are subject to all applicable standards of the Code, including those of the underlying base zoning district (for example, setbacks and lot size), unless specific waivers or modifications are approved during the zoning amendment process.

# ZONING DISTRICTS



## PUD Overlay District (Section 415.140)

- Eligibility
  - The existing Code does not have minimum eligibility criteria for PR and PD Districts. PUD districts are intended for larger projects which meet the following criteria:
    - a contiguous area of at least five acres; or
    - at least 50,000 square feet of nonresidential gross floor area; or
    - at least 100 dwelling units.
- Approval Process
  - The proposed Code simplifies the review and approval process for PUDs by requiring approval of a Preliminary Plat, Site Plan, or Master Plan concurrently with a request for zoning amendment to PUD.

# DIMENSIONAL STANDARDS



- Currently, dimensional standards are listed separately in each zoning district. Residential, nonresidential and mixed-use, and overlay zoning district dimensional standards are combined into three separate tables for easy reference and comparison.

**Table 415.030 Residential Dimensional Standards**

	RR	R1	R2	R3	R4	R5	R6
<b>Lot Standards (minimum)</b>							
Lot Area <i>square feet</i>	130,680 (3 acres)	43,560 (1 acre)	15,000	9,000	7,000	7,000	3,000 <sup>[1]</sup>
Lot Area Per Dwelling Unit <i>square feet</i>	130,680 (3 acres)	43,560 (1 acre)	15,000	9,000	7,000	3,500	2,000 <sup>[1]</sup>
Lot Width <i>feet</i>	250	100	70	70	50	50	35 <sup>[1]</sup>
Lot Width Per Duplex or Townhouse Dwelling Unit <i>feet</i>	-	-	-	-	-	35	20 <sup>[1]</sup>
Lot Depth <i>feet</i>	None	None	None	None	None	None	None
<b>Setbacks (minimum)</b>							
Front Setback <i>feet</i>	90	50	35	25	20	30	10 <sup>[1]</sup>
Side Setback <i>feet</i>	35	20	8	7	6	10	5 <sup>[1]</sup>
Rear Setback <i>feet</i>	50	50	30	25	20	30	5 <sup>[1]</sup>
Building Separation <i>feet</i>	-	-	-	-	-	15	10
<b>Other Standards (maximum)</b>							
Building Height <i>feet</i>	35	35	35	35	35	40	40
Floor Area Ratio	-	-	-	-	-	-	-
Lot Coverage	-	-	-	-	-	-	-
Net Density <i>Dwelling Units Per Acre</i>	-	-	-	-	6	12	18
<b>Notes</b>							
[1] Front-loaded detached houses shall comply with the dimensional standard in the R4 Zoning District. Front-loaded duplexes and townhouses shall comply with the dimensional standard in the R5 Zoning District.							

- Note**  
Yellow = New Zoning Districts or new standards  
Green = Less restrictive change  
Orange = Mixed change
- Note**  
The existing code requirements have different dimensional standards based on the building type (multi-family, townhouse, duplex, etc.). The proposed standards do away with this distinction. Depending on the building type, this may result in a more or less restrictive standard
- Note**  
Currently, plats recorded prior to March 21, 1978 are not subject to setbacks, and lot width requirements. These lots account for 29% of all single family lots.  
  
The proposed code eliminates this exception, but reduces the side setback in R3 from 8 feet to 7 feet (the setback requirement when the lots were approved by St. Charles County). The majority of these lots should comply with the proposed dimensional standards.
- Note**  
Existing code requirement is 30 feet or 20% of the lot depth (whichever is greater).
- Note**  
Existing code requirement is 25 feet or 20% of the lot depth (whichever is greater).
- Note**  
The existing code limits building height in feet and stories.
- Note**  
Existing code requirement is 6 feet.
- Note**  
This is meant to incentivize rear-loaded detached houses, duplexes, and townhouses in R6.

# DIMENSIONAL STANDARDS



- Currently, dimensional standards are listed separately in each zoning district. Residential, nonresidential and mixed-use, and overlay zoning district dimensional standards are combined into three separate tables for easy reference and comparison.

**Table 415.080 Nonresidential and Mixed-Use Dimensional Standards**

	MU	CO	C1	C2	LI	PA
<b>Lot Standards (minimum)</b>						
Lot Area <i>square feet</i>	-	-	21,780 (0.5 acre)	21,780 (0.5 acre)	43,560 (1 acre)	43,560 (1 acre)
Lot Area Per Dwelling Unit <i>square feet</i>	1,500	-	-	-	-	-
Lot Width <i>feet</i>	-	-	-	-	150	-
Lot Width Per Duplex or Townhouse Dwelling Unit <i>feet</i>	-	-	-	-	-	-
Lot Depth <i>feet</i>	-	-	-	-	-	-
<b>Setbacks (minimum)</b>						
Front Setback <i>feet</i>	-	50	50	42 <sup>[2]</sup>	50	35
Side Setback <i>feet</i>	-	15	10	9	25	9
Rear Setback <i>feet</i>	-	30	45	20	25	20
Building Separation <i>feet</i>	-	-	-	-	-	-
<b>Other Standards (maximum)</b>						
Building Height <i>feet</i>	40	70 <sup>[1]</sup>	30	30	50	35
Floor Area Ratio	-	-	1.25	1.25	-	-
Lot Coverage	-	60%	None	None	-	-
Net Density <i>Dwelling Units Per Acre</i>	30	-	-	-	-	-
<b>Notes</b>						
[1] 50 feet where a proposed building is located less than 300 feet from any platted and improved detached house lot located in any residential zoning district and in existence on January 1, 2007.						
[2] 20 feet when all parking areas are located in the side or rear yards.						

- Note  
Yellow = New Zoning Districts or new standards  
Green = Less restrictive change  
Orange = Mixed change
- Note  
Currently 1 acre.



# USE REGULATIONS

# TABLE OF ALLOWED USES



## Generally (Chapter 420, Article II)

- Table 420.040, Table of Allowed Uses (following slide), lists the principal uses allowed within each base zoning district.
- The proposed permitted and special uses (by zoning district) correspond as close as possible to the existing permitted and special uses.
- Any proposed changes are based on existing land uses, the Comprehensive Plan, and current market trends.
- In the existing Code, unlisted uses are prohibited, except in some districts, the Code states that the Board of Aldermen may approve unlisted uses on a case-by-case basis. The proposed Code establishes a procedure for the Community Development Director to determine if an unlisted use is permitted because it is reasonably comparable to a use that is already listed. These decisions are appealable to the Board of Adjustment.



# USE SPECIFIC STANDARDS



## Generally

- Proposed: Cross references them in the Table of Allowed Uses, and all use-specific standards are located in Chapter 420, Article II.
- Existing: Use specific standards are referenced throughout the Code in an inconsistent manner.

## Group Home (Section 420.070.C)

- Updated standards to comply with state statute, including eliminating the existing separation distance of 500 feet between group homes.

## Medical Marijuana Facilities (Section 420.090.B)

- The method of measurements from places of worship, education facilities, and licensed child daycare centers was revised based on rules approved by the State after adoption of the City's regulations.
- Instead of measuring the distance between property lines, the State requires that the distance be measured by walking distance.

# USE SPECIFIC STANDARDS



## Self-Storage Facility (Section 420.100.A)

- Proposed: Self-storage facilities are permitted in C<sub>1</sub>, C<sub>2</sub>, and LI, but only if they are fully enclosed and do not have outdoor storage.
- Existing: Self-storage facilities are only permitted in the CB and LI zoning districts; however, one was recently approved in the HC District (but not constructed).

## Sexually Oriented Businesses (Section 420.090.C)

- Proposed: Sexually oriented businesses are a special use in the LI – Light Industrial District, subject to specific use standards which are consistent with standards established by Supreme Court decisions.
- Existing: “Adult” or “sexually-oriented” uses are not listed, which means that they are currently prohibited. Regulations that ban sexually oriented business may be challenged based on First Amendment protections, and may be struck down if they fail to meet the standards established by the Supreme Court.

# USE SPECIFIC STANDARDS



## Wireless Facilities (Section 420.110.A)

- Existing: Most new wireless facilities require Development Review Board (DRB) approval and/or a Special Use Permit
- Proposed: These regulations were updated to comply with state statute. The following installations may be approved administratively:
  - Collocation and replacement of existing antennas
  - Mounting of antennas on buildings or structures
  - Disguised support structure
  - Wireless facilities and wireless support structures on public lands
  - Dual solar panel antennas
  - Temporary Wireless Support Structures
  - Small Wireless Facilities



# ACCESSORY & TEMPORARY USES



## Buildings for storage (Section 420.150.C)

- Proposed: Buildings for storage, such as utility sheds, are not permitted in residential zoning districts.
- Existing: Prior to 2006, accessory residential storage structures were permitted and could not exceed 10% of the gross floor area of the home and 12 feet in height. Since 2006, storage structures have been prohibited.

## Caretaker's Residence (Section 420.150.D)

- Proposed: A caretaker's residence is a dwelling unit located on the premises of another principal use for the occupancy of a caretaker, security guard, or other person charged with oversight or protection of the principal use. Caretaker's residences are a permitted accessory use in mixed-use and nonresidential zoning districts.
- Existing: Prohibited.

# ACCESSORY & TEMPORARY USES



## Outdoor Storage (Section 420.150.J)

- New standards are proposed for outdoor storage in the MU, C1 and C2 Zoning Districts:
  - Located behind the front line of the principal structure and in conformance with the required side and rear yard setbacks.
  - Paved and screened.
  - No materials shall be stacked above the top of the screening device. Items extending beyond the top of the screening device are permitted provided they are not stacked.
  - Outdoor displays of merchandise for sale are not subject to these requirements.

## Display House (Section 420.190.C)

- The existing “model home” regulations have been rewritten in conformance with current polices and practice. A financial guarantee is now required, which is common in other municipalities.



# DEVELOPMENT STANDARDS

# LANDSCAPING



## Parking Lot Perimeter Landscaping (Section 425.030.C)

- Proposed: Parking lots located in the front setback shall be landscaped along the street frontage.
- Existing: No requirement.

## Parking Lot Interior Landscaping (Section 425.030.D)

- Proposed: 1 tree per 10 parking spaces.
- Existing: 1 tree per 7 spaces.



# LANDSCAPING



## Tree Protection (Section 425.070)

- Distinguish between minor and major tree removal.
- When major tree removal isn't associated with a preliminary plat, a site plan is required.
- Tree replacement, when required, shall be calculated based on tree canopy coverage potential (the approximate canopy coverage when the trees are full grown) rather than diameter.
- The tree preservation area shall be shown on the record plat, so that future owners are aware of any restrictions on their property.

<b>Tree Group</b>	<b>Tree canopy coverage potential</b>
Deciduous-Large	750 square feet
Deciduous-Medium	500 square feet
Deciduous-Columnar/Small/Ornamental	250 square feet
Evergreen-Large	500 square feet
Evergreen-Medium	250 square feet

# FENCING



## Uniform Subdivision-Specific Fence Standards (Section 425.110.C)

- Proposed:
  - Subdivisions with subdivision-specific fence standards are identified, and it is the responsibility of the property owners association to verify that any proposed fence complies with the subdivision specific standards.
  - New subdivision-specific fence standards to be approved during the preliminary plat process.
- Existing
  - Historically, subdivision-specific fence standards have only been approved through pre-annexation agreements, and are not referenced in the Code. Each of these subdivisions has detailed fence standards which makes administration of the requirements difficult for staff. This has led to confusion and difficulty in administration.

## Perimeter Fences (Section 425.110.D)

- Proposed: Perimeter fences enclosing a portion of a subdivision or the entire perimeter of a subdivision are permitted.
- Existing: Perimeter fences have been permitted in practice but never codified.

# PARKING



## Applicability (Section 425.130.B)

- Proposed: Parking requirements do not apply to “the change or enlargement of a building or use constructed or established prior to the effective date of this Code by less than 15 percent in terms of gross floor area, number of dwelling units, or seating capacity.”
- Existing: No exceptions for small projects. This has resulted in minor changes in use or additions that require additional parking spaces which can’t be accommodated on site.

# PARKING



## Required Off-Street Parking (Section 425.150.A)

- Proposed:
  - No minimum parking requirements based on land use (except for detached houses, duplexes, and townhouses).
  - Instead, applicants will have to justify that the proposed number of off-street parking spaces is sufficient to serve the proposed use or activity through the submittal of a parking plan.
- Existing:
  - Detailed minimum parking requirements for different types of land uses.
  - This can lead to an undersupply or oversupply of parking, or requests for parking waivers.

## Alternative Parking Solutions (Section 425.160)

- Proposed: Allows a reduction in the number of required parking spaces by submitting a parking study, providing shared parking, having on-street parking, or providing bicycle parking.
- Existing: The number of required parking spaces may only be reduced through site plan review or rezoning to a planned development.

# PARKING



## Loading Requirements (Section 425.170)

- Proposed: Uses requiring shipping and receiving of materials or goods shall provide off-street loading spaces, but a minimum number of spaces is not specified.
- Existing: Loading requirements are based on land use and building square footage.

## Stacking Space Requirements (Section 425.180)

- Proposed: Stacking requirements for multiple drive-through activities.
- Existing: Only stacking space requirements for banks.

# PARKING



## Location (Section 425.190.B)

- Proposed: Off-site parking shall not be located more than 500 feet walking distance measured from the main entrance of the use to the pedestrian entrance/exit of the parking area.
- Existing: 300 feet.

## Setbacks (Section 425.190.B)

- Proposed: Parking areas and drive aisles shall be set back 10 feet from all property lines (the same as what is required in The Shoppes at Hawk Ridge).
- Existing: No standard setback requirements for parking areas and drive aisles.

# PEDESTRIAN CIRCULATION



## Pedestrian and Bicycle Circulation (Section 425.220)

- The proposed sidewalk requirements are consistent with our current polices. Sidewalks shall be installed on both sides of all arterials, collector streets, and local streets, and within and along the frontage of all new development and redevelopment. Sidewalks are not required on local streets in the RR, R<sub>1</sub>, and LI Zoning Districts.
- Additional sidewalk requirements are proposed to increase pedestrian infrastructure in multi-unit, nonresidential, and mixed-use developments. They will require sidewalks from the main entry to the public sidewalk, to adjoining streets, between multiple buildings on a site, and to adjacent development.



# RESIDENTIAL SITE & BUILDING DESIGN



## Building Height Transitions (Section 425.280)

- Proposed: A new building with a height that exceeds that of an adjacent residential building within 50 feet by one story or more shall provide a transition using at least one of the following techniques:
  - “Stepping down” building height and mass along the shared property line to meet the height of the existing neighboring home;
  - Providing variations in the side building wall and/or roof form so that new structures have a comparable scale as neighboring homes;
  - Utilizing a roof pitch and overhang similar to that of the neighboring structures; and
  - Utilizing dormers and sloping roofs to accommodate upper stories.
- Existing: No requirement.



# RESIDENTIAL SITE & BUILDING DESIGN



## Architectural Variety (Section 425.290.A)

- Proposed:
  - For each detached house, duplex, or townhouse, a minimum of three different architectural features must be provided; and for each multi-unit building, a minimum of five different architectural features must be provided.
  - Examples include covered porches; balconies; prominent entry features; bay windows; door openings; variations in color, materials, building height, or roof form; dormers; projected or recessed building walls.
- Existing: No requirement.

## Housing Type Variety (Section 425.290.B)

- Proposed: In the R6 Zoning District, development sites larger than 10 acres shall incorporate a minimum of two housing types, including detached houses, duplexes, townhouses, or multi-unit buildings.
- Existing: No requirement.

# RESIDENTIAL SITE & BUILDING DESIGN



## Street-oriented Garages (Section 425.310.C)

- Proposed:
  - For detached houses, street-oriented garages shall not comprise more than 50 percent of the width of the front façade.
  - For all residential development in the R6 Zoning District, garages that protrude towards the street in front of the primary façade of the structure are prohibited. All street-oriented garages shall be recessed.
- Existing: No requirement.

## Model Plans

- Proposed: Model plans will be reviewed and approved administratively in accordance with the standards in this Article.
- Existing: Model plans are approved by the Planning and Zoning Commission or the Architectural Review Board.

# MIXED-USE AND NONRESIDENTIAL SITE AND BUILDING DESIGN



Generally (Chapter 425, Article V)

- The purpose of these standards is to promote high-quality building design.
- The majority of these standards are new.
- Some existing site and building design standards were incorporated where applicable.

# EXTERIOR LIGHTING



Generally (Chapter 425, Article VI)

- The purpose of these standards is to ensure that outdoor lighting provides adequate illumination to promote safety at night, and to minimize light pollution and light spillover onto adjacent properties.
- The existing Code does not have specific lighting standards.
- The proposed standards are modeled after existing requirements in the Shoppes at Hawk Ridge.

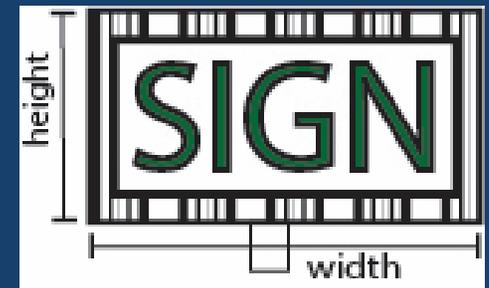


# SIGNS



## Content-Neutral Regulations

- These regulations were updated to remove content-based requirements for compliance with case law and first amendment protections.
- Based on rulings of the Supreme Court, any sign regulation with different rules for different categories of signs is "content based," as long as the categories are defined by the content, topic, or subject matter of the sign's message.
- Content-based regulations are not automatically unconstitutional; however, they are subject to the "strict scrutiny" test in the courts, which is extremely difficult to pass.
- Most standards (sign type, size, and location) are the same as existing.



# SIGNS



## Billboard Spacing (Section 425.550.D)

- Proposed: Spacing requirement between billboards is 2,000 feet.
- Existing: Spacing requirement between billboards is 5 miles. Prior to 2009, it was 1,000 feet. Five miles is overly restrictive (the City isn't 5 miles in any direction) and could be challenged.

## Billboard Size (Section 425.550.D)

- Proposed: 672 square feet.
- Existing: 1,200 square feet.

# SIGNS



## Electronic Message Center (Section 425.550.C.4)

- Proposed: Maximum brightness 5,000 NIT (daytime) and 300 NIT (night).
- Existing: Maximum brightness 10,000 NIT (daytime) and 700 NIT (night).

## Comprehensive Sign Plan (Section 425.580)

- Proposed: This is an optional process to approve site-specific signage requirements which may exceed the limits of the sign regulations. Comprehensive sign plans will be reviewed and approved by the Planning and Zoning Commission.
- Existing: Signs that do not conform with the sign regulations require approval of a variance, or if located in a PD District, an amendment to the approved development plan.



# OTHER CHANGES

# DEFINITIONS & INTERPRETATIONS



## Generally

- Proposed: All terms in the proposed Code are defined or cross-referenced in Chapter 410.
- Existing: Terms are defined in multiple chapters, and the same term is often defined more than once, which leads to confusion and conflicting requirements.

## General Terms (Section 410.090)

- Existing terms still in use were updated for compliance with state statute, case law, or current policies and practices.
- Terms no longer in use were removed and new terms were added.

## Use Categories and Use Types (Section 410.100)

- The majority of use categories and use types are new.
- Use categories and use types are referenced more frequently than general terms, and are grouped separately for ease of access.

# DEFINITIONS & INTERPRETATIONS



## Measurements and Exceptions (Chapter 410, Article III)

- The majority of these terms were redefined for clarity.
- Terms related to dimensional standards are referenced more frequently than general terms, and are grouped separately for quicker access.
- Additional details for interpreting these requirements are also included.

## Table 410.130.G, Permitted Setback Projections

- A new table that lists in one place, all of the permitted encroachments into required yards and setbacks.
- Minor revisions were made to address past polices, interpretations, and common issues regarding encroachments.

# NONCONFORMITIES



Generally (Chapter 400, Article IV)

- Proposed: Requirements for nonconforming uses, structures, lots and site features.
- Existing: Requirements for nonconforming uses only.

# SUBDIVISION & IMPROVEMENT STANDARDS



## Public Water Supply (Section 430.490)

- Proposed: Wells are not permitted on lots less than three acres in area. This change is consistent with other municipalities.
- Existing: Wells are permitted on lots less than three acres in area if a public water system is not reasonably accessible.

## Required Improvements and Guarantees (Chapter 435, Article IX)

- The proposed terminology and procedures are similar to other municipalities. No substantive changes to existing standards are proposed.

# SUBDIVISION & IMPROVEMENT STANDARDS



## Impact Fees and Parkland Dedication

- Proposed: Impact fees (one-time payments from a developer to the City, meant to offset the impact of the new development on the area's public infrastructure) and parkland dedication requirements are eliminated, based on feedback from the development community.
- Existing:
  - The City can assess impact fees, but to staff's knowledge these fees have never been assessed.
  - Developers are required to dedicate parkland or pay a onetime fee in an amount based on the number of new dwelling units. The current fees are \$900 per single-family lot or dwelling unit and \$700 per multi-family dwelling unit.



# ZONING MAP CHANGES

# OVERVIEW



- In order to implement the new Code, the City must apply the new zoning districts to all properties in the City.
- In most circumstances, properties will only experience very minor changes to their zoning.
- Zoning Map Update Guidelines
  - Zoning District Transition Table
  - Future Land Use Map
  - Lot and Development Characteristics
  - Development Potential

# ZONING MAP UPDATE GUIDELINES



## Zoning District Transition Table

- Table 415.000.B, Zoning District Transition Table, identifies the proposed zoning districts and the corresponding existing zoning district (where applicable). To the extent possible, properties were zoned in conformance with this table.

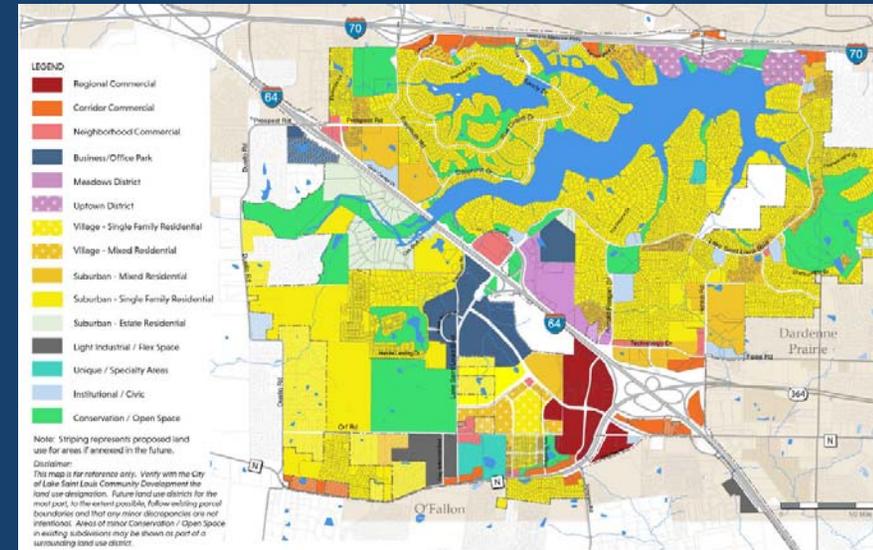
Previous Zoning Districts		Current Zoning Districts	
Abbreviation	District Name	Abbreviation	District Name
Residential Zoning Districts			
NU	Non-Urban	RR	Rural Residential
SR-3	Single-Family Residential	R1	Residential 1
SR-1	Single-Family Residential	R2	Residential 2
SR-2	Single-Family Residential	R3	Residential 3
None		R4	Residential 4
MF	Multiple-Family Residential	R5	Residential 5
None		R6	Residential 6
Nonresidential and Mixed-Use Zoning Districts			
None		MU	Mixed-Use
OP	Office and Research Park	None	
BP	Business Park	CO	Commercial-Office
CB	Community Business	C1	Commercial 1
HC	Highway Commercial	C2	Commercial 2
LI	Light Industrial	LI	Light Industrial
PA	Public Activity	PA	Public Activity
Overlay Zoning Districts			
PD	Planned Development		
PR	Planned Residential	PUD	Planned Unit Development
Overlay Zoning Districts			
	Downtown Lakefront		
DLRD	Redevelopment Overlay District	UPT	Uptown
FP	Floodplain	None	

# ZONING MAP UPDATE GUIDELINES



## Future Land Use Map

- The future land use map is a component of the City's Comprehensive Plan, which was adopted in 2017.
- The future land use map is an essential part of implementing the Comprehensive Plan. The future land use map identifies generally what kind of land use patterns should be present throughout the City and where they should be located.
- The map shows what land uses are appropriate in the future, not necessarily what land uses are in place currently.
- Often in established areas of the City, the current land use is the appropriate future land use as well.



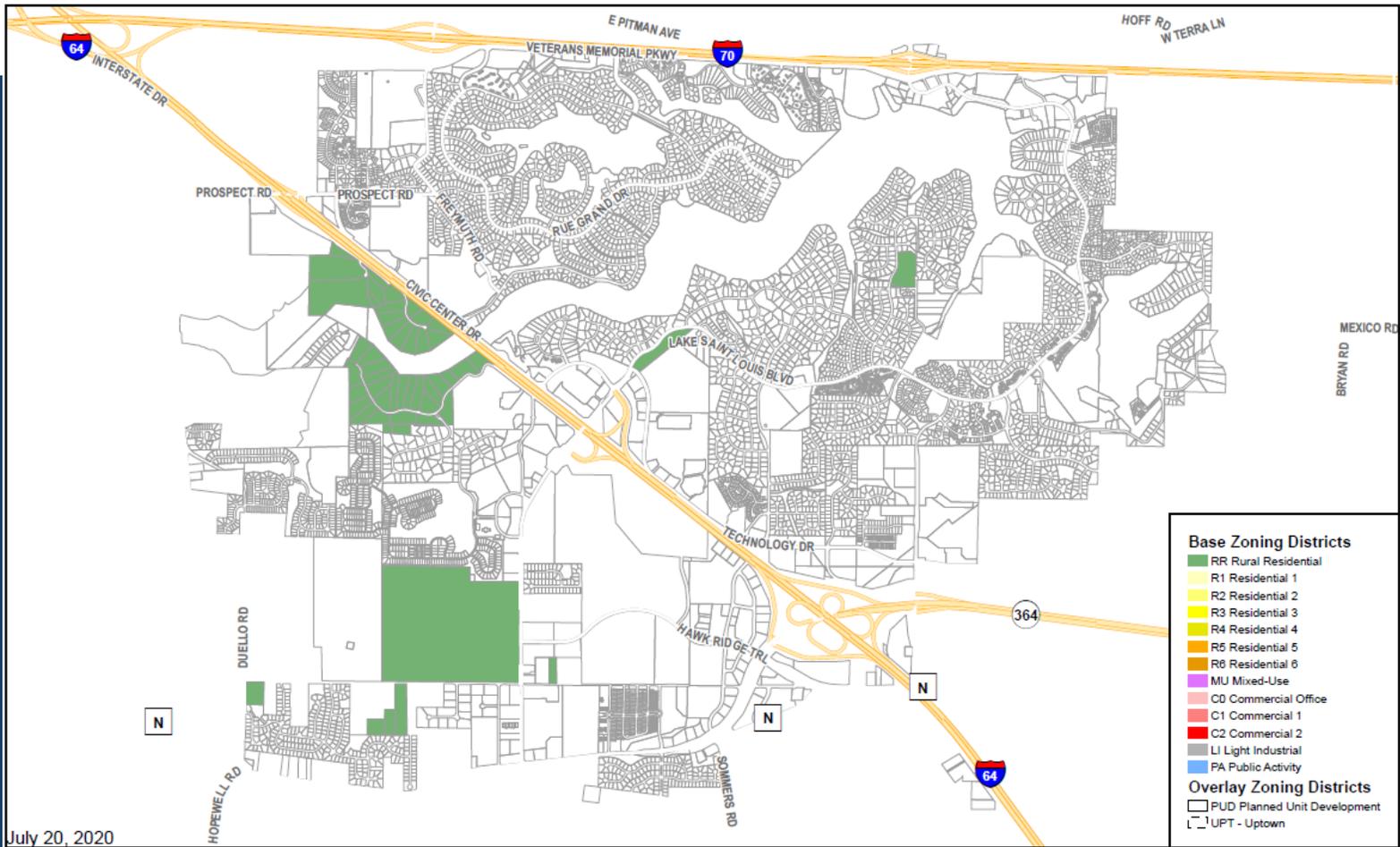
# ZONING MAP UPDATE GUIDELINES



- Lot and Development Characteristics
  - A property's current land use; lot size; building size, placement and setbacks; and adjacent land uses, are additional factors that were taken into consideration in determining the proposed zoning for individual properties.
- Development Potential
  - A property's development potential including topographic features, accessibility, visibility, and ownership, are additional factors that were taken into consideration in determining the proposed zoning for individual properties.

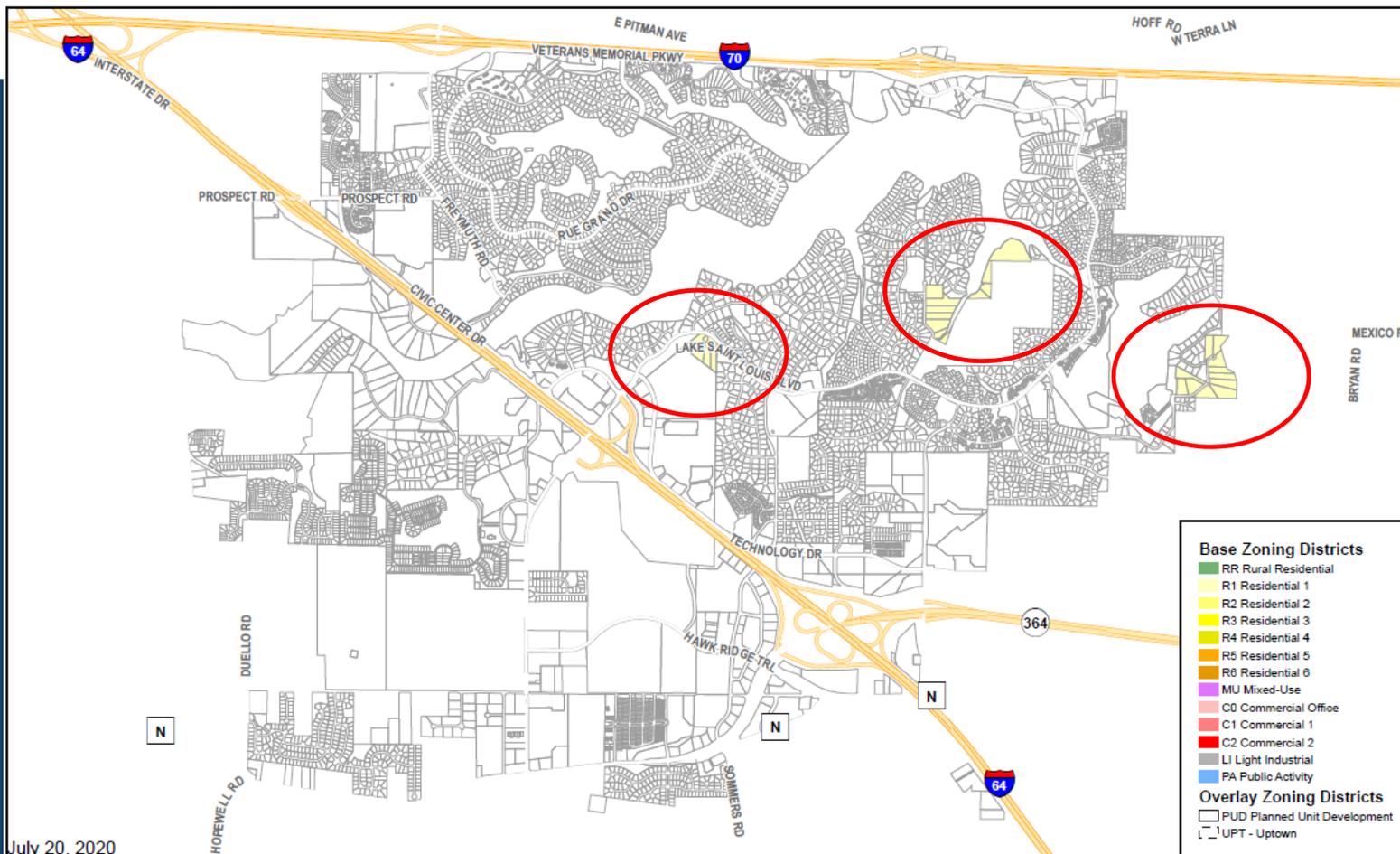


# RR – RURAL RESIDENTIAL FORMERLY "NU – NON URBAN"



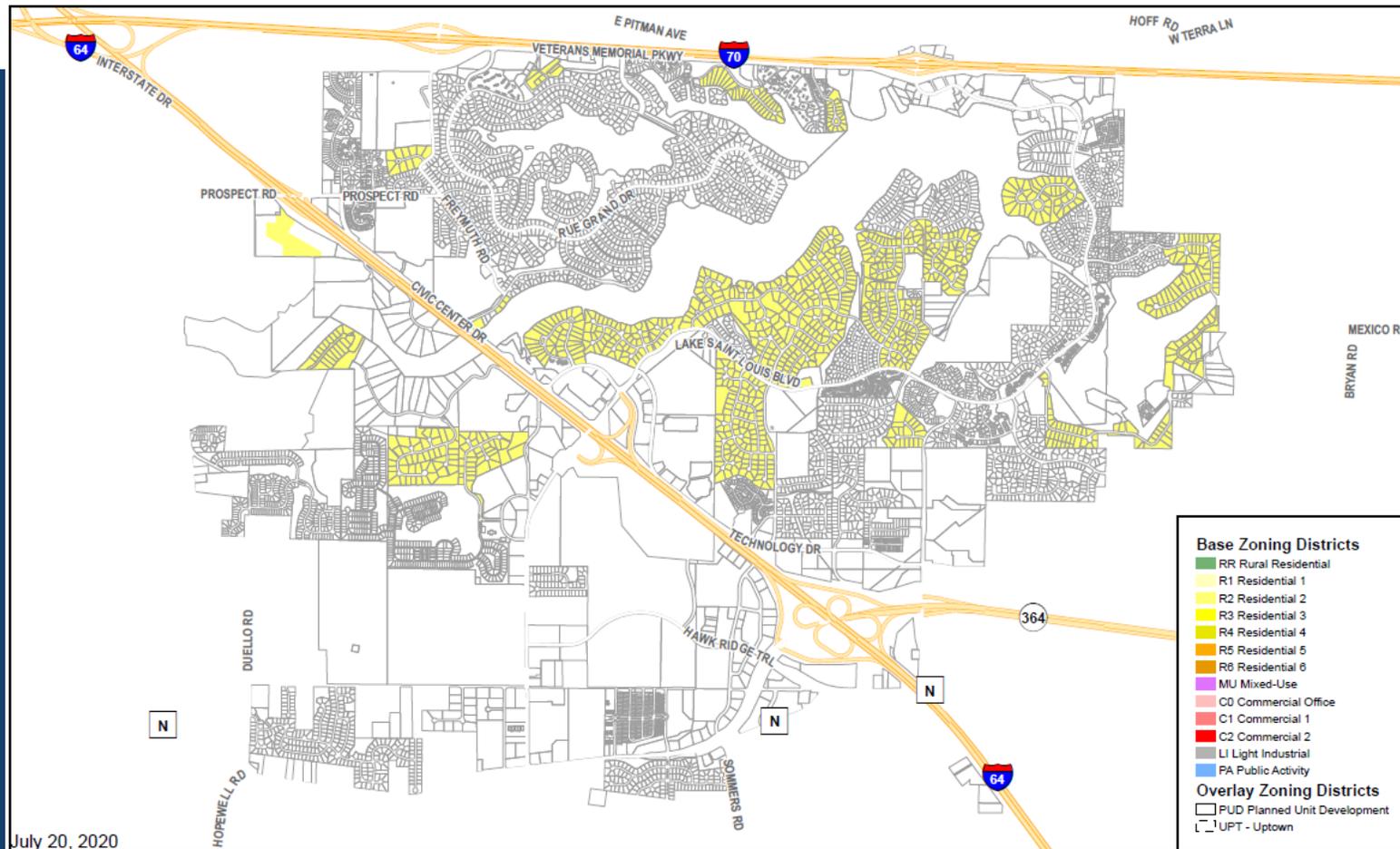
July 20, 2020

# R1 – RESIDENTIAL 1 FORMERLY "SR<sub>3</sub> – SINGLE FAMILY RESIDENTIAL"



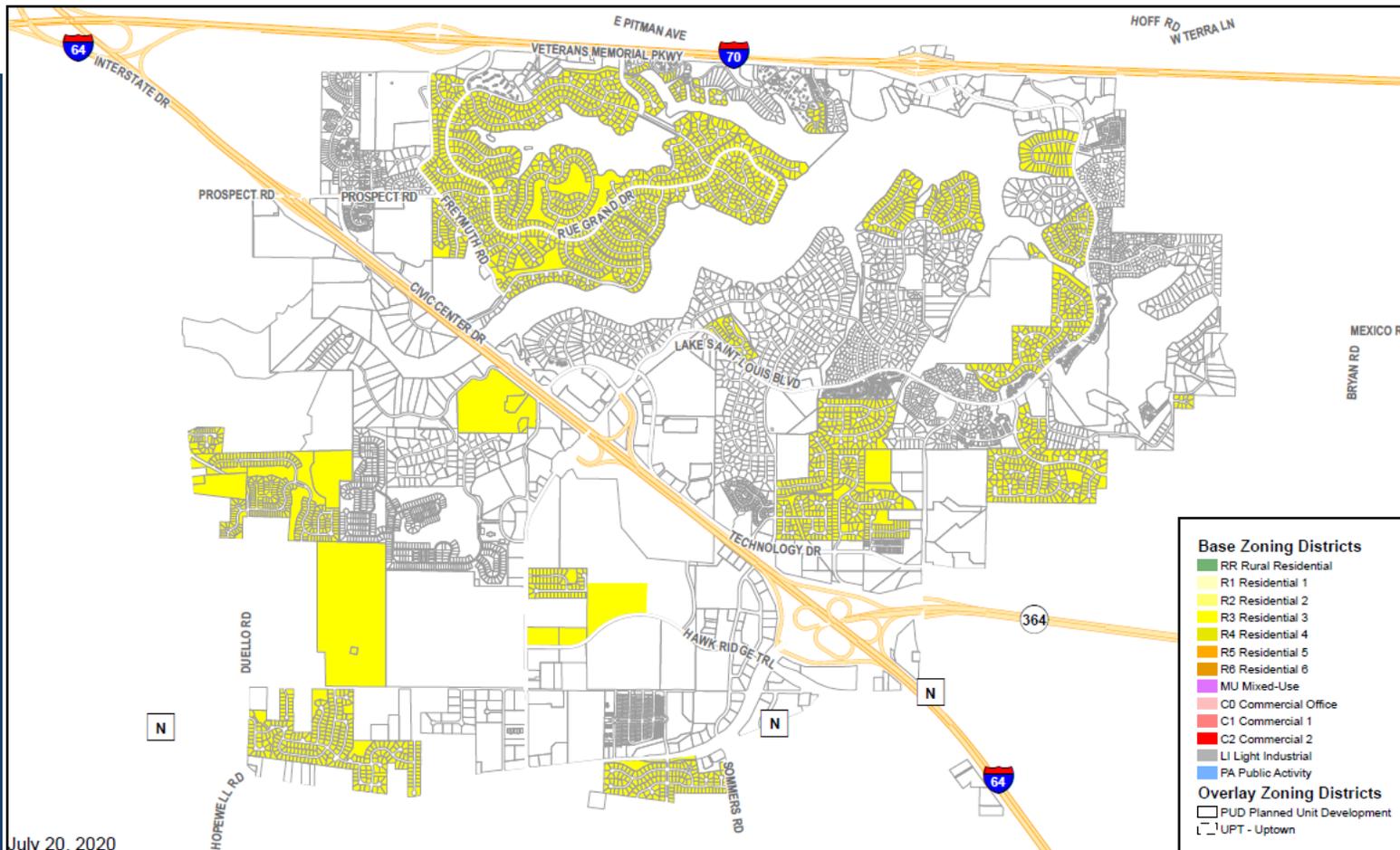
July 20, 2020

# R2 –RESIDENTIAL 2 FORMERLY "SR1 – SINGLE FAMILY RESIDENTIAL"



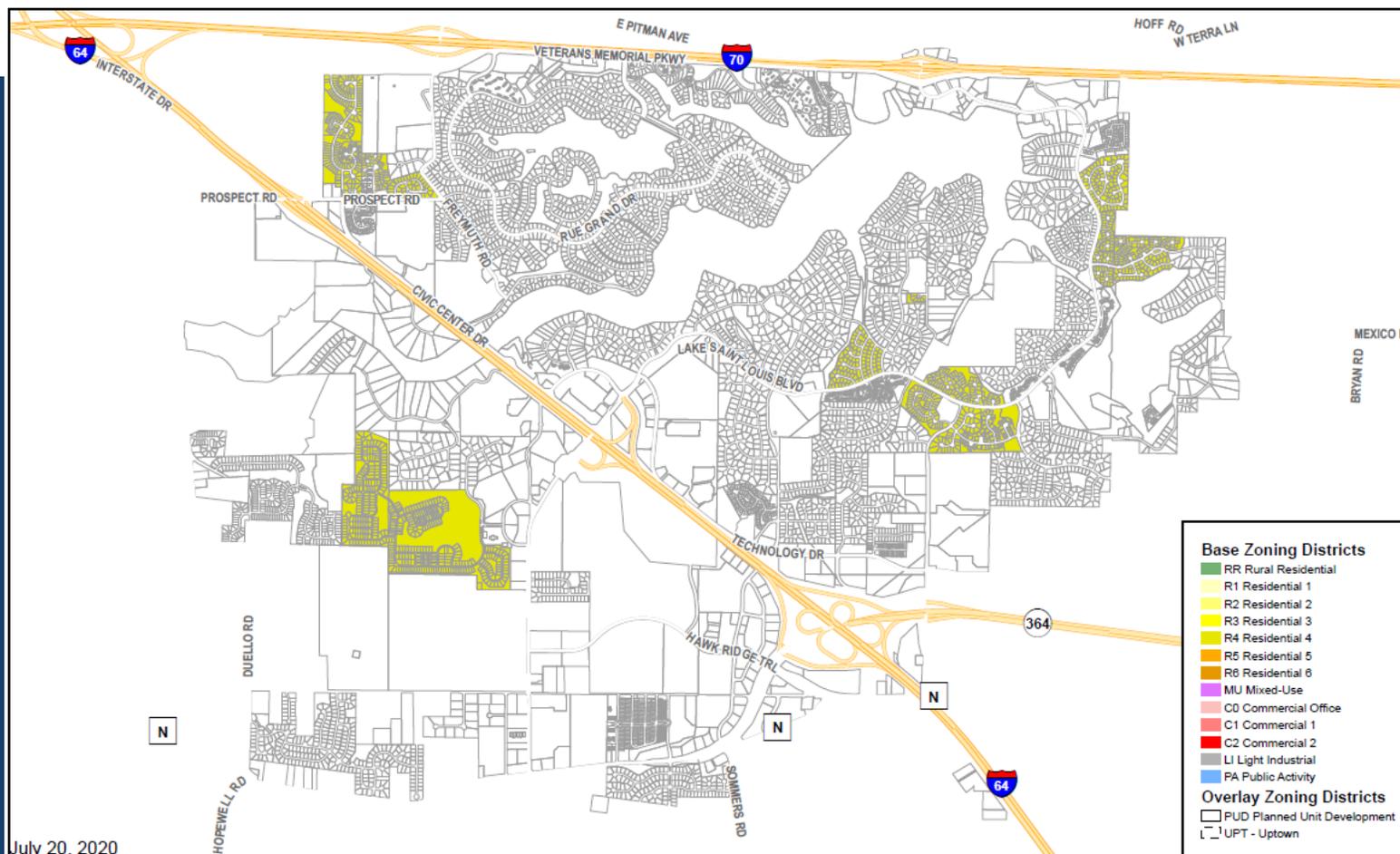
July 20, 2020

# R3 – RESIDENTIAL 3 FORMERLY "SR2 – SINGLE FAMILY RESIDENTIAL"



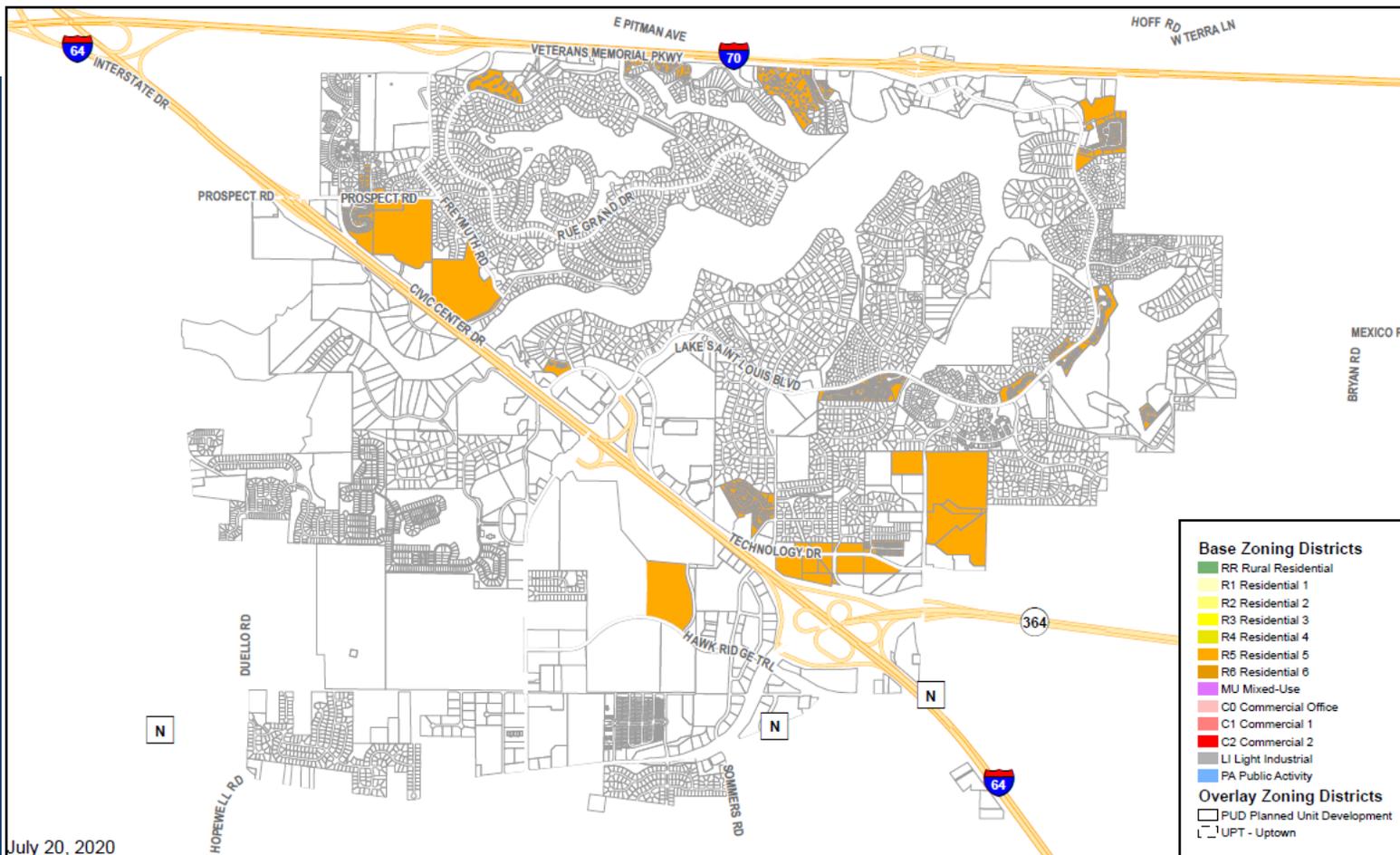
July 20, 2020

# R4 - RESIDENTIAL 4 NEW



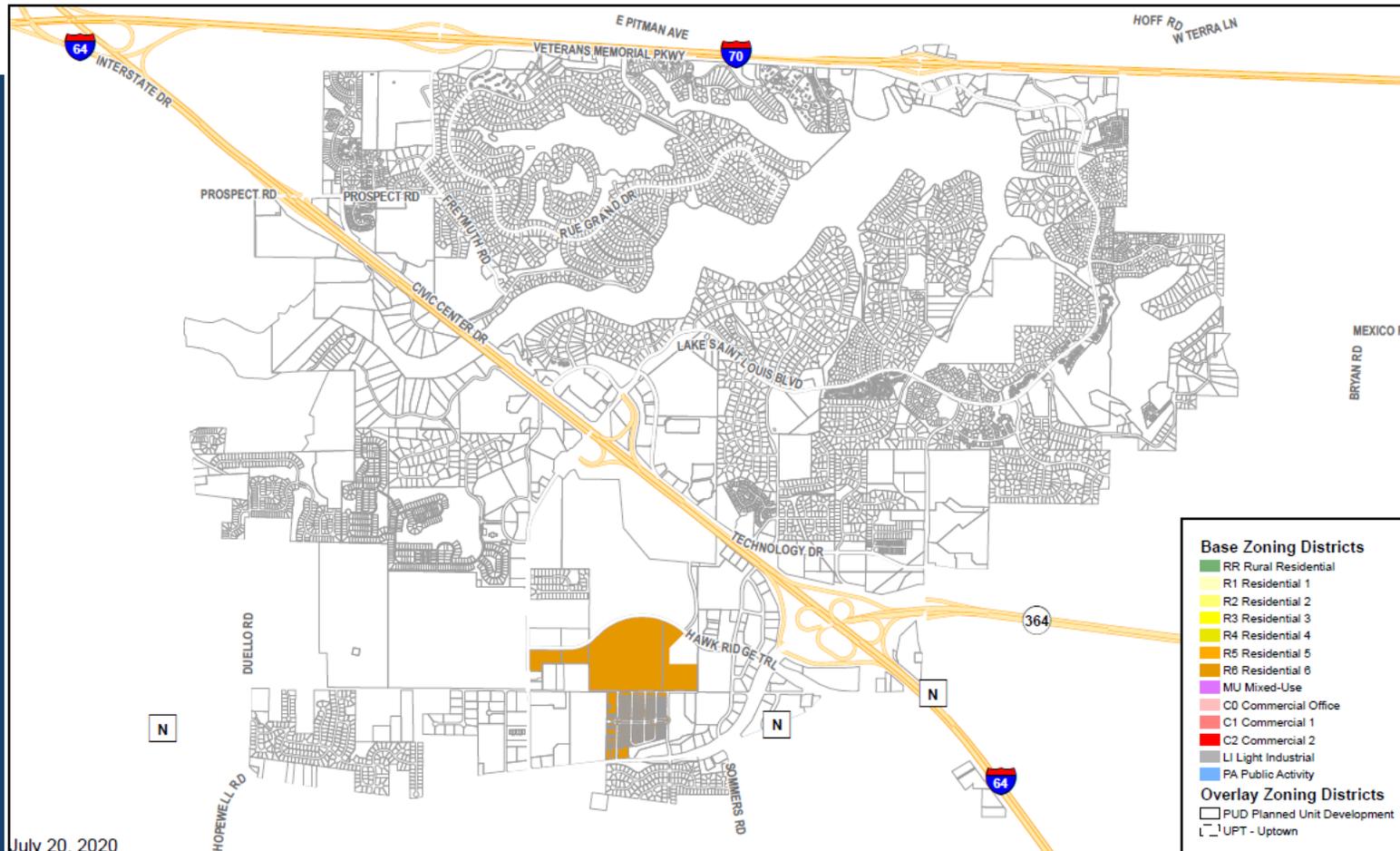
July 20, 2020

# R5 – RESIDENTIAL 5 FORMERLY "MR – MULTIPLE-FAMILY RESIDENTIAL"



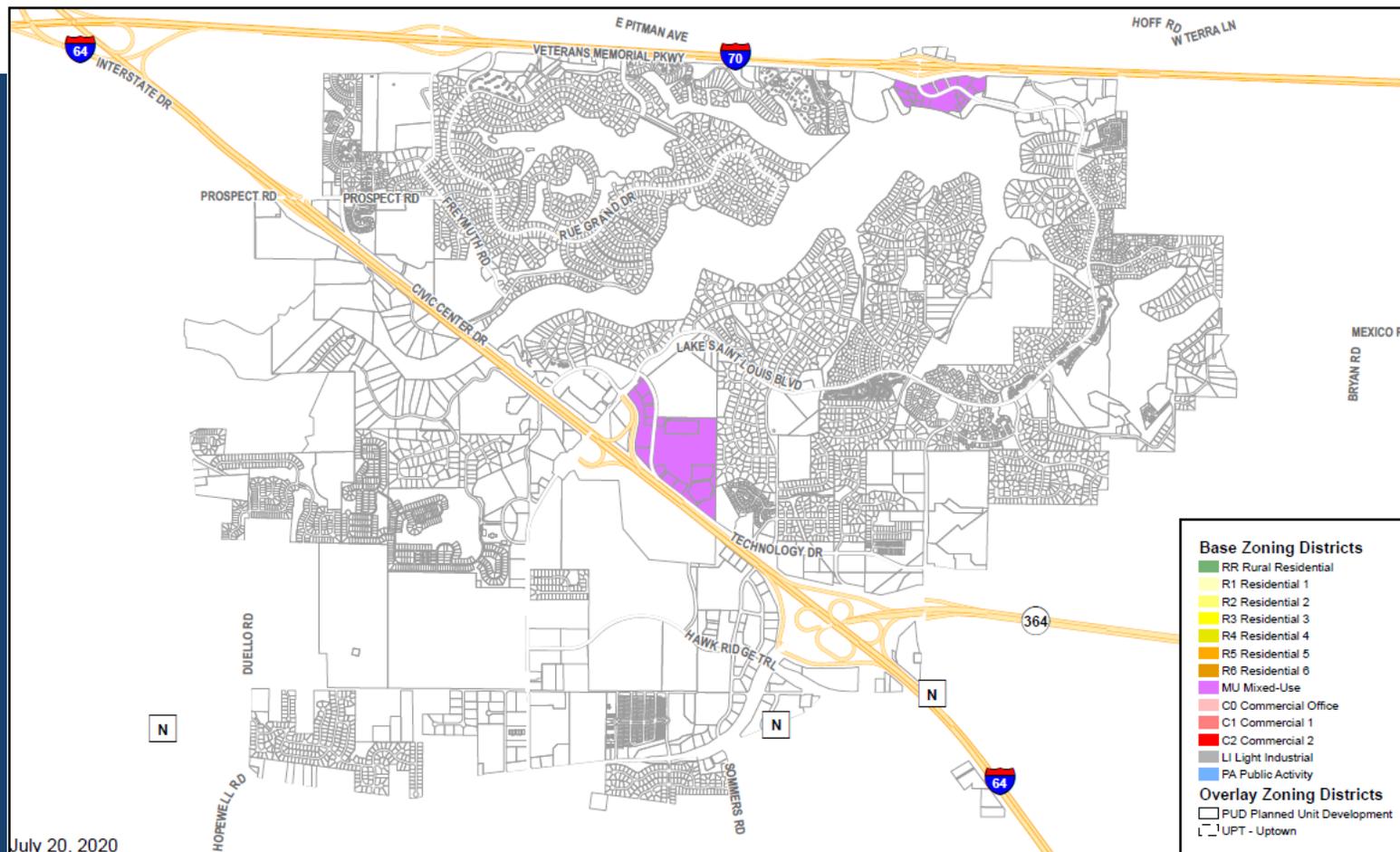
July 20, 2020

# R6 –RESIDENTIAL 6 NEW



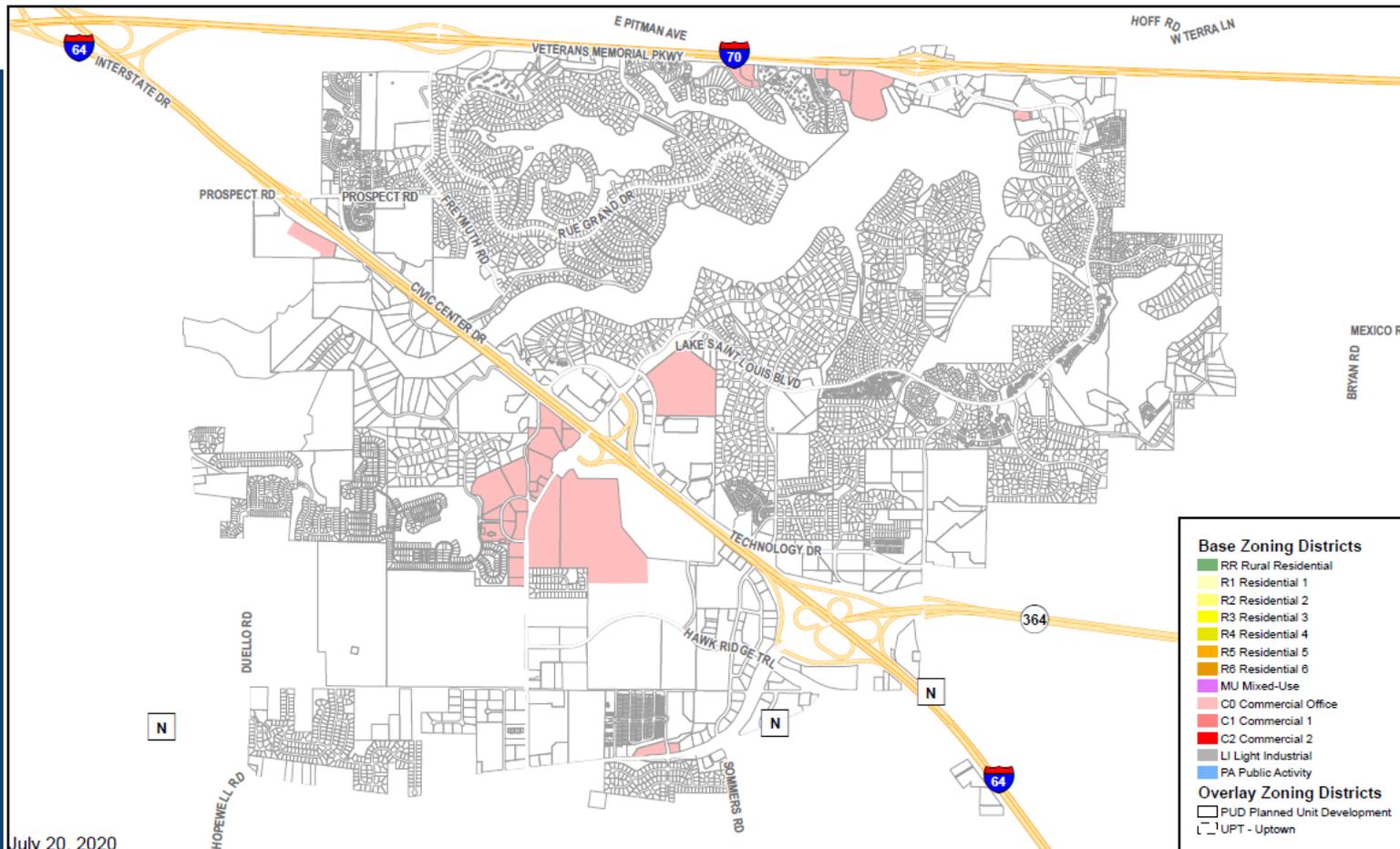
July 20, 2020

# MU – MIXED-USE NEW



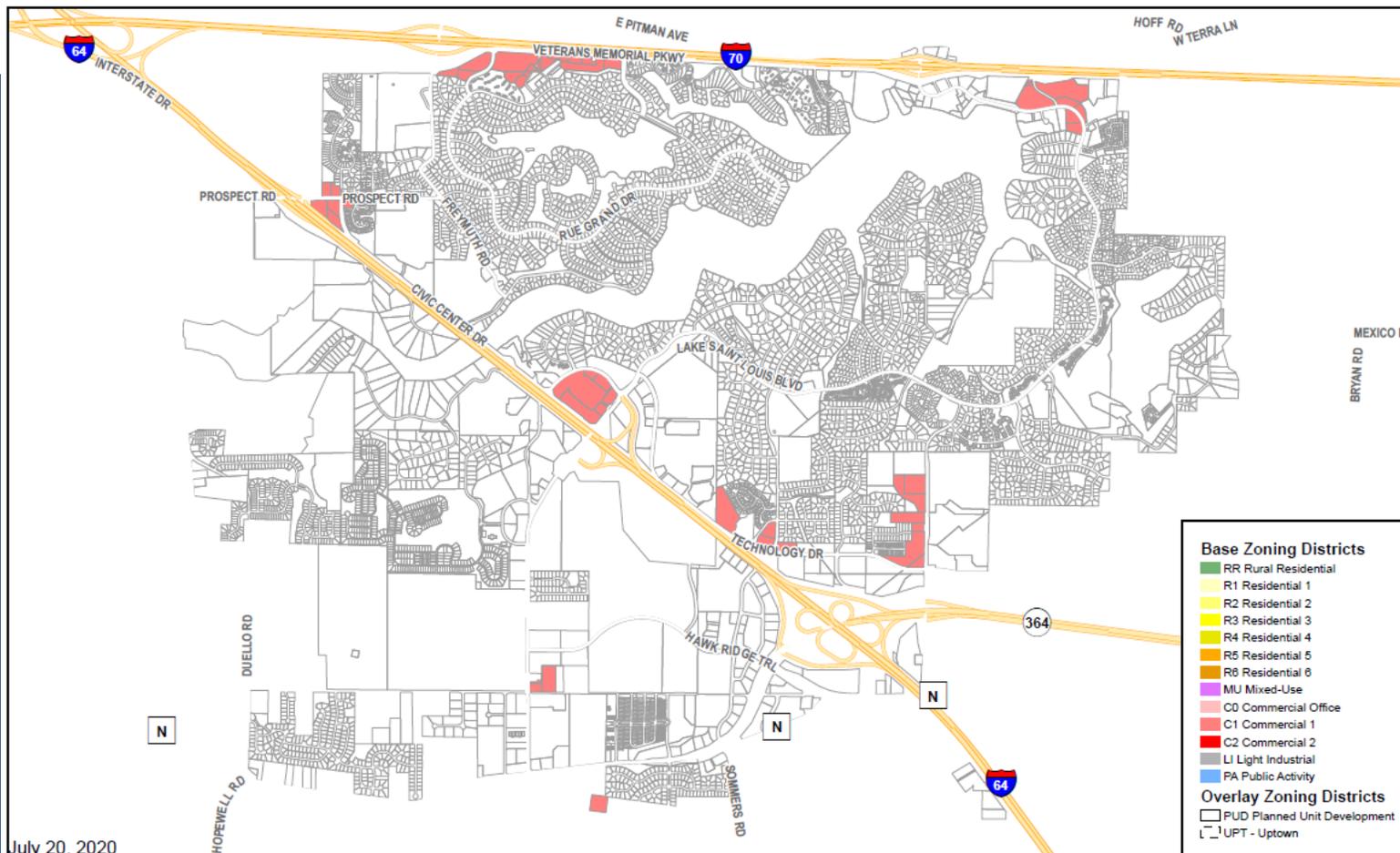
July 20, 2020

# CO – COMMERCIAL OFFICE FORMERLY "BP – BUSINESS PARK"



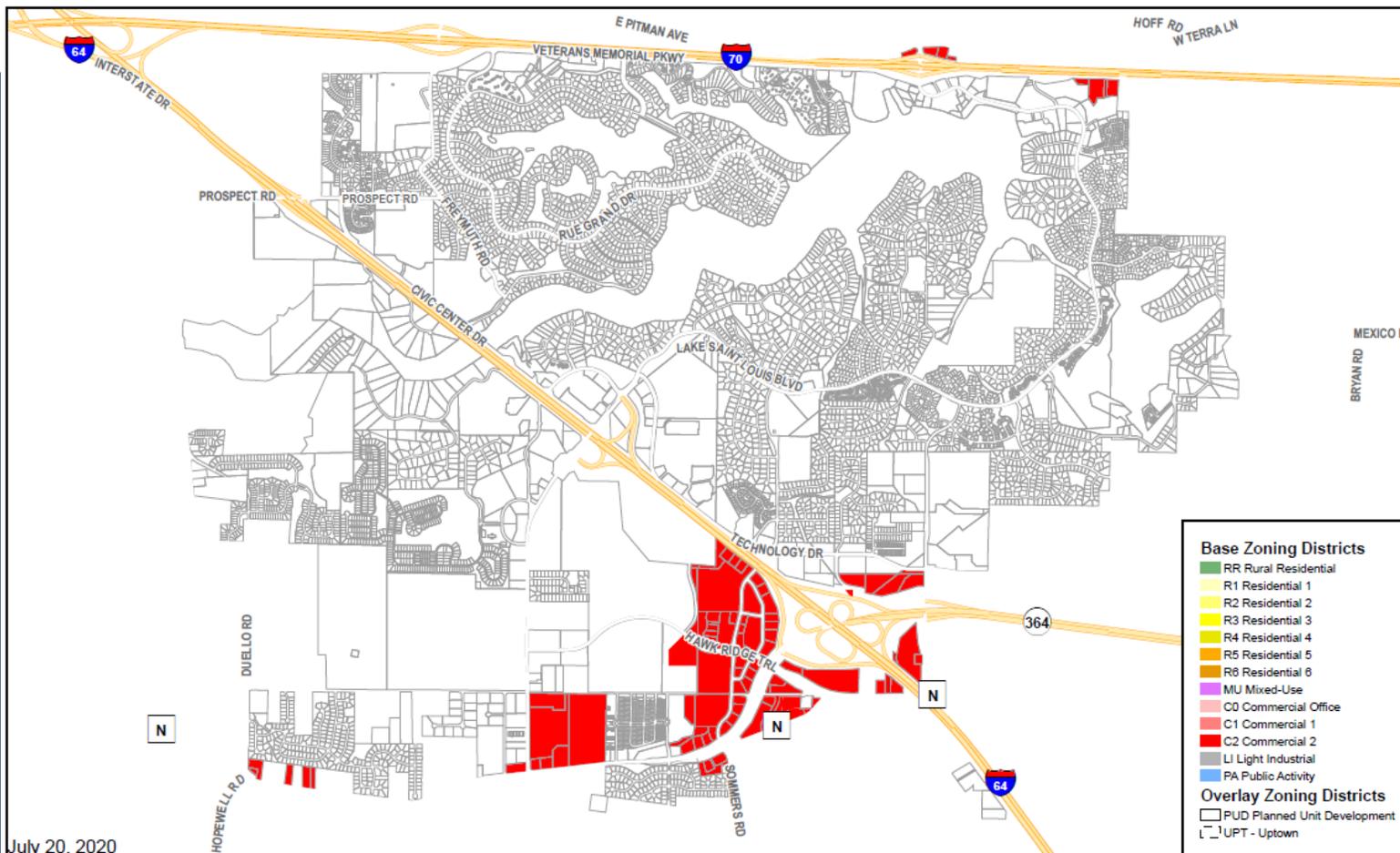
July 20, 2020

# C1 – COMMERCIAL 1 FORMERLY "CB – COMMUNITY BUSINESS"



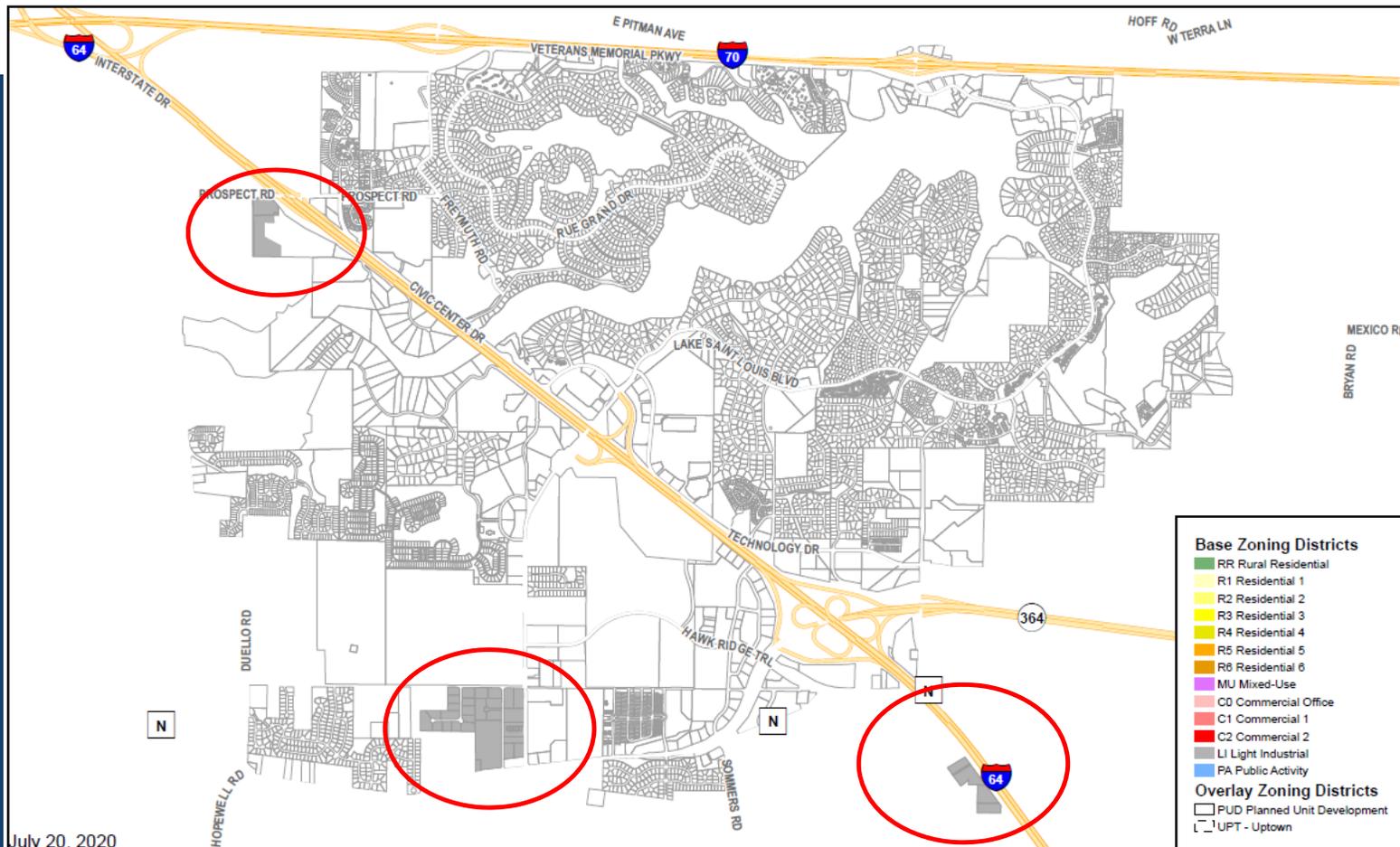
July 20, 2020

# C2 – COMMERCIAL 2 FORMERLY "HC – HIGHWAY COMMERCIAL"



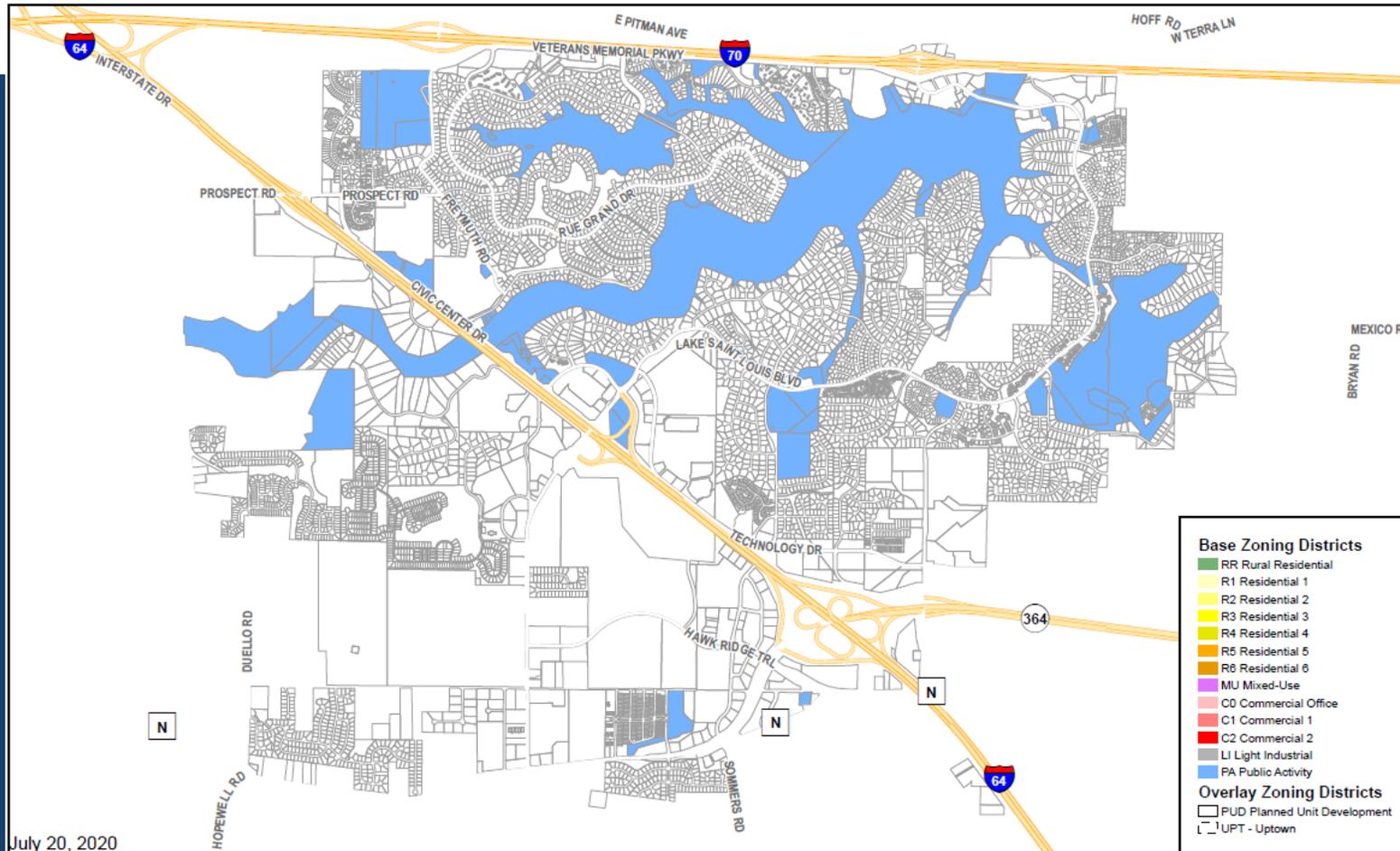
July 20, 2020

# LI – LIGHT INDUSTRIAL



July 20, 2020

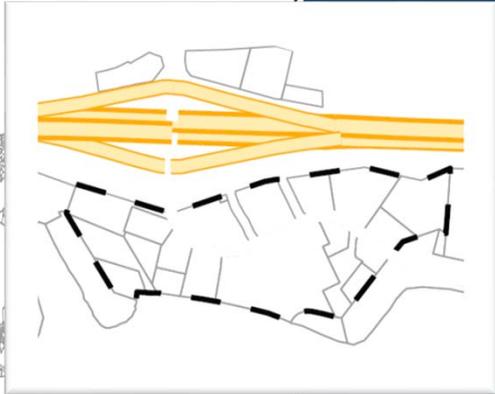
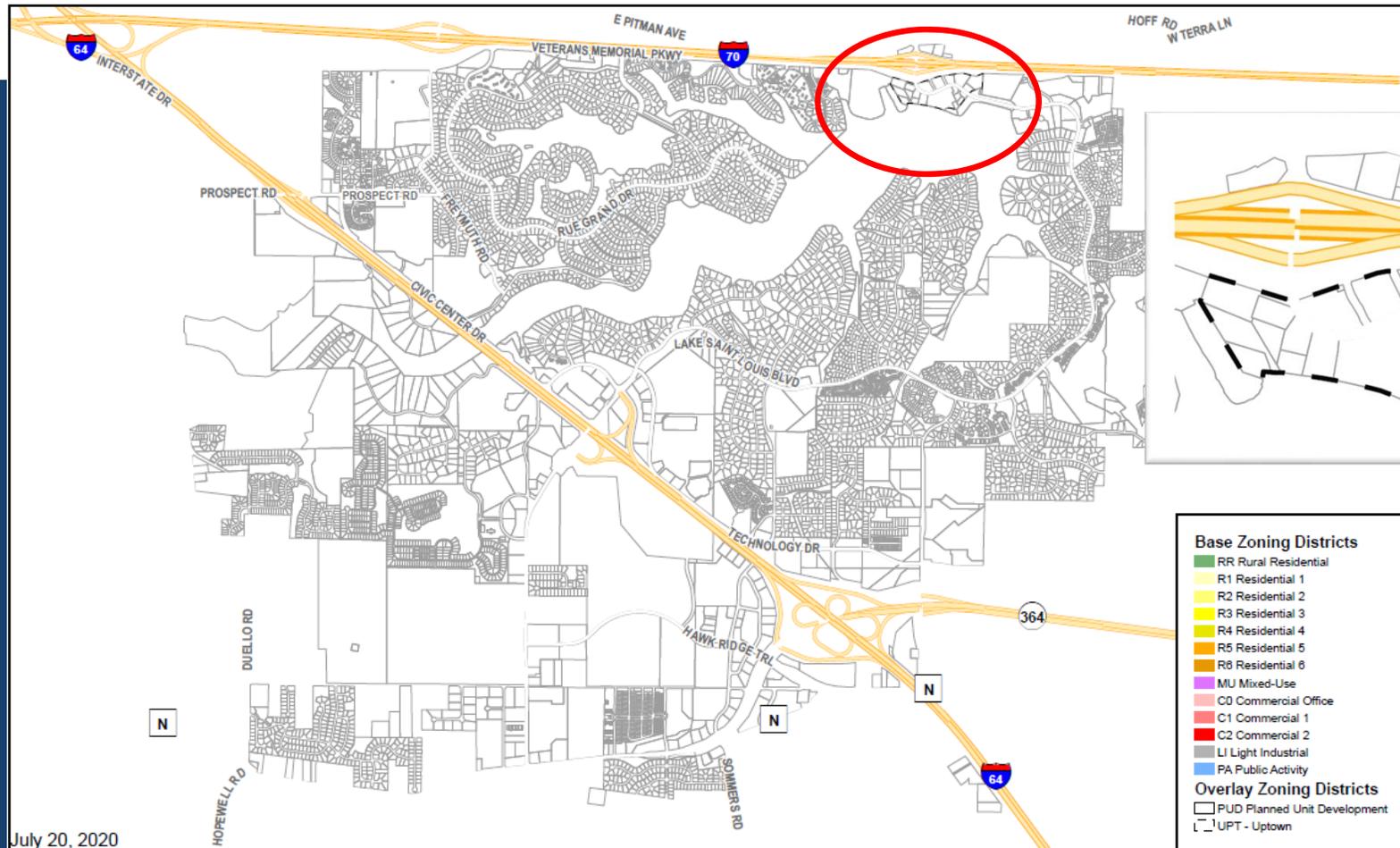
# PA – PUBLIC ACTIVITY



July 20, 2020

# UPT-UPTOWN

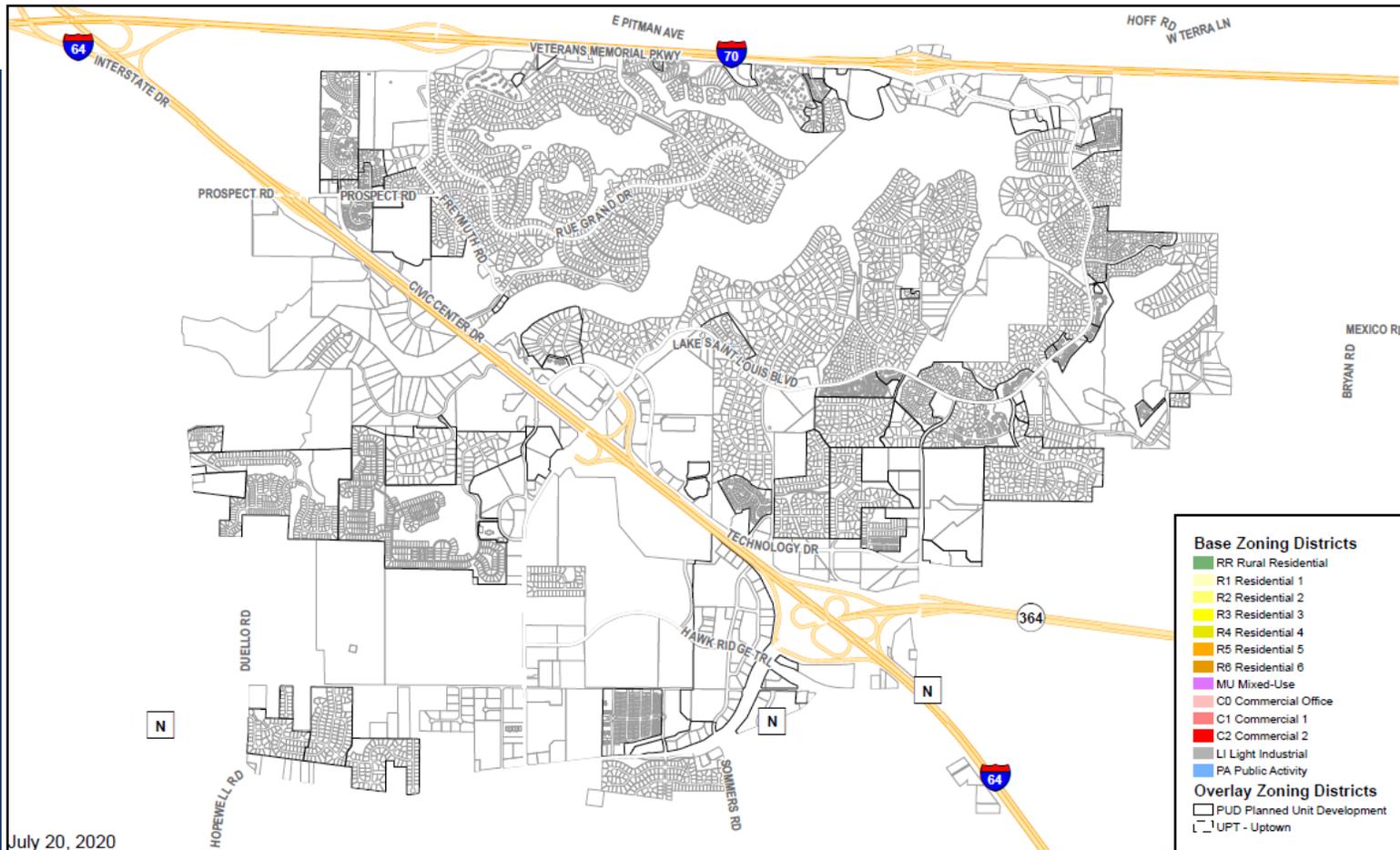
FORMERLY "DLROD - DOWNTOWN LAKEFRONT REDEVELOPMENT OVERLAY DISTRICT"



- Base Zoning Districts**
- RR Rural Residential
  - R1 Residential 1
  - R2 Residential 2
  - R3 Residential 3
  - R4 Residential 4
  - R5 Residential 5
  - R6 Residential 6
  - MU Mixed-Use
  - C0 Commercial Office
  - C1 Commercial 1
  - C2 Commercial 2
  - LI Light Industrial
  - PA Public Activity
- Overlay Zoning Districts**
- PUD Planned Unit Development
  - UPT - Uptown

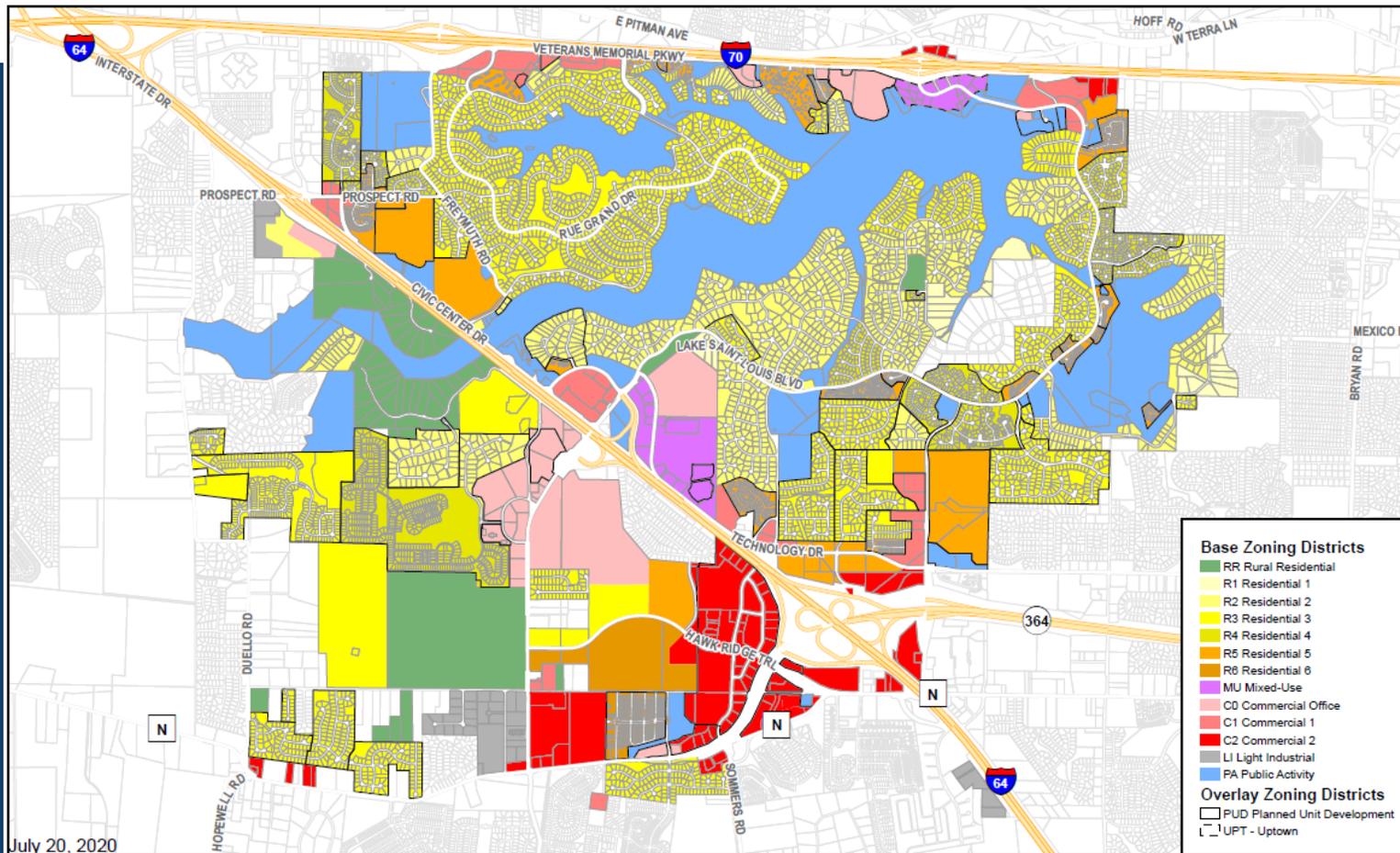
July 20, 2020

# PUD – PLANNED UNIT DEVELOPMENT NEW



July 20, 2020

# PROPOSED ZONING MAP



July 20, 2020

# ZONING CHANGE TYPES



## Zoning Name Change

- A change in accordance with the Zoning District Transition Table that no effect on the permitted uses or dimensional standards for individual properties.

## Examples:

- A change in zoning from “HC - Highway Commercial” to “C2 - Commercial 2”.

**Table 415.000.B: Zoning District Transition Table**

Previous Zoning Districts		Current Zoning Districts	
Abbreviation	District Name	Abbreviation	District Name
Residential Zoning Districts			
NU	Non-Urban	RR	Rural Residential
SR-3	Single-Family Residential	R1	Residential 1
SR-1	Single-Family Residential	R2	Residential 2
SR-2	Single-Family Residential	R3	Residential 3
None		R4	Residential 4
MF	Multiple-Family Residential	R5	Residential 5
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OP	Office and Research Park	None	
BP	Business Park	CO	Commercial-Office
CB	Community Business	C1	Commercial 1
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LI	Light Industrial	LI	Light Industrial
PA	Public Activity	PA	Public Activity
Overlay Zoning Districts			
PD	Planned Development		
PR	Planned Residential	PUD	Planned Unit Development
Overlay Zoning Districts			
DLRD	Downtown Lakefront Redevelopment Overlay District	UPT	Uptown
FP	Floodplain	None	

# ZONING CHANGE TYPES

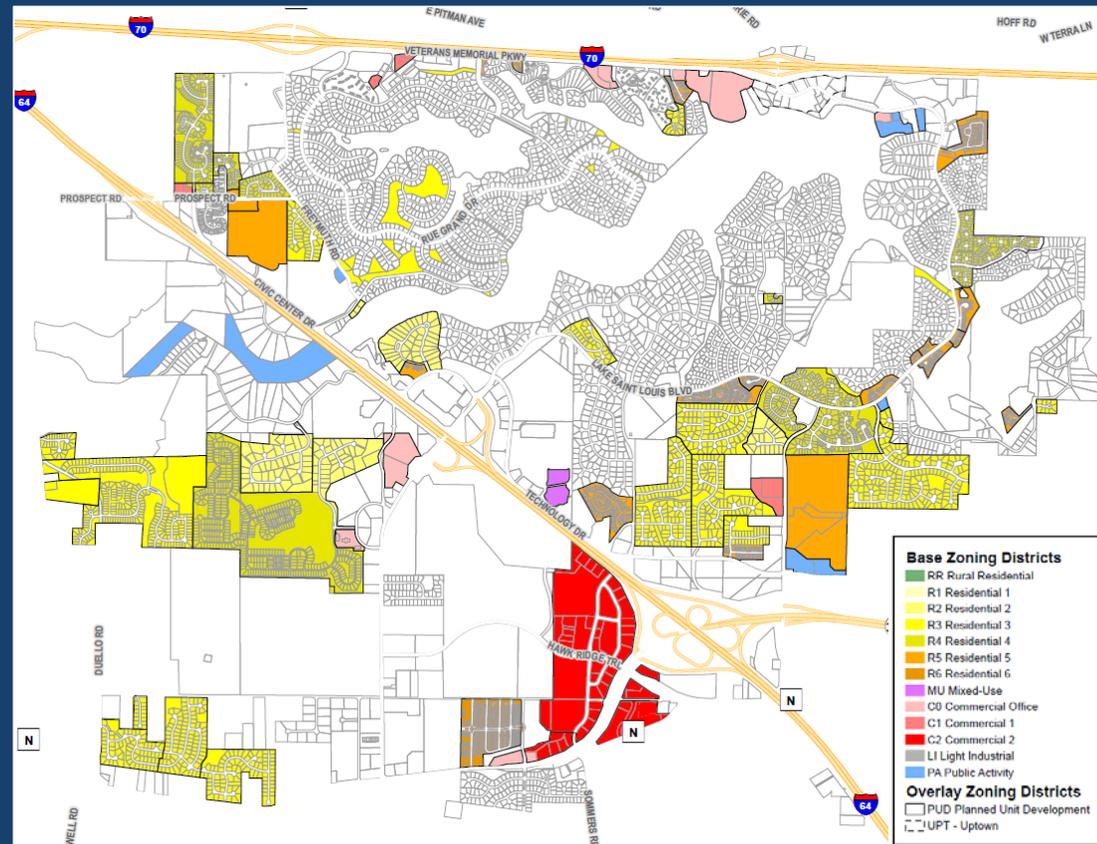


## Neutral Zoning Change

- Results in the same or effectively the same permitted uses and development standards.

## Examples:

- A change in zoning from PR-Planned Residential or PD-Planned Development to any base zoning district and the PUD Overlay District.
- A change in zoning for subdivision or community association common ground.



# ZONING CHANGE TYPES

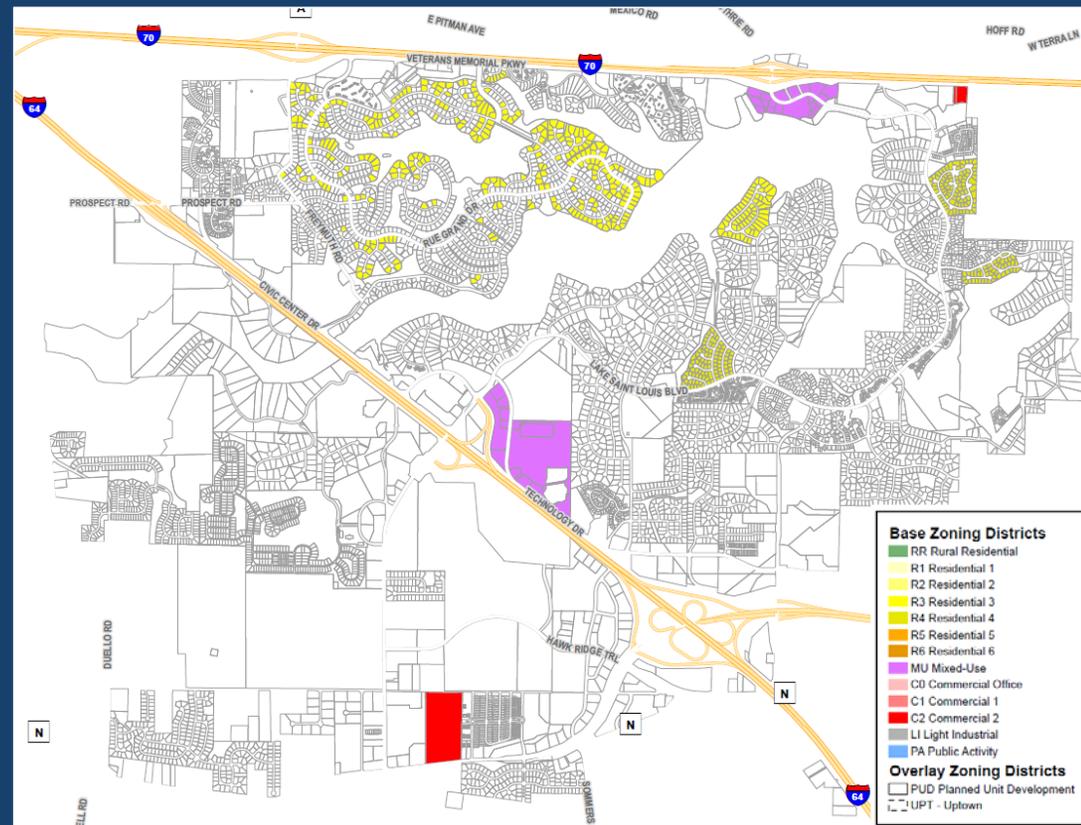


## Less Restrictive Zoning Change

- Results in more permitted uses and/or less restrictive dimensional standards.
- 618 parcels

## Examples

- A change in zoning from a nonresidential district to another nonresidential district with more permitted uses and/or less restrictive dimensional standards (i.e. from CB–Community Business to C2–Commercial 2).
- A change in zoning from one residential district to another residential district with more permitted uses and/or less restrictive dimensional standards (i.e. from SR1–Single-Family to R3–Residential 3).
- A change in zoning from a residential or nonresidential district to a mixed-use district (i.e. from HC-Highway Commercial to MU-Mixed Use).



# ZONING CHANGE TYPES

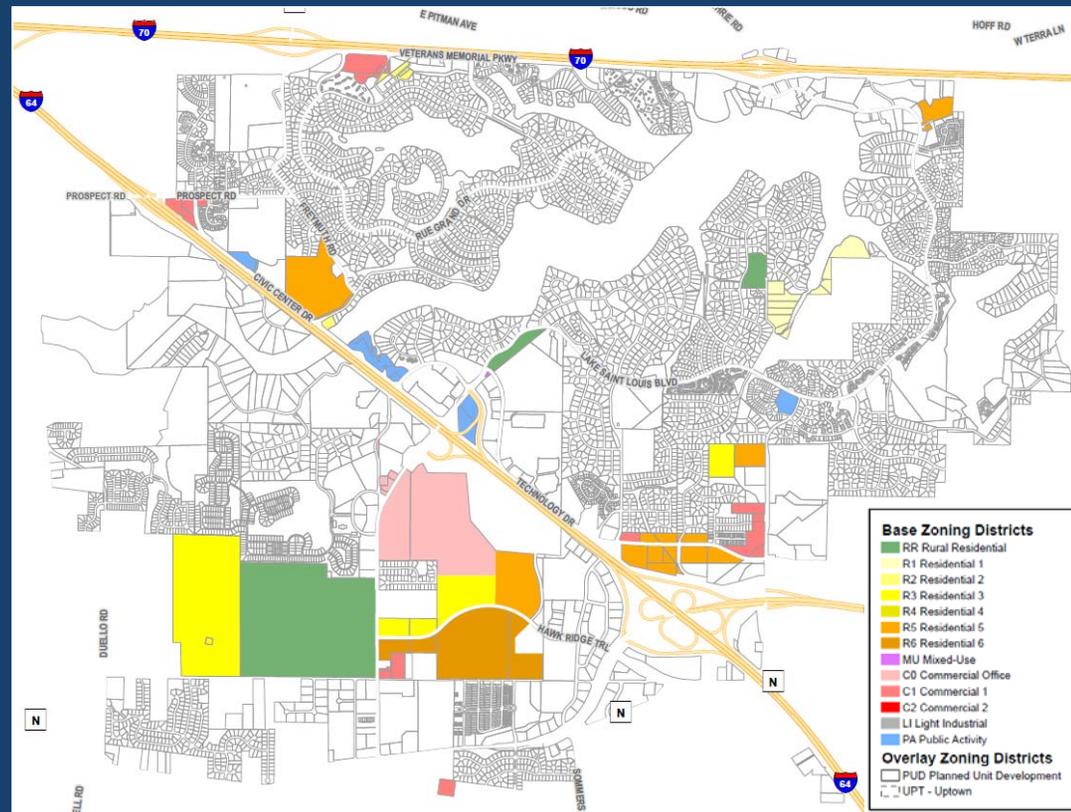


## More Restrictive Zoning Change

- Results in fewer permitted uses and/or more restrictive dimensional standards.
- 85 parcels (55 property owners)

## Examples

- A change in zoning from PD–Planned Development (undeveloped properties only) to any zoning district.
- A change in zoning from a nonresidential district to another nonresidential district with fewer permitted uses and/or more restrictive dimensional standards (i.e. from HC–Highway Commercial to C1– Commercial 1).
- A change in zoning from one nonresidential district to any residential district (i.e. from CB – Community Business to R5–Residential 5).
- A change in zoning from one residential district to another residential district with fewer permitted uses and/or more restrictive dimensional standards (i.e. from SR2–Single-Family to R1–Residential 1).





# NEXT STEPS & DISCUSSION

# NEXT STEPS



- Make revisions based on input from the Board of Aldermen and Planning and Zoning Commission
- Update project website
  - Presentation
  - Draft development code and summary of changes
  - Draft zoning map and summary of changes
- Public engagement
  - Development community, affected property owners (more restrictive zoning change only), general public
  - Digital/virtual or in-person (TBD)
- Revisions based on public engagement
- Follow up work session (if necessary)
- Public hearings and adoption

# CONTACT INFORMATION



Louis Clayton, AICP  
Director of Community Development  
City of Lake Saint Louis  
200 Civic Center Dr.  
Lake Saint Louis, MO 63367  
Office: 636-625-7935  
[lclayton@lakesaintlouis.com](mailto:lclayton@lakesaintlouis.com)

[www.lakesaintlouis.com/landuse](http://www.lakesaintlouis.com/landuse)

A screenshot of the City of Lake Saint Louis website page titled 'Land Use Regulations &amp; Zoning Map Update'. The page has a blue header with navigation links for 'GOVERNMENT', 'BUSINESS', 'COMMUNITY', and 'HOW DO I...'. Below the header is a search bar and social media icons. The main content area features a large image of a blue sky with clouds. On the left is a dark sidebar with a list of links: 'Applications', 'Comprehensive Plan', 'Land Use Regulations &amp; Zoning Map Update', 'Map Center', 'Public Hearing Notices', 'Zoning Districts &amp; Regulations', and 'Medical Marijuana Facilities'. The main text area includes a breadcrumb trail, a 'Contact Us' section with contact information for Louis Clayton, AICP, and a 'What's The Project?' section detailing the city's plan to update its land use regulations in December 2018. A 'What Are Land Use Regulations?' section explains that these are ordinances affecting development and land use, with a link to the zoning map.



THE END

AN ORDINANCE AMENDING THE LAKE SAINT LOUIS MUNICIPAL CODE, TITLE VI: BUSINESS AND OCCUPATION, CHAPTER 610: PEDDLERS, SOLICITORS AND CANVASSERS, SECTION 610.140 DISTRIBUTION OF HANDBILLS AND COMMERCIAL FLYERS AND SECTION 610.150 GENERAL PROHIBITIONS.

Be it ordained by the Board of Aldermen for the City of Lake Saint Louis, Missouri as follows:

SECTION 1. The Lake Saint Louis Municipal Code, Title VI: Business and Occupation, Chapter 610: Peddlers, Solicitors and Canvassers, Section 610.140 Distribution of Handbills and Section 610.150 General Prohibitions are hereby amended as follows (Deletions show in strikethrough text. Additions shown in bold text.):

Section 610.140 Distribution of Handbills and Commercial Flyers.

- A. In addition to the other regulations contained herein, a solicitor or canvasser leaving handbills or commercial flyers about the community shall observe the following regulations:
1. No handbill or flyer shall be left at or attached to any sign, utility pole, transit shelter or other structure within the public right-of-way. The police are authorized to remove any handbill or flyer found within the right-of-way.
  2. No handbill or flyer shall be left at or attached to any privately owned property in a manner that causes damage to such privately owned property.
  - ~~3. No handbill or flyer shall be left at or attached to any property having a "no solicitor" sign of the type described in section 610.150(1) or (2).~~
  - ~~4.~~ **3.** Any person observed distributing handbills or flyers shall be required to identify himself/herself to the police (either by producing an identification card or other form of identification). This is for the purpose of knowing the likely identity of the perpetrator if the City receives a complaint of damage caused to private property during the distribution of handbills or flyers.

Section 610.150 General Prohibitions and No Soliciting Sign Requirements.

- A. No peddler, solicitor or canvasser shall:
1. Enter upon any private property where the property has clearly posted in the front yard a sign **or where a homeowner's association, community association or other governing body of the said property has posted a sign or signs at the entrance(s) and exits(s) to any subdivision or neighborhood** visible from the right-of-way (public or private) indicating a prohibition against peddling, soliciting and/or canvassing. ~~Such sign shall not exceed one (1) square foot in size and may~~

~~contain words such as "no soliciting" or "no solicitors" in letters of at least two (2) inches in height. (the phrase "no soliciting" or "no solicitors" shall also prohibit peddlers and canvassers.)~~

2. Remain upon any private property where a notice in the form of a sign or sticker is placed upon any door or entrance way leading into the residence or dwelling at which guests would normally enter, which sign contains the words "no soliciting" or "no solicitors" and which is clearly visible to the peddler, solicitor or canvasser.
3. Use or attempt to use any entrance other than the front or main entrance to the dwelling, or step from the sidewalk or indicated walkway (where one exists) leading from the right-of-way to the front or main entrance, except by express invitation of the resident or occupant of the property.
4. Remove any yard sign, door or entrance sign that gives notice to such person that the resident or occupant does not invite visitors.
5. Enter upon the property of another except between the hours of 8:00 A.M. and **5:00 P.M.** ~~8:00 p.m. in the hours of central standard time and 8:00 a.m. and 8:00 p.m. in the hours of central daylight time.~~

Except that the above prohibitions shall not apply when the peddler, solicitor or canvasser has an express invitation from the **governing body**, resident or occupant of a dwelling allowing him/her to enter upon any posted property.

**Nothing in this section shall prohibit or ban any solicitor, canvasser or peddler from legally accessing or using any public street, public way or public property.**

**B. No soliciting sign requirements:**

1. **Such sign shall not exceed one (1) square foot in size and may contain words such as "no soliciting" or "no solicitors" and the governing bodies name if applicable in letters of at least two (2) inches in height. (The phrase "no soliciting" or "no solicitors" shall also prohibit peddlers and canvassers.)**
2. **All costs for installation and materials of signs will be purchased at the property owner's, home owners association, community association or other governing body's expense.**
3. **All signs will be acquired from the city of Lake Saint Louis' public works department.**

SECTION 2. All other portions and sections of Chapter 610 shall remain in full force and effect.

BILL NO. 4343

ORDINANCE NO. \_\_\_\_\_

SECTION 3. This ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

\_\_\_\_\_  
Kathy Schweikert, Mayor

ATTEST: \_\_\_\_\_  
Donna F. Daniel, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Matthew Reh, City Attorney



POLICE DEPARTMENT  
Christopher DiGiuseppi  
Chief of Police

June 17, 2020

**M\*E\*M\*O\*R\*A\*N\*D\*U\*M**

TO: Kathy Schweikert, Mayor  
Jason Law, Alderman  
John Pellerito, Alderman  
Mike Potter, Alderman  
Gary Torlina, Alderman  
Gary Turner, Alderman  
Karen Vennard, Alderman

FROM: Chris DiGiuseppi, Chief of Police

SUBJECT: Ordinance Change

Dear Mayor and Board Members,

In order to allow subdivisions, homeowner's association and other governing bodies the option to regulate solicitors and peddlers I am making the following recommended ordinance change (as **bolded** below) after consulting with the municipal prosecutor and the city attorney. Also note that the municipal prosecutor has recommended that we do not restrict the distribution of handbills or flyers on residential property when no contact is made as this is difficult to prove and prosecute, to which I concur:

## Chapter 610. Peddlers, Solicitors and Canvassers

### Section 610.140 Distribution of Handbills and Commercial Flyers.

- A. In addition to the other regulations contained herein, a solicitor or canvasser leaving handbills or commercial flyers about the community shall observe the following regulations:
1. No handbill or flyer shall be left at or attached to any sign, utility pole, transit shelter or other structure within the public right-of-way. The police are authorized to remove any handbill or flyer found within the right-of-way.

2. No handbill or flyer shall be left at or attached to any privately owned property in a manner that causes damage to such privately owned property.
3. ~~No handbill or flyer shall be left at or attached to any property having a "no solicitor" sign of the type described in section 610.150(1) or (2).~~
4. 3. Any person observed distributing handbills or flyers shall be required to identify himself/herself to the police (either by producing an identification card or other form of identification). This is for the purpose of knowing the likely identity of the perpetrator if the City receives a complaint of damage caused to private property during the distribution of handbills or flyers.

Section 610.150 General Prohibitions and No Soliciting Sign Requirements.

A. No peddler, solicitor or canvasser shall:

1. Enter upon any private property where the property has clearly posted in the front yard a sign or ~~where a homeowner's association, community association or other governing body of the said property has posted a sign or signs at the entrance(s) and exits(s) to any subdivision or neighborhood~~ visible from the right-of-way (public or private) indicating a prohibition against peddling, soliciting and/or canvassing. ~~such sign shall not exceed one (1) square foot in size and may contain words such as "no soliciting" or "no solicitors" in letters of at least two (2) inches in height. (the phrase "no soliciting" or "no solicitors" shall also prohibit peddlers and canvassers.)~~
2. Remain upon any private property where a notice in the form of a sign or sticker is placed upon any door or entrance way leading into the residence or dwelling at which guests would normally enter, which sign contains the words "no soliciting" or "no solicitors" and which is clearly visible to the peddler, solicitor or canvasser.
3. Use or attempt to use any entrance other than the front or main entrance to the dwelling, or step from the sidewalk or indicated walkway (where one exists) leading from the right-of-way to the front or main entrance, except by express invitation of the resident or occupant of the property.
4. Remove any yard sign, door or entrance sign that gives notice to such person that the resident or occupant does not invite visitors.
5. Enter upon the property of another except between the hours of 8:00 A.M. and ~~5:00 P.M. 8:00 p.m. in the hours of central standard time and 8:00 a.m. and 8:00 p.m. in the hours of central daylight time.~~

Except that the above prohibitions shall not apply when the peddler, solicitor or canvasser has an express invitation from the **governing body**, resident or occupant of a dwelling allowing him/her to enter upon any posted property.

**Nothing in this section shall prohibit or ban any solicitor, canvasser or peddler from legally accessing or using any public street, public way or public property.**

B. No soliciting sign requirements:

1. **Such sign shall not exceed one (1) square foot in size and may contain words such as "no soliciting" or "no solicitors" and the governing bodies name if applicable in letters of at**

**least two (2) inches in height. (The phrase "no soliciting" or "no solicitors" shall also prohibit peddlers and canvassers.)**

- 2. All costs for installation and materials of signs will be purchased at the property owner's, home owners association, community association or other governing body's expense.**
- 3. All signs will be acquired from the city of Lake Saint Louis' public works department.**

Respectfully,

Chief Chris DiGiuseppi

BILL NO. 4344

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AUTHORIZE THE MAYOR AND/OR CITY ADMINISTRATOR TO ENTER INTO A MUNICIPAL AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR THE RELINQUISHMENT OF A PORTION OF THE STATE HIGHWAY SYSTEM.

WHEREAS, the relinquishment of Old Route N is a condition of the City's Cost Share agreement with the Missouri Highways and Transportation Commission (LSL Ordinance 4030 / Project Number J6S3508).

Be it ordained by the Board of Aldermen for the City of Lake Saint Louis, Missouri as follows:

SECTION 1. The Board of Aldermen for the City of Lake Saint Louis has determined that it is reasonable and necessary to enter into a Municipal Agreement with the Missouri Highways and Transportation Commission for the relinquishment of a portion of the state highway system as outlined in the Agreement, marked "Attachment 1", attached hereto and made a part hereof.

SECTION 2. The Board of Aldermen hereby authorizes the Mayor and/or City Administrator to sign said Agreement with the Missouri Highways and Transportation Commission on behalf of the City of Lake Saint Louis. The City Clerk is hereby authorized to sign said documents as attesting witness for the City.

SECTION 3. The City shall, and the officials, agents and employees of the City are hereby authorized and directed to, take such further action and execute such documents, certificates and instruments as may be necessary to carry out and comply with the intent of this ordinance.

SECTION 4. This ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

\_\_\_\_\_  
Kathy Schweikert, Mayor

ATTEST: \_\_\_\_\_  
Donna F. Daniel, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Matthew Reh, City Attorney

CCO FORM: RW27  
Approved: 06/97 (DPP)  
Revised: 11/19 (BDG)  
Modified:

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION  
ROAD RELINQUISHMENT AGREEMENT**

THIS AGREEMENT is entered into by the Missouri Highways and Transportation Commission ("Commission") and City of Lake St. Louis ("Agency").

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this Agreement, the parties agree as follows:

(1) PURPOSE: The purpose of this Agreement is to relinquish a portion of the state highway system to the agency.

(2) WORK BY COMMISSION: Prior to any relinquishment or conveyance of the herein state highway to the Agency, the Commission shall perform the following:

**Not Applicable: No work to be done.**

(3) LOCATION: The general location of the highway to be conveyed is as follows:

Old Route N: as shown on attached Exhibit A, from east of Sommers Road to Route N (Hawk Ridge Trail) per the following sections:

Section 1) Old Rte. N centerline sta. 550+52.13 to sta. 558+86.07

Section 2) Old Rte. N centerline sta. 558+86.07 to sta. 574+96.26,

a total distance of 0.46 mile.

(4) RELINQUISHMENT: Upon completion of the work as specified in paragraph (2), and the stipulations described in paragraph (6), the Commission shall convey to the Agency the portion of the State Highway which is the subject of this Agreement by a quitclaim deed for each section described in paragraph (3) releasing any and all interest the Commission has in the above-described property. The exact legal description of the highway shall appear in the quitclaim deed. The Agency agrees to accept the deed from the Commission. The deed shall be filed with the office of the recorder of deeds in the county where the highway is located.

(5) CLAUSES IN THE DEED: The following clauses will be included in the quitclaim deed from the Commission to the Agency, where in the Commission is referred to as "Grantor" and the Agency is referred to as "Grantee":

The Grantee, by acceptance of this conveyance, covenants and agrees for itself, its successors and assigns, to allow known or unknown utility facilities currently located on the property, whether of record or not, to remain on the property, and to grant the current and subsequent owners of those facilities the right to maintain, construct and reconstruct the facilities and their appurtenances over, under, and across the land herein conveyed, along with the right of ingress and egress across the land herein conveyed to and from those utilities.

By conveyance through this quitclaim deed, the Missouri Highways and Transportation Commission makes no claim to the resulting title of the above-described property and is merely releasing whatever interest it has to the Grantee.

(6) MAINTENANCE BY COMMISSION: Prior to conveyance of the highway, the Commission shall maintain the highway as part of the state highway system. Commission's responsibility to maintain the highway shall cease per the following:

Section 1 - upon execution of this agreement.

Section 2 - upon Agency's issuance of the construction notice to proceed for Agency's project STP-5418(620).

Upon conveyances of Section 1 and Section 2 the highway will no longer be considered a part of the state highway system.

(7) MAINTENANCE BY AGENCY: Upon conveyance by the Commission as shown by the date on the quitclaim deed, Agency shall maintain the highway as part of Agency's system.

(8) COMMISSION REPRESENTATIVE: The Commission's district engineer is designated as the Commission's representative for the purpose of administering the provisions of this Agreement. The Commission's representative may designate by written notice other persons having the authority to act on behalf of the Commission in furtherance of the performance of this Agreement.

(9) LAW OF MISSOURI TO GOVERN: This Agreement shall be construed according to the laws of the State of Missouri. The Agency shall comply with all state and federal laws and regulations relating to the performance of this Agreement.

(10) AUTHORITY TO EXECUTE: The signers of this Agreement warrant that

they are acting officially and properly on behalf of their respective institutions and have been duly authorized, directed and empowered to execute this Agreement.

*[Remainder of Page Intentionally Left Blank. Signatures Appear on Following Page.]*

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by Agency this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Executed by the Commission this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

MISSOURI HIGHWAYS AND  
TRANSPORTATION COMMISSION

CITY OF LAKE ST. LOUIS

\_\_\_\_\_

By: \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

\_\_\_\_\_

By \_\_\_\_\_

Secretary to the Commission

Title \_\_\_\_\_

Approved as to Form:

Approved as to Form:

\_\_\_\_\_

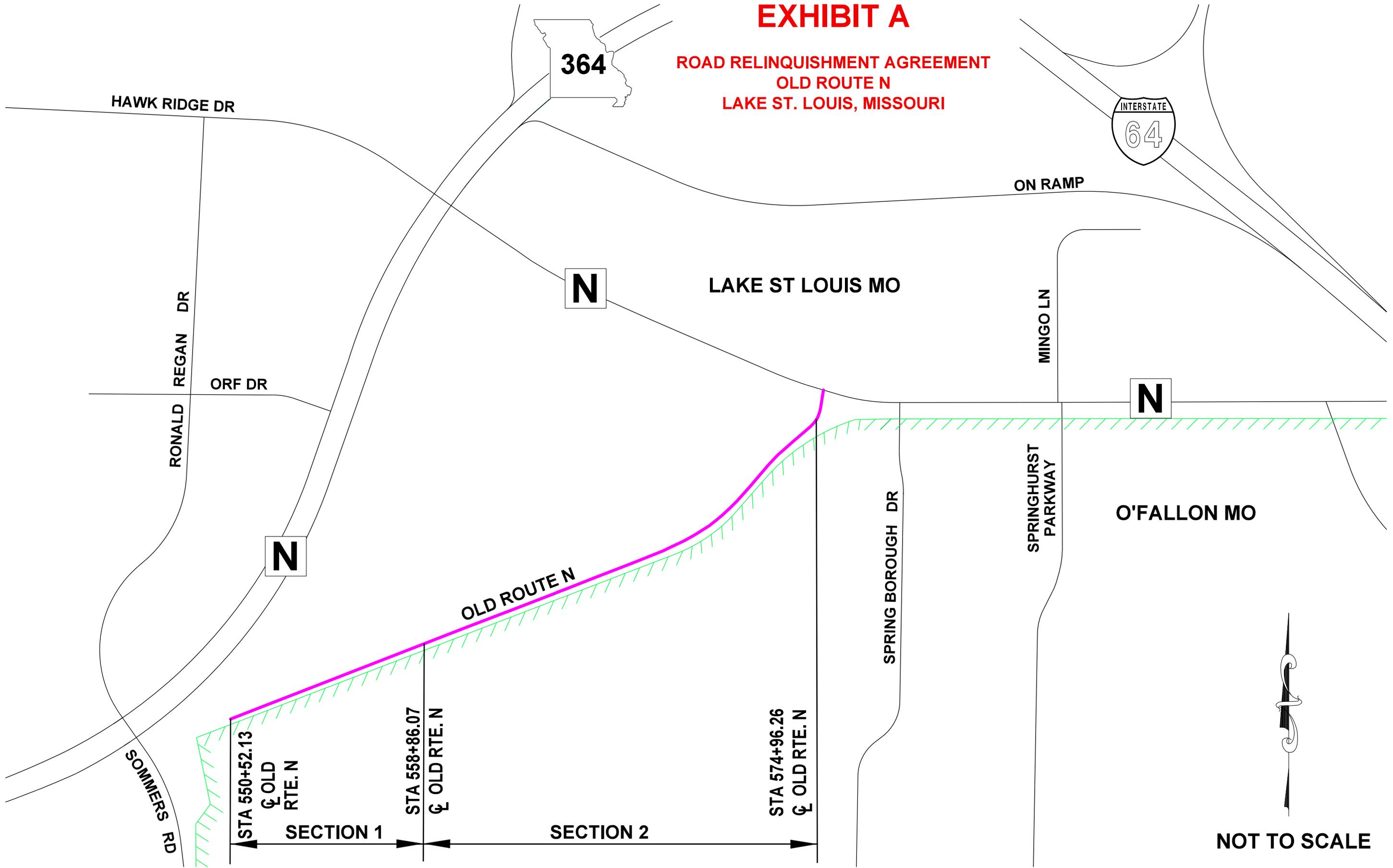
Title \_\_\_\_\_

Commission Counsel

Ordinance No. \_\_\_\_\_

# EXHIBIT A

## ROAD RELINQUISHMENT AGREEMENT OLD ROUTE N LAKE ST. LOUIS, MISSOURI



364



ON RAMP

N

LAKE ST LOUIS MO

MINGO LN

N

O'FALLON MO

RONALD REGAN DR

ORF DR

N

OLD ROUTE N

SPRING BOROUG DR

SPRINGHURST PARKWAY

SOMMERS RD

STA 550+52.13  
☉ OLD RTE. N

SECTION 1

STA 558+86.07  
☉ OLD RTE. N

SECTION 2

STA 574+96.26  
☉ OLD RTE. N

NOT TO SCALE

BILL NO. 4345

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO ADOPT A BUDGET REVISION FOR THE CITY OF LAKE SAINT LOUIS' BUDGETS FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021.

WHEREAS, the Administrative Finance Committee, for the Board of Aldermen, along with the City Administrator and Finance Director, have studied and prepared budget revisions for the City of Lake Saint Louis' Budgets for the fiscal year July 1, 2020 to June 30, 2021; and

WHEREAS, the Board of Aldermen for the City of Lake Saint Louis has determined it is reasonable and necessary to operate the routine functions of the City government and provide municipal services to the residents; and

WHEREAS, the Board of Aldermen has reviewed the proposed budget revision for the budgets for the fiscal year July 1, 2020 to June 30, 2021 as prepared by Staff and the Administrative Committee.

Be it ordained by the Board of Aldermen for the City of Lake Saint Louis, Missouri as follows:

SECTION 1. The Board of Aldermen hereby authorizes that the budget revisions for the fiscal year July 1, 2020 to June 30, 2021, a copy of which is marked Exhibit "A", attached hereto and made a part hereof, are hereby adopted in their entirety.

SECTION 2. The City shall, and the officials, agents and employees of the City are hereby authorized and directed to, take such further action and execute such documents, certificates and instruments as may be necessary to carry out and comply with the intent of this ordinance.

SECTION 3. This ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

\_\_\_\_\_  
Kathy Schweikert, Mayor

ATTEST: \_\_\_\_\_  
Donna F. Daniel, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Matthew Reh, City Attorney

City of Lake Saint Louis  
 Budget Transfers & Adjustments  
 Fiscal Year 2020/2021

Note: Adjustment for current meeting approval are highlighted

udget A No	Ord No	Date Requested	Fund 101 Amount	Fund 201 Amount	Fund 401 Amount	Fund 501 Amount	Fund 601 Amount	Account Number	Account Description	Net \$ Impact On GF Fund Balance	Reason	Rebudget PY General Fund	Rebudget PY Other Funds
<b>6/30/20 General Fund Balance</b>										<b>(not including deduction for prepaid balance or expenses carried forward to 19/20)</b>			
<b>FY 20/21 original net budgeted revenue</b>										<b>\$ (676,773)</b>			
1E	4128	7/6/2020	10,108.00					101-020-6050	Land Use Code Update	(10,108.00)		\$ 10,108.00	
2E	4128	7/6/2020	16,059.96					101-011-6048	Tyler Property Tax Online Software	(16,059.96)		\$ 16,059.96	
3E	4128	7/6/2020	11,000.00					101-010-6050	Code Book Update - Land Use Code	(11,000.00)		\$ 11,000.00	
4E	4128	7/6/2020	46,717.63					101-030-9100	PD Radio Tower	(46,717.63)		\$ 46,717.63	
5E	4128	7/6/2020					40,000.00	601-060-9239	Founders Parking Lot				\$ 40,000.00
6E	4128	7/6/2020	105,000.00					101-030-9000	Capital - Vehicles	(105,000.00)	Purchase PD vehicles from 19/20 budget	\$ 105,000.00	
7E	4128	7/6/2020	2,400.00					101-060-6050	Other Contracted Services	(2,400.00)	Great Rivers Greenway St. Charles County Master Plan	\$ 2,400.00	
8	4128	7/6/2020	(16,841.50)					101-000-3480	Youth Baseball Revenue	16,841.50			
			7,250.00					101-060-6306	Youth Baseball Expense	(7,250.00)			
			600.00					101-060-5020	Ballfield Lights	(600.00)			
9	4128	7/6/2020	875.00					101-060-6050	Other Contracted Services	(875.00)			
			6,800.00					101-060-5050	Utilities - Water	(6,800.00)			
10	4128	7/6/2020	5,612.30					101-060-6305	Concerts	(5,612.30)	BOA approved offering 2 concerts and 1 movie for the		
			990.00					101-060-6309	Special Events (Movie)	(990.00)	remainder of 2020.		
11E	8/3/2020						40,000.00	601-050-9102	N Henke Utilities				\$ 40,000.00
							99,989.80	601-050-9112	LSL Blvd RAB ROW & Design				\$ 99,989.80
							8,450.00	601-050-9125	N Henke Exhibits and Acquisition				\$ 8,450.00
							95,322.84	601-050-9207	Asphalt Overlay				\$ 95,322.84
							49,790.70	601-050-9228	Dauphineguardrail				\$ 49,790.70
12	8/3/2020		(4,500.00)					101-000-3490	Field Rental/Tournament	4,500.00	No revenue budgeted due to Covid, St. Pats requested to		
			900.00					101-060-5050	Water	(900.00)	rent fields for soccer.		
			500.00					101-060-6050	Other contracted	(500.00)			
			800.00					101-060-5160	Supplies	(800.00)			
<b>(871,043.90) CUMULATIVE BUDGETED ADJUSTMENT IMPACT TO DATE</b>											<b>\$ 191,285.59</b>	<b>\$ 333,553.34</b>	

Mid Year transfer to capital fund - is from transportation sales tax, road & bridge rebate, Missouri gas and vehicle rebates which are restricted for road construction and maintenance purposes.

RESOLUTION NO. 08-03-20 (1)

A RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO SIGN A MEMORANDUM OF UNDERSTANDING WITH FLOCK GROUP, INC. FOR DATA SHARING SERVICES.

WHEREAS, residents represented through a local homeowners' association have approached the Lake Saint Louis Police Department and requested permission to install stationary license plate readers within their subdivision to share potentially critical data with the Police Department for public safety purposes; and

WHEREAS, the Lake Saint Louis Police Department recognizes the value of receiving this data in order to aid criminal investigations and deter criminal behavior and forwarded this recommendation/request to the Board of Aldermen; and

WHEREAS, the Lake Saint Louis Board of Aldermen has determined it is reasonable and necessary to allow the Police Department to utilize Flock's data sharing services.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE SAINT LOUIS that the Chief of Police is hereby authorized to enter into and sign a Memorandum of Understanding, marked Exhibit "A" attached hereto and made a part hereof, with Flock Group, Inc.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

\_\_\_\_\_  
Kathy Schweikert, Mayor

ATTEST: \_\_\_\_\_  
Donna F. Daniel, City Clerk

## MEMORANDUM OF UNDERSTANDING

This Data Sharing Memorandum of Understanding (this "MOU") is entered into by and between Flock Group, Inc. with a place of business at 2588 Winslow Drive, Atlanta, GA 30305 ("Flock") and the police department or agency identified in the signature block below ("Agency") (each a "Party, and together, the "Parties").

Whereas, Agency desires to access Flock's technology platform (the "Flock Service") for investigative purposes, in order to view and search videos recorded by Flock ("Recordings") which are stored for no longer than 30 days, utilizing its software for automatic license plate detection;

Whereas, Flock desires to share such videos with Agency pursuant to the following terms and conditions.

1. **Purpose.** To allow the Agency to utilize the Flock Services for the following purpose: to gain awareness with respect to the communities for which they serve to protect (the "Purpose").
  
2. **Access Rights to Flock Services.** Subject to the terms and conditions contained in this MOU, Flock hereby grants to Agency a non-exclusive, non-transferable right to access the features and functions of the Flock Service during the Term (as defined below), solely for use by Authorized Users in accordance with the terms and conditions herein. For purposes of this MOU, "Authorized Users" will mean employees, agents, or officers of Agency accessing or using the Flock Services for the Purpose. Agency acknowledges and agrees that, as between Agency and Flock, Agency shall be responsible for all acts and omissions of Authorized Users, and any act or omission by an Authorized User which, if undertaken by Agency, would constitute a breach of this MOU, shall be deemed a breach of this MOU by Agency. Agency shall undertake reasonable efforts to make all Authorized Users aware of the provisions of this MOU as applicable to such Authorized User's use of the Flock Service, and shall cause Authorized Users to comply with such provisions.
  
3. **Restrictions on Use.** Agency will not, and will not permit any Authorized Users or any third party to, (i) copy or duplicate any of the Flock Service; (ii) decompile, disassemble, reverse engineer or otherwise attempt to obtain or perceive the source code from which any software component of any of the Flock Service is compiled or interpreted; (iii) modify, alter, or tamper with any of the Flock Service, or create any derivative product from any of the foregoing; (iv) interfere or attempt to interfere in any manner with the functionality or proper working of any of the Flock Service; (v) remove, obscure, or alter any notice of any intellectual property or proprietary right appearing on or contained within any of the Flock Service; or (vi) assign, sublicense, sell, resell, lease, rent or otherwise transfer or convey, or pledge as security or otherwise encumber, Agency's rights under Sections 2. Data that the agency does not own may only be accessed for investigative purposes.

**4. Ownership.** As between the Parties, subject to the rights granted in this MOU, Flock and its licensors retain all right, title and interest in and to the Flock Service, and its components and any Recordings or data provided by Flock through the Flock Service, and Agency acknowledges that it neither owns nor acquires any additional rights in and to the foregoing not expressly granted by this MOU. Agency further acknowledges that Flock retains the right to use the foregoing for any purpose in Flock's sole discretion. There are no implied rights.

**5. Financial Implications to Agency.** No financial commitment by Agency is required to access the Flock Services or Recordings.

**6. Term; Termination.**

**A. Term.** This MOU will commence once executed by both parties and shall continue for a period of 5 years.

**B. Termination.** Flock may terminate this MOU for its convenience, and in its sole discretion, by providing Agency thirty (30) days prior written notice of termination. Agency may terminate this MOU for its convenience, and in its sole discretion, by providing Flock ninety (90) days prior written notice of termination. Either party may terminate this MOU upon written notice if the other party has breached a material term of this MOU and has not cured such breach within thirty (30) days of receipt of notice from the non-breaching party specifying the breach. Upon termination of this MOU, Agency will immediately cease all use of Flock Services.

**7. Indemnification.** Each Party to this MOU shall assume the responsibility and liability for the acts and omissions of its own employees, deputies, officers, or agents, in connection with the performance of their official duties under this MOU. For tort liability purposes, no participating Party shall be considered the agent of the other participating Party. Each Party to this MOU shall be liable (if at all) only for the torts of its own officers, agents, or employees that occur within the scope of their official duties. Under no circumstances shall this MOU be interpreted to create a partnership or agency relationship between the Parties.

**8. Limitation of Liability.**

**A. Limitation on Direct Damages.** IN NO EVENT SHALL FLOCK'S AGGREGATE LIABILITY, IF ANY, ARISING OUT OF OR IN ANY WAY RELATED TO THIS MOU EXCEED \$100, WITHOUT REGARD TO WHETHER SUCH CLAIM IS BASED IN CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE.

**B. Waiver of Consequential Damages.** IN NO EVENT SHALL FLOCK OR ITS LICENSORS OR SUPPLIERS BE LIABLE FOR ANY INDIRECT, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, INCLUDING, WITHOUT LIMITATION, LOSS OF DATA OR LOSS OF PROFITS, WITHOUT REGARD TO WHETHER SUCH CLAIM IS BASED IN CONTRACT, TORT

**(INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE, EVEN IF FLOCK HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.**

**9. Confidentiality.**

A. **Obligations.** During the performance of services and Agency's use of the Software under this Agreement it may be necessary for a party to provide the other with certain information considered to be proprietary or confidential by the disclosing party. The disclosure of such confidential information shall be subject to the following terms and conditions.

i. The term "Agency Confidential Information" shall mean any material, data, Systems, procedures and other information of or with respect to Agency that is not be accessible or known to the general public, including information concerning its hardware, software, business plans or opportunities, business strategies, finances, employees, and third-party proprietary or other information that Agency treats as confidential. Flock shall not use, publish or divulge any Agency Confidential Information except (i) in connection with Flock's provision of Software and services pursuant to this Agreement, (ii) to Flock's officers, directors, employees, agents and contractors who need to know such information to enable Flock to provide Software and services pursuant to this Agreement, or (iii) with the prior written consent of Agency, which consent Agency may withhold in its sole discretion.

ii. The term "Flock Confidential Information" means any material, data, Systems, procedures and other information of or with respect to Flock that is not accessible to or known to the general public, including, without limitation, the Software, object code, source code, formulae, algorithms, financial data, clients, employees, software development plans and software support. Agency shall not use, publish or divulge any Flock Confidential Information except (i) to its employees, agents and contractors who need to know such information to enable Agency to use the Software, or (ii) with the prior written consent of Flock, which consent Flock may withhold in its sole discretion.

iii. Each party shall protect the other's confidential information with the same degree of care normally used to protect its own similar confidential information, but in no event less than that degree of care that a reasonably prudent business person would use to protect such information. The obligations of each party to protect confidential information received from the other party shall not apply to information that is publicly known or becomes publicly known through no act or failure to act on the part of the recipient.

B. **Exclusions.** Confidential Information shall not include any information that is (i) already known to the receiving party at the time of the disclosure; (ii) publicly known at the time of the disclosure or becomes publicly known through no wrongful act or failure of the receiving party; (iii) subsequently disclosed to the receiving party on a non-confidential basis by a third party not having a confidential relationship with the other party hereto that rightfully acquired such information; or (iv) communicated to a third party by the receiving party with the express written consent of the other party hereto. A disclosure of Confidential Information that is legally compelled to be disclosed pursuant to a subpoena, summons, order

9. **Miscellaneous.** All notices, requests, demands, or other communications required or permitted to be given hereunder must be in writing and must be addressed to the parties at their respective addresses set forth below and shall be deemed to have been duly given when (a) delivered in person; (b) sent by facsimile transmission To the facsimile number below and indicating receipt at the facsimile number where sent; (c) one (1) business day after being deposited with a reputable overnight air courier service; or (d) three (3) business days after being deposited with the United States Postal Service, for delivery by certified or registered mail, postage pre-paid and return receipt requested. This MOU shall be governed by the laws of the state in which the Agency is located, excluding its conflict of laws rules. The parties agree that the United Nations Convention for the International Sale of Goods is excluded in its entirety from this MOU.

IN WITNESS WHEREOF, Flock and the Agency have caused this MOU to be signed on the date set forth below and be effective on the last date specified below.

Flock Group Inc	Customer Name: Lake Saint Louis Police Department
By:  Name: Mike Venable Title: Regional Director of sales Date: 6/1/20	By: Name: Title: Date:

RESOLUTION NO. 08-03-20 (2)

A RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO SIGN A MEMORANDUM OF UNDERSTANDING WITH THE U.S. IMMIGRATIONS AND CUSTOMS ENFORCEMENT HOMELAND SECURITY INVESTIGATIONS.

WHEREAS, U.S. Immigration and Customs Enforcement (ICE) Homeland Security Investigations (HSI) has solicited assistance from the Lake Saint Louis Police Department to provide law enforcement officers, from time to time, who will be able to assist with certain federal investigations; and

WHEREAS, the Lake Saint Louis Police Department recognizes the need to assist HSI in order to preserve public safety and aid our federal partners; and

WHEREAS, U.S. Homeland Security Investigations has agreed to provide those officers with the necessary federal certifications for Custom Officers (Excepted) to perform the duties noted in the "Designation, Customs Officer (Excepted) of Title 19 Task Force Officer" in order to assist with federal investigations; and

WHEREAS, the Lake Saint Louis Board of Aldermen has determined it is reasonable and necessary to allow the Lake Saint Louis Police Department to assist HSI, from time to time as practical, to aid our federal partners and preserve public safety.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE SAINT LOUIS that the Chief of Police is hereby authorized to enter into and sign a Memorandum of Understanding, marked Exhibit "A", attached hereto and made a part hereof, with U.S. Immigrations and Customs Enforcement Homeland Security Investigations.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

\_\_\_\_\_  
Kathy Schweikert, Mayor

ATTEST: \_\_\_\_\_  
Donna F. Daniel, City Clerk

**MEMORANDUM OF UNDERSTANDING**

**between**

**U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT  
HOMELAND SECURITY INVESTIGATIONS**

**and**

City of Lake Saint Louis

**regarding**

**THE DESIGNATION OF Lake Saint Louis Police Department EMPLOYEES  
AS CUSTOMS OFFICERS (EXCEPTED)**

1. **PARTIES.** The Parties to this Memorandum of Understanding (MOU) are U.S. Immigration and Customs Enforcement (ICE) Homeland Security Investigations (HSI) and City of Lake Saint Louis.
2. **AUTHORITY.** Title 19, United States Code (U.S.C.), Section 1401(i); 19 U.S.C. § 1589a. This MOU is also authorized under the provisions of City of Lake Saint Louis.
3. **PURPOSE.** The Parties agree that effective enforcement of the laws relating to HSI jurisdiction requires close cooperation and coordination between the two Parties. The Parties have therefore entered into this MOU to govern the use of HSI designations by certain employees of the Lake Saint Louis Police Department.

Pursuant to section 401(i), Tariff Act of 1930, as amended (19 U.S.C. § 1401(i)), the Secretary of Homeland Security is authorized to designate persons as Customs Officers (Excepted) to perform the duties of a Customs Officer. Within ICE, this authority has been delegated to the HSI Special Agents in Charge. Pursuant to 19 U.S.C. § 1589a, customs officers are authorized to enforce the full range of federal offenses. However, in designating Customs Officers (Excepted), *HSI is not conveying the authority to enforce administrative violations of immigration law.*

There may be instances when HSI determines that it is desirable for certain sworn law enforcement employees of the Lake Saint Louis Police Department to perform certain HSI duties. This MOU sets forth the agreement and relationship between the Parties with respect to this determination.

**4. RESPONSIBILITIES.**

The Parties agree as follows:

HSI agrees to:

- a. Designate certain employees of the Lake Saint Louis Police Department as Customs Officers (Excepted), without additional compensation, to perform the duties as noted on the "Designation, Customs Officer (Excepted) – Title 19 Task Force Officer" (ICE Form 73-001). This form is attached and is hereby made part of this MOU;
- b. Issue a "Designation, Customs Officer (Excepted) – Title 19 Task Force Officer" (ICE Form 73-001) to each qualified and designated employee;
- c. Provide appropriate training in laws, policies, and procedures to each designated employee;

- d. Advise the designated Customs Officers (Excepted) about court proceedings concerning seizures or arrests made by them in accordance with the authorities granted by HSI contemplated under this MOU; and
- e. Process, under appropriate regulations, any injury claim submitted as a result of injuries occurring to the designated Customs Officers (Excepted) while such individuals are acting pursuant to this MOU, for compensation under the Federal Employee Workers Compensation Act (5 U.S.C. § 8101, *et seq.*).

City of Lake Saint Louis agrees:

- a. That only sworn law enforcement officers of the Lake Saint Louis Police Department who successfully complete the appropriate HSI Task Force Officer cross-designation Training Course and receive an approved "Designation, Customs Officer (Excepted) – Title 19 Task Force Officer" (ICE Form 73-001) will be designated as Customs Officers (Excepted);
- b. That each law enforcement officer will be bound by the Authorities Granted and the Endorsements and Restrictions as noted on the "Designation, Customs Officer (Excepted) – Title 19 Task Force Officer" (ICE Form 73-001);
- c. To advise HSI of each court proceeding in which the validity of a Customs Officer (Excepted)'s enforcement authority becomes an issue, and allow HSI to provide legal memoranda or other assistance as deemed necessary by HSI;
- d. That agency employees designated as Customs Officers (Excepted) will follow HSI directives and instructions when utilizing enforcement authority conveyed by HSI;
- e. To provide to HSI, before designation of each officer and on an ongoing basis, any derogatory information, or information that may call into question the officer's truthfulness or ability to testify in court; and
- f. To return all HSI-issued equipment and identification when a cross-designated officer terminates employment or when his or her cross-designation expires.

Both Parties agree:

- a. That any abuse of HSI cross-designation authority may lead to the revocation of such cross-designations by HSI; and
- b. To schedule periodic meetings to review this MOU, as required.

**5. REPORTING AND DOCUMENTATION.** HSI SAC offices will maintain the original signed "Designation, Customs Officer (Excepted) – Title 19 Task Force Officer" (ICE Form 73-001). Copies of this form will be held by the Contraband Smuggling Unit at HSI Headquarters, the designated Customs Officer (Excepted), and the City of Lake Saint Louis.

If applicable, the HSI office will maintain documentation of designated Customs Officers (Excepted) approved to use HSI vehicles and certification that the designated Customs Officers (Excepted) have completed the ICE Fleet Card Training in Virtual University and any other fleet related training.

**6. POINTS OF CONTACT.**

HSI Office:	<u>Lake Saint Louis Police</u>
Name:	Name: Chris DiGiuseppi
Title:	Title: Chief of Police
Address:	Address: 200 Civic Center Drive Lake Saint Louis, MO 63367
Telephone Number:	Telephone Number: +1 (636) 625-8018
Fax Number:	Fax Number: +1 (636) 625-1428
E-mail Address:	E-mail Address: cdigiuseppi@lakesaintlouis.c

**7. OTHER PROVISIONS.** This MOU is an internal agreement between the Parties and does not confer any rights, privileges, or benefits to any other party or the public.

Nothing in this MOU is intended to conflict with current laws, regulations, or policies of either Party. If a term of this MOU is inconsistent with such authority, that term shall be invalid but the remaining terms and conditions of this MOU shall remain in full force and effect.

Nothing in this MOU is intended or shall be construed to require the obligation, appropriation, or expenditure of any money from the U.S. Treasury in violation of the Anti-Deficiency Act, 31 U.S.C. §§ 1341-1519.

The forms and authorities referenced herein may be renamed or replaced by HSI without prejudice to this MOU.

**8. EFFECTIVE DATE.** The terms of this MOU will become effective on the date the last Party signs the MOU. The Designation Form of each Customs Officer (Excepted) is effective per the date on that document.

**9. MODIFICATION.** This MOU may be amended by the written concurrence of both Parties.

**10. TERMINATION.** This MOU may be terminated by either Party upon a 30-day written notification to the other Party.

**APPROVED BY:**

\_\_\_\_\_  
Name of HSI Official

Chris DiGiuseppi  
\_\_\_\_\_  
Name of City of LSL's Official

\_\_\_\_\_  
Title of HSI Official  
Homeland Security Investigations  
U.S. Immigration and Customs Enforcement

Chief of Police  
\_\_\_\_\_  
Title of City of LSL's Official  
Name of City of LSL's Agency

Date: \_\_\_\_\_

Date: \_\_\_\_\_

RESOLUTION NO. 08-03-20 (3)

A RESOLUTION DEFINING THE APPROVAL CRITERIA FOR RIGHT-OF-WAY ENCROACHMENT LICENSES.

WHEREAS, Section 510.025 of the Lake Saint Louis Municipal Code authorizes the Public Works Director to review and make recommendations on request for Right-of-Way Encroachment Licenses; and

WHEREAS, from time to time it is in the interest of the City to allow right-of-way encroachments; and

WHEREAS, the Mayor and Board of Aldermen desire to have uniform standards for approval of right-of-way encroachments; and

WHEREAS, the Mayor and Board of Aldermen desire to protect the right-of-way and limit encroachments.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE SAINT LOUIS AS FOLLOWS:

**SECTION 1. License Form.** The Board of Aldermen has determined the license form, marked Exhibit "A" and attached hereto, shall be the form for right-of-way licenses.

**SECTION 2. License Recommendation Criteria.** The Board of Aldermen establishes the following criteria for the review of the Encroachment License applications:

1. The Encroachment shall have a public use or benefit.
2. The Encroachment shall not pose a hazard to the public.
3. The Encroachment shall not conflict with any existing or planned improvements to public facilities.

**SECTION 3. Sponsorship of Encroachment.** All right-of-way encroachment applications must be accompanied by a letter from the adjacent property owner or the subdivision association indicating support for the application.

**SECTION 4. Effectiveness.** This resolution shall take effect and be in full force form and after its passage by the Board of Aldermen and approval by the Mayor.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

\_\_\_\_\_  
Kathy Schweikert, Mayor

ATTEST: \_\_\_\_\_  
Donna F. Daniel, City Clerk

**LICENSE**

This License is entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by and between the Lake Saint Louis, Missouri (hereinafter "Licensor") and \_\_\_\_\_ (hereinafter "Licensee").

*Whereas*, the City of Lake Saint Louis owns certain property or holds such property in trust for the public; and

*Whereas*, Licensee desires to enter upon such property for a specific purpose; and

*Whereas*, this License allows Licensee to enter upon such property for the purposes set forth herein and under certain conditions which are also set forth herein.

Therefore, in consideration for such privilege, which is acknowledged by both parties, the parties hereby agree as follows:

1. Privilege Granted / Premises Subject to License

Licensee is hereby granted the privilege of entering upon certain property owned or held by Licensor. Licensee may only enter upon the following property:

---

2. Purposes for which License is Granted

Licensee is only granted the privilege to enter upon said property for the following purposes:

---

3. License is Revocable at Will

This License may be revoked, without notice, at any time and for any reason by the Licensor,

4. Special Conditions. The parties hereby agree to the following.

Items installed in the right of way are not warranted by City of Lake Saint Louis therefore will remain private along with any appurtenances associated there with.

The City of Lake Saint Louis will not maintain improvements installed under this license. The maintenance will be the sole responsibility of \_\_\_\_\_.

At the sole discretion of the City, these items can be required to be removed at any time for any reason.

5. Replacement following work in Right-of-way or Easement area

Licensor and its employees, representatives, agents, contractors, assignees, and permittees shall continue to have unlimited access to the right-of-way described herein. In the event that work is required to the right-of-way/easement (including, but not limited to, removal, replacement or installation of utility lines, use of such property for construction vehicles, etc.), Licensor or its employees, agents, representatives, contractors, assignees or permittees shall give at least 7 days notice to the Licensee, or portions thereof, as is convenient to perform such work. Licensee will maintain a tag or label affixed to the camera or pole with contact information to be used for this purpose. Licensee may relocate the camera at Licensee's sole cost and expense; any replacement shall meet the conditions of this License.

6. Permits

This License is not a permit to work in the right-of-way. Construction within the right-of-way requires a permit.

7. Indemnification and Insurance

The Licensee shall indemnify, protect and hold harmless City from and against the loss, cost, claims, demands, damage and/or expense arising out of any demand, claim, suit or judgment for damages to property and injury to or death of persons including the officers, agents and employees of either party herein, including payment under any workmen's compensation law or under any plan for employee's disability or death benefit which may arise out of or be caused in whole or in part by the Licensee's activities on the property or the presence of the camera on the property.

The Licensee shall carry adequate public liability and property damage insurance for the joint and several benefit of the Licensee and the City with a company licensed to do business in the State of Missouri and satisfactory to the City and in the amounts not less than those specified below. The amounts of coverage required for public liability or property damage shall not be construed to limit the liability of the contractor in protecting the City from damage or injury claims.

As partial security for the defense of claims and the payments required under such indemnity, the Licensee and any subcontractor shall furnish at their cost, an owner's protective insurance policy satisfactory to the City naming the City as insured for amounts not less than the Licensee's public liability and property damage insurance covering the work.

The coverage shall insure the City of its officers and employees while acting within the

scope of their duties against all claims arising out of or in connection with the licensed activity.

The amounts of such insurance shall be not less than the following:

- a) Contractor's Bodily Injury Liability and Property Damage Liability Insurance:
  - a. Injury or death of one person . . . . . \$1,000,000
  - b. Injury to more than one person  
in a single accident . . . . . \$3,000,000
  - c. Property damage . . . . . \$1,000,000
  
- b) Automobile and Truck Public Liability, Bodily Injury, and Property Damage:
  - a. Injury or death of one person . . . . . \$3,000,000
  - b. Injury to more than one person  
in a single accident . . . . . \$3,000,000
  - c. Property damage . . . . . \$1,000,000

Endorsements of insurance sent to the City as evidence of insurance shall contain the following statements, and in their absence the certificates will not be satisfactory to the City.

1. The insurance evidenced by this certificate will not be cancelled or altered except after ten (10) days from receipt by the City of written notice thereof.
2. The insurance evidenced by this certificate expressly includes blanket underground coverage including, but not limited to, injury to or destruction of wires, conduits, pipes, mains, sewers, or other grading of land, paving, backfilling, excavating or drilling, or to injury to or destruction of property at any time resulting therefrom.
3. The City must be listed on all Certificates of Insurance as additional insured.
4. A statement of the insurance company's A.M. Best rating will be required. A rating of at least A-VI is required.

**This document is a license for the privilege of entering upon certain property for the specific purposes set forth herein. Nothing in this document shall be construed as a grant of any property interest or conveyance of property to Licensee.**

LICENSOR  
CITY OF Lake Saint Louis, MISSOURI

\_\_\_\_\_  
By:

Title:

Attest:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
LICENSEE

\_\_\_\_\_  
Printed Name:

STATE OF MISSOURI            )  
  ) SS  
COUNTY OF ST. CHARLES    )

Now on this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, appeared before me \_\_\_\_\_, to me personally known, who state that he/she/they are the "licensee" described in the above agreement, and he/she/they executed the License as his/her/their free act and deed.

IN WITNESS WHEREOF, I have placed my hand and my official seal on the day and year first above written.

\_\_\_\_\_  
Notary Public

My commission expires:

August 3, 2020

## SUPPLEMENTAL PACKET

The following items are submitted for your review and information:

1. Early Checks
2. St. Charles County Public Hearing Notice – Transfer Station by Meridian Waste of Missouri
3. Email from Paul Berra, Director of Governmental Affairs For Charter Communications – Programing Changes

## Barb Mennemeier

---

**From:** Renee Camp  
**Sent:** Monday, July 20, 2020 9:35 AM  
**To:** Barb Mennemeier  
**Subject:** RE: Early Check & EFT Payments

Yes

---

**From:** Barb Mennemeier <BMennemeier@LakeSaintLouis.com>  
**Sent:** Monday, July 20, 2020 9:27 AM  
**To:** Renee Camp <rcamp@lakesaintlouis.com>  
**Subject:** Early Check & EFT Payments

Renee:

May I process Early payments today for the following vendors?

**Check**

St. Charles County Municipal League 2020 dues \$750.00

**EFT's**

US Bank Equipment Finance (PW copier 6/20-7/20/2020) \$242.71

US Bank Equipment Finance (PD copier 6/20-7/20/2020) \$205.69

Verizon (5/24-6/23/2020 Cell phones) \$1,911.63

Thank you.

*Barb Mennemeier*

[BMennemeier@LakeSaintLouis.com](mailto:BMennemeier@LakeSaintLouis.com)

City of Lake Saint Louis

Finance Department

636-625-7947 Office

636-625-1427 Fax

### **Public Hearing Set for Transfer Station Proposal**

The St. Charles County Department Public Health, Division of Environmental Health and Protection, is being requested to issue a license for the operation of a transfer station by Meridian Waste of Missouri, LLC located at 18000 Veterans Memorial Parkway Foristell, MO 63348-1465

A public hearing on this request is scheduled for Thursday, **August 27 at 2:00pm** in the Family Arena (Gate 2), 2002 Arena Pkwy, St Charles, MO 63303.

Please provide any written comments not less than 10 days prior to the date of the public hearing. Comments may be submitted by mail to 1650 Boone's Lick Rd. St. Charles, MO 63301 or by e-mail to [environmental@sccmo.org](mailto:environmental@sccmo.org)

LEGAL DESCRIPTION IN THE COUNTY OF ST. CHARLES, STATE OF MISSOURI:

PARCEL ACCOUNT NUMBER A944000054:

PARCEL 1: A TRACT OF LAND BEING PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 29, TOWNSHIP 47 NORTH, RANGE 1 EAST OF THE 5TH P.M. ST. CHARLES COUNTY, MISSOURI, MORE FULLY DESCRIBED TO WIT:

COMMENCING AT THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 29, THENCE ALONG THE EAST LINE OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 29 SOUTH 584.44 FEET TO A POINT IN THE SOUTH RIGHT OF WAY LINE OF NORFOLK AND WESTERN RAILWAY COMPANY; THENCE ALONG SAID RIGHT OF WAY LINE NORTH 75 DEGREES 18 MINUETS 43 SECONDS WEST 474.59 FEET TO A SET IRON ROD AT THE POINT OF BEGINNING; THENCE LEAVING SAID SOUTH RIGHT OF WAY LINE 407.00 FEET TO THE SET IRON ROD; THENCE WEST 239.05 FEET TO A SET IRON ROD; THENCE SOUTH 75.00 FEET TO A SET IRON ROD; THENCE WEST 170.00 FEET TO A SET IRON ROD; THENCE NORTH 589.22 FEET TO A SET IRON ROD IN THE SOUTH RIGHT OF WAY LINE OF SAID NORFOLK AND WESTERN RAILWAY COMPANY; THENCE ALONG SAID SOUTH RIGHT OF WAY LINE SOUTH 75 DEGREES 18 MINUTES 43 SECONDS EAST 422.87 FEET TO THE POINT OF BEGINNING.

PARCEL 2: A TRACT OF LAND BEING PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 29, TOWNSHIP 47 NORTH, RANGE 1 EAST OF THE 5TH P.M. ST. CHARLES COUNTY, MISSOURI, MORE FULLY DESCRIBED TO WIT:

COMMENCING AT THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 29, THENCE ALONG THE EAST LINE OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 29 SOUTH 584.44 FEET TO A POINT IN THE SOUTH RIGHT OF WAY LINE OF NORFOLK AND WESTERN RAILWAY COMPANY; THENCE ALONG SAID RIGHT OF WAY LINE NORTH 75 DEGREES 18 MINUETS 43 SECONDS WEST 474.59 FEET TO A SET IRON ROD AT THE POINT OF BEGINNING; THENCE LEAVING SAID RIGHT OF WAY LINE SOUTH 18 DEGREES 10 MINUTES 04 SECONDS WEST 26.83 FEET TO A SET IRON ROD; THENCE SOUTH 155.07 FEET TO A SET IRON ROD; THENCE NORTH 75 DEGREES 18 MINUTES 43 SECONDS WEST 41.35 FEET TO A SET IRON ROD; THENCE NORTH 155.07 FEET TO A SET IRON ROD IN SAID SOUTH RIGHT OF WAY LINE; THENCE ALONG SAID SOUTH RIGHT OF WAY LINE SOUTH 75 DEGREES 18 MINUTES 43 SECONDS EAST 50.00 FEET TO THE POINT OF BEGINNING.

## Donna Daniel

---

**From:** Berra, Paul G <paul.berra@charter.com>  
**Sent:** Tuesday, July 28, 2020 3:20 PM  
**Subject:** From Paul Berra - Programming Changes

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Dear Franchise Entity:

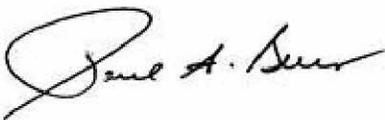
Charter, locally known as Spectrum, is notifying you of various programming additions and rebrands that will take place in your community.

- Effective immediately, two programming networks are being rebranded.
  - Showtime Beyond, seen on Channels 567 & 582 will be rebranded to **Showtime Showcase**.
  - The Justice Network on Channel 190 has now become **True Crimes Network**.
- Effective September 1<sup>st</sup>, Kids Central, seen on Channel 373, will be rebranded as **Kids Street**. In addition, Bull Dog Shopping Network will be rebranded to **ShopHQ Health** on Channels 260 & 698.
- Effective September 1<sup>st</sup>, **NBA TV** will be added to the SPP/NPP Tier 1 and Spectrum Sports Pack on Channel 246. At the same time, we will also carry **NBA League Pass**, which gives our customers an option to watch NBA games that are not seen on television or cable that evening under a pay subscription method. Various NBA games can be subscribed to on Channels 420-429.

To view a current channel lineup visit [www.spectrum.com/channels](http://www.spectrum.com/channels).

If you have any questions, please feel free to contact me at 314-543-6640 or via email at [Paul.Berra@charter.com](mailto:Paul.Berra@charter.com).

Sincerely,



Paul G. Berra  
Director, Government Affairs - Missouri



Paul G. Berra | Director of Government Affairs | Missouri | 314.543.6640  
314.409.9106 (Cell) | 636. 387.6551 (Fax)  
941 Charter Commons Drive, Town & Country, MO 63017  
[Paul.Berra@charter.com](mailto:Paul.Berra@charter.com)

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**FINANCIAL SUPPLEMENT TO BOARD OF ALDERMEN PACKET**

**BOARD OF ALDERMEN**

**8/3/20**

A. Warrant

Renee Roettger, Finance Director  
7/29/20

BOARD OF ALDERMEN

8-03-2020

FUND	DESCRIPTION	DATE	AMOUNT
AP PAYMENTS	(See Attached)	7-20-2020	750.00
		7-21-2020	2,360.03
		7-27-2020	111,403.10
		8-03-2020	70,166.00
		8-05-2020	766,113.49
ACH TRANSFERS		7-28-2020	85,214.92
PAYROLL		7-30-2020	159,365.92
			<hr/>
			1,195,373.46

MAYOR  
CITY CLERK



Lake Saint Louis, MO

# Warrant Register 7/20 Ck & 7/21/20EFT

0461 - 7/20/2020 CK & 7/21/2020 EFT Payments

Vendor Name	Description (Item)	Account Number	Payment Number	Payment Date	Amount
<b>Fund: 101 - GENERAL FUND</b>					
<b>Department: 010 - ADMINISTRATION</b>					
ST CHAR CO MUNICIPAL LEA	2020 St Char Co Mun. Leagu	101-010-6115	72633	07/20/2020	750.00
<b>Department 010 - ADMINISTRATION Total:</b>					<b>750.00</b>
<b>Department: 020 - COMMUNITY DEVELOPMENT</b>					
VERIZON WIRELESS	5/24-6/23/2020 Cell phones-	101-020-5005	11558	07/21/2020	292.27
<b>Department 020 - COMMUNITY DEVELOPMENT Total:</b>					<b>292.27</b>
<b>Department: 030 - POLICE</b>					
US BANK EQUIPMENT FINAN	6/20-6/30/2020 PD Copier	101-030-7400	11555	07/21/2020	73.04
US BANK EQUIPMENT FINAN	7/1-7/20/2020 PD Copier Ls.	101-030-7400	11556	07/21/2020	132.65
VERIZON WIRELESS	5/24-6/23/2020 Cell phones	101-030-5005	11558	07/21/2020	1,205.78
<b>Department 030 - POLICE Total:</b>					<b>1,411.47</b>
<b>Department: 050 - PUBLIC WORKS</b>					
US BANK EQUIPMENT FINAN	6/20-6/30/2020 PW Copier l	101-050-6130	11554	07/21/2020	86.13
US BANK EQUIPMENT FINAN	7/1-7/20/2020 PW Copier le	101-050-6130	11557	07/21/2020	156.58
VERIZON WIRELESS	5/24-6/23/2020 Cell phones-	101-050-5005	11558	07/21/2020	348.35
<b>Department 050 - PUBLIC WORKS Total:</b>					<b>591.06</b>
<b>Department: 060 - PARK &amp; RECREATION</b>					
VERIZON WIRELESS	5/24-6/23/2020 Cell phones-	101-060-5005	11558	07/21/2020	65.23
<b>Department 060 - PARK &amp; RECREATION Total:</b>					<b>65.23</b>
<b>Fund 101 - GENERAL FUND Total:</b>					<b>3,110.03</b>
<b>Grand Total:</b>					<b>3,110.03</b>

**Fund Summary**

Fund	Expense Amount
101 - GENERAL FUND	3,110.03
<b>Grand Total:</b>	<b>3,110.03</b>

**Account Summary**

Account Number	Account Name	Expense Amount
101-010-6115	SCC MUNICIPAL LEAGUE	750.00
101-020-5005	MOBILE TELEPHONE	292.27
101-030-5005	MOBILE TELEPHONE	1,205.78
101-030-7400	REPAIR/MAINT-OFFICE E	205.69
101-050-5005	MOBILE PHONE	348.35
101-050-6130	RENT/LEASE EQUIPMEN	242.71
101-060-5005	MOBILE TELEPHONE	65.23
<b>Grand Total:</b>		<b>3,110.03</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	3,110.03
<b>Grand Total:</b>	<b>3,110.03</b>



Lake Saint Louis, MO

# Warrant Register 7-27-20 Early EFT's

APPKT00466 - 7/24/2020 Early EFT's 7/27/2020

Vendor Name	Description (Item)	Account Number	Payment Number	Payment Date	Amount
<b>Fund: 101 - GENERAL FUND</b>					
<b>Department: 000 - NON DEPARTMENTAL</b>					
VISION BENEFITS OF AMERIC	August 2020 Vision (Group #	101-000-0302	11561	07/27/2020	658.13
<b>Department 000 - NON DEPARTMENTAL Total:</b>					<b>658.13</b>
<b>Department: 010 - ADMINISTRATION</b>					
ST LOUIS AREA INSURANCE T	August 2020 Health Insuranc	101-010-4200	11560	07/27/2020	5,436.62
DELTA DENTAL OF MISSOURI	August 2020 Dental	101-010-4200	11559	07/27/2020	348.48
<b>Department 010 - ADMINISTRATION Total:</b>					<b>5,785.10</b>
<b>Department: 011 - INFO TECHNOLOGY</b>					
ST LOUIS AREA INSURANCE T	August 2020 Health Insuranc	101-011-4200	11560	07/27/2020	1,708.67
DELTA DENTAL OF MISSOURI	August 2020 Dental (0717-0	101-011-4200	11559	07/27/2020	126.93
<b>Department 011 - INFO TECHNOLOGY Total:</b>					<b>1,835.60</b>
<b>Department: 015 - FINANCE</b>					
ST LOUIS AREA INSURANCE T	August 2020 Health Insuranc	101-015-4200	11560	07/27/2020	4,193.97
DELTA DENTAL OF MISSOURI	August 2020 Dental (0717-0	101-015-4200	11559	07/27/2020	274.63
<b>Department 015 - FINANCE Total:</b>					<b>4,468.60</b>
<b>Department: 020 - COMMUNITY DEVELOPMENT</b>					
ST LOUIS AREA INSURANCE T	August 2020 Health Insuranc	101-020-4200	11560	07/27/2020	8,698.67
DELTA DENTAL OF MISSOURI	August 2020 Dental (0717-0	101-020-4200	11559	07/27/2020	607.43
<b>Department 020 - COMMUNITY DEVELOPMENT Total:</b>					<b>9,306.10</b>
<b>Department: 030 - POLICE</b>					
ST LOUIS AREA INSURANCE T	August 2020 Health Insuranc	101-030-4200	11560	07/27/2020	47,532.15
DELTA DENTAL OF MISSOURI	August 2020 Dental (0717-0	101-030-4200	11559	07/27/2020	3,329.15
<b>Department 030 - POLICE Total:</b>					<b>50,861.30</b>
<b>Department: 040 - COURT</b>					
ST LOUIS AREA INSURANCE T	August 2020 Health Insuranc	101-040-4200	11560	07/27/2020	2,485.30
DELTA DENTAL OF MISSOURI	August 2020 Dental (0717-0	101-040-4200	11559	07/27/2020	147.70
<b>Department 040 - COURT Total:</b>					<b>2,633.00</b>
<b>Department: 050 - PUBLIC WORKS</b>					
ST LOUIS AREA INSURANCE T	August 2020 Health Insuranc	101-050-4200	11560	07/27/2020	20,348.66
DELTA DENTAL OF MISSOURI	August 2020 Dental (0717-0	101-050-4200	11559	07/27/2020	1,542.57
<b>Department 050 - PUBLIC WORKS Total:</b>					<b>21,891.23</b>
<b>Department: 060 - PARK &amp; RECREATION</b>					
ST LOUIS AREA INSURANCE T	August 2020 Health Insuranc	101-060-4200	11560	07/27/2020	11,339.37
DELTA DENTAL OF MISSOURI	August 2020 Dental (0717-0	101-060-4200	11559	07/27/2020	789.07
<b>Department 060 - PARK &amp; RECREATION Total:</b>					<b>12,128.44</b>
<b>Department: 080 - PROPERTY MANAGEMENT</b>					
ST LOUIS AREA INSURANCE T	August 2020 Health Insuranc	101-080-4200	11560	07/27/2020	1,708.67
DELTA DENTAL OF MISSOURI	August 2020 Dental (0717-0	101-080-4200	11559	07/27/2020	126.93
<b>Department 080 - PROPERTY MANAGEMENT Total:</b>					<b>1,835.60</b>
<b>Fund 101 - GENERAL FUND Total:</b>					<b>111,403.10</b>
<b>Grand Total:</b>					<b>111,403.10</b>

**Fund Summary**

Fund	Expense Amount
101 - GENERAL FUND	111,403.10
<b>Grand Total:</b>	<b>111,403.10</b>

**Account Summary**

Account Number	Account Name	Expense Amount
101-000-0302	VOL VISION INSURANCE	658.13
101-010-4200	MEDICAL INSURANCE	5,785.10
101-011-4200	MEDICAL INSURANCE	1,835.60
101-015-4200	MEDICAL INSURANCE	4,468.60
101-020-4200	MEDICAL INSURANCE	9,306.10
101-030-4200	MEDICAL INSURANCE	50,861.30
101-040-4200	MEDICAL INSURANCE	2,633.00
101-050-4200	MEDICAL INSURANCE	21,891.23
101-060-4200	MEDICAL INSURANCE	12,128.44
101-080-4200	MEDICAL INSURANCE	1,835.60
<b>Grand Total:</b>		<b>111,403.10</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	111,403.10
<b>Grand Total:</b>	<b>111,403.10</b>



Lake Saint Louis, MO

# Warrant Register 8/3Cks & 8/5/20 EFT's

cket: APPKT00469 - 8/3/20 Cks & 85/2020 EFT's

Vendor Name	Description (Item)	Account Number	Payment Number	Payment Date	Amount
<b>Fund: 101 - GENERAL FUND</b>					
<b>Department: 000 - NON DEPARTMENTAL</b>					
Benton Homebuilders	R19-000071 101 Ripple Cree	101-000-1775	72634	08/03/2020	950.00
Benton Homebuilders	R19-000244 294 Lauren Spri	101-000-1775	72634	08/03/2020	1,075.00
Benton Homebuilders	R19-000247 #9 Jacks Trail Ct.	101-000-1775	72634	08/03/2020	1,075.00
Benton Homebuilders	R19-000453 115 Hannah Mill	101-000-1775	72634	08/03/2020	950.00
CIVICPLUS, INC.	6/1-6/30/2020 Processing cr	101-000-3483	11578	08/05/2020	508.32
UNITED WAY	2nd Qtr. 2020 (#2774982)	101-000-1447	11629	08/05/2020	360.00
CITIZENSERVE	7/1/2021-7/29/2021 Citizens	101-000-0530	11577	08/05/2020	1,549.18
POLICE LEGAL SCIENCES	7/2021 PD Dispatch subscrip	101-000-0570	11616	08/05/2020	70.00
James A. Cook, Jr.	Imo's Pizza Erosion control e	101-000-1785	11593	08/05/2020	710.00
MH Thornton Homes	R19-000130 106 Cedar Sprin	101-000-1775	11606	08/05/2020	5,515.00
Wayne Knaut	7/30/2020 Garnishment	101-000-1410	11630	08/05/2020	122.05
<b>Department 000 - NON DEPARTMENTAL Total:</b>					<b>12,884.55</b>
<b>Department: 010 - ADMINISTRATION</b>					
THE DANIEL & HENRY COMP	7/1/20-7/1/21 Renew CYBR.	101-010-6150	72635	08/03/2020	3,253.00
THE DANIEL & HENRY COMP	7/1/20-7/1/21 Pub. Officials	101-010-6150	72635	08/03/2020	13,909.00
THE DANIEL & HENRY COMP	7/1/20-7/1/21 Property Ren	101-010-6150	72635	08/03/2020	48,954.00
ARMSTRONG TEASDALE LLP	June 2020-City Attorney mee	101-010-6000	11567	08/05/2020	625.00
ARMSTRONG TEASDALE LLP	June 2020-Contract & Ordina	101-010-6000	11567	08/05/2020	1,125.00
<b>Department 010 - ADMINISTRATION Total:</b>					<b>67,866.00</b>
<b>Department: 011 - INFO TECHNOLOGY</b>					
NETWORK TECHNOLOGY PA	Sophos software support-36	101-011-6047	11610	08/05/2020	11,926.88
LEAF	7/2020 CH copier #100-1967	101-011-6130	11602	08/05/2020	134.40
CITIZENSERVE	7/30/2020-6/30/2021 Citize	101-011-6044	11577	08/05/2020	17,950.82
SHI INTERNATIONAL CORP.	1 year license on software	101-011-6047	11620	08/05/2020	289.20
<b>Department 011 - INFO TECHNOLOGY Total:</b>					<b>30,301.30</b>
<b>Department: 015 - FINANCE</b>					
IMAGENET CONSULTING LLC	7/1-7/31/2020 Fin-copier&p	101-015-6130	11590	08/05/2020	25.00
IMAGENET CONSULTING LLC	7/1-7/31/2020 Fin-copier&p	101-015-7400	11590	08/05/2020	190.96
<b>Department 015 - FINANCE Total:</b>					<b>215.96</b>
<b>Department: 020 - COMMUNITY DEVELOPMENT</b>					
TOP TURF, LLC	7/15 Grass cutting 1820 Lake	101-020-6160	11627	08/05/2020	70.00
ADGRAPHIX, LLC	CD-labor/Rem. decals Ford E	101-020-7100	11563	08/05/2020	75.00
ADGRAPHIX, LLC	CD-set 12" decals for Ford Es	101-020-7100	11563	08/05/2020	30.00
ADGRAPHIX, LLC	CD-travel fee/decals	101-020-7100	11563	08/05/2020	35.00
<b>Department 020 - COMMUNITY DEVELOPMENT Total:</b>					<b>210.00</b>
<b>Department: 030 - POLICE</b>					
ST LUKE'S WORKPLACE HEAL	6/19/20 PD-new employee e	101-030-6050	11622	08/05/2020	101.00
MARSHALL FORD SALES, INC.	PD Install new battery	101-030-7100	11603	08/05/2020	19.95
MARSHALL FORD SALES, INC.	PD shop supplies	101-030-7100	11603	08/05/2020	2.75
MARSHALL FORD SALES, INC.	PD new Battery	101-030-7100	11603	08/05/2020	134.96
MSHP CJ TECH. FUND	July-Sept.2020 Mules circuit	101-030-6100	11608	08/05/2020	2,055.00
POLICE LEGAL SCIENCES	8/20-6/30/20 PD Dispatch su	101-030-4510	11616	08/05/2020	777.00
<b>Department 030 - POLICE Total:</b>					<b>3,090.66</b>
<b>Department: 035 - PROSECUTOR</b>					
THE LAMPIN LAW FIRM LLC	July 2020 Prosecuting Attorn	101-035-6030	11625	08/05/2020	2,625.00
<b>Department 035 - PROSECUTOR Total:</b>					<b>2,625.00</b>
<b>Department: 050 - PUBLIC WORKS</b>					
Schreiter Ready Mix & Mater	7/2 St.Mat-Gourdon Ct.	101-050-5280	11619	08/05/2020	392.00
Schreiter Ready Mix & Mater	7/6 St.Mat-Hawk Rg Trl & R.	101-050-5280	11619	08/05/2020	60.00
Schreiter Ready Mix & Mater	7/6 St.Mat-Hawk Rg Trl & R.	101-050-5280	11619	08/05/2020	150.00

Vendor Name	Description (Item)	Account Number	Payment Number	Payment Date	Amount
Schreiter Ready Mix & Mater	7/6 St.Mat-Hawk Rg Trl & R.	101-050-5280	11619	08/05/2020	147.00
Schreiter Ready Mix & Mater	7/9 St. Mat-Gourdon Ct shor	101-050-5280	11619	08/05/2020	70.00
Schreiter Ready Mix & Mater	7/9 St. Mat-Gourdon Ct	101-050-5280	11619	08/05/2020	294.00
Schreiter Ready Mix & Mater	7/14 St Mat-Regatta Bay Ct	101-050-5280	11619	08/05/2020	539.00
Schreiter Ready Mix & Mater	7/15 St. Mat-Regetta Bay Ct.	101-050-5280	11619	08/05/2020	1,078.00
WORLD OUTDOOR EMPORIU	PW-load of bulk topsoil	101-050-5280	11632	08/05/2020	20.40
WORLD OUTDOOR EMPORIU	PW-load of bulk topsoil	101-050-5280	11632	08/05/2020	20.40
FRED WEBER INC.	7/2 MODOT HMA-patching	101-050-5280	11586	08/05/2020	132.30
FRED WEBER INC.	7/10 MODOT Base Stone	101-050-5280	11586	08/05/2020	57.31
FRED WEBER INC.	7/10 St. Mat-Patching	101-050-5280	11586	08/05/2020	202.50
MCCARTHY PEST CONTROL,I	Pest Control Public Works	101-050-6050	11605	08/05/2020	91.00
CERTIFIED POWER INC.	ANTI ICING SYSTEM-PW Tag2	101-050-9100	11573	08/05/2020	2,189.44
TRAMAR CONTRACTING,INC.	On-Call Pavement Striping	101-050-6170	11628	08/05/2020	26,000.00
TRAMAR CONTRACTING,INC.	Annual Street Striping	101-050-6170	11628	08/05/2020	24,669.70
INC ENVIRONMENTAL RECYC	6/24-6/29/2020 PW dumpsit	101-050-6050	11591	08/05/2020	200.00
INC ENVIRONMENTAL RECYC	7/1/2020 PW Dumpsite load	101-050-6050	11591	08/05/2020	40.00
INC ENVIRONMENTAL RECYC	7/6-7/15/20 PW Dumpsite lo	101-050-6050	11591	08/05/2020	360.00
REINHOLD ELECTRIC INC.	Hawk Ridge Trail Signal Knoc	101-050-6120	11618	08/05/2020	7,250.00
CINTAS CORPORATION #452	6/1/2020 PW runner mats	101-050-6130	11576	08/05/2020	20.00
CINTAS CORPORATION #452	6/29/2020 PW runner mats	101-050-6130	11576	08/05/2020	20.00
CINTAS CORPORATION #452	7/13 PW runner mats	101-050-6130	11576	08/05/2020	20.00
SIEVEKING INC.	7/22 PW off road fuel	101-050-5100	11621	08/05/2020	468.68
MIKE MEATTE	4/28-5/13/20 City mileage	101-050-4530	11607	08/05/2020	24.15
MIKE MEATTE	5/14-5/27/20 City mileage	101-050-4530	11607	08/05/2020	12.08

Department 050 - PUBLIC WORKS Total: **64,527.96**

**Department: 060 - PARK & RECREATION**

AMERICAN BANDS ENTERTAI	7/18/2020 Trixie Delight con	101-060-6305	11565	08/05/2020	100.00
MARTIN TROPHY COMPANY	T Ball Trophies	101-060-6306	11604	08/05/2020	190.35
MARTIN TROPHY COMPANY	Coach Pitch trophies	101-060-6306	11604	08/05/2020	299.70
THE UPS STORE 4757	6/16/2020 Yth Ball Signs	101-060-6306	11626	08/05/2020	123.70
ABSOPURE WATER COMPAN	6/12/20 Water jugs deposit r	101-060-5230	11562	08/05/2020	-49.00
ABSOPURE WATER COMPAN	6/12/20 Water jugs deposit	101-060-5230	11562	08/05/2020	56.00
ABSOPURE WATER COMPAN	6/12/20 Water jugs {Acct 14	101-060-5230	11562	08/05/2020	48.00
ABSOPURE WATER COMPAN	7/1-7/31/2020 Water cooler	101-060-5230	11562	08/05/2020	9.00
O'FALLON SEWER SERVICE	7/17/2020 Porta pots @ con	101-060-6305	11614	08/05/2020	235.00
BSN SPORTS	Pk-Youth red ball cap	101-060-6306	11572	08/05/2020	5.00
August W. Daub	7/22/20 Yth umnpire	101-060-6306	11568	08/05/2020	80.00
Andrew J. Hellmann	7/13, 7/20 & 7/23/2020 Yth	101-060-6306	11566	08/05/2020	97.50
Benjamin W. Lapak	7/13/2020 Yth umpire	101-060-6306	11570	08/05/2020	22.50
Brayden Seiler	7/15/2020 Yth umpire	101-060-6306	11571	08/05/2020	22.50
CODY MEYER	7/13 & 7/16/2020 Yth umpir	101-060-6306	11580	08/05/2020	105.00
Christopher Witt	7/20, 7/22 & 7/23/2020 Yth	101-060-6306	11575	08/05/2020	90.00
CHARLES C. SCHARK	7/13 & 7/20/2020 Yth umpir	101-060-6306	11574	08/05/2020	160.00
Curtis Charles Witt	7/22 & 7/23/2020 Yth Umpir	101-060-6306	11582	08/05/2020	65.00
DAVID W. LANHAM	7/22 & 7/23/2020 Yth Umpir	101-060-6306	11583	08/05/2020	200.00
Elektra Lowe	7/22/200 Youth umpire	101-060-6306	11585	08/05/2020	22.50
Giovanni Dattilo	7/20 & 7/23/2020 Yth umpir	101-060-6306	11587	08/05/2020	55.00
HAYDEN A. SCHROEDER	7/13/2020 Youth umpire	101-060-6306	11588	08/05/2020	32.50
Jack Robert Becker	7/23/2020 Yth Umpire	101-060-6306	11592	08/05/2020	22.50
John Hellmann	7/20/2020 Yth umpire	101-060-6306	11597	08/05/2020	37.50
James Ullery	7/13,7/16,7/22 Yth umpire	101-060-6306	11594	08/05/2020	175.00
JAMES WORLEY	7/16, 7/20 & 7/23/2020 Yth	101-060-6306	11595	08/05/2020	160.00
Kevin L. Dudley	7/16/2020 Yth Umpire	101-060-6306	11599	08/05/2020	75.00
Karson Lynne Miller	7/20 & 7/23/2020 Yth umpir	101-060-6306	11598	08/05/2020	130.00
Nora Pryor	7/23/2020 Yth umpire	101-060-6306	11612	08/05/2020	27.50
NOLAN SMITH	7/23/2020 Yth umpire	101-060-6306	11611	08/05/2020	37.50
Olivia Guffey	7/20/20 Yth umpire	101-060-6306	11615	08/05/2020	32.50
ADVANCED TURF SOLUTIONS	Pk-marking chalk	101-060-5150	11564	08/05/2020	71.25
ADVANCED TURF SOLUTIONS	Pk- pond supplies	101-060-7651	11564	08/05/2020	225.00
Stone Hill	7/13/2020 Youth umpire	101-060-6306	11623	08/05/2020	27.50

Vendor Name	Description (Item)	Account Number	Payment Number	Payment Date	Amount
WILLIAM J. MEYER	7/13 & 7/22/2020 Yth umpir	101-060-6306	11631	08/05/2020	184.00
<b>Department 060 - PARK &amp; RECREATION Total:</b>					<b>3,175.50</b>
<b>Department: 080 - PROPERTY MANAGEMENT</b>					
MCCARTHY PEST CONTROL,I	6/24/20 Pest Treatment-CH F	101-080-6050	11605	08/05/2020	90.00
DEKA SERVICE	7/9 HP3 repairs @ CH Fac	101-080-7600	11584	08/05/2020	179.18
CINTAS CORPORATION #452	7/14/2020 Carpet runners-P	101-080-6130	11576	08/05/2020	29.82
<b>Department 080 - PROPERTY MANAGEMENT Total:</b>					<b>299.00</b>
<b>Fund 101 - GENERAL FUND Total:</b>					<b>185,195.93</b>
<b>Fund: 501 - SEWER LINE INSURANCE FUND</b>					
<b>Department: 050 - PUBLIC WORKS</b>					
Precision Plumbing	Proj#24-12032019 (Sims) 53	501-050-6050	11617	08/05/2020	2,920.00
<b>Department 050 - PUBLIC WORKS Total:</b>					<b>2,920.00</b>
<b>Fund 501 - SEWER LINE INSURANCE FUND Total:</b>					<b>2,920.00</b>
<b>Fund: 601 - CAPITAL PROJECTS FUND</b>					
<b>Department: 050 - PUBLIC WORKS</b>					
N. B. West Contracting Comp	LSL BLVD PH 2 CONSTRUCTIO	601-050-9708	11609	08/05/2020	565,325.55
BAX ENGINEERING COMPAN	2 PICARDY DRIVE STORMSE	601-050-9123	11569	08/05/2020	2,979.50
BAX ENGINEERING COMPAN	2 PICARDY DRIVE STORMSE	601-050-9123	11569	08/05/2020	407.00
OATES ASSOCIATES, INC.	LSL BLVD-I70 ROUNDABOUT	601-050-9112	11613	08/05/2020	11,849.39
OATES ASSOCIATES, INC.	SHOPPES @ HAWK RIDGE DE	601-050-9710	11613	08/05/2020	4,687.64
Lamke Trenching & Excavatin	CADILLAC IMPROVEMENT PR	601-050-9109	11601	08/05/2020	23,085.00
Lamke Trenching & Excavatin	CADILLAC IMPROVEMENT PR	601-050-9109	11601	08/05/2020	8,502.50
Lamke Trenching & Excavatin	LOCKHAVEN IMPROVEMENT	601-050-9108	11601	08/05/2020	6,254.32
Cole & Associates, Inc.	LSL BLVD PH 3 - DESIGN	601-050-9709	11581	08/05/2020	4,510.00
KRUPP CONSTRUCTION	LSL BLVD PH 1 CONSTRUCTIO	601-050-9127	11600	08/05/2020	11,525.32
COCHRAN	MATERIAL TESTING 5/14/20	601-050-9127	11579	08/05/2020	2,237.39
COCHRAN	LSL BLVD PH 1 MATERIAL TES	601-050-9127	11579	08/05/2020	149.06
COCHRAN	LSL BLVD PH 2 MATL TESTIN	601-050-9708	11579	08/05/2020	5,000.00
<b>Department 050 - PUBLIC WORKS Total:</b>					<b>646,512.67</b>
<b>Department: 060 - PARK &amp; RECREATION</b>					
SWT Design, Inc.	3/2-3/29/20 LSL Meadows Pk	601-060-9226	11624	08/05/2020	81.91
Herc Rentals	Pk-rent skidsteer brush cutte	601-060-9230	11589	08/05/2020	168.00
Herc Rentals	PK-rent mini excavator	601-060-9230	11589	08/05/2020	966.49
JOERLING BROS.TRKG.,INC.	6/17&6/18/20 PK- Haul Rock	601-060-9230	11596	08/05/2020	434.49
<b>Department 060 - PARK &amp; RECREATION Total:</b>					<b>1,650.89</b>
<b>Fund 601 - CAPITAL PROJECTS FUND Total:</b>					<b>648,163.56</b>
<b>Grand Total:</b>					<b>836,279.49</b>

**Fund Summary**

Fund	Expense Amount
101 - GENERAL FUND	185,195.93
501 - SEWER LINE INSURANCE FUND	2,920.00
601 - CAPITAL PROJECTS FUND	648,163.56
<b>Grand Total:</b>	<b>836,279.49</b>

**Account Summary**

Account Number	Account Name	Expense Amount
101-000-0530	PREPAID MAINTENANCE	1,549.18
101-000-0570	PREPAID TRAINING/EDU	70.00
101-000-1410	ESCROW-WAGE GARNIS	122.05
101-000-1447	ESCROW - UNITED WAY	360.00
101-000-1775	ESCROW-LANDSCAPING	9,565.00
101-000-1785	ESCROW-EROSION CONT	710.00
101-000-3483	ADULT LEAGUES	508.32
101-010-6000	LEGAL-CITY ATTORNEY	1,750.00
101-010-6150	SLAIT	66,116.00
101-011-6044	CITIZEN SERVE	17,950.82
101-011-6047	SOFTWARE SUPPORT- IT	12,216.08
101-011-6130	RENT/LEASE EQUIPMEN	134.40
101-015-6130	RENT/LEASE EQUIPMEN	25.00
101-015-7400	REPAIR/MAINT-OFFICE E	190.96
101-020-6160	MOWING	70.00
101-020-7100	REPAIR/MAINT-VEHICLE	140.00
101-030-4510	TRAINING/EDUCATION-S	777.00
101-030-6050	OTHER CONTRACTED SE	101.00
101-030-6100	COMPUTER USAGE (MU	2,055.00
101-030-7100	REPAIR/MAINT-VEHICLE	157.66
101-035-6030	LEGAL-COURT	2,625.00
101-050-4530	MILEAGE-STAFF	36.23
101-050-5100	GAS/OIL/WASH VEHICLE	468.68
101-050-5280	STREET REPAIR MATERIA	3,162.91
101-050-6050	OTHER CONTRACTED SE	691.00
101-050-6120	SIGNAL MAINTENANCE/	7,250.00
101-050-6130	RENT/LEASE EQUIPMEN	60.00
101-050-6170	STREET STRIPING	50,669.70
101-050-9100	PURCHASES-EQUIPMEN	2,189.44
101-060-5150	LANDSCAPE SUPPLIES	71.25
101-060-5230	OTHER SUPPLIES	64.00
101-060-6305	CONCERTS	335.00
101-060-6306	YOUTH BASEBALL	2,480.25
101-060-7651	POND MAINT - BALLANT	225.00
101-080-6050	OTHER CONTRACTED SE	90.00
101-080-6130	RENT/LEASE EQUIPMEN	29.82
101-080-7600	REPAIR/MAINT-GENERA	179.18
501-050-6050	OTHER CONTRACTED SE	2,920.00
601-050-9108	Lockhaven Stormwater	6,254.32
601-050-9109	Cadillac Ct Stormwater	31,587.50
601-050-9112	LSL BLVD RAB Design	11,849.39
601-050-9123	2 PICARDY DESIGN - STO	3,386.50
601-050-9127	LSL BLVD N PH 1 CONST	13,911.77
601-050-9708	LSL Blvd N Phase 2	570,325.55
601-050-9709	LSL Blvd N Design	4,510.00
601-050-9710	Shoppes @ Hawk Ridge	4,687.64
601-060-9226	NEW PARK STUDY	81.91
601-060-9230	PARK DEVELOPMENT	1,568.98
<b>Grand Total:</b>		<b>836,279.49</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	836,279.49
<b>Grand Total:</b>	<b>836,279.49</b>

**ACH TRANSFERS: - GENERAL FUND**

7/28/2020 ELEC TX TSFR	7/30/2020 PY	51,904.06
7/28/2020 ACH-ICMA	7/30/2020 PY	5,384.60
7/28/2020 TASC	7/30/2020 PY	2,554.70
7/20/2020 CenturyLink - July 10-August 09, 2020		135.02
7/20/2020 First Bank - Safe Deposit		35.00
7/21/2020 Gregory F.X. Daly, Collector of Revue		214.51
7/24/2020 PD Vehicle		21,100.00
7/28/2020 TASC-ACA Employer Reporting Admin Fees/August 2020		126.35
7/28/2020 Mutual of Omaha/August 2020		3,760.68
<b>TOTAL</b>		<hr/> 85,214.92
PAYROLL	7/30/2020 PY	159,365.92